

Memorandum



CITY OF DALLAS

DATE September 11, 2018

TO Honorable Members of the Government Performance & Financial Management Committee: Jennifer S. Gates (Chair), Scott Griggs (Vice Chair), Sandy Greyson, Lee M. Kleinman, Philip T. Kingston, Tennell Atkins, Kevin Felder

SUBJECT **Availability & Disparity Study Update**

On the September 26, 2018 agenda, Council will vote to authorize a professional services contract to perform an availability and disparity study. The study will analyze the City's historical utilization in awarding contracts to minority/women owned business enterprise (M/WBE) firms when competing for City contracts. In addition to reviewing the existing M/WBE goals and programs, this study will also identify the market and industry sectors of available M/WBEs that are ready, willing, and able to do business with the City of Dallas. The study period will cover fiscal years 2013 through 2017. MGT of America Consulting, LLC is the most advantageous proposer of five with an amount not to exceed \$400,568.00. As a reminder, the sunset date for the existing M/WBE goals is September 30, 2020. The City anticipates the study to begin in October 2018 with an estimated 18 months to complete.

If approved, the Office of Business Diversity will reach out to each of your offices to schedule an availability & disparity study community engagement meeting. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff to the City Manager.

A handwritten signature in blue ink that reads "Zarin D. Gracey".

Zarin D. Gracey
Interim Managing Director
Office of Business Diversity

c: Honorable Mayor and Members of City Council
T.C. Broadnax, City Manager
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Chris Caso, City Attorney (Interim)
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge

Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors