

Memorandum



CITY OF DALLAS

DATE April 18, 2025

TO Honorable Members of the Government Performance and Financial Management Committee: Chad West (Chair), Paula Blackmon (Vice Chair), Cara Mendelsohn, Jesse Moreno, Jaime Resendez

SUBJECT **Appointment of the City Auditor**

Background – Appointment of the City Auditor

Dallas City Charter Chapter IX, Sec. 1 provides for the selection of a city auditor, who holds office for a period of two years and until a successor shall be chosen and shall qualify, and who is appointed by the city council after being “nominated in accordance with a nomination procedure established by ordinance.” Dallas City Code, Chapter 2, § 2-17.2 outlines the process for nomination, selection, appointment, and reappointment of the city auditor. The appointment of the city auditor does not include a written contract of employment.

In accordance with the Charter, the city auditor holds office for a period of two years and until reappointment or a successor shall be chosen and qualifies. City Auditor Mark Swann’s signed offer letter is dated March 27, 2019 and his original appointment date was amended to start May 1, 2019. Thus, the conclusion of the first two-year period was May 1, 2021. On April 26, 2023, Mr. Swan was reappointed by the City Council to serve two additional years ending on May 1, 2025.

Process

Dallas City Code, Chapter 2, § 2-17.2 provides that the Government Performance and Financial Management Committee (GPFM) may act (as directed by the City Council or on its own initiative) as the nominating committee and nominate the incumbent city auditor for reappointment by the City Council. Reappointment under this process would require a majority vote of nomination by GPFM, and a majority vote of reappointment from the City Council. If the city auditor is not reappointed, the process for City Council appointment of a city auditor nominating commission must be followed, as outlined in Dallas City Code, Chapter 2, § 2-17.2(a) through (f).

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Timeline and Next Step

Mr. Swann's current two-year period concludes on May 1, 2025. If the intent is to nominate the incumbent for reappointment, the GPFM may nominate Mr. Swann as the incumbent city auditor for City Council approval. If approved by majority vote of the City Council, the incumbent will be notified of the reappointment by letter. Alternatively, if the City Council does not wish to reappoint the incumbent, it may initiate the process to appoint a city auditor nominating commission in accordance with Dallas City Code, Chapter 2, § 2-17.2(a) through (f), to identify and nominate a different candidate for appointment.

Please feel free to reach out to me or Nina Arias, Director of Human Resources, if you have any questions or need additional information.



Jack Ireland
Chief Financial Officer

c:

Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager
Robin Bentley, Assistant City Manager
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors