

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 25, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Office of Budget

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

Approve the Rockwall Central Appraisal District’s (RCAD) proposal to renovate and expand RCAD's current facility located at 841 Justin Road, Rockwall, Texas, pursuant to § 6.051 of the Texas Tax Code which requires such proposal be approved by three-fourths (3/4) of all taxing units entitled to vote on the appointment of RCAD board members which includes the City of Dallas - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)

BACKGROUND

The Texas Property Tax Code requires appraisal districts obtain approval of 75 percent of their taxing units (school districts, county, and cities) to purchase, lease, or renovate a building to house the appraisal district office. Rockwall Central Appraisal District (CAD) has submitted a request to the City of Dallas as they plan an expansion and renovation project. The planned 12,000 square foot two-story addition, expanded parking lot, and updates to the current building will not exceed \$4,000,000.

The Rockwall (CAD) office at 841 Justin Road, Rockwall, Texas has been in use for 20 years. In that time, the population of Rockwall County has almost tripled and continues to grow at an increasing rate. While the building is structurally sound, it lacks the space and parking capacity to adequately serve employees and citizens.

The proposed project will greatly enlarge and enhance the comfort in the public areas. The parking area will triple and offer a one-way flow of traffic, accommodate all visitors, and make access to the building safer. The project will allow for the hiring of additional employees to more closely reach the recommended workload levels and provide the opportunity to better serve the citizens of Rockwall County.

Our share of the debt service cost is based on our percent of the 2017 levy within Rockwall County or 0.036 percent. The debt cost allocated to Dallas will be \$115 per year for 20 years. This will be an increase to our annual cost which was \$446 in FY 2016-17.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

Information about this item will be provided to the Government Performance and Financial Management Committee on April 16, 2018.

FISCAL INFORMATION

This action has no cost consideration to the City. The Rockwall Central Appraisal District plans to renovate and expand their facility for a cost not to exceed \$4,000,000 pending approval of three-fourths of their taxing units entitled to vote on the appointment of RCAD board members. The debt cost will be allocated to the taxing entities over 20 years. The City of Dallas allocation is expected to be \$115 per year for 20 years and will be paid from the General Fund (subject to annual appropriations).

AGENDA ITEM # 21

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 25, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Office of Budget

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

Authorize a public hearing to be held on May 9, 2018 to receive comments on the FY 2018-19 Operating, Capital, and Grant & Trust Budgets - Financing: No cost consideration to the City

BACKGROUND

Each year the City of Dallas holds public hearings to provide the citizens of Dallas the opportunity to speak on the upcoming year's budget. This public hearing is one of three to be held at Dallas City Hall on March 28, 2018, May 9, 2018, and August 22, 2018. Citizen input is an important part of the budget development process.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

No cost consideration to the City.

AGENDA ITEM # 22

**STRATEGIC
PRIORITY:**

Government Performance and Financial Management

AGENDA DATE:

April 25, 2018

COUNCIL DISTRICT(S):

7

DEPARTMENT:

Office of Procurement Services
Park & Recreation Department

CMO:

Elizabeth Reich, 670-7804
Willis Winters, 670-4071

MAPSCO:

46 Q

SUBJECT

Authorize a three-month service contract for the replacement of sod at the Cotton Bowl Stadium - Ryan Sanders Sports Services LLC, lowest responsive bidder of six - Not to exceed \$247,230 - Financing: General Funds

BACKGROUND

This service contract will allow for the replacement of sod at the Cotton Bowl Stadium. The current sod is 419 Tifway (natural grass sod) that has not been replaced since 2006 and has begun to mutate into a variety of different types of grasses resulting in inconsistent growth, discolored mounds, unreliable root systems, and higher maintenance.

The current sod is being replaced with new sod (TifTuf grass) which is more durable and has greater draught tolerance.

Additionally the new sod provides the following benefits:

- Uses 38 percent less water
- Faster recovery from use
- Superior color and density
- Higher disease resistance
- Superior cold tolerance

BACKGROUND (continued)

On January 10, 2018 City Council authorized staff to pursue submitting a bid to host the 2026 Fédération Internationale de Football Association (FIFA) World Cup and this sod will make the Cotton Bowl a viable candidate because of the standard quality requirements for a FIFA natural grass pitch.

The Cotton Bowl Stadium hosts a number sporting events each year to include the Dr. Pepper Dallas Cup Youth Soccer Tournament, international professional soccer matches, the Red River Showdown featuring the University of Texas and Oklahoma University, Grambling State versus Prairie View A&M University, the Heart of Dallas Bowl featuring teams from the Big 12, Big Ten, and Conference USA and high school football matchups. Many of these events are televised nationally and internationally showcasing the stadium, Fair Park, and the City to audiences.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 22, 2018, the Park and Recreation Board authorized award of the three-month service contract to Ryan Sanders Sports Services, LLC.

The Government Performance & Financial Management Committee will receive this item for consideration on April 16, 2018.

FISCAL INFORMATION

General Funds - \$247,230.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$247,230.00	Other Services	23.80%	7.10%	\$17,564.00

- This contract does not meet the M/WBE goal of 23.80%, but complies with good faith efforts

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BI1803. We opened them on March 8, 2018. We recommend the City Council award this service contract in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Ryan Sanders Sports Services LLC	3400 E. Pine Valley Blvd. Round Rock, TX 78655	\$247,230.00
RLM Earthco, Inc.	1150 Blue Mound Rd. W. Suite 304 Fort Worth, TX 76052	\$266,183.60
W. O. Adams Construction Co. LLC	610 E Second St. Unit 103 Lancaster, TX 75146	\$319,800.00
Sports Field Solutions LLC	16400 Dallas Pkwy. Suite 400 Dallas, TX 75248	\$334,842.00
Paragon Sports Constructors	5001 Saunders Rd. Fort Worth, TX 76119	\$345,576.00
Joe Rider Butane, Inc. dba XStream Sports Field Concepts	7808 Jacksboro Hwy. Fort Worth, TX 76135	\$360,230.76

OWNER

Ryan Sanders Sports Services LLC

N. Reese Ryan, Owner
George King, President
Debbie Bowman, Secretary

AGENDA ITEM # 23

STRATEGIC PRIORITY:

Government Performance and Financial Management

AGENDA DATE:

April 25, 2018

COUNCIL DISTRICT(S):

All

DEPARTMENT:

Office of Procurement Services
Department of Aviation
Department of Sanitation Services
Department of Trinity Watershed Management
Water Utilities Department

CMO:

Elizabeth Reich, 670-7804
Jody Puckett, 670-3390
Majed Al-Ghafry, 670-3302

MAPSCO:

N/A

SUBJECT

Authorize a two-year service contract for original equipment manufacturer service with associated parts to maintain City vehicles and equipment - Wastebuilt Southwest, LLC in the amount of \$2,936,250, Rush Truck Centers of Texas, LP dba Rush Truck Center, Dallas Medium Duty in the amount of \$2,139,598, Heil of Texas in the amount of \$1,030,000, CTE, LLC in the amount of \$324,840, Kirby-Smith Machinery, Inc. in the amount of \$232,340, Bridgeport Truck Mfg., Inc. in the amount of \$203,875, Sonic-Lute Riley Honda in the amount of \$173,891, Briggs Equipment in the amount of \$112,170, Daco Fire Equipment in the amount of \$100,240, Dickson Equipment Co., Inc. in the amount of \$98,350, Industrial Disposal Supply in the amount of \$68,075, and Landmark Equipment, Inc. in the amount of \$11,520, lowest responsible bidders of thirteen - Total not to exceed \$7,431,149 - Financing: General Funds (\$6,937,319), Water Utilities Current Funds (\$257,500), Sanitation Current Funds (\$150,345), Stormwater Drainage Management Current Funds (\$62,285), and Aviation Current Funds (\$23,700) (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for goods or services, for a specific term, which are ordered on an as needed basis.

BACKGROUND (continued)

