

Budget, Finance & Audit Committee

Meeting Record - DRAFT

Meeting Date: February 16, 2016

Convened: 1:02 pm

Adjourned: 2:39 pm

Committee Members Present:

Jennifer S. Gates, Chair
Philip T. Kingston, Vice-Chair

Erik Wilson
Rickey D. Callahan

Lee M. Kleinman
Scott Griggs

Committee Members Absent:

N/A

Other Council Members Present:

N/A

Staff Present:

Jeanne Chipperfield
Craig D. Kinton
Lance Sehorn
Wallace Waits
Tommy Ludwig
Barbara McAninch
Mark Duebner

Mike Frosch
Stephanie Cooper
Lloyd Denman
Philip Sikes
Art Hudman
David Cossum
Jack Ireland

Corrine Steeger
Robert Sims
Jody Puckett
Doris J. Bridges
Zeronda Smith
Edward Scott
Filicia Hernandez

Akilah McLaughlin

Others Present:

N/A

AGENDA:

Call to Order

1. Consideration of the February 1, 2016 Minutes

Presenter(s):

Information Only: _

Action Taken/Committee Recommendation(s):

A motion was made to approve the February 1, 2016 minutes. Motion passed unanimously.

Motion made by: Erick Wilson

Motion seconded by: Rickey Callahan

2. General Obligation Commercial Paper Program: Amendment and Extension of Credit Agreements

Presenter(s): Corrine Steeger, Assistant Director, City Controller's Office

Information Only: _

Action Taken/Committee Recommendation(s):

Councilmember Griggs requested to be provided information on the financial impact on tax payers and supports moving forward with two rating agencies eliminating the most expensive company and renegotiating as recommended by staff, with an amendment to not obtain a Rating from Fitch.

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote.

Budget, Finance & Audit Committee
Meeting Record - DRAFT

Motion made by: Scott Griggs

Motion seconded by: Rickey Callahan

3. **Department of Aviation: Budget Overview**
Presenter(s): Mark Duebner, Director, Aviation
Information Only:
Action Taken/Committee Recommendation(s):

Councilmember Griggs requested information on how many helicopters are landing at the convention center; is the heliport being used for routine maintenance; is it being used to bring people in and if so, where are they coming from. Councilmember Kleinman suggested pursuing a landing fee for general aviation at Love Field Airport.

4. **Sustainable Development and Construction: Enterprise Fund Overview**
Presenter(s): David Cossum, Director, Sustainable Development and Construction
Information Only:
Action Taken/Committee Recommendation(s):

Moved to upcoming BF&A Committee meeting on March 21, 2015.

FYI

5. **December 2015 Financial Forecast Report**
Presenter(s):
Information Only:
Action Taken/Committee Recommendation(s):

N/A

UPCOMING AGENDA ITEMS:

February 24, 2016 City Council Meeting

- A. **Agenda Item #3: Authorize a three-year service contract for sewer camera maintenance, repairs and parts - CLS Sewer Equipment Co., Inc. in the amount of \$492,400, Green Equipment Company in the amount of \$400,000 and Atlas Inspection Technologies, LLC in the amount of \$241,500, lowest responsible bidders of three - Total not to exceed \$1,133,900 - Financing: Current Funds (\$6,000), Water Utilities Current Funds (\$565,500), Stormwater Drainage Management Current Funds (\$492,400) and Aviation Current Funds (\$70,000) (subject to annual appropriations)**

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

- B. **Agenda Item #4: Authorize a five-year service contract for event set-up at the Kay Bailey Hutchison Convention Center Dallas – Member’s Building Maintenance, LLC, most advantageous proposer of**

Budget, Finance & Audit Committee
Meeting Record - DRAFT

three - Not to exceed \$3,644,805 - Financing: Convention and Event Services Current Funds (subject to annual appropriations)

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on a divided vote, with Councilmembers Kingston and Griggs voting in opposition.

Motion made by: Scott Griggs

Motion seconded by: Phillip Kingston

- C. Agenda Item #5: Authorize a three-year master agreement for the purchase of granulated and liquid fertilizers for use throughout the City – Greensmiths, Inc. in the amount of \$194,052, BWI Dallas/Ft. Worth in the amount of \$201,527, Harrell's, LLC in the amount of \$110,707, Helena Chemical Company in the amount of \$98,068, Turfgrass Solutions, Inc. in the amount of \$79,190, Turf Care of Texas, LLC in the amount of \$77,935, N-Gulf, LLC dba Ameriturf in the amount of \$69,930, Winfield Solutions LLC in the amount of \$91,545, LCS Lawn Care Supply, Inc. in the amount of \$17,332 and SiteOne Landscape Supply, LLC in the amount of \$10,043, lowest responsible bidders of ten - Total not to exceed \$950,329 - Financing: Current Funds**

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

- D. Agenda Item #6: Authorize a three-year master agreement for mobile concrete - Custom-Crete Redi-Mix, LLC, lowest responsible bidder of three - Not to exceed \$17,363,139 - Financing: Current Funds (\$10,847,603), Water Utilities Current Funds (\$5,796,457), Stormwater Drainage Management Current Funds (\$588,670) and Aviation Current Funds (\$130,409)**

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

- E. Agenda Item #7: Authorize an increase to the master agreement with Pollock Investments dba Pollock Paper Distributors in the amount of \$314,154, from \$1,570,770 to \$1,884,924, Eagle Brush & Chemical, Inc. in the amount of \$307,985, from \$1,539,925 to \$1,847,910, MANS Distributors, Inc. in the amount of \$86,420, from \$432,100 to \$518,520 and San Benito Textile, Inc. in the amount of \$12,610, from \$63,050 to \$75,660 for janitorial supplies - Total not to exceed \$721,169, from \$3,605,845 to \$4,327,014 - Financing: Current Funds (\$285,583), Aviation Current Funds (\$354,887), Water Utilities Current Funds (\$67,790), Convention and Event Services Current Funds (\$7,356) and Stormwater Drainage Management Current Funds (\$5,553)**

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote, with Councilmembers Kingston and Griggs voting in opposition.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

- F. Agenda Item #44: Authorize a two-year master agreement for clamps, couplings, sleeves and adapters - Fortiline, Inc. in the amount of \$326,372 or \$331,372 (Tie bid - line 140), Ferguson**

Budget, Finance & Audit Committee

Meeting Record - DRAFT

Enterprises in the amount of \$120,677 or \$125,677 (Tie bid - line 140), Powerseal Pipeline Products Corp. in the amount of \$90,991 and HD Supply Waterworks, LTD in the amount of \$68,878, lowest responsible bidders of four - Total not to exceed \$611,918 - Financing: Water Utilities Current Funds

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote, with Councilmembers Kingston and Griggs voting in opposition.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

G. Draft Addendum Item: Authorize a five-year service contract for the workers' compensation Certified Network and Medical Cost Containment Services

A motion was made to forward to the City Council on Wednesday, February 24, 2016. Motion passed on unanimous vote.

Motion made by: Lee M. Kleinman

Motion seconded by: Scott Griggs

Adjourn

Jennifer S. Gates, Chair
Budget, Finance & Audit Committee