

Memorandum



CITY OF DALLAS

DATE May 30, 2019

Honorable Mayor and Members of the City Council:

TO Mayor Pro Tem Casey Thomas, II (Chair), Deputy Mayor Pro Tem Adam Medrano (Vice Chair), Councilmember Omar Narvaez, Councilmember Mark Clayton, Councilmember B. Adam McGough, Councilmember Carolyn King Arnold

SUBJECT **Response Memo – Question About Procurement**

On Monday, April 15, 2019, the Office of Community Care (OCC) briefed the Human and Social Needs Committee on programming efforts in community centers. During that presentation, staff provided an update on the progress of the CDBG-funded (Community Development Block Grant) Self-Sufficiency Programming to be offered in the centers and explained that programs were selected through a RFCSP (Request for Competitive Sealed Proposals). The question was asked as to why staff chose to use an RFCSP process instead of an RFP process. Staff indicated that they have typically utilized the RFCSP process, which has been recommended by Procurement Services, because it allows for funding decisions to be made based upon factors beyond program cost, including strength of the proposed program, prior performance, and other factors.

OCC staff has consulted Procurement Services about this decision and to seek a recommendation on which process to utilize moving forward. Procurement Services confirmed that both processes enable staff to make funding decisions based upon a variety of qualitative and quantitative factors. Procurement Services stressed that the outcome from both processes would likely have been the same. Procurement Services advised OCC that they are currently reviewing their processes and recommendations related to these types of funding decisions and OCC will work closely with Procurement to ensure that we are using the best evaluation process for future grant awards.

Should you have additional questions or concerns, please feel free to contact me.



Jessica Galleshaw
Office of Community Care Director

c: T.C. Broadnax, City Manager
Mark Swann, City Auditor
Chris Caso, City Attorney (Interim)
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Nadia Chandler-Hardy, Assistant City Manager and Chief Resilience Officer
Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Directors and Assistant Directors