



Agenda Information Sheet

File #: 18-716

Item #: 3.

STRATEGIC PRIORITY: Economic and Neighborhood Vitality

AGENDA DATE: September 26, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Department of Planning and Urban Design

EXECUTIVE: T.C. Broadnax

SUBJECT

Authorize **(1)** acceptance of a cost-share grant (Grant No.14VSWTX018, CFDA No. 94.013) from the Corporation for National and Community Service to continue the AmeriCorps Volunteers in Service to America (VISTA) Program at the City of Dallas for capacity building in low-income communities for the period September 30, 2018 through September 28, 2019; **(2)** a cost-share in an amount not to exceed \$73,866.00; and **(3)** execution of the Memorandum of Agreement and all terms, conditions, and documents required by the agreement - Not to exceed \$73,866.00 - Financing: General Fund

BACKGROUND

The Corporation for National and Community Service (CNCS) is a federal government agency that provides resources for supporting services, volunteering, and capacity building to cities in the United States. CNCS engages more than five million Americans in service through many programs such as AmeriCorps, Senior Corps, and Learn and Serve America. One of the CNCS AmeriCorps Programs is Volunteers in Service to America (VISTA). VISTA members are passionate and committed to their mission to bring communities out of poverty. Members make a year-long, full-time commitment to serve on a specific project at a nonprofit, community organization or public agency. They focus their efforts to build the capacity of organizations that fight illiteracy, improve health services, foster economic development, and otherwise assist low-income communities.

In 2014, the City of Dallas applied to the CNCS for an AmeriCorps Volunteers in Service to America (VISTA) Program grant. The City was awarded the grant, which began in the Mayor’s Office as part of the growSouth Initiative. VISTA members were assigned to work in the Southern Dallas community providing technical assistance and capacity building services to neighborhood organizations.

In 2016, CNCS provided a monetary grant to the City of Dallas to expand the AmeriCorps VISTA Program for community outreach and community policing to include VISTA member placements with the Dallas Police Department and Community Courts, and to cover the salary for a full-time Coordinator for the program in the amount of \$60,000.00 for the period from May 1, 2016 through April 29, 2017. In 2017, the Corporation for National and Community Service continued this grant for

an additional year for the period April 30, 2017 through April 28, 2018.

In FY 2017-18, the Planning and Urban Design Department began managing the CNCS AmeriCorps VISTA Program grant. Starting April 30, 2018, CNCS discontinued the monetary grant and transitioned the program to a cost-share program. The program included a total of 19 VISTA members for which the City was responsible for a cost-share for up to 6 VISTA members. This increased the number of VISTA placements with the Dallas Police Department and added new placements with the Office of Community Care. At this time, CNCS agreed to modify the Memorandum of Agreement term to better align with the City's fiscal year. Administrative Action No. 18-5705 was approved to execute a Memorandum of Agreement No. (Contract ID: PNV-2018-00006065) with CNCS, for the period April 29, 2018 through September 29, 2018, to expend \$28,338.00 of appropriated funds for the cost-share portion of the grant for the remainder of FY 17-18.

This action will enable continuation of this grant for FY 2018-19, subject to the Council's appropriation of funding for the City's cost-share portion. The grant will continue to provide for up to a total of 19 VISTAs, with the City of Dallas responsible for a cost-share for up to 6 VISTAs.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 11, 2016, City Council authorized the acceptance of the 2016 Corporation for National and Community Service AmeriCorps grant, Grant No.14VSWTX018, CFDA No. 94.013, for the period May 1, 2016 through April 29, 2017, by Resolution No. 16-1672.

On April 26, 2017, City Council authorized the acceptance of a continuation grant from the Corporation for National and Community Service AmeriCorps, Grant No. 14VSWTX018, CFDA No.94.013, for the period April 30, 2017 through April 28, 2018, by Resolution No. 17-0730.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on August 27, 2018.

FISCAL INFORMATION

General Fund - \$73,866.00

September 26, 2018

WHEREAS, the Corporation for National and Community Service (CNCS) is a federal government agency that provides resources for supporting services, volunteering, and capacity building to cities in the United States; and

WHEREAS, on October 11, 2016, City Council authorized the acceptance of the 2016 CNCS AmeriCorps Volunteers in Service to America (VISTA) Grant for the period May 1, 2016 through April 29, 2017, in an amount not to exceed \$60,000.00, by Resolution No. 16-1672; and

WHEREAS, on April 26, 2017, City Council authorized the acceptance of the 2017 CNCS AmeriCorps VISTA Grant for the period April 30, 2017 through April 28, 2018, in an amount not to exceed \$60,000.00, by Resolution No. 17-0730; and

WHEREAS, on April 23, 2018, Administrative Action No. 18-5705 authorized the execution of a Memorandum of Agreement for the remainder of the FY 2017-18 fiscal year from April 29, 2018 through September 29, 2018, to expend funds for the cost-share portion of the grant received from CNCS for the City of Dallas AmeriCorps VISTA Program, in an amount not to exceed \$28,338.00; and

WHEREAS, CNCS has awarded an AmeriCorps VISTA one-year continuation grant to the City of Dallas for the period September 30, 2018 through September 28, 2019.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to **(1)** accept a cost-share grant (Grant No.14VSWTX018, CFDA No. 94.013) from the Corporation for National and Community Service to continue the AmeriCorps Volunteers in Service to America Program at the City of Dallas for capacity building in low-income communities for the period September 30, 2018 through September 28, 2019; **(2)** provide a cost-share in an amount not to exceed \$73,866.00; and **(3)** execute the Memorandum of Agreement and all terms, conditions, and documents required by the agreement, approved as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$73,866.00 to the Corporation for National and Community Service from General Fund, Fund 0001, Department PNV, Unit 2756, Object 3099, Activity ECNR, Encumbrance/Contract No. PNV-2018-00007319, Commodity 96269, Vendor VS97635.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



Agenda Information Sheet

File #: 18-671

Item #: 4.

STRATEGIC PRIORITY: Economic and Neighborhood Vitality
AGENDA DATE: September 26, 2018
COUNCIL DISTRICT(S): All
DEPARTMENT: Department of Planning and Urban Design
EXECUTIVE: T.C. Broadnax

SUBJECT

Authorize **(1)** amendments to the program statement for the growSouth Neighborhood Challenge Grant Program and rename it as the Dallas Neighborhood Vitality Grant Program; and **(2)** the City Manager to execute future grant agreements in accordance with the new program statement, subject to future appropriations - Financing: No cost consideration to the City

BACKGROUND

In 2014, the Loving My Community (LMC) Neighborhood Improvement Grant was renamed the growSouth Neighborhood Challenge Grant, and a program statement was authorized to offer competitive, grant-based assistance to neighborhood-based organizations. The focus was on strengthening neighborhoods located in the City of Dallas south of I-30 east of Downtown and south of the Trinity River west of Downtown.

In 2015, the Department of Planning and Urban Design assumed contract administration responsibilities of the growSouth Neighborhood Challenge Grant and worked collaboratively with the Mayor's Office to execute the program. Up to \$100,000.00 of general funds has been budgeted and appropriated annually for this program through City Council action as part of the annual budget process. On September 13, 2017, City Council approved amendments to the process and eligibility criteria, expanding eligibility to include projects throughout Dallas while giving preference to projects in Southern Dallas.

During FY 2017-18, Planning and Urban Design has managed another grant cycle, thus gaining more experience with program and process issues. In addition, City Council has adopted a new Comprehensive Housing Policy that emphasizes neighborhood revitalization in targeted Reinvestment Areas throughout Dallas. These considerations have provided the impetus for additional amendments to the grant program statement to rename and improve the program and bring it into alignment with the newly adopted neighborhood revitalization policy. These amendments to the program statement include the Program Description, Funding Categories, Project Eligibility, Applicant Eligibility, Eligible Expenses, Ineligible Expenses, the Application Process and the inclusion

of Additional Considerations. The proposed 2018 Program Statement (as amended) is attached to the Resolution as "Exhibit A." The existing 2017 Program Statement is attached to the Resolution for reference as "Exhibit B."

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 27, 2009, City Council authorized the Loving My Community Neighborhood Improvement Grant Program to provide financial assistance to neighborhood groups that wish to improve the City's quality of life by implementing service programs or construction projects within their neighborhood by Resolution No. 09-1342.

On February 12, 2014, City Council adopted the program statement for the growSouth Neighborhood Challenge Grant (renamed from Loving My Community Neighborhood Improvement Grant) providing requirements, eligibility criteria and project scope for neighborhood groups to receive competitive grant-based financial assistance for projects located in Southern Dallas that improve neighborhood quality of life by Resolution No. 14-0334.

On September 13, 2017, City Council authorized continuation of the growSouth Neighborhood Challenge Grant Program and adopted amendments to the program statement of the growSouth Neighborhood Challenge Grant clarifying eligibility requirements and application process, and to include projects throughout Dallas, while giving preference to projects located within Southern Dallas by Resolution No. 17-1435.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on September 24, 2018.

FISCAL INFORMATION

No cost consideration to the City.

September 26, 2018

WHEREAS, on May 27, 2009, City Council authorized the Loving My Community Neighborhood Improvement Grant Program to provide financial assistance to neighborhood groups that wish to improve the City's quality of life by implementing service programs or construction projects within their neighborhoods by Resolution No. 09-1342; and

WHEREAS, on February 12, 2014, City Council adopted the program statement for the growSouth Neighborhood Challenge Grant (renamed from Loving My Community Neighborhood Improvement Grant) providing program requirements, eligibility criteria and program scope for neighborhood groups to receive competitive, grant-based financial assistance for projects located in Southern Dallas that improve neighborhood quality of life by Resolution No. 14-0334; and

WHEREAS, on September 13, 2017, City Council adopted amendments to the program statement of the growSouth Neighborhood Challenge Grant to clarify eligibility requirements and application process, and to include projects throughout Dallas, while giving preference to projects located within Southern Dallas by Resolution No. 17-1435; and

WHEREAS, on April 27, 2018, City Council adopted a new Comprehensive Housing Policy emphasizing neighborhood revitalization and identifying targeted Reinvestment Strategy Areas by Resolution No. 18-0704; and

WHEREAS, additional amendments to the grant program statement are warranted to align the growSouth Neighborhood Challenge Grant program with the new Comprehensive Housing Policy, to rename the program as the Dallas Neighborhood Vitality Grant Program, and to further clarify eligibility and application process requirements; and

WHEREAS, City Council finds that the renamed Dallas Neighborhood Vitality Grant Program statement, as amended, would continue to serve the public purpose of promoting safe and vibrant neighborhoods throughout Dallas.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the amended program statement for the growSouth Neighborhood Challenge Grant Program renamed as the Dallas Neighborhood Vitality Grant Program is hereby adopted, a copy of which is attached hereto as "Exhibit A".

SECTION 2. That the City Manager is hereby authorized to execute future grant agreements in accordance with the amended program statement, subject to future appropriations.

September 26, 2018

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly resolved.

EXHIBIT A

DALLAS NEIGHBORHOOD VITALITY GRANT PROGRAM STATEMENT

Program Purpose:

The Dallas Neighborhood Vitality Grant Program is created to encourage neighborhood organizations to identify and implement projects that address specific neighborhood needs while increasing resident engagement, promoting neighborhood pride, and building neighborhood organization capacity through collaborations and partnerships. Projects must serve a public purpose and provide community benefits by promoting the creation of strong, safe, and vibrant neighborhoods.

Program Description:

The grant program will offer funding on a reimbursement basis to top-ranked neighborhood enhancement projects through a competitive process. Organizations that represent neighborhoods must submit project proposals that utilize existing assets, knowledge, skills, partnerships and creativity to improve their neighborhood. This program places strong emphasis on projects that engage neighborhood residents and are ready for implementation. Funding would be considered for projects that fall within two categories:

- **Neighborhood Physical Improvements:** Grants up to \$10,000 may be awarded to projects that enhance a neighborhood's physical appearance. Improvements must be located in areas that are highly visible and accessible to the public. Physical improvement projects include the following:
 - Neighborhood Art Installations: Art murals or sculptures
 - Neighborhood Signage: Street sign toppers, monument-subdivision signs, crime watch signs, and temporary signs that serve a neighborhood benefit (e.g., neighborhood meeting signs or bulky trash signs)
 - Neighborhood Beautification: Landscaping improvements to medians, traffic islands or other publicly accessible sites
 - Urban Gardens: Publicly accessible gardens - herbal or vegetable, pollinator (butterfly), or mobility container gardens
 - Public Park or Trail Improvements: Improvements in City parks including benches, picnic tables, pathways, paving, landscaping or other related physical enhancements
 - Neighborhood Litter Abatement: Illegal dumping surveillance operations, and large-scale neighborhood cleanups
 - Neighborhood Pedestrian Improvements: Including crosswalks, signage, and traffic calming improvements
 - Other Physical Improvements: Additional neighborhood physical improvement projects may be considered if they meet all other eligibility requirements included in this program statement

- **Neighborhood Engagement Enhancements:** Grants up to \$5,000 and no less than \$1,500 may be awarded to neighborhood events or activities that measurably increase residential engagement and improve neighborhood quality of life. These include the following:

EXHIBIT A

DALLAS NEIGHBORHOOD VITALITY GRANT PROGRAM STATEMENT

- Neighborhood Engagement Events: Events that are open to the public that promote resident involvement and public awareness including National Night Out events, block parties, health and wellness events, and public safety events.
- Neighborhood Engagement Tools: Tools that encourage resident engagement in neighborhood organizations including development of neighborhood brand logos, promotional or informational materials, websites, and other member-recruitment or capacity building tools.
- Other Neighborhood Engagement Enhancements: Additional neighborhood engagement enhancement projects may be considered if they meet all other eligibility requirements included in this program statement.

Non-Reimbursement Project Consideration:

Although grant funds are primarily intended to be provided on a reimbursement basis, the City may consider implementing projects on behalf of applicants thus eliminating the need for reimbursement, if the project fits within the scope of an existing City program and can be handled through an inter-departmental transfer of funds or direct purchase. Non-reimbursement grant projects may be limited in number and their selection in any given grant cycle will be subject to availability of staff support needed to complete them within the required time frame. Projects that may be considered for non-reimbursement grants are listed below:

- Neighborhood Signage (except monument-subdivision signs)
- Pre-approved materials to support neighborhood engagement activities
- Neighborhood Litter Abatement
- Public Park or Trail Improvements
- Neighborhood Pedestrian Improvements

Project Eligibility:

It is strongly recommended that applicants discuss projects with appropriate City departments prior to application submission to gain an accurate understanding of project requirements and expectations. To be eligible all projects must:

- Be located within Dallas City limits
- Comply with all applicable City, State and Federal laws and regulations
- Provide free and open access to the public
- Be feasible to be completed within one year of executing a grant agreement
- Address future ongoing maintenance commitments without additional funding from the City
- Have written property owner permission if the project involves use of real property
- Be a one-time project or activity - ongoing program support is not eligible
- Not serve solely to bring a non-compliant property into compliance with laws or regulations
- Not use grant funds as a match to apply for funding from another grant source

Preference will be given to projects located within Southern Dallas defined to the north by the Trinity River west of Downtown and IH-30 east of Downtown, and to the south, east and west by Dallas City limits. In addition, preference will be given to projects located within the Reinvestment

EXHIBIT A

DALLAS NEIGHBORHOOD VITALITY GRANT PROGRAM STATEMENT

Strategy Areas defined in the Comprehensive Housing Policy adopted by Dallas City Council on April 27, 2018 by Resolution No. 18-0704, or as amended.

Applicant Eligibility:

All applicants must meet the following eligibility requirements:

- Applicants must be neighborhood-based resident organizations within Dallas city limits, e.g., homeowner associations, neighborhood associations, crime watch groups, youth or sport groups, parent teacher associations, and urban garden clubs.
- Individual persons or for-profit businesses are not eligible as applicants.
- Applicant, organization members, representatives and/or agents and fiscal sponsors must not have a conflict of interest or personal benefit from the proposed project.
- A signature representative of the applicant organization must have attended and completed the Grant Application Workshop to ensure familiarity with the program requirements and guidelines.
- Applicant organizations for reimbursement grants must have:
 - 501(c)(3) or 501(c)(4) status or have a fiscal sponsor with required IRS tax exempt status. A fiscal sponsor is a non-profit organization with IRS tax exempt status that is willing to accept all financial responsibilities related to successful completion of the grant funded project. Examples of fiscal sponsors include universities, schools, hospitals, faith-based or issue-based organizations, and governmental agencies.
 - Certificate of Good Standing with the State of Texas or equivalent document
- Applicant organizations for non-reimbursement grants must have filed and recorded their organization name (Assumed Name or Doing Business As) with the Dallas County Clerk's Office or equivalent.

Eligible Expenses:

Eligible expenses must be directly related to the project and fall within the following categories:

- Supplies and Materials: Expenses related to materials needed to complete the project
- Professional Services: Expenses related to consultants, artists, professional services and other vendors providing services that the applicant cannot provide through volunteer services
- Neighborhood Marketing: Expenses related to neighborhood marketing (temporary signs for neighborhood meetings, banners, flyers or postcards, neighborhood association websites). Grant funding may not be used for marketing of business or political activities.
- Permits: Expenses related to event or construction permits needed to complete the project.
- Construction and Capital: Expenses related to construction and renovation of parks and other public spaces.

Ineligible Expenses:

Grant funds may not be used for the following expenses:

- Payments made prior to execution of a grant agreement with the City of Dallas
- Operating and ongoing maintenance expenses
- Travel or transportation expenses, lodging or hotel expenses, catering, gift cards
- Payment to individuals other than those who provide professional services for the project

EXHIBIT A

DALLAS NEIGHBORHOOD VITALITY GRANT PROGRAM STATEMENT

- Salaries or stipends
- Purchase of land
- Payment of rent for space leased for a period longer than 48 hours
- Payments that create a conflict of interest
- Any expenses deemed to not serve a public purpose

Application Process:

- Applications will not be accepted after the submission deadline stated in the call for projects in each grant cycle. All applications will be screened for completeness and eligibility prior to being scored by a Review Committee. The following documents are required with the grant application:
 - Signed City of Dallas Conflict of Interest Statement
 - Proof of Insurance (if applicable)
 - Written permission from property owners (if applicable)
- Applicants applying for reimbursement grants are required to submit proof of 501(c)(3) or 501(c)(4) status and a certificate of Good Standing with the State of Texas or equivalent documents.
- Applicants applying for non-reimbursement grants must submit proof of having filed and recorded their organization name (Assumed Name or Doing Business As) with the Dallas County Clerk's Office or equivalent.
- The Review Committee will be comprised of representatives from City Departments that manage the program or assist with its implementation. The Review Committee can request additional information or interviews from finalists if needed.
- Applications will be scored by the Review Committee based on the following criteria:

○ Southern Dallas areas	7.5 points
○ Reinvestment Strategy Areas	7.5 points
○ New applicant	10 points
○ Project description	10 points
○ Project budget	10 points
○ Neighborhood benefits	15 points
○ Resident involvement	20 points
○ Project feasibility and readiness	20 points
Total	100 points
- Application scores are averaged across the Review Committee and projects are selected based on rank order. The City may not award grant funds to a top ranked project, if it is subsequently determined that the applicant or project is unable to meet eligibility requirements, or if the project requires substantial modification to meet the requirements.

EXHIBIT B

COUNCIL CHAMBER

171435

September 13, 2017

WHEREAS, the City of Dallas recognizes the importance of its role in neighborhood quality of life; and

WHEREAS, the City of Dallas desires to provide incentives to neighborhood-oriented organizations to engage in activities that will enhance the quality of life in the City through the growSouth Neighborhood Challenge Grant; and

WHEREAS, on May 27, 2009, City Council authorized the Loving My Community Neighborhood Improvement Grant Program to provide financial assistance to neighborhood groups that wish to improve the City's quality of life by implementing neighborhood service programs or initiating construction projects within their neighborhood by Resolution No. 09-1342; and

WHEREAS, on September 23, 2009, City Council authorized the acceptance of a grant from the Communities Foundation of Texas (CFT), Mabel Peters Caruth Fund for the administration of the Loving My Community Neighborhood Improvement Grant to provide financial assistance to neighborhood groups through competitive grants for projects that will improve the area's quality of life; establishment of appropriations in the amount of \$200,000 in the Communities Foundation of Texas (CFT), Mabel Peters Caruth Fund; and execution of the grant agreement by Resolution No. 09-2375; and

WHEREAS, on February 12, 2014, City Council authorized the Program Statement for the growSouth Neighborhood Challenge (renamed from Loving My Community Neighborhood Improvement Grant) providing requirements, eligibility criteria and project scope for neighborhood groups to receive competitive grant-based financial assistance for projects that will improve an area's quality of life by Resolution No. 14-0334; and

WHEREAS, on September 21, 2016, City Council authorized the appropriation of funds in the amount of \$100,000 to be expended from the Planning and Urban Design Department to create the Neighborhood Vitality Project Fund (0297) for growSouth Neighborhood Challenge grants by Ordinance No. 30178; Resolution No. 16-1526; and

WHEREAS, the growSouth Neighborhood Challenge Grant is a citywide grant that can be applied for by neighborhood organizations whose projects will benefit neighborhoods and communities in the City of Dallas with preference given to projects located within the growSouth geographical boundaries; and

WHEREAS, the growSouth geographical boundaries defined by Dallas city limits are the west, south, and east. The northern border is the Trinity River west of downtown and Interstate 30 east of downtown; and

WHEREAS, there were several items identified that warranted adjustment of the program statement in order to further clarify eligibility requirements and the application process during the FY 2016-17 growSouth Neighborhood Challenge Grant Program; and

WHEREAS, the City Council finds that the growSouth Neighborhood Challenge Grant Program as amended serves the public purpose of promoting safe and vibrant communities; and

EXHIBIT B

COUNCIL CHAMBER

171435

September 13, 2017

WHEREAS, the City Council desires to adopt the amended growSouth Neighborhood Challenge Grant Program Statement clarifying eligibility requirements and the application process; and desires the City Manager to execute future grant agreements in accordance with the amended program statement, a copy of which is attached hereto as Exhibit A.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Council hereby adopts the amended growSouth Neighborhood Challenge Grant Program Statement; and the City Manager is hereby authorized to execute future grant agreements in accordance with the amended program statement, approved as to form by the City Attorney, subject to future appropriations.

SECTION 2. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly resolved.



EXHIBIT B

EXHIBIT A

171435

AMENDED PROGRAM STATEMENT growSouth NEIGHBORHOOD CHALLENGE GRANT

Program Purpose:

The growSouth Neighborhood Challenge Grant was created to promote neighborhood pride, resident engagement, and community improvements in the City of Dallas, with preference given to projects within the growSouth geographical boundaries. The growSouth geographical boundaries are defined by Dallas city limits on the west, south, and east. The northern border is the Trinity River west of downtown and Interstate 30 East of downtown.

Annually, \$100,000 in total funding is appropriated for grant-based financial assistance for neighborhood groups to improve physical features and develop service-based projects. Projects must provide a public benefit which promotes strong, safe and vibrant communities.

Program Description:

The City will award up to \$10,000 in grant funds to groups with top-ranked service-based or construction projects. Residents will come together in their neighborhood to utilize existing assets, knowledge, skills, partnerships, and creativity to improve their neighborhood.

Grant funding will be considered for the following projects:

- **Service-based Projects** - Community enrichment activities, events, or projects that increase neighborhood engagement and improve the quality of the community.
- **Neighborhood Improvement Projects** - Activities that build and/or alter a neighborhood's appearance including entrance point and new/existing neighborhood landscaping. These areas must be highly visible to the public realm and serve as a community benefit.

Eligibility:

(1) A group of residents residing within the City of Dallas limits. Neighborhood groups are not required to be 501(c)(3). The following are examples of eligible participants:

- Neighborhood or Homeowner Associations
- Crime Watch groups
- Civic organizations
- Schools
- Community garden groups
- Parent Teacher Organizations
- Organized Youth Groups, such as Boy Scouts, Girl Scouts, or Sports groups
- Non-Profits 501(c)(3)

(2) Neighborhood groups will submit applications to the Review Committee for review by the application submission deadline. Eligibility will require one representative to attend and complete the Development Workshop to ensure all parties fully understand guidelines, restrictions and insurance requirements.

EXHIBIT B

EXHIBIT A

171435

AMENDED PROGRAM STATEMENT growSouth NEIGHBORHOOD CHALLENGE GRANT

Application Review Process:

- Applications will not be accepted after 5PM CST on application deadline.
- Upon receipt of application, City staff will review the application for completeness. If the application is determined incomplete, it will not be considered by the Review Committee.
- The Review Committee will be comprised of representatives from partnership organizations and City departments that assist with the Program on a collaborative basis. The Review Committee can request interviews from finalists if needed.

Program Requirements:

Applications should demonstrate resident engagement and the groups must comply with the following:

- Be maintained by the neighborhood group without any assistance or future funding from the City of Dallas
- Provide a public benefit which promotes a stronger, safer, vibrant community
- Be maintained by the neighborhood group for two (2) years for construction projects and one (1) year for service-based projects
- Be completed within one (1) year of executing grant agreement
- Meet all City insurance requirements, polices and codes
- Applicants that have received a growSouth Neighborhood Challenge grant can apply on an annual basis, however, preference will be given to applicants that have not received a growSouth Neighborhood Challenge Grant in the past

Project Reimbursement:

- Service-based projects are reimbursement only
- Neighborhood Improvement Projects may be a reimbursement, or an internal inter-departmental transfer of funds, if a City department is involved with the installation or construction aspect of the project.

Unallowable Use of Funding include:

Neighborhood groups are not allowed to use funds for the following activities:

- Individual maintenance projects required by City code
- Operating/Administration expenses
- Projects that conflict with City insurance requirements, policies, or codes
- Expenditures incurred or financial commitment made prior to signing grant agreement
- Travel or transportation expenses
- Make payment to individuals other than those who provide their professional services to the project

EXHIBIT B

EXHIBIT A

171435

AMENDED PROGRAM STATEMENT growSouth NEIGHBORHOOD CHALLENGE GRANT

Program Review Criteria:

The application will be reviewed on a 200-point scale using a rubric based on criteria to include:

- Application Qualifications 60 points / 30%
- Project Description 70 points / 35%
- Project Timeline 20 points/ 10%
- Budget 30 points/ 15%
- Neighborhood Participation 20 points/ 10%



Agenda Information Sheet

File #: 18-754

Item #: 14.

STRATEGIC PRIORITY: Quality of Life

AGENDA DATE: September 26, 2018

COUNCIL DISTRICT(S): All

DEPARTMENT: Library

EXECUTIVE: Joey Zapata

SUBJECT

Authorize the **(1)** acceptance of a grant from the Institute of Museum and Library Service through the Texas State Library and Archives Commission (TSLAC) for the SFY 2019 Special Projects Grant Program (Grant No. SPP-19004/Federal ID No. LS-00-17-0044-18, CFDA No. 45.310) to create new advanced English as a Second Language (ESL) courses in the amount of \$75,000.00 for the period September 1, 2018 through August 31, 2019; **(2)** establishment of appropriations in an amount not to exceed \$75,000.00 in the SFY 2019 TSLAC-Special Projects Grant-ESL 18-19 Fund; **(3)** receipt and deposit of grant funds for reimbursement from the Texas State Library and Archives Commission in an amount not to exceed \$75,000.00 in the SFY 2019 TSLAC-Special Projects Grant-ESL 18-19 Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement - Total not to exceed \$75,000.00 - Financing: Texas State Library and Archives Commission Grant Funds

BACKGROUND

Texas State Library and Archives Commission (TSLAC) awards competitive grants to libraries and regional library systems across the state to support literacy and educational initiatives. The Dallas Public Library is the recipient of one such grant from TSLAC.

The 2018 TSLAC Special Projects Grant, in the amount of \$75,000.00, will provide support for a new suite of English language learning classes. The collaborative project between the Dallas Public Library, Dollar General, and the Friends of the Dallas Public Library will create new advanced English as a Second Language (ESL) courses that will supplement the library's current general ESL classes. These Applied ESL classes will focus on subjects applicable to the community and workplace such as customer service, school enrollment, doctor visits, and interviewing. This grant will support one full-time and one part-time instructor position who will develop course curriculum and teach courses at library locations.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 28, 2016, City Council authorized the acceptance of the TSLAC-Special Projects Grant by Resolution No. 16-1571.

On September 27, 2017, City Council authorized the acceptance of the TSLAC-Special Projects Grant by Resolution No. 17-1543.

Information about this item will be provided to the Quality of Life, Arts & Culture Committee on September 24, 2018.

FISCAL INFORMATION

Texas State Library and Archives Commission Grant Funds - \$75,000.00

September 26, 2018

WHEREAS, the Texas State Library has awarded the City of Dallas, Dallas Public Library, funds to enhance community engagement and child literacy efforts, including the Special Projects Grant to support staff salaries for the Library's Applied English as a Second Language (ESL) classes; and

WHEREAS, the Applied ESL classes will focus on subjects applicable to the community and workplace such as customer service, school enrollment, doctor visits, and interviewing; and

WHEREAS, on September 28, 2016, City Council authorized the acceptance of the TSLAC-Special Projects Grant by Resolution No. 16-1571; and

WHEREAS, on September 27, 2017, City Council authorized the acceptance of the TSLAC-Special Projects Grant by Resolution No. 17-1543; and

WHEREAS, it is recommended that the City Manager be authorized to accept this grant fund, in an amount not to exceed \$75,000.00.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to accept a grant from the Institute of Museum and Library Service through the Texas State Library and Archives Commission for the SFY 2019 Special Projects Grant Program (Grant No. SPP-19004/Federal ID No. LS-00-17-0044-18, CFDA No. 45.310) in the amount of \$75,000.00 for the period September 1, 2018 through August 31, 2019; and sign the grant agreement and all terms, conditions, and documents required by the grant agreement, approved as to form by the City Attorney.

SECTION 2. That the City Manager is hereby authorized to establish appropriations in an amount not to exceed \$75,000.00 in the SFY 2019 Special Projects Grant Fund-ESL 18-19 Fund, Fund F562, Department LIB, Unit 3711, various Object Codes, according to the attached Schedule.

SECTION 3. That the Chief Financial Officer is hereby authorized to receive and deposit grant funds in an amount not to exceed \$75,000.00 into the SFY 2019 Special Projects Grant Fund-ESL 18-19 Fund, Fund F562, Department LIB, Unit 3711, Revenue Code 6506.

SECTION 4. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$75,000.00 from the SFY 2019 Special Projects Grant Fund-ESL 18-19 Fund, Fund F562, Department LIB, Unit 3711, various Object Codes, according to the attached Schedule.

September 26, 2018

SECTION 5. That the City Manager is hereby authorized to reimburse to the granting agency any expenditure identified as ineligible. The City Manager shall notify the appropriate City Council Committee of expenditures identified as ineligible not later than 30 days after the reimbursement.

SECTION 6. That the City Manager shall keep the appropriate City Council Committee informed of all final granting agency monitoring reports not later than 30 days after the receipt of the report.

SECTION 7. That this contract is designated as Contract No. LIB-2018-00007632.

SECTION 8. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Schedule
FY 2019 Special Projects Grant
Fund F562, Department LIB, Unit 3711

Object Code	Description	Amount
1101	Salary	51,367
1301	Pension	7,397
1303	Life Insurance	36
1304	Health Insurance	10,791
1306	FICA	745
1309	Wellness	41
3851	Pension Bond Debt Service	4,623
Total		75,000