

Memorandum



DATE August 7, 2017

TO Honorable Members of the Public Safety and Criminal Justice Committee:
B. Adam McGough (Chair), Philip T. Kingston (Vice Chair),
Jennifer S. Gates (Domestic Violence Task Force Chair), MPT Dwaine R. Caraway,
DMPT Adam Medrano, Sandy Greyson, Kevin Felder

SUBJECT **Public Safety and Criminal Justice Committee Action Matrix**

Beginning with the August 14, 2017 Public Safety and Criminal Justice Committee Meeting, staff has created a committee action matrix to help better monitor and track requests and/or questions asked during committee meetings that will require staff follow-up. Hopefully this will provide the committee members a more reliable and consistent method to track the status of specific questions/requests, and will ensure that staff is accountable in their response. Staff is proposing that this matrix become a standard topic on future agendas, and will be updated as the list changes.

Please contact me if you have any questions or need additional information.

Jon Fortune
Assistant City Manager

[Attachment]

cc: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Public Safety and Criminal Justice Committee Action Matrix

	Request	Request Date	Staff/Dept Responsible	Status
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