

## AGENDA ITEM # 2

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Sustainable Development and Construction  
Fire  
Mobility and Street Services  
Trinity Watershed Management

**CMO:** Elizabeth Reich, 670-7804  
Mark McDaniel, 670-3256  
Eric Campbell, 670-3255  
Jill A. Jordan, P.E., 670-5299

**MAPSCO:** N/A

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### **SUBJECT**

Authorize a three-year professional services contract for engineering services to review plats and plans related to construction projects - Dal-Tech Engineering, Inc. in the amount of \$6,256,984 and Freese and Nichols, Inc. in the amount of \$2,026,238, most qualified respondents of nine - Total not to exceed \$8,283,222 - Financing: Building Inspection Current Funds (\$8,093,801), and Stormwater Drainage Management Current Funds (\$189,421) (subject to annual appropriations)

### **BACKGROUND**

This action does not encumber funds; the purpose of a professional services contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This professional services contract for engineering services to review plats and plans related to construction projects. This contract will supplement staff in providing these services.

The Sustainable Development and Construction Department is responsible for reviewing subdivision plats and private development engineering plans, and overseeing the construction to ensure that the City's infrastructure is built to City Code and adheres to approved plans and contract documents.

Over the past several years, the City has experienced rapid growth in development projects. In FY 2015-16 the City received \$4.67 billion in permit value. This agreement will help the City complete engineering and reviews in a timely manner during peak demand periods without having to add additional full-time staff.

**BACKGROUND (Continued)**

The selected vendors will support City staff by consulting, reviewing, and providing comments for private development engineering plans that are submitted to the City by an applicant to ensure compliance with City Code and standards. The estimated number of annual project reviews for this agreement are:

- Paving and drainage 125 annually
- Water/wastewater 125 annually
- Fire review protection 800 annually
- Floodplain management and drainage review 10 annually

A six member committee from the following departments reviewed and evaluated the qualifications:

- Sustainable Development and Construction (2)
- Trinity Watershed Management (1)
- Mobility and Street Services (2)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Experience and qualifications 40 points
- Capabilities 40 points
- Business Inclusion and Development Plan 15 points
- References 5 points

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,604 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

**FISCAL INFORMATION**

\$8,093,800.40 - Building Inspection Current Funds (subject to annual appropriations)  
\$ 189,421.12 - Stormwater Drainage Management Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

393 - Vendors contacted  
388 - No response  
5 - Response (Bid)  
0 - No response (No Bid)  
1 - Successful

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

**ETHNIC COMPOSITION**

Dal-Tech Engineering, Inc.

White Male	10	White Female	4
Black Male	3	Black Female	4
Hispanic Male	1	Hispanic Female	0
Other Male	1	Other Female	1

Freese and Nichols, Inc.

White Male	194	White Female	90
Black Male	7	Black Female	2
Hispanic Male	19	Hispanic Female	12
Other Male	9	Other Female	4

## **RESPONDENT INFORMATION**

Business Development and Procurement Services received the following responses from solicitation number BNZ1621. We opened them on March 25, 2016. We recommend the City Council award this professional services contract to the most qualified respondents by group. Information related to this solicitation is available upon request.

\*Denotes successful respondents

<b><u>Respondents</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Dal-Tech Engineering, Inc.	17400 Dallas Parkway Suite 110 Dallas, TX 75287	Multiple Groups
*Freese and Nichols, Inc.	2711 N. Haskell Street Suite 3300 Dallas, TX 75204	Multiple Groups
Salcedo Group, Inc.	400 S. Zang Boulevard Suite 1420 Dallas, TX 75208	Multiple Groups
AECOM Technical Services, Inc.	16000 Dallas Parkway Suite 350 Dallas, TX 75248	Multiple Groups
Arredondo, Zepeda & Brunz, LLC	11355 McCree Road Dallas, TX 75238	Multiple Groups
ARS Engineers, Inc.	12801 N. Central Expressway Suite 1250 Dallas, TX 75243	Multiple Groups
Hayden Consultants, Inc.	5005 Greenville Avenue Suite 100 Dallas, TX 75206	Multiple Groups
O'Brien Engineering, Inc.	2340 E. Trinity Mills Suite 220 Carrollton, TX 75006	Multiple Groups
Walter P. Moore	1845 Woodall Rodgers Freeway Suite 1650 Dallas, TX 75201	Multiple Groups

## **OWNERS**

### **Dal-Tech Engineering, Inc.**

Sedi Toumani, President  
Rafik Toumani, Secretary

### **Freese and Nichols, Inc.**

Robert Pence, President  
John Dewar, Vice President  
Tom Gooch, Secretary  
Cindy Milrany, Treasurer

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize a three-year professional services contract for engineering services to review plats and plans related to construction projects - Dal-Tech Engineering, Inc. in the amount of \$6,256,984 and Freese and Nichols, Inc. in the amount of \$2,026,238, most qualified respondents of nine - Total not to exceed \$8,283,222 - Financing: Building Inspection Current Funds (\$8,093,801), and Stormwater Drainage Management Current Funds (\$189,421) (subject to annual appropriations)

Dal-Tech Engineering, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors. Freese and Nichols, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

**PROJECT CATEGORY:** Other Professional Services

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### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$3,621,079.38	43.72%
Total non-local contracts	\$4,662,142.14	56.28%
<b>TOTAL CONTRACT</b>	<b>\$8,283,221.52</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
IEA, Inc.	IMDB38121Y0417	\$271,352.20	7.49%
Henry Nguyen Consulting	PMMB64619N0317	\$162,986.60	4.50%
Dal-Tech Engineering, Inc.	WFWB63908Y0117	\$1,706,248.06	47.12%
<b>Total Minority - Local</b>		<b>\$2,140,586.86</b>	<b>59.11%</b>

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Obsidian Fire Consulting	WFWB78334N1018	\$2,311,725.65	49.59%
<b>Total Minority - Non-local</b>		<b>\$2,311,725.65</b>	<b>49.59%</b>

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<b><u>Local</u></b>	<b><u>Percent</u></b>	<b><u>Local &amp; Non-Local</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$434,338.80	11.99%	\$434,338.80	5.24%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$1,706,248.06	47.12%	\$4,017,973.71	48.51%
Total	<u>\$2,140,586.86</u>	<u>59.11%</u>	<u>\$4,452,312.51</u>	<u>53.75%</u>

January 11, 2017

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a professional services contract with Dal-Tech Engineering, Inc. (262063) in the amount of \$6,256,983.42 and Freese and Nichols, Inc. (347200) in the amount of \$2,026,238.10 for engineering services to review plats and plans related to construction projects for a term of three years in a total amount not to exceed \$8,283,221.52, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to Dal-Tech Engineering, Inc. and Freese and Nichols, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by Dal-Tech Engineering, Inc. and Freese and Nichols, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$8,283,221.52 (subject to annual appropriations) from Service Contract number BNZ1621.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



**AGENDA ITEM # 3**

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Office of Cultural Affairs

**CMO:** Elizabeth Reich, 670-7804  
Joey Zapata, 670-1204

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year service contract, with two one-year renewal options, for stagehand, tech labor, and setup labor for the Office of Cultural Affairs - IAPP, Inc., most advantageous proposer of two - Not to exceed \$1,243,167 - Financing: Current Funds (\$1,233,167) and Municipal Radio Current Funds (\$10,000) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides skilled experienced stagehand, tech labor, and setup labor for the Office of Cultural Affairs (OCA) and WRR municipal radio. Stagehand, tech labor, and setup labor will be provided for theatrical performances, concerts, dance programs, plays, remote broadcast events, and special events. OCA facilities that will utilize this service contract are, but not limited to:

- Morton H. Meyerson Symphony Center
- Majestic Theater
- City Performance Hall
- Latino Cultural Center
- Bath House Cultural Center
- Oak Cliff Cultural Center
- South Dallas Cultural Center
- WRR 101.1 FM Classical Radio

Stagehand labor includes, but is not limited to, operation of audio and video equipment, stage lighting systems, follow spot lights, props/scenery, and public address systems before, during, and after a performance.

**BACKGROUND (Continued)**

Setup labor will include unloading, assembly/rigging, staging, relocation, tear-down of equipment, and props required for any given performance or special event.

This solicitation was structured in a manner which required proposers to submit a response using unit pricing. This proposal resulted in a 1 percent increase on comparable unit prices for the bid awarded in 2012.

A six member committee from the following departments reviewed and evaluated the proposals:

- Office of Cultural Affairs (3)
- Park and Recreation (1)
- Business Development and Procurement Services (2)\*

\*Business Development and Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 35 points
- Experience and capabilities 30 points
- Approach 20 points
- Business Inclusion and Development Plan 15 points

As a part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 520 email proposal notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contract additional vendors by phone. Additionally, in an effort to secure more proposals, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 25, 2012, City Council authorized a three-year service contract for stagehand and setup labor for the Office of Cultural Affairs performing arts centers by Resolution No. 12-1171.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (Continued)**

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

**FISCAL INFORMATION**

\$1,233,166.25 - Current Funds (subject to annual appropriations)

\$ 10,000.00 - Municipal Radio Current Funds (subject to annual appropriations)

**M/WBE INFORMATION**

- 61 - Vendors contacted
- 61 - No response
- 0 - Response (Bid)
- 0 - Response (No Bid)
- 0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

**ETHNIC COMPOSITION**

IAPP, Inc.

White Male	354	White Female	104
Black Male	165	Black Female	37
Hispanic Male	66	Hispanic Female	8
Other Male	13	Other Female	4

**PROPOSAL INFORMATION**

Business Development and Procurement Services received the following proposals from solicitation number BHZ1614. We opened them on July 29, 2016. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*IAPP, Inc.	2710 Live Oak St. Dallas, TX 75204	85%	\$1,243,166.25

**PROPOSAL INFORMATION (Continued)**

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
Show Masters Production Logistics, Inc.	6340 Lake Worth Blvd. #302 Fort Worth, TX 76135	65%	\$1,193,790.75

**OWNER**

**IAPP, Inc.**

Anthony Woodard, President  
Ann Crumbley, Vice President

January 11, 2017

**WHEREAS**, on April 25, 2012, City Council authorized a three-year service contract for stagehand and setup labor for the Office of Cultural Affairs performing arts centers by Resolution No. 12-1171; and,

**WHEREAS**, on July 28, 2015, Administrative Action No. 15-6378 authorized Supplemental Agreement No. 1 to extend the term of the service contract for one year from April 26, 2015 to April 25, 2016; and,

**WHEREAS**, on April 7, 2016, Administrative Action No. 16-5701 authorized Supplemental Agreement No. 2 to extend the term of the service contract for two months from April 26, 2016 to July 1, 2016; and,

**WHEREAS**, on August 18, 2016, Administrative Action No. 16-6546 authorized Supplemental Agreement No. 3 to extend the term of the service contract for six months from July 2, 2016 to December 31, 2016;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a service contract with IAPP, Inc. (520014) for stagehand, tech labor, and setup labor for the Office of Cultural Affairs for a term of three years, with two one-year renewal options, in an amount not to exceed \$1,243,166.25, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed, unit price basis for performance of specified tasks, payment to IAPP, Inc. shall be based only on the amount of the services directed to be performed by the City and properly performed by IAPP, Inc. under the contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,243,166.25 (subject to annual appropriations) from Service Contract number BHZ1614.

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year service contract, with two one-year renewal options, for stagehand, tech labor, and setup labor for the Office of Cultural Affairs - IAPP, Inc., most advantageous proposer of two - Not to exceed \$1,243,167 - Financing: Current Funds (\$1,233,167) and Municipal Radio Current Funds (\$10,000) (subject to annual appropriations)

IAPP, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,243,166.25	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$1,243,166.25</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

**AGENDA ITEM # 4**

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** 4

**DEPARTMENT:** Business Development & Procurement Services  
Park & Recreation

**CMO:** Elizabeth Reich, 670-7804  
Willis Winter, 670-4074

**MAPSCO:** 53Z

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**SUBJECT**

Authorize a five-year concession contract for the operation of food and beverage concessions at the Kiest Softball Complex - Elroy Johnson dba Glow Cones, most advantageous proposer of four - Estimated Annual Net Revenue: \$7,250

**BACKGROUND**

This concession contract will provide for the operation of food and beverage concessions at the Kiest Softball Complex. The Kiest Softball Complex has a 630 square foot permanent concession building which is equipped with appliances, sink, and built-in food preparation tables. The concession building is open to provide food and beverage concessions when the complex is hosting tournament events and weeknight league play.

Kiest Park is a 263.1 acre park which hosts softball leagues during spring, summer, and fall seasons. On average, 650 patrons visit the Kiest Park Softball Complex weekly. Several tournaments, including a national tournament, are also held throughout the year.

Food and beverage options include:

- Hamburgers
- Hot dogs
- Popcorn
- Snacks
- Fruit
- Snow cones
- Soda and water

**BACKGROUND (Continued)**

A five member committee from the following departments reviewed and evaluated the proposals:

- Park & Recreation (2)
- Fire-Rescue (1)
- Aviation (1)
- Business Development and Procurement Services (1)\*

\*Business Development and Procurement Services only evaluated the revenue structure.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Revenue 40%
- Overall approach 30%
- Capability and experience 20%
- Quality of food and service 10%

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 1,394 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

The recommended vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On December 15, 2016, the Park and Recreation Board approved this item.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

**FISCAL INFORMATION**

\$7,250.00 - Estimated Annual Net Revenue



## **M/WBE INFORMATION**

193 - Vendors contacted  
193 - No response  
    0 - Response (Bid)  
    0 - Response (No bid)  
    0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

## **ETHNIC COMPOSITION**

### **Elroy Johnson dba Glow Cones**

White Male	0	White Female	0
Black Male	7	Black Female	2
Hispanic Male	0	Hispanic Female	2
Other Male	0	Other Female	0

## **PROPOSAL INFORMATION**

Business Development and Procurement Services received the following proposals from solicitation number BTZ1614. We opened them on June 16, 2016. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>
*Elroy Johnson dba Glow Cones	14778 Blakehill Dr. Frisco, TX 75035	87.08%
Fletcher's Dollars And More	287 Ashwood Ln. Sunnyvale, TX 75182	74.00%
Right Choice Promotions, Inc.	1015 Seider Ln. Grand Prairie, TX 75052	69.58%
Sunday Morning, LLC	303 Harman St. Duncanville, TX 75116	69.33%

**OWNER**

**Elroy Johnson dba Glow Cones**

Elroy Johnson, President

January 11, 2017

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute a concession contract with Elroy Johnson dba Glow Cones (VS90368) for the operation of food and beverage concessions at the Kiest Softball Complex for a term of five years, for an estimated annual net revenue amount of \$7,250.00, upon approval as to form by the City Attorney.

**Section 2.** That the Chief Financial Officer is hereby authorized to receive and deposit all revenues received from Elroy Johnson dba Glow Cones as follows:

<u>Fund</u>	<u>Dept</u>	<u>Unit</u>	<u>Revenue Source</u>	<u>Amount</u>
0341	PKR	5784	7264	\$7,250.00

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**AGENDA ITEM # 5**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** N/A

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**SUBJECT**

Authorize a two-year master agreement for butterfly valves and actuators - Municipal Valve & Equipment in the amount of \$601,500, Mueller Co. LLC in the amount of \$55,000, Pumps Valves & Equipment dba The Scruggs Company in the amount of \$34,000, and Rexa, Inc. in the amount of \$11,000, lowest responsible bidders of four - Total not to exceed \$701,500 - Financing: Water Utilities Current Funds

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will provide a variety of butterfly valves and actuators for Water Utilities. Butterfly valves are used to control the flow of water within the water and wastewater treatment plants. Butterfly valves are utilized during the installation of new water transmission lines, replacement of worn-out distribution system valves and plant control process valves at the water treatment plants. Certain butterfly valves are used to isolate sections of the distribution system to allow repairs to existing water mains and to permit additional construction. Butterfly valves range in size from 6" to 96" with the larger valves requiring additional lead time during production. This agreement allows the City to purchase and warehouse these valves in advance, in order to have them readily available for efficient repairs.

In some applications manual butterfly valves need to be electronically operated, therefore actuators are attached to the valve. Actuators allow for the operation of valves remotely. On average, the City pumps over 417 million gallons of water per day.

## **BACKGROUND (Continued)**

The solicitation was structured in a manner which required bidders to submit a response providing discounts from manufacturer's list price. This bid resulted in an average percentage discount from manufacturer catalog of 14.44 percent compared to an average discount of 23.61 percent for the bid awarded in 2014.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 383 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 27, 2014, City Council authorized a two-year master agreement for butterfly valves and actuators for Water Utilities by Resolution No. 14-1350.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

## **FISCAL INFORMATION**

\$701,500.00 - Water Utilities Current Funds

## **M/WBE INFORMATION**

57 - Vendors contacted  
57 - No response  
0 - Response (Bid)  
0 - Response (No bid)  
0 - Successful

The recommended awardees have fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

## **ETHNIC COMPOSITION**

### **Municipal Valve & Equipment**

White Male	12	White Female	4
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

### **Mueller Co. LLC**

White Male	391	White Female	37
Black Male	64	Black Female	7
Hispanic Male	1	Hispanic Female	0
Other Male	5	Other Female	1

### **Pumps Valves & Equipment dba The Scruggs Company**

White Male	10	White Female	5
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	1
Other Male	0	Other Female	0

### **Rexa, Inc.**

White Male	106	White Female	26
Black Male	6	Black Female	0
Hispanic Male	5	Hispanic Female	1
Other Male	4	Other Female	1

## **BID INFORMATION**

Business Development and Procurement Services received the following bids from solicitation number BM1621. We opened them on September 9, 2016. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Municipal Valve & Equipment	4547 Westgrove Dr. Addison, TX 75001	Multiple Groups

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Mueller Co. LLC	500 W Eldorado St. Decatur, IL 62525	Multiple Groups
*Pumps Valves & Equipment dba The Scruggs Company	8530 Hansen Rd. Houston, TX 77075	Multiple Groups
*Rexa, Inc.	4 Manley St. W Bridgewater, MA 02379	Multiple Groups

**OWNERS**

**Municipal Valve & Equipment**

David McGoodwin, President  
Randy Greene, Vice President

**Mueller Co. LLC**

Greg Rogowski, President  
Mike Williams, Vice President  
Chad Mize, Treasurer

**Pumps Valves & Equipment dba The Scruggs Company**

James A. Scruggs, President  
Jennifer Scruggs, Secretary

**Rexa, Inc.**

Sam Lalos, President  
Geoff Hynes, Vice President  
Ken Garron, Secretary

January 11, 2017

**WHEREAS**, on August 27, 2014, City Council authorized a two-year master agreement for butterfly valves and actuators for Water Utilities by Resolution No. 14-1350; and,

**WHEREAS**, on September 8, 2016, Administrative Action No. 16-6585 authorized to extend the master agreement for five-months from August 26, 2016 to January 26, 2017 with Mueller Co. LLC; and,

**WHEREAS**, on September 8, 2016, Administrative Action No. 16-6586 authorized to extend the master agreement for five-months from August 26, 2016 to January 26, 2017 with Municipal Valve & Equipment;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of butterfly valves and actuators is authorized with Municipal Valve & Equipment (332290) in the amount of \$601,500.00, Mueller Co. LLC (VS0000021750) in the amount of \$55,000.00, Pumps Valves & Equipment dba The Scruggs Company (VS0000067360) in the amount of \$34,000.00, and Rexa, Inc. (VC14502) in the amount of \$11,000.00 for a term of two years in a total amount not to exceed \$701,500.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for butterfly valves and actuators. If a written contract is required or requested for any or all purchases of butterfly valves and actuators under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$701,500.00 from Master Agreement number BM1621.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a two-year master agreement for butterfly valves and actuators - Municipal Valve & Equipment in the amount of \$601,500, Mueller Co. LLC in the amount of \$55,000, Pumps Valves & Equipment dba The Scruggs Company in the amount of \$34,000, and Rexa, Inc. in the amount of \$11,000, lowest responsible bidders of four - Total not to exceed \$701,500 - Financing: Water Utilities Current Funds

Municipal Valve & Equipment is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce. Mueller Co. LLC, Pumps Valves & Equipment dba The Scruggs Company, and Rexa, Inc. are non-local, non-minority firms, have signed the "Business Inclusion & Development" documentation, and propose to use their own workforce.

**PROJECT CATEGORY:** Goods

### LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$601,500.00	85.74%
Total non-local contracts	\$100,000.00	14.26%
<b>TOTAL CONTRACT</b>	<b>\$701,500.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

None

### TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
<b>Total</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>0.00%</b>

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Code Compliance  
Communication and Information Services  
Convention and Event Services  
Equipment & Building Services  
Fire  
Mobility and Street Services  
Park & Recreation  
Sanitation Services  
Trinity Watershed Management  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Ryan S. Evans, 671-9837  
Joey Zapata, 670-3009  
Mark McDaniel, 670-3256  
Jill A. Jordan, P.E., 670-5299  
Eric Campbell, 670-3255  
Willis Winters, 670-4071

**MAPSCO:** N/A

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**SUBJECT**

Authorize a three-year master agreement for automotive, truck, and heavy equipment batteries - Metroplex Battery, Inc., lowest responsible bidder of five - Not to exceed \$1,320,558 - Financing: Current Funds (\$1,136,192), Water Utilities Current Funds (\$69,568), Sanitation Current Funds (\$57,166), Stormwater Drainage Management Current Funds (\$35,072), Convention and Event Services Current Funds (\$12,394), and Aviation Current Funds (\$10,166)

**BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods for a specific term, which are ordered on an as needed basis.

## **BACKGROUND (Continued)**

This master agreement will provide for the purchase of automotive, truck, and heavy equipment batteries for the City's automotive, light, and heavy equipment fleet. Having batteries readily available provides efficiency in reducing the amount of time in which a vehicle remains out of service. These batteries will be used by City departments for vehicle and heavy equipment such as:

- Sedans
- Police cars
- Rescue units
- Fire engines
- Light, medium, and heavy duty pick-up trucks

The solicitation was structured in a manner which required bidders to submit a response using unit pricing. This bid resulted in a 5.7 percent decrease over the comparable unit prices for the bid awarded in 2014.

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 432 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 26, 2014, City Council authorized a three-year master agreement for automotive, truck and heavy equipment batteries by Resolution No. 14-0500.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

## **FISCAL INFORMATION**

\$1,136,192.00 - Current Funds  
\$ 69,567.97 - Water Utilities Current Funds  
\$ 57,165.35 - Sanitation Current Funds  
\$ 35,071.80 - Stormwater Drainage Management Current Funds  
\$ 12,394.00 - Convention and Event Services Current Funds  
\$ 10,166.78 - Aviation Current Funds

**M/WBE INFORMATION**

- 31 - Vendors contacted
- 31 - No response
- 0 - Response (Bid)
- 0 - Response (No Bid)
- 0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

**ETHNIC COMPOSITION**

Metroplex Battery, Inc.

White Male	7	White Female	0
Black Male	0	Black Female	1
Hispanic Male	4	Hispanic Female	2
Other Male	3	Other Female	1

**BID INFORMATION**

Business Development and Procurement Services received the following bids from solicitation number BN1602. We opened them on August 5, 2016. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Metroplex Battery, Inc.	2750 Electronic Lane Dallas, TX 75220	\$1,320,557.55
Continental Battery Company	4919 Woodall Street Dallas, TX 75247	\$1,600,110.75
Interstate Battery System International, Inc.	12770 Merit Drive Suite 1000 Dallas, TX 75251	\$1,472,427.79
XL Parts Partnership, Ltd.	15701 Northwest Freeway Houston, TX 77040	Non-Responsive**

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
O'Reilly Auto Enterprises, LLC	233 South Patterson Ave. Springfield, MO 65802	Non-Responsive**

\*\*XL Parts Partnership, Ltd. and O'Reilly Auto Enterprises, LLC were deemed non-responsive due to not meeting specifications.

**OWNER**

**Metroplex Battery, Inc.**

Birju Patel, President  
Vina Patel, Vice President  
Jeremy Haden, Secretary  
Shivah Patel, Treasurer

January 11, 2017

**WHEREAS**, on March 26, 2014, City Council authorized a three-year master agreement for automotive, truck and heavy equipment batteries by Resolution No. 14-0500;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of automotive, truck and heavy equipment batteries is authorized with Metroplex Battery, Inc. (344403) for a term of three years in an amount not to exceed \$1,320,557.90.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for automotive, truck and heavy equipment batteries. If a written contract is required or requested for any or all purchases of automotive, truck and heavy equipment batteries under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,320,557.90 from Master Agreement number BN1602.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for automotive, truck, and heavy equipment batteries - Metroplex Battery, Inc., lowest responsible bidder of five - Not to exceed \$1,320,558 - Financing: Current Funds (\$1,136,192), Water Utilities Current Funds (\$69,568), Sanitation Current Funds (\$57,166), Stormwater Drainage Management Current Funds (\$35,072), Convention and Event Services Current Funds (\$12,394), and Aviation Current Funds (\$10,166)

Metroplex Battery, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$1,320,557.90	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$1,320,557.90</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	\$0.00	0.00%	\$0.00	0.00%

## AGENDA ITEM # 7

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** Outside City Limits

**DEPARTMENT:** Business Development & Procurement Services  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Ryan S. Evans, 671-9837

**MAPSCO:** N/A

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### SUBJECT

Authorize a three-year master agreement for polyaluminum chloride coagulant to be used in the water purification process - Chemtrade Chemicals US, LLC, lowest responsible bidder of five - Not to exceed \$1,935,000 - Financing: Water Utilities Current Funds

### BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This agreement will allow for the purchase of polyaluminum chloride coagulant (PACI). Coagulants are used in the water treatment process for the formation of fine particles in the water. These clumped particles then settle to the bottom of the water treatment basins (sedimentation) and are removed.

This coagulant will allow Eastside Water Treatment Plant staff to evaluate PACI as part of an effort to optimize and enhance the coagulation treatment process. Currently, Water Utilities uses ferric sulfate for the coagulation process. However, in an effort to reduce expenditures for water treatment chemicals, small scale tests of PACI have been conducted with promising results. In order to validate these results, a full scale pilot test of the chemical is necessary to make an objective comparison of PACI vs ferric sulfate.

Eastside Water Treatment Plant provides up to 440 million gallons of water per day of treated water for City residents and wholesale customers.



**BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 822 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, BDPS' Resource LINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council – Southwest, to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

**FISCAL INFORMATION**

\$1,935,000.00 - Water Utilities Current Funds

**M/WBE INFORMATION**

- 128 - Vendors contacted
- 128 - No response
  - 0 - Response (Bid)
  - 0 - Response (No bid)
  - 0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

**ETHNIC COMPOSITION**

**Chemtrade Chemicals US, LLC**

White Male	13	White Female	10
Black Male	1	Black Female	1
Hispanic Male	1	Hispanic Female	1
Other Male	1	Other Female	5

## **BID INFORMATION**

Business Development and Procurement Services received the following bids from solicitation number BW1602. We opened them on June 10, 2016. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount of Bid</u></b>
*Chemtrade Chemicals US, LLC	90 East Halsey Road Parsippany, NJ 07054	\$1,935,000.00
Gulbrandsen Technologies	2 Main Street Clinton, NJ 08809-5283	\$2,010,000.00
GEO Specialty Chemicals	401 South Earl Avenue Lafayette, IN 47904	\$2,175,000.00
Eagle Tech LP	1311 Marilyn Avenue Desoto, TX 75115	\$2,775,000.00
Brentag Southwest, Inc.	610 Fisher Road Longview, TX 75604	\$2,823,000.00

## **OWNER**

### **Chemtrade Chemicals US, LLC**

Mark Davis, President  
Dan Dietz, Vice President  
Susan Pare, Secretary  
Rohit Bhardwaj, Treasurer

January 11, 2017

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That a master agreement for the purchase of polyaluminum chloride coagulant to be used in the water purification process is authorized with Chemtrade Chemicals US, LLC (053277) for a term of three years in an amount not to exceed \$1,935,000.00.

**Section 2.** That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for polyaluminum chloride coagulant to be used in the water purification process. If a written contract is required or requested for any or all purchases of polyaluminum chloride coagulant to be used in the water purification process under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,935,000.00 from Master Agreement number BW1602.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize a three-year master agreement for polyaluminum chloride coagulant to be used in the water purification process - Chemtrade Chemicals US, LLC, lowest responsible bidder of five - Not to exceed \$1,935,000 - Financing: Water Utilities Current Funds

Chemtrade Chemicals US, LLC is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Goods

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$1,935,000.00	100.00%
<b>TOTAL CONTRACT</b>	<b>\$1,935,000.00</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

None

#### **Non-Local Contractors / Sub-Contractors**

None

### **TOTAL M/WBE CONTRACT PARTICIPATION**

	<u>Local</u>	<u>Percent</u>	<u>Local &amp; Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$0.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>0.00%</u>

**AGENDA ITEM # 8**

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Aviation  
Convention and Event Services  
Human Resources  
Water Utilities

**CMO:** Elizabeth Reich, 670-7804  
Ryan S. Evans, 671-9837  
A. C. Gonzalez, 670-3297

**MAPSCO:** N/A

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**SUBJECT**

Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and **(2)** a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of this service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

Supplemental Agreement No. 2 to increase the services contract with Lane Staffing, Inc., the current provider, will allow the City to continue to engage temporary clerical and professional laborers while the transition to a new contractor is completed.

The service contract with Smith Temporaries, Inc. dba CornerStone Staffing will provide citywide temporary clerical and professional labor. Temporary staffing agencies provide clerical employees and skilled professionals who will work on a temporary "as-needed" basis.

**BACKGROUND (Continued)**

Temporary labor contracts allow the City to mitigate employee turnover, retirement, longer than anticipated time frame for hiring new employees, and unplanned or urgent projects. Temporary employees may be hired by the City any time after 12 consecutive weeks of work as a temporary without any additional fees or charges.

Examples of job classifications provided by this contract include:

- Accountant
- Cashier
- Call Taker/CSR Coordinator
- City Council Office Assistant
- Coordinator
- Customer Service Representative
- Executive Assistant
- Executive Secretary
- Human Resource Analyst II
- Office Assistant II
- Program Manager
- Water Instrument Technician

A seven member committee from the following departments reviewed and evaluated the proposals:

- Aviation (1)
- Park and Recreation (1)
- Office of Cultural Affairs (1)
- Human Resources (1)
- Water Utilities (1)
- Business Development and Procurement Services (2)\*

\*Business Development and Procurement Services only evaluated cost and the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 30 points
- Approach to filling positions 20 points
- Experience and capabilities 20 points
- Functional match 15 points
- Business Inclusion & Development Plan 15 points

This solicitation was structured in a manner which required proposers to submit a response using hourly pricing. This proposal resulted in a 20 percent increase over comparable unit prices for the proposal awarded in 2013.

## **BACKGROUND (Continued)**

As part of the solicitation process and in an effort to increase competition, Business Development and Procurement Services (BDPS) used its procurement system to send out 345 email bid notifications to vendors registered under respective commodities. To further increase competition, BDPS uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more proposals, BDPS' ResourceLINK Team (RLT) sent notifications to 25 chambers of commerce, the DFW Minority Business Council, and the Women's Business Council - Southwest, to ensure maximum vendor outreach.

The recommend vendor meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 11, 2012, City Council authorized a three-year service contract for temporary clerical and professional labor citywide by Resolution No. 12-0159.

On September 25, 2013, City Council authorized a three-year service contract for citywide temporary clerical and professional services by Resolution No. 13-1666.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

## **FISCAL INFORMATION**

\$26,243,374.06 - Current Funds (subject to annual appropriations)

\$ 1,956,230.83 - Convention and Event Services Current Funds (subject to annual appropriations)

\$ 1,562,782.27 - Water Utilities Current Funds (subject to annual appropriations)

\$ 395,318.69 - Aviation Current Funds (subject to annual appropriations)

## **M/WBE INFORMATION**

74 - Vendors contacted

72 - No response

2 - Response (Bid)

0 - Response (No bid)

0 - Successful

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826, as amended.

## **ETHNIC COMPOSITION**

### Lane Staffing, Inc.

White Male	124	White Female	109
Black Male	260	Black Female	292
Hispanic Male	178	Hispanic Female	168
Other Male	29	Other Female	17

### Smith Temporaries, Inc. dba CornerStone Staffing

White Male	169	White Female	293
Black Male	246	Black Female	446
Hispanic Male	113	Hispanic Female	228
Other Male	83	Other Female	86

## **PROPOSAL INFORMATION**

Business Development and Procurement Services received the following proposals from solicitation number BEZ1607. We opened them on April 15, 2016. We recommend the City Council award this service contract in its entirety to the most advantageous proposer.

\*Denotes successful proposer

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
*Smith Temporaries, Inc. dba CornerStone Staffing	1845 Woodall Rogers Frwy. Suite 1000 Dallas, TX 75201	84%	\$28,657,705.85
A-1 Personnel of Houston	8702 Westpark Dr. Houston, TX 77063	72%	\$24,287,004.41
Lane Staffing, Inc.	1810 Park Row Dr. Dallas, TX 75216	71%	\$27,852,183.12
Acro Service Corp.	39209 W. Six Mile Rd. Suite 250 Livonia, MI 48152	69%	\$39,382,887.92
CTJ Maintenance, Inc.	6565 N. MacArthur Blvd. Suite 225 Irving, TX 75039	58%	\$29,588,091.50



**PROPOSAL INFORMATION (Continued)**

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>	<b><u>Amount</u></b>
Infojini, Inc.	891 Elkidge Landing Rd. Suite 190 Linthicum Heights, MD 21090	55%	\$48,444,246.00

**OWNERS**

**Lane Staffing, Inc.**

Carla Lane, President

**Smith Temporaries, Inc. dba CornerStone Staffing**

Stephen M. Smith, President  
Susan Deguire, Vice President  
Jody Smith, Secretary

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and **(2)** a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)

Lane Staffing, Inc. is a local, minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use their own workforce.

**PROJECT CATEGORY:** Other Services

### LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$1,500,000.00	100.00%
Non-local contracts	\$0.00	0.00%
<b>TOTAL THIS ACTION</b>	<b>\$1,500,000.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Lane Staffing	BFWBC200550617	\$1,500,000.00	100.00%
<b>Total Minority - Local</b>		<b>\$1,500,000.00</b>	<b>100.00%</b>

#### Non-Local Contractors / Sub-Contractors

None

**TOTAL M/WBE PARTICIPATION**

	<b>This Action</b>		<b>Participation to Date</b>	
	<b><u>Amount</u></b>	<b><u>Percent</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>
African American	\$1,500,000.00	100.00%	\$21,931,972.12	100.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$0.00	0.00%
Total	<u>\$1,500,000.00</u>	<u>100.00%</u>	<u>\$21,931,972.12</u>	<u>100.00%</u>

## **BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY**

**PROJECT:** Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor - Not to exceed \$1,500,000, from \$20,431,973 to \$21,931,973; and **(2)** a three-year service contract for citywide temporary clerical and professional services - Smith Temporaries, Inc. dba CornerStone Staffing in the amount of \$28,657,706, most advantageous proposer of six - Total not to exceed \$30,157,706 - Financing: Current Funds (\$26,243,374), Convention and Event Services Current Funds (\$1,956,231), Water Utilities Current Funds (\$1,562,782), and Aviation Current Funds (\$395,319) (subject to annual appropriations)

Smith Temporaries, Inc. dba CornerStone Staffing is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractor.

**PROJECT CATEGORY:** Other Services

### **LOCAL/NON-LOCAL CONTRACT SUMMARY**

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$28,657,705.85	100.00%
Total non-local contracts	\$0.00	0.00%
<b>TOTAL CONTRACT</b>	<b>\$28,657,705.85</b>	<b>100.00%</b>

### **LOCAL/NON-LOCAL M/WBE PARTICIPATION**

#### **Local Contractors / Sub-Contractors**

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Keystaff, Inc	WFWB91526N0917	\$6,820,533.77	23.80%
<b>Total Minority - Local</b>		<b>\$6,820,533.77</b>	<b>23.80%</b>

#### **Non-Local Contractors / Sub-Contractors**

None

**TOTAL M/WBE CONTRACT PARTICIPATION**

	<b><u>Local</u></b>	<b><u>Percent</u></b>	<b><u>Local &amp; Non-Local</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$6,820,533.77	23.80%	\$6,820,533.77	23.80%
Total	<u>\$6,820,533.77</u>	<u>23.80%</u>	<u>\$6,820,533.77</u>	<u>23.80%</u>

January 11, 2017

**WHEREAS**, on January 11, 2012, City Council authorized a three-year service contract for temporary clerical and professional labor citywide by Resolution No. 12-0159; and,

**WHEREAS**, on September 25, 2013, City Council authorized a three-year service contract for citywide temporary clerical and professional services by Resolution No. 13-1666; and,

**WHEREAS**, on October 19, 2016, Administrative Action No. 16-6726 authorized Supplemental Agreement No. 1 to extend the term of the service contract for six months from November 1, 2016 to April 30, 2017;

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That the City Manager is authorized to execute **(1)** Supplemental Agreement No. 2 to increase the service contract with Lane Staffing, Inc. (VS0000050443) for citywide temporary clerical and professional services to allow for a transition from the current contractor to the new contractor in an amount not to exceed \$1,500,000.00, from \$20,431,972.12 to \$21,931,972.12; and **(2)** a three-year service contract for citywide temporary clerical and professional services with Smith Temporaries, Inc. dba CornerStone Staffing (VS0000066539) in an amount not to exceed \$28,657,705.85, for a total amount not to exceed \$30,157,705.85, upon approval as to form by the City Attorney. If the service was bid or proposed on an as needed basis for performance of specified tasks, payment to Lane Staffing, Inc. and Smith Temporaries, Inc. dba CornerStone Staffing shall be based only on the amount of the services directed to be performed by the City and properly performed by Lane Staffing, Inc. and Smith Temporaries, Inc. dba CornerStone Staffing under each respective contract.

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$1,500,000.00 from Service Contract number BKZ1313.

**Section 3.** That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$28,657,705.85 (subject to annual appropriations) from Service Contract number BEZ1607.

**Section 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**KEY FOCUS AREA:** E-Gov

**AGENDA DATE:** January 11, 2017

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Business Development & Procurement Services  
Communication and Information Services

**CMO:** Elizabeth Reich, 670-7804  
Mark McDaniel, 670-3256

**MAPSCO:** N/A

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**SUBJECT**

Authorize Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. for voice and data network services, network management, monitoring, maintenance, information technology security, and related services - Not to exceed \$8,789,987, from \$70,515,898 to \$79,305,885 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This Supplemental Agreement will continue to provide voice and data network services, network management, monitoring, maintenance, information technology security, and related services. This agreement provides 24 hour network and security monitoring, on-site help desk, technical support, network asset management, telecom billing system, as well as local and long distance telephone service.

The services offered by a city government are highly dependent on the telephone and data communication network to conduct business. A sample of some of the critical services that rely on this network include public safety computer aided dispatch (911), customer billing and payment services, the City's voice and data networks infrastructure, 3-1-1, issuance of building permits, and the City's email and internet services. The network supports approximately 500 applications, 12,000 computer devices, and 9,000 telephones. The network transmits over 3 terabytes of data weekly, processes 22,000 local and long distance calls, and 265,000 emails on a daily basis.

**BACKGROUND (Continued)**

This increase is due to various system upgrades and an increase of devices being supported under the current AT&T managed services agreement such as:

- New and renovations to city buildings (fire stations, recreation centers, and City Hall)
- Network enhancements to Libraries and the WIC Call Center
- Expansion of Wi-Fi (City Hall, libraries, recreation centers, etc.)
- Upgrades to essential systems (City’s voice system, Kronos, and Customer Relationship Management System, 311)

This supplemental meets the wage floor rate of \$10.37 approved by City Council on November 10, 2015, by Resolution No. 15-2141.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On December 14, 2011, City Council authorized a seven-year service contract, with two two-year renewal options, for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services by Resolution No. 11-3343.

On June 25, 2014, City Council authorized Supplemental Agreement No. 13 to increase the service contract for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services by Resolution No. 14-0988.

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

**FISCAL INFORMATION**

\$8,789,987.00 - Current Funds (subject to annual appropriations)

**ETHNIC COMPOSITION**

AT&T Corp.

White Male	4,789	White Female	2,658
Black Male	1,366	Black Female	2,245
Hispanic Male	483	Hispanic Female	694
Other Male	588	Other Female	299



**OWNER**

**AT&T Corp.**

Ralph De La Vega, President

January 11, 2017

**WHEREAS**, on December 14, 2011, City Council authorized a seven-year service contract, with two two-year renewal options, for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services by Resolution No. 11-3343; and,

**WHEREAS**, on May 6, 2013, Administrative Action No. 13-5552 authorized Supplemental Agreement No. 1 to attach the milestone charts for payment for one time charges to Exhibit 4, pricing of the master services agreement; and,

**WHEREAS**, on May 20, 2013, Administrative Action No. 13-5611 authorized Supplemental Agreement No. 2 to execute services as documented under NI pricing schedule with tracking ID GBS161971; and,

**WHEREAS**, on January 17, 2014, Administrative Action No. 14-5185 authorized Supplemental Agreement No. 3 to accept wireless terms and conditions and to amend Exhibit 4, Attachment 1: vendor catalog pricing for existing air card product and service offerings; and,

**WHEREAS**, on April 26, 2013, Administrative Action No. 13-5516 authorized Supplemental Agreement No. 4 to amend contract for review of statement of work (SOW) for professional services to development of a contract center strategy; and,

**WHEREAS**, on December 20, 2013, Administrative Action No. 13-6996 authorized Supplemental Agreement No. 5 to execute services for performing regression testing of the Dallas Water Utilities Supervisory Control and Data Acquisition Network (SCADA) System designed by AT&T; and,

**WHEREAS**, on October 15, 2013, Administrative Action No. 14-5297 authorized Supplemental Agreement No. 6 to install, configure and optimize the City's internet, extranet and intranet with TEST and production sharepoint 2013 environments and migrate Dallas City News Room; and,

**WHEREAS**, on November 27, 2013, Administrative Action No. 14-5419 authorized Supplemental Agreement No. 7 to execute change orders 2, 4 and 5 for enhancement requests to the Pinnacle telecommunications billing system for customizations to system reports, additional professional services to develop a standard operating procedures manual and to modify contract language regarding the electronic processing of telecommunications carrier files; and,

January 11, 2017

**WHEREAS**, on February 7, 2014, Administrative Action No. 14-5693 authorized Supplemental Agreement No. 8 to accept Texas House Bill 2128 and SPORT terms and conditions and to amend Exhibit 4, Attachment 1: vendor catalog pricing for telecommunication charges for eligible city facilities; and,

**WHEREAS**, on February 14, 2014, Administrative Action No. 14-5594 authorized Supplemental Agreement No. 9 to purchase fifty (50) additional Cisco VoIP recording NICE Inform Lite IP licences with application support for the 3-1-1 call center; and,

**WHEREAS**, on March 13, 2014, Administrative Action No. 14-5654 authorized Supplemental Agreement No. 10 to design, configure and install a Wi-Fi network for internet access in the Dallas Arts District; and,

**WHEREAS**, on June 2, 2014, Administrative Action No. 14-5968 authorized Supplemental Agreement No. 11 to install a Wi-Fi network for internet access in the Dallas Arts District; and,

**WHEREAS**, on July 3, 2014, Administrative Action No. 14-6181 authorized Supplemental Agreement No. 12 to implement a framework that will publish and modify data that will be posted on information kiosks; and,

**WHEREAS**, on June 25, 2014, City Council authorized Supplemental Agreement No. 13 to increase the service contract for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services in an amount not to exceed \$7,071,190.00, increasing the contract amount from \$63,444,708.00 to \$70,515,898.00, by Resolution No. 14-0988; and,

**WHEREAS**, on November 20, 2014, Administrative Action No. 14-7145 authorized Supplemental Agreement No. 15 due to extra material used and labor performed during the Arts District Wi-Fi installation; and,

**WHEREAS**, on November 20, 2014, Administrative Action No. 14-7144 authorized Supplemental Agreement No. 16 to include Northpark library in the acceptance of the Texas House Bill 2128 and SPORT terms and conditions that was executed through Supplemental Agreement No. 8; and,

**WHEREAS**, on February 12, 2015, Administrative Action No. 15-5475 authorized Supplemental Agreement No. 17 to execute change orders 7 and 19 for the expansion of the CIS Pinnacle billing system for additional technology services and the creation of a 3rd hosted environment for software development; and,

January 11, 2017

**WHEREAS**, on March 30, 2015, Administrative Action No. 15-5616 authorized Supplemental Agreement No. 18 to make correction to supplement agreement no. 16, to correct Exhibit A; and,

**WHEREAS**, on May 22, 2015, Administrative Action No. 15-6031 authorized Supplemental Agreement No. 19 for a hardware and software technical refresh to the VoIP IPT system which includes a contract center software version upgrade to 10.5; and,

**WHEREAS**, on September 18, 2015, Administrative Action No. 15-6888 authorized Supplemental Agreement No. 20 to provide improved internet support, increased circuit capacity for PKR facilities, a Pinnacle version upgrade and to replace end of life equipment that supports 311; and,

**WHEREAS**, on November 5, 2015, Administrative Action No. 15-7196 authorized Supplemental Agreement No. 21 to improve Wi-Fi connectivity at City facilities; and,

**WHEREAS**, on March 29, 2015, Administrative Action No. 16-5602 authorized Supplemental Agreement No. 22 to execute 311 contact cent network integration of natural language software; and,

**WHEREAS**, on June 22, 2016, Administrative Action No. 16-6184 authorized Supplemental Agreement No. 23 to provide continued maintenance and support of the informational kiosk, deployment of new network equipment at Love Field, enhance the Pinnacle system for revenue collection reporting and to program the 311 voice system to allow citizens to complete a post call survey to provide customer feedback to the City; and,

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**Section 1.** That following approval as to form by the City Attorney, the City Manager is hereby authorized to execute Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. (268653) for voice and data network services, network management, monitoring, maintenance, Information Technology security and related services in an amount not to exceed \$8,789,987.00, increasing the service contract amount from \$70,515,898.00 to \$79,305,885.00.