This service contract will be used to provide original equipment manufacturer service with associated parts to maintain City vehicles and equipment. The City has approximately 8,400 pieces of equipment ranging from light and heavy-duty trucks to excavators. This service contract will be used to supplement the City's need for factory authorized service repairs to City vehicles and equipment necessary to keep the equipment in good, reliable condition.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 14,064 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendors meet this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 26, 2013, City Council authorized a three-year service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln, Holt Texas, Ltd., Kirby-Smith Machinery, Inc., AutoNation Chevrolet Galleria, Southwest International Trucks, Inc., Bobcat of Dallas, Rush Medium Duty Truck Center, Dallas, Equipment Southwest, Inc., Romco Equipment Co., LLC, Duncanville Automotive dba Freedom Dodge, Rush Truck Center, Dallas Light and Medium Duty, Four Brothers Outdoor Power, Inc., Sonic-Lute Riley, LP dba Lute Riley Honda, RDO Equipment Company, CLS Sewer Equipment Co., Inc., EV Autos, Metro Fire Apparatus Specialists, Inc., Kinloch Equipment and Supply, Inc., Stewart & Stevenson, LLC, Lone Star Trim, Industrial Disposal Supply Co., Ltd., Wheeled Coach Industries, Inc., Texas Underground dba Underground, Inc., Waterblasting Technologies, Inc., H.D. Industries, Inc., Witch Equipment Co., Quality Fire Truck Parts, LLC, Landmark Equipment, Inc., Dickson Equipment Co., Inc. and Longhorn Harley-Davidson; and a three-year service contract for original equipment manufacturer parts with MHC Kenworth by Resolution No. 13-1056.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

On April 13, 2016, City Council authorized supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with Park Cities Ford Lincoln, Holt Texas, Ltd., Kirby-Smith Machinery, Inc., AutoNation Chevrolet Galleria, Southwest International Trucks, Inc., Bobcat of Dallas, Rush Medium Duty Truck Center, Dallas, Romco Equipment Co., LLC, Freedom Dodge dba Duncanville Automotive, Rush Truck Center, Dallas Light and Medium Duty, Four Brothers Outdoor Power, Inc., Sonic-Lute Riley, LP dba Lute Riley Honda, RDO Equipment Company, CLS Sewer Equipment Co., Inc., EV Autos, Metro Fire Apparatus Specialists, Inc., Kinloch Equipment and Supply, Inc., Stewart & Stevenson, LLC, Larry M. Green dba Lone Star Trim, Industrial Disposal Supply Co., Ltd., REV Ambulance Group Orlando, Inc. formerly known as Wheeled Coach Industries, Inc., Texas Underground dba Underground, Inc., Waterblasting Technologies, Inc., H.D. Industries, Inc., Witch Equipment Co., Inc., Quality Fire Truck Parts, LLC, Landmark Equipment, Inc., Dickson Equipment Co., Inc., and Longhorn Harley-Davidson; supplemental agreement no. 2 to increase the service contract for original equipment manufacturer parts and labor to maintain City vehicles and equipment with BTE Body Co., Inc.; and supplemental agreement no. 1 to increase the service contract for original equipment manufacturer parts with MHC Kenworth, and to extend the service contracts term from July 7, 2016 to January 7, 2017, by Resolution No. 16-0527.

On April 12, 2017, City Council authorized a three-year service contract for original equipment manufacturer service with associated parts to maintain City vehicles and equipment with Holt Texas, Ltd., Southwest International Trucks, Inc., Westway Ford, Kirby-Smith Machinery, Inc., Four Brothers Outdoor Power, Inc., Kinloch Equipment and Supply, Inc., Metro Fire Apparatus Specialists, Inc., Berry Companies, Inc. dba Bobcat of Dallas, RDO Equipment Company, Trash Truck Repair Services, Inc., ATC Freightliner Group, LLC, REV Ambulance Group Orlando, Inc., Stewart & Stevenson Power Products, LLC, Landmark Equipment, Inc., Longhorn Harley-Davidson, CTE Holding, LLC dba Custom Truck & Equipment, and Tom Loftus, Inc. dba Austin Turf and Tractor; and **(2)** a three-year service contract for original equipment manufacturer service with associated parts to maintain City vehicles and equipment with Freedom Dodge, MHC Kenworth dba Texas Kenworth, Rush Truck Centers of Texas, LP, Freedom Chevrolet, Romco Equipment Co., and CLS Sewer Equipment Co. by Resolution No. 17-0568.

The Government Performance & Financial Management Committee will receive this item for consideration on April 16, 2018.

FISCAL INFORMATION

General Funds - \$6,937,318.40 (subject to annual appropriations)
Water Utilities Current Funds - \$257,500.08 (subject to annual appropriations)
Sanitation Current Funds - \$150,345.00 (subject to annual appropriations)
Stormwater Drainage Management Current Funds - \$62,285.00 (subject to annual appropriations)
Aviation Current Funds - \$23,700.00 (subject to annual appropriations)

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$7,431,148.48	Goods	18.00%	0.00%	\$0.00

- This contract does not meet the M/WBE goal of 18.00%, but complies with good faith efforts

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BN1718. We opened them on September 15, 2017. We recommend the City Council award this service contract to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Wastebuilt Southwest, LLC	2025 Old Mill Run Garland, TX 75042	Multiple Groups
*Rush Truck Centers of Texas, LP dba Rush Truck Center, Dallas Medium Duty	4200 Irving Blvd. Dallas, TX 75247	Multiple Groups
*Heil of Texas	1440 S. Loop 12 Irving, TX 75060	Multiple Groups
*CTE, LLC	7200 Jack Newell Blvd. Ft. Worth, TX 76118	Multiple Groups

BID INFORMATION (continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Kirby-Smith Machinery, Inc.	8505 S. Central Expwy. Dallas, TX 75241	Multiple Groups
*Bridgeport Truck Mfg., Inc.	500 FM 1658 Bridgeport, TX 76426	Multiple Groups
*Sonic-Lute Riley Honda	1331 N. Central Expwy. Richardson, TX 75080	Multiple Groups
*Briggs Equipment	10540 N. Stemmons Frwy. Dallas, TX 75220	Multiple Groups
*Daco Fire Equipment	6000 Huddlestone St. Halthom City, TX 76137	Multiple Groups
*Dickson Equipment Co., Inc.	4525 Irving Blvd. Dallas, TX 75247	Multiple Groups
*Industrial Disposal Supply	1106 Paulson Dr. San Antonio, TX 78219	Multiple Groups
*Landmark Equipment	1351 S. Loop 12 Irving, TX 75060	Multiple Groups
BTE Body Co., Inc.	425 S. Loop 12 Irving, TX 75060	Multiple Groups

OWNERS

Wastebuilt Southwest, LLC

Dave McKeon, Chief Operating Officer
James Pfeiffer, Executive Vice President
Scott Thompson, Chief Financial Officer

Rush Truck Centers of Texas, LP dba Rush Truck Center, Dallas Medium Duty

W.M. "Rusty" Rush, President
Derrek R. Weaver, Vice President

OWNERS (continued)

Heil of Texas

Larry Davis, President
John Davis, Vice President
Casey Brown, Secretary

CTE, LLC

Fred Ross, President
Matthew Beller, Vice President

Kirby-Smith Machinery, Inc.

Ed Kirby, President
Jeff Weller, Vice President
Celise Blewitt, Secretary
J.D. Young, Treasurer

Bridgeport Truck Mfg., Inc.

Anthony Kouri, President
Philomena Kouri, Secretary

Sonic-Lute Riley Honda

B. Scott Smith, President
Jeff Dyke, Vice President
Heath Byrd, Treasurer

Briggs Equipment

Chris Meinecke, President
Courtney Harvey, Vice President
Derek Claybrook, Secretary
Pam Doeppe, Treasurer

Daco Fire Equipment

Steve Davis, President
Wesley Dobmeier, Vice President
Avonne Ofenstein, Secretary
Garrett Dobmeier, Treasurer

OWNERS (continued)

Dickson Equipment Co., Inc.

Jon M. Dickson, President
Joe E. Dickson, Vice President
Molly Dickson, Secretary

Industrial Disposal Supply

Candace Olsen, President

Landmark Equipment

Mike Lyle, President
Gary Lyle, Vice President
Kimberly Chambers, Secretary
Marla Lyle, Treasurer

AGENDA ITEM # 24

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 25, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Department of Communication and Information Services

CMO: Elizabeth Reich, 670-7804
Jody Puckett, 670-3390

MAPSCO: N/A

SUBJECT

Authorize a three-year service contract for Microsoft premier support services with Microsoft Corporation through the State of Texas Department of Information Resources cooperative agreement - Not to exceed \$328,987 - Financing: Communication and Information Services Current Funds (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides for Microsoft premier support services for all Microsoft licensed products throughout the City. The Microsoft premier support services provides dedicated, enhanced technical support, and on-site assistance for complex and critical problems that arise during the use of Microsoft products. The City utilizes various Microsoft products such as Windows Server operating systems, Office 365 cloud computing, Visio, and Project to conduct daily business operations. Microsoft products are also used on City servers, workstations, and mobile devices. Microsoft premier support service is a comprehensive solution that enables the City to maximize information technology resources.

This contract is a vital component for the City that includes the following annual services:

- 180 hours of support account management
- 170 hours of workshops, support assistance
- 120 hours of problem resolution support
- Unlimited online support

BACKGROUND (continued)

Microsoft Corporation does not provide premier support services through any third-party vendor. Furthermore, pricing for this service is only provided through the Department of Information Resources.

The State of Texas Department of Information Resources is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code, Section 271.102 of the Texas Local Government Code which authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 28, 2015, City Council authorized a three-year service contract for Microsoft Premier Support Services with Microsoft Corporation through the Department of Information Resources, State of Texas Cooperative contract by Resolution No. 15-0155.

The Government Performance & Financial Management Committee will receive this item for consideration on April 16, 2018.

FISCAL INFORMATION

Communication and Information Services Current Funds - \$328,987.00 (subject to annual appropriations)

M/WBE INFORMATION

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$328,987.00	CO-OP	N/A	N/A	N/A

- The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs)

OWNER

Microsoft Corporation

Satya Nadella, President
Brain Kevin Turner, Vice President

STRATEGIC PRIORITY: Public Safety

AGENDA DATE: April 25, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Department of Transportation

CMO: Elizabeth Reich, 670-7804
Majed Al-Ghafry, 670-3302

MAPSCO: N/A

SUBJECT

Authorize a three-year master agreement for reflective and non-reflective sheeting for signs - Avery Dennison Corporation, lowest responsible bidder of three - Not to exceed \$1,435,901 - Financing: General Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will be used to purchase reflective and non-reflective sheeting for signs used by the Department of Transportation to fabricate traffic, regulatory, and special signs needed throughout the City. Reflective and non-reflective sheeting material is used in the production of:

- Traffic control signs such as stop, speed limit, yield, and no turn signs
- Warning signs such as pedestrian crossing, school crossing, dip, and curve
- Street name signs and overhead street name signs found at signalized intersections

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 220 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity sent notifications to 25 chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 10, 2014, City Council authorized a three-year master agreement for reflective and non-reflective sheeting for signs with Avery Dennison Corporation-Reflective Solutions by Resolution No. 14-2090.

The Government Performance & Financial Management Committee will receive this item for consideration on April 16, 2018.

FISCAL INFORMATION

General Funds - \$1,435,900.50

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$1,435,900.50	Goods	18.00%	0.00%	\$0.00

- This contract does not meet the M/WBE goal of 18.00%, but complies with good faith efforts

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BY1802. We opened them on December 22, 2017. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Avery Dennison Corporation	7542 N. Natchez Ave. Niles, IL 60714	\$1,435,900.50
3M Company	3M Center Bldg. 225-4N-14 St. Paul, MN 55144	\$1,521,044.50
Osburn Associates, Inc.	11931 State Route 93N Logan, OH 43138	\$2,039,212.25

OWNER

Avery Dennison Corporation

Mitch Butier, President
Deon Stander, Vice President
Sue Miller, Secretary
Greg Vovins, Treasurer

STRATEGIC PRIORITY: Human and Social Needs

AGENDA DATE: April 25, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services
Park & Recreation Department

CMO: Elizabeth Reich, 670-7804
Willis Winters, 670-4071

MAPSCO: N/A

SUBJECT

Authorize **(1)** a three-year master agreement for the purchase of park amenities, supplies, and playground equipment parts for the Park and Recreation Department – The Playwell Group, Inc. in the amount of \$638,781, Most Dependable Fountains, Inc. in the amount of \$425,970, Pioneer Manufacturing Company in the amount of \$200,000, BSN Sports, LLC in the amount of \$100,000, Simba Industries in the amount of \$15,160, lowest responsible bidders of seven; and **(2)** a three-year master agreement for the purchase of park amenities, supplies, and playground equipment parts for the Park and Recreation Department with Gail's Flags & Golf Course Accessories, Inc. in the amount of \$60,000, Superior International Industries dba Superior Recreational Products in the amount of \$50,000, Lea Park and Play, Inc. in the amount of \$50,000, The Playground, Shade and Surfacing Depot in the amount of \$42,000, Whirlix Design, LLC in the amount of \$40,500, Victor Stanley, Inc. in the amount of \$27,000, Kompan, Inc. in the amount of \$12,000, Child's Play, Inc. in the amount of \$10,000, and Webuildfun, Inc. dba Miracle Recreation Equipment Co. in the amount of \$10,000, through the Texas Association of School Boards (BuyBoard) cooperative agreement - Total not to exceed \$1,681,411 - Financing: General Funds

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

BACKGROUND (continued)

This master agreement will be used to provide park amenities, supplies and playground equipment parts for the Park and Recreation Department to replace worn and damaged components throughout the City. The Park and Recreation Department maintains 393 parks totaling over 20,871 acres of developed and undeveloped park land; including over 158 miles of developed trails, 6 golf courses and 4 driving ranges, 1 skate park, over 268 adult and youth athletic fields, and 4 dog parks.

This master agreement will include items, such as:

- Picnic tables
- Park benches
- Pet waste station and supplies
- Outdoor grills
- Outdoor trash receptacles
- Outdoor drinking fountains
- Golf course supplies
- Playground equipment and parts

The Texas Association of School Boards (BuyBoard) conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, BuyBoard receives bids from manufacturers and dealers throughout the United States.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out 411 email bid notifications to vendors registered under respective commodities. To further increase competition, the Office of Procurement Services uses historical solicitation information, the internet, and vendor contact information obtained from user departments to contact additional vendors by phone. Additionally, in an effort to secure more bids, the Office of Business Diversity's ResourceLINK Team sent notifications to 25 chambers of commerce and advocacy groups, to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 14, 2015, City Council authorized a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts for Park and Recreation with The Play Well Group, Inc., Mistral Security, Inc., Most Dependable Fountains, Inc., Victor Stanley, Inc., Recreation Consultants of Texas, Lea Park & Play, Inc., Pioneer Manufacturing Company, BSN Sports, Gail's Flags & Golf Course Accessories, Inc., Landscape Forms, Inc., Webuildfun, Inc. and ZW USA, INC. dba Zero Waste USA; and a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts for Park and Recreation with The Play Well Group, Inc., Victor Stanley, Inc. and Gametime c/o Total Recreation Products, Inc., through the Texas Association of School Boards (BuyBoard) by Resolution No. 15-0108.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

On April 5, 2018, the Park and Recreation Board authorized award of the master agreement.

The Government Performance & Financial Management Committee will receive this item for consideration on April 16, 2018.

FISCAL INFORMATION

General Funds - \$1,681,410.48

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<u>Contract Amount</u>	<u>Category</u>	<u>M/WBE Goal</u>	<u>M/WBE %</u>	<u>M/WBE \$</u>
\$1,379,910.48	Goods	18.00%	47.39%	\$653,940.48

- This contract exceeds the M/WBE goal of 18.00%

BID INFORMATION

The Office of Procurement Services received the following bids from solicitation number BT1803. We opened them on November 10, 2017. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*The Playwell Group, Inc.	4743 Iberia Avenue Suite C Dallas, TX 75207	Multiple Lines
*Most Dependable Fountains, Inc.	5705 Commander Drive Arlington, TN 38002	Multiple Lines

BID INFORMATION (continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Pioneer Manufacturing Company	4529 Industrial Parkway Cleveland, OH 44135	Multiple Lines
*BSN Sports, LLC	1901 Diplomat Drive Farmers Branch, TX 75234	Multiple Lines
*Simba Industries	753 Port America Place Suite 210 Grapevine, TX 76051	Multiple Lines
KidZone Play, LLC Dbas Recreation Consultants of Texas	3121 National Circle Garland, TX 75041	Multiple Lines
SiteOne Landscape Supply	1385 East 36 th Street Cleveland, TX 44114	Non-responsive**

**SiteOne Landscape Supply was deemed non-responsive due to not meeting specifications.

Vendors below are being awarded through the Texas Association of School Boards (BuyBoard) cooperative agreement for lines which a response was not received through the solicitation process.

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Gail's Flags & Golf Course Accessories, Inc.	2128 Carson Street Haltom City, TX 76117	Multiple Lines
*Superior International Industries dba Superior Recreational Products	1050 Columbia Drive Carrollton, GA 30117	Multiple Lines
*Lea Park & Play, Inc.	1201 Kas Drive Suite A Richardson, TX 75081	Multiple Lines
*The Playground, Shade and Surfacing Depot	200 N. Rufe Snow Drive Suite 209 Keller, TX 76248	Multiple Lines

BID INFORMATION (continued)

<u>Bidders</u>	<u>Address</u>	<u>Amount of Bid</u>
*Whirlix Design, LLC	1701 International Parkway Suite 125 Richardson, TX 75081	Multiple Lines
*Victor Stanley, Inc.	2103 Brickhouse Road Dunkirk, MD 20754	Multiple Lines
*Kompan, Inc.	821 Grand Avenue Parkway Suite 410 Pflugerville, TX 78753	Multiple Lines
*Child's Play, Inc.	10661 Shady Trail Dallas, TX 75220	Multiple Lines
*Webuildfun, Inc. dba Miracle Recreation Equipment Co.	103 W. McDermott Drive Suite 300 Allen, TX 75013	Multiple Lines

OWNERS

The Playwell Group, Inc.

Matisse Martinez, President
Jeff Popenoe, Vice President
Paul Gessner, Treasurer

Most Dependable Fountains, Inc.

Joe Cappadona, President
Tommy L. McGrory, Secretary

Pioneer Manufacturing Company

Doug Schattinger, President
Jack Nesser, Vice President

OWNERS (continued)

BSN Sports, LLC

Terrence Babilla, President
Kurt Hagen, Vice President
Burton Brillhart, Secretary
Kent Laber, Treasurer

Simba Industries

Vickie L. Kasten, President

Gail's Flags & Golf Course Accessories, Inc.

Cassandra Raulins, President
Candace Cline, Vice President
Dan Raulins, Secretary

Superior International Industries dba Superior Recreational Products

Brian Warren, Chief of Finance Officer
Jonathan Hardesty, General Manager

Lea Park & Play, Inc.

Travis Lea, President
Emily Lea, Vice President

The Playground, Shade and Surfacing Depot

Shane Jefferys, President
Stephanie Jefferys, Vice President

Whirlix Design, LLC

Jason Edmundson, President

Victor Stanley, Inc.

Stanley Skalka, President
Gerald Skalka, Vice President

OWNERS (continued)

Kompan, Inc.

Peter Elkjaer-Larsen, President
Kerrin Smith, Vice President
Edward Wright Jr., Secretary
Jesper Kristensen, Treasurer

Child's Play, Inc.

Jay L. Robertson, President
Kathy M. Robertson, Vice President

Webuildfun, Inc. dba Miracle Recreation Equipment Co.

Vince Allen, President
Kristen Allen, Vice President
Janie Painter, Treasurer

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 25, 2018

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Office of Budget

CMO: Elizabeth Reich, 670-7804

MAPSCO: N/A

SUBJECT

An ordinance amending Ordinance No. 30651, previously approved on September 20, 2017, as amended by Ordinance No. 30752, previously approved on January 24, 2018, authorizing certain transfers and appropriation adjustments for FY 2017-18 for various departments, activities, and projects; and authorize the City Manager to implement those adjustments - Financing: No cost consideration to the City

BACKGROUND

On September 20, 2017, City Council adopted the FY 2017-18 City of Dallas Operating, Capital, and Grant & Trust Budgets by Ordinance No. 30651.

City Charter does not allow for expenditure of City funds without sufficient appropriation (City Charter Chapter XI, Section 6). Management closely monitors revenues and expenditures throughout the fiscal year to ensure compliance with City Charter. Management communicates the financial status of the City to City Council in the monthly Financial Forecast Report and provides quarterly briefings to the Government Performance and Financial Management committee.

The amendments requested reflect: (1) appropriation adjustments previously approved by City Council; (2) Salary and Benefit Reserve transfers authorized per the budget ordinance; (3) adjustments to ensure adequate departmental appropriations in the General Fund; (4) appropriate excess revenue as allowed by City Charter (City Charter Chapter XI, Section 5); (5) Enterprise, Other, Grant, and Trust funds revenue and expenditure increases; and (6) capital appropriation adjustments.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 20, 2017, City Council authorized the final reading and adoption of the appropriation ordinance for the FY 2017-18 City of Dallas Operating, Capital, and Grant & Trust Budgets by Resolution No. 17-1505; Ordinance No. 30651.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS) (continued)

On January 24, 2018, City Council amended Ordinance No. 30651, previously approved on September 20, 2017 to appropriate monies for projects authorized by the 2017 General Obligation bond program by Resolution No. 18-0197; Ordinance No. 30752.

The Government Performance and Financial Management Committee will be briefed regarding this item on April 16, 2018.

FISCAL INFORMATION

No cost consideration to the City.