

Memorandum



CITY OF DALLAS

DATE April 15, 2016

TO Honorable Mayor and Members of the City Council

SUBJECT **The Path to the May 2017 Bond Program**
April 20, 2016 Council Briefing

On April 20, 2016, you will be briefed on "The Path to the May 2017 Bond Program". The briefing is attached for your review.

Please let me know if you have any questions.

A handwritten signature in blue ink that reads "Jill Jordan".

Jill A. Jordan, P.E.

Assistant City Manager

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager
Eric D. Campbell, Assistant City Manager

Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council
Rick Galceran, P.E., Director, Public Works Department

The Path to the May 2017 Bond Program

Dallas City Council Meeting
April 20, 2017



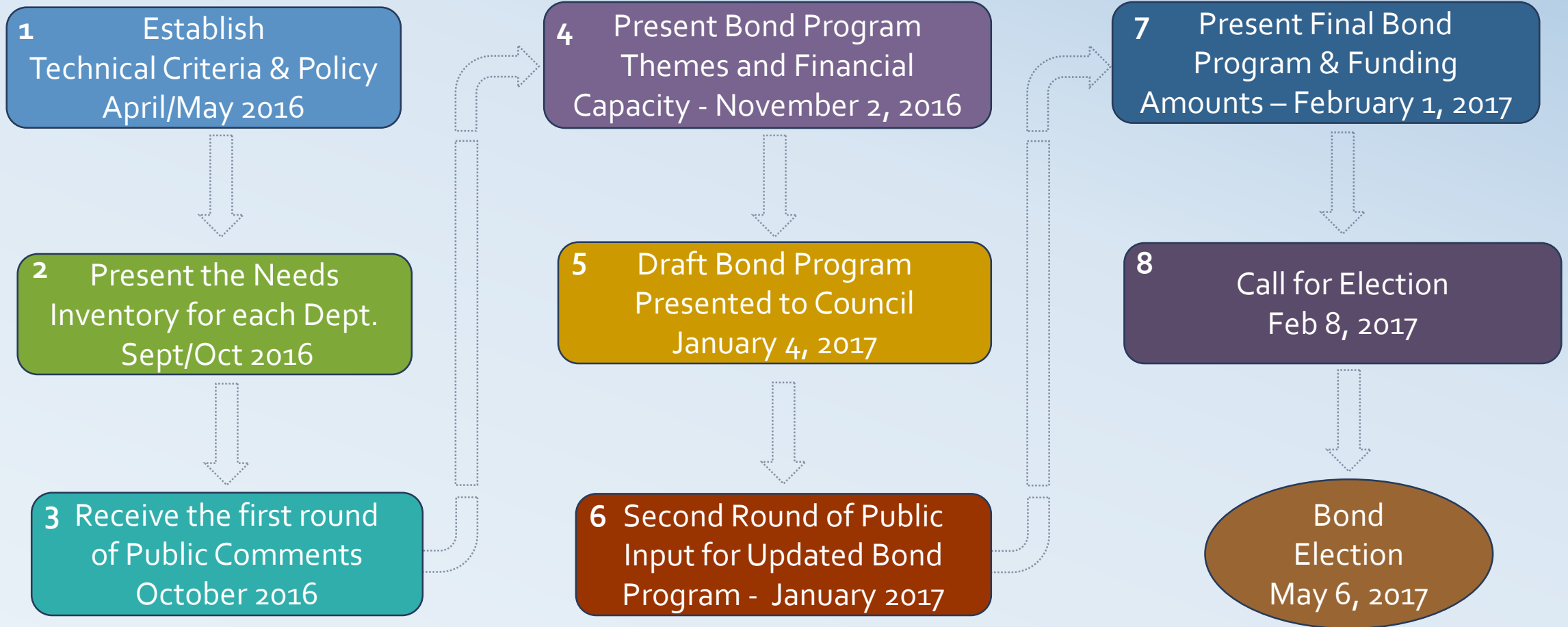
Purpose of Briefing

At Council retreat in February, staff was told to prepare for a May 2017 bond program

This briefing covers:

- Steps (milestones) to achieve a bond program
- Schedule for briefings and events of these milestones
- Ways Council can help

Major Milestones with Dates to have a May 2017 Bond Program



Milestones to the Bond Program

Technical Criteria & Policy

Technical Criteria

- Staff uses it to:
 - Rank and prioritize projects in the needs inventory
 - Recommend projects to Council for inclusion on a bond program
- Each type of project has its own criteria.
 - This allows comparison between like projects but not between different types of projects
- Criteria reflect Council policies and goals
 - Therefore, Council needs to review and revise the criteria for today's needs

Other policies

- Besides the inherent policy questions within the criteria, other policies related to infrastructure should be examined.
 - Examples include whether to continue assessments or how should sidewalks be funded

Upcoming actions:

- **Recommended technical criteria and policy changes will be presented by the respective Departments at Council Committee briefings in April and May 2016**
- **Assessments for street, alley and sidewalk projects will be presented to Full Council on May 18, 2016**
- **A summary of the final criteria and policy will be presented to Full Council on June 1, 2016**