January 11, 2017

**Section 2.** That the Chief Financial Officer is hereby authorized to disburse funds from the following appropriations in an amount not to exceed \$8,789,987.00 (subject to annual appropriations):

<u>FUND</u>	<u>DEPT</u>	<u>UNIT</u>	<u>OBJ</u>	<u>FY</u>	<u>ENCUMBRANCE</u>	<u>AMOUNT</u>
0198	DSV	1510	3070	2017	CT DSV17ATTMGD3	\$ 575,640.00
0198	DSV	1510	3070	2018	CT DSV18ATTMGD3	\$ 575,640.00
0198	DSV	1510	3070	2019	CT DSV19ATTMGD3	\$ 95,940.00
0198	DSV	1510	3053	2017	CT DSV17ATTMGD3	\$3,481,277.08
0198	DSV	1510	3053	2018	CT DSV18ATTMGD3	\$3,481,277.08
0198	DSV	1510	3053	2019	CT DSV19ATTMGD3	\$ 580,212.84

**Section 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

**PROJECT:** Authorize Supplemental Agreement No. 24 to increase the service contract with AT&T Corp. for voice and data network services, network management, monitoring, maintenance, information technology security, and related services - Not to exceed \$8,789,987, from \$70,515,898 to \$79,305,885 - Financing: Current Funds (subject to annual appropriations)

AT&T DataComm, LLC formally known as AT&T Corp. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

**PROJECT CATEGORY:** Other Services

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### LOCAL/NON-LOCAL CONTRACT SUMMARY - THIS ACTION ONLY

	<u>Amount</u>	<u>Percent</u>
Local contracts	\$6,209,151.00	70.64%
Non-local contracts	\$2,580,836.00	29.36%
<b>TOTAL THIS ACTION</b>	<b>\$8,789,987.00</b>	<b>100.00%</b>

### LOCAL/NON-LOCAL M/WBE PARTICIPATION THIS ACTION

#### Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Spinski Technologies, LLC	PFMB38651N0517	\$828,258.00	13.34%
Orion Communications, Inc.	WFDB72849Y0417	\$788,403.00	12.70%
<b>Total Minority - Local</b>		<b>\$1,616,661.00</b>	<b>26.04%</b>

#### Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
IPSOFT, Inc.	PMMB41519N1216	\$830,000.00	32.16%
Prosys Information Systems	WFWBE378770317	\$53,147.00	2.06%
<b>Total Minority - Non-local</b>		<b>\$883,147.00</b>	<b>34.22%</b>

**TOTAL M/WBE PARTICIPATION**

	<b>This Action</b>		<b>Participation to Date</b>	
	<b><u>Amount</u></b>	<b><u>Percent</u></b>	<b><u>Amount</u></b>	<b><u>Percent</u></b>
African American	\$0.00	0.00%	\$9,805.00	0.01%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$1,658,258.00	18.87%	\$11,784,118.00	14.86%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$841,550.00	9.57%	\$6,264,222.00	7.90%
Total	<u>\$2,499,808.00</u>	<u>28.44%</u>	<u>\$18,058,145.00</u>	<u>22.77%</u>

**KEY FOCUS AREA:** E-Gov  
**AGENDA DATE:** January 11, 2017  
**COUNCIL DISTRICT(S):** N/A  
**DEPARTMENT:** Office of Financial Services  
**CMO:** Elizabeth Reich, 670-7804  
**MAPSCO:** N/A

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**SUBJECT**

A resolution suspending the effective date of the rate filing made by Oncor Electric Delivery Company LLC on December 16, 2016 for an additional 90 days - Financing: No cost consideration to the City

**BACKGROUND**

Oncor Electric Delivery Company LLC ("Oncor" or "the Company") filed an application on or about December 16, 2016 with the City of Dallas seeking to implement proposed Tariff for Retail Delivery Services Section 6.1.1.1.8.2 Lighting Service. The Company asks the City to approve the new tariff to provide for an option for LED street lighting within the City of Dallas.

This resolution suspends the January 23, 2017 effective date of the Company's rate request for the maximum period permitted by law to allow the City to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine if the requested rates are appropriate.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Information about this item will be provided to the Budget, Finance, and Audit Committee on January 3, 2017.

**FISCAL INFORMATION**

No cost consideration to the City



**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, on or about December 16, 2016, Oncor Electric Delivery Company LLC (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Dallas a Statement of Intent Tariff for Retail Delivery Service Section 6.1.1.1.8.2 Lighting Service in the City of Dallas effective January 22, 2017; and

**WHEREAS**, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

**WHEREAS**, the suspension of the effective date is necessary to provide the City sufficient time to adequately review the proposed tariff; and

**WHEREAS**, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS, TEXAS:**

**SECTION 1.** That the January 22, 2017 effective date of the rate request submitted by Oncor on or about December 16, 2016, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

**SECTION 2.** That the City's reasonable rate case expenses shall be reimbursed by Oncor.

**SECTION 3.** That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

**SECTION 4.** A copy of this resolution shall be sent to Oncor, care of Don J. Clevenger, Oncor Electric Delivery Company, 1601 Bryan St., Suite 22-070, Dallas, Texas 75201.

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, on or about December 16, 2016, Oncor Electric Delivery Company LLC (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Dallas a Statement of Intent Tariff for Retail Delivery Service Section 6.1.1.1.8.2 Lighting Service in the City of Dallas effective January 22, 2017; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, the suspension of the effective date is necessary to provide the City sufficient time to adequately review the proposed tariff; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS, TEXAS:

1. That the January 22, 2017 effective date of the rate request submitted by Oncor on or about December 16, 2016, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

3. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

4. A copy of this resolution shall be sent to Oncor, care of Don J. Clevenger, Oncor Electric Delivery Company, 1601 Bryan St., Suite 22-070, Dallas, Texas 75201.