

Memorandum

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CITY SECRETARY
DALLAS, TEXAS



City of Dallas

DATE January 25, 2017

TO Honorable Members of the Dallas City Council

SUBJECT City Council meeting calendar changes

As you know, incoming City Manager T.C. Broadnax's first day is next Wednesday, Feb. 1. In consultation with Mr. Broadnax, the Feb. 1 City Council briefing meeting has been canceled.

In addition, the annual City Council-staff retreat scheduled for Feb. 15 and 16 will be rescheduled to March 29 and 30. We will instead hold a special City Council briefing meeting on Feb. 15. During that meeting, we will receive a briefing on homelessness and take public input regarding the Land Bank Program, as recently requested by the Housing Committee.

If you have any questions, please contact Scott Goldstein at 214-670-7977.

Thank you,

A handwritten signature in black ink, appearing to read 'Michael S. Rawlings'.

Michael S. Rawlings
Mayor

c: A.C. Gonzalez, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Mark McDaniel, Acting First Assistant City Manager
Eric D. Campbell, Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Joey Zapata, Assistant City Manager
Theresa O'Donnell, Chief of Resilience
M. Elizabeth Reich, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council