Milestones to the Bond Program

Needs Inventory

Is the list of the City's needs based on maintenance records, master plans, citizen input, Council recommendations, etc. It includes costs for each project and whether they are considered new, replacements/refurbishments or major maintenance

- The updated needs inventory will be presented by the respective Departments at Council Committee briefings in September and October 2016
- A summary of the City's needs inventory will be presented to Full Council on November 2, 2016

First Round of Public Comments

Public input is obtained on such questions as whether to have a bond program, what types of projects to include, what size of program to have, and which funding methods to use

- In October 2016, input and comments will be received via Town Hall meetings, websites, and other social media outlets
- Staff will compile all input, revise the needs inventory, and sort the needs into propositions

Milestones to the Bond Program

Bond Program Themes and Financial Capacity

Based on all input received, staff will present the recommended bond program themes and the financial capacity available to fund the bond program without a tax rate increase along with any scenarios to begin to fund more projects with cash instead of debt

- **Presentation to Full Council- November 2, 2016**
- **Staff obtains individual input from Council through December 2016**

Draft Bond Program is Presented

Based on received input, the City Manager will present to Council the recommended draft bond program propositions and projects, along with cost information for both design/construction and operation and maintenance costs for each project

- **Full Council briefing- January 4, 2017**

Milestones to the Bond Program

Bond Program is Updated and Presented for a Second Round of Public Input

Public input will be sought for the draft bond program. Input will be sought in every district through various townhalls and social media outlets. Public comments will be shared with Council

- **Second round of public input- January 2017**
- **Staff compiles the input so that Council can revise and amend the bond program**

Final Bond Program Propositions and Amounts to be Funded

- **Final draft bond program is briefed to Full Council for amendment and finalization- February 1, 2017**
- **Council calls the bond election- February 8, 2017**

Election is held on May 6, 2017

Council Assistance Requested

- Provide feedback on briefings to Full Council and Committees coming in April and May:
 - Policies - (ex. sidewalk and alley petition and replacement)
 - Technical Criteria - (ex. do we give higher weighted priority for high traffic volume streets?)
- Provide infrastructure concerns/ priority projects that need to be analyzed or estimated for the needs inventory
- Provide list of HOAs, NAs, or other organizations requiring assistance with identifying neighborhood needs- (ex. Petition projects)

Next Steps

- April/May- Committee briefings on policies and technical criteria
- May/June- Council briefings to finalize policy considerations
- Fall- Finalize needs inventory, conduct public input, and select size and goals for the bond program
- Jan '17- Council briefing of staff recommended bond program and second round of public input
- Feb '17- Council finalizes bond program and calls the election for May

Questions / Comments

Appendix - Schedule of Briefings

Briefing	Department	Council Committee	Date
Bond Program Briefing Schedule	PBW	Full Council	April 20
Tech Criteria (TC) & Policy for Streets Projects	PBW	TTRP	April 25
TC & Policy for Buildings/Facilities Projects	PBW & EBS	QOL	April 25
TC & Policy for Trails & Bikes Projects	NVP & PKR	QOL	April 25
TC & Policy for Parks & Rec Projects	PKR	QOL	April 25
TC & Policy for Eco Development Projects	ECO	ED	May 2
Fair Park	Fair Park Org	Full Council	TBD
TC & Policy for Erosion & Drainage Projects	TWM	TTRP	May 9
TC & Policy for Housing Projects	HOU	HOU	May 16
TC & Policy for Cultural Facilities and Library Facilities	PBW & EBS	ACL	May 16
Private Property Assessments from Capital Projects & Funding of Sidewalk Projects	PBW & OFS	Full Council	May 18
Street Rating Privatization Alternative	PBW	TTRP	May 23
Summary of TC Briefings & Policy	PBW	Full Council	June 1

Appendix - Schedule of Briefings (cont.)

Briefing	Department	Council Committee	Date
The City's Needs Inventory	PBW	Full Council	Sept 7
Fire Public Needs Inventory	PBW & DFR	PS	Sept 12
Drainage Needs Inventory	TWM	TTRP	Sept 26
Parks Needs Inventory	PKR	QOL	Sept 26
Police Public Safety Needs Inventory	PBW & DPD	PS	Sept 26
Economic Development Needs Inventory	ECO	ED	Oct 3
Housing Needs Inventory	HOU	HOU	Oct 3
Streets Needs Inventory	PBW	TTRP	Oct 10
City Buildings	PBW & EBS	QOL	Oct 10
Cultural Facilities Needs Inventory	PBW & OCA	ACL	Oct 17
Libraries Needs Inventory	PBW & LIB	ACL	Oct 17

Public Meetings	PBW	Various Townhalls	Oct
Financial Capacity & Themes	OFS & PBW	Full Council	Nov 2
Updated Bond Program w/ Propositions & Funding Amounts	PBW	Full Council	Jan 4, 2017
Public Meetings	CMO	Various Town Halls	Jan 2017
Council Amendments to Bond Program & Finalization	OFS & PBW	Full Council	Feb 1, 2017
Council Calls Election	CMO	Full Council	Feb 8, 2017