

# Memorandum



DATE: September 23, 2016

TO: Honorable Members of the Public Safety Committee:  
Adam Medrano (Chair), B. Adam McGough (Vice Chair), Sandy Greyson, Tiffinni A. Young,  
Jennifer S. Gates, Philip T. Kingston

SUBJECT: **Upcoming Agenda Item 10: Authorize the purchase of three protective bomb suits and helmets for Police - Med-Eng, LLC through the General Services Administration - Not to exceed \$71,312**

This action will allow for the purchase of three protective bomb suits and three helmets for Police (DPD). These protective suits and helmets are utilized by specially trained officers when responding to potential bomb threats. The purchase of these suits will allow for enhancement of an existing DPD team as well as the addition of another team. This additional explosive ordinance team will provide DPD with the ability to respond to multiple incidents and/or secondary devices at one time.

The General Services Administration (GSA) conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, GSA receives bids from manufacturers and dealers throughout the United States.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize the purchase of three protective bomb suits and helmets. This item will be placed on the September 28, 2016, City Council Agenda.

  
Eric D. Campbell  
Assistant City Manager

cc: Honorable Mayor and Members of the City Council  
A.C. Gonzalez, City Manager  
Christopher D. Bowers, (I) City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
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SUBJECT: **Upcoming Agenda Item 11: Authorize an increase to the master agreement for riot gear and accessories for Police with GT Distributors, Inc. in the amount of \$83,202, from \$332,813 to \$416,015 and Galls, LLC in the amount of \$54,007, from \$216,036 to \$270,043 - Total not to exceed \$137,209, from \$548,849 to \$686,058**

On September 25, 2013, City Council authorized a three-year master agreement for the purchase of riot gear and accessories by Resolution No. 13-1674. Due to recent purchases, the Dallas Police Department has accelerated the usage on this master agreement. The increase to the master agreement is necessary in order to allow sufficient time to complete a new solicitation process.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize this increase to the master agreement for riot gear and accessories. This item will be placed on the September 28, 2016, City Council Agenda.

  
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Assistant City Manager

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SUBJECT: **Upcoming Agenda Item 18: Authorize payment to Dallas County for processing and housing prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County, previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2016 through September 30, 2017 - Not to exceed \$7,812,862**

Pending the support and recommendation from the Public Safety Committee, on September 28, 2016, City Council will consider an agenda item to authorize payment to Dallas County under the Lew Sterrett Jail contract for FY 2016-17. The proposed amount is \$7,812,862, or approximately 3% more than the current FY 2015-16 contract. To better understand how costs to the City are determined, information below provides the methodology as to how the City's jail contract costs are charged on an annual basis.

## How are the costs to the City calculated?

The total cost of Lew Sterrett's housing and intake operations for FY17 is approximately \$135m. Through a 1978 contractual agreement, the City participates in cost sharing for facility and operational costs in exchange for jail services to City prisoners. In determining the City of Dallas' cost, the County develops an average cost per prisoner for their entire intake and housing population.

Details of those two calculations are found below:

Central Intake Cost - FY17		Housing Cost - FY17		
Salaries	\$20,022,121	<b>Department</b>	<b>Salary</b>	<b>Other</b>
Other	\$244,898	Detention Admin.	\$1,148,777	\$25,303
Indirect Cost	\$3,379,734	Sterrett N,W,S	\$62,903,820	\$854,102
	<b>\$23,646,753</b>	Food Services	\$2,205,198	\$5,815,100
<i>Divided by:</i>	<b>69,322</b>	Laundry	\$1,543,105	\$21,800
	<b>Total Prisoners</b>	Inmate Transport	\$13,170,300	\$84,200
<b>Per Prisoner</b>	<b>\$341.12</b>	Jail Medical	\$8,502,938	\$93,000
		Direct Costs	\$89,474,138	\$6,893,505
		Indirect Costs	\$15,103,234	
			<b>\$111,470,877</b>	<b>Total Costs</b>
		<i>Divided by:</i>	<b>5,766</b>	<b>Daily Prisoners</b>
		<b>Per Prisoner:</b>	<b>\$52.97</b>	

Once the County calculates average per prisoner charges, the amounts are multiplied against the City's actual usage over the prior 24 months. Additionally, a 10% apportioned cost for the Sheriff's Office jail administrative costs are billed to the City.

The table below shows the City's historical usage and costs:

	<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e</i>	<i>f=(a*b)+(c*d)+e</i>
Fiscal Year	City Intake Count	County Intake Unit Cost*	City Housing Count	County Housing Unit Cost*	Apportioned County Costs	City Contract Payment Amount
FY11-12	21,354	\$ 271.76	24,782	\$ 53.12	\$ 732,352	\$ 7,851,819
FY12-13	22,840	\$ 256.52	28,987	\$ 56.28	\$ 738,532	\$ 8,228,943
FY13-14	21,443	\$ 300.62	23,474	\$ 62.46	\$ 801,192	\$ 8,713,637
FY14-15	20,246	\$ 306.46	15,094	\$ 63.11	\$ 825,854	\$ 7,983,142
FY15-16	19,453	\$ 314.22	8,418	\$ 69.38	\$ 860,906	\$ 7,557,391
FY16-17	18,919	\$ 341.12	9,589	\$ 52.97	\$ 851,372	\$ 7,812,862


*\*Shown Rounded to Nearest Cent*

**How do we ensure we are not overpaying for this contracted expense?**

Dallas County's FY 2016-17 daily per prisoner housing cost will decrease by (24%) over the current year contract. To contextualize the County's prisoner housing proposal, an analysis was recently undertaken using data from the Texas Commission on Jail Standards or T.C.J.S. On a monthly basis the T.C.J.S. issues a standardized report which compares the cost per prisoner housed for all Texas counties. Excluding indirect costs and measuring Dallas County's total number of beds, they list Dallas County's average daily housing cost to be \$52.97 per prisoner. In their most recent July 2016 report, the T.C.J.S. calculates the statewide average for Texas county jails to be \$58.19 per prisoner housed. The cost for Texas' five largest counties is as follows: Travis, \$114; Harris, \$75; Dallas, \$53; Bexar, \$46; and Tarrant, \$38.

At the request of the committee for additional information, Court & Detention Services met with individual committee members and a memo was sent out on Friday, August 26, 2016.

The Court & Detention Services Department is seeking the support and recommendation from the Public Safety Committee to authorize payment to Dallas County under the Lew Sterrett Jail contract for FY 2016-17. This item will be placed on the September 28, 2016, City Council Agenda.

  
Eric D. Campbell  
Assistant City Manager

- cc: Honorable Mayor and Members of the City Council
- A.C. Gonzalez, City Manager
- Christopher D. Bowers, (I) City Attorney
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SUBJECT: **Upcoming Agenda Item 32: Authorize (1) an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program grant from the U.S. Department of Transportation passed through the Texas Department of Transportation in the amount of \$999,994 for travel expenses and overtime reimbursement for the period October 1, 2016 through September 30, 2017; (2) a city contribution of pension in the amount of \$283,669; and (3) execution of the grant agreement - Total not to exceed \$1,283,663**

The Texas Department of Transportation has awarded \$999,329 for the Comprehensive STEP (Selective Traffic Enforcement Program) Grant to the Traffic Section of the Dallas Police Department FY 2016-17. The grant requires the City of Dallas to provide a match of \$283,669 in the way of pension contributions. The total grant awarded to the City of Dallas \$1,283,662.

The grant provides for the reimbursement of travel expenses and overtime salaries for officers and supervisors to take enforcement action on specific violations: driving while intoxicated (DWI), speeding, occupant restraint and disregarding traffic control devices in the City of Dallas. The STEP Grant is part of the national traffic safety plan from the National Highway Traffic Safety Administration and is intended to reduce the number of injury and fatality crashes. The major contributors to most fatal crashes are alcohol use, non-use of occupant restraints, speeding and disregarding traffic control devices. The Dallas Police Department has utilized grant funding as part of its overall traffic safety plan for many years.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to accept the Comprehensive STEP Grant. This item will be placed on the September 28, 2016, City Council Agenda.

  
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Assistant City Manager

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SUBJECT: **Upcoming Agenda Item 33: Authorize (1) the Dallas Police Department to receive funds in the amount of \$600,000 from various federal and state law enforcement agencies including, but not limited to those shown (list attached) for reimbursement of overtime for investigative services for FY 2016-17; (2) a City contribution of pension and Federal Insurance Contributions Act costs in the amount of \$179,700; and (3) execution of the grant agreements - Total not to exceed \$779,700**

The Dallas Police Department (DPD) is routinely asked to participate in 18 to 25 various federal and state law enforcement investigation task forces per year. Each task force investigation is usually confidential in nature, and the officers are given undercover assignments.

The department seeks authorization to receive reimbursement for expenses associated with task forces from sponsoring federal or state agency involved. The reimbursed expenses are generally for officers' overtime associated with the investigations. Occasionally, the task force agreement specifies reimbursement for other miscellaneous expenses, such as equipment.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize the department to receive funds for reimbursement of overtime for investigative services for FY 16-17. This item will be placed on the September 28, 2016, City Council Agenda.

  
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Assistant City Manager

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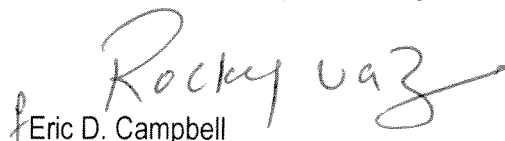
SUBJECT: **Upcoming *Draft* Agenda Item F: Authorize renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas, for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2016 through September 30, 2017**

In 1969, the City withdrew from a joint Criminal Investigations Laboratory operation with Dallas County; therefore, laboratory services became a function of the Dallas County Medical Examiner's Office. The County's laboratory services are known as the Southwestern Institute of Forensic Sciences at Dallas (SWIFS). SWIFS provide a broad range of evidence analysis for both the Police and Fire Departments. In 1999, the first annual Interlocal Agreement for these services was approved.

SWIFS' services include analysis of drug evidence, DNA analysis and comparison, microscopic (trace) evidence analysis, examination of firearms and tool marks (matching bullets to weapons that fired them), and identification of fire accelerants. These services are vital to the successful investigation and prosecution of crime.

The proposed Interlocal Agreement will provide services from October 1, 2016 through September 30, 2017. The \$3,800,000 cost is shared between the Dallas Police Department \$3,795,000 and with the Dallas Fire-Rescue Department \$5,000. The cost is the same as the previous year.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to authorize the renewal of the Interlocal Agreement. This item will be placed on the October 11, 2016, City Council Agenda.

  
Eric D. Campbell  
Assistant City Manager

cc: Honorable Mayor and Members of the City Council  
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SUBJECT: **Upcoming Draft Agenda Item G: Authorize (1) an application for and acceptance of the City of Dallas - Interview Room Upgrade Project from the Office of the Governor, Criminal Justice Division, to prevent and control crime and make improvements to the criminal justice system for the period October 1, 2016 through September 30, 2017; (2) execution of the grant agreement – Not to exceed \$80,000**

The grant will provide the replacement/upgrade of outdated equipment that records interviews/interrogations in nine of its Internet Crimes Against Children interview rooms and two monitoring rooms. Funds will help to support a central server that is able to record, store and produce videos for evidentiary presentations in court. This system will also facilitate secure viewing by investigative personnel in real-time. The Dallas Police Department is moving toward electronic case filing, which will require additional steps to be taken to pull the file from a DVD for electronic transfer to the prosecuting agencies. The Office of the Governor, Criminal Justice Division, specifically requires governing body approval for acceptance of this grant.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to accept the Interview Room Upgrade Project and grant agreement from the Office of the Governor, Criminal Justice Division. This item will be placed on the October 11, 2016, City Council Agenda.

  
Eric D. Campbell  
Assistant City Manager

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SUBJECT: **Upcoming *Draft* Agenda Item H: Authorize (1) application for and acceptance of the Dallas Police Department Victim Services/16 Grant from the U.S. Department of Justice through the Office of the Governor, Criminal Justice Division in the amount of \$109,469 to adequately respond to victims of violent crime with needed aid for the period October 1, 2016 through September 30, 2018; (2) a local match in the amount of \$27,367; and (3) execution of the grant agreement - Total not to exceed \$109,469**

The grant will provide funding for the salaries, benefits, and training for one full-time victim advocate and one part-time victim advocate. The advocates provide crime victim compensation application assistance, follow-up, information and referral, crisis counseling, personal advocacy and court advocacy for victims/family survivors of homicides, sexual assaults, robbery, aggravated assaults, traffic fatalities or injuries due to failure to stop and render aid and driving while intoxicated. The Office of the Governor, Criminal Justice Division, specifically requires governing body approval for acceptance of this grant.

The Dallas Police Department is seeking the support and recommendation from the Public Safety Committee to accept the Victim Services/16 Grant. This item will be October 11, 2016, City Council Agenda.

  
Eric D. Campbell  
Assistant City Manager

cc: Honorable Mayor and Members of the City Council  
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