

Memorandum



CITY OF DALLAS

DATE April 18, 2025

TO Honorable Members of the Government Performance & Financial Management Committee: Chad West (Chair), Paula Blackmon (Vice Chair), Cara Mendelsohn, Jesse Moreno, Jaime Resendez

SUBJECT **Request for Competitive Sealed Proposal (RFCSP) for External Audit Services for FY 2025 - 2029**

The City is required by Chapter III, Section 19 of the City Code and by state law to have an annual audit of the financial statements performed by an independent CPA firm registered with the Texas State Board of Public Accountancy as a firm practicing public accountancy. Unlike most contracts, the City Council evaluates and recommends the award of the auditing services contract.

Weaver and Tidwell, L.L.P. was awarded the auditing services contract from fiscal years 2020 through 2024. The current contract with Weaver and Tidwell, L.L.P. expires on September 30, 2025. A new contract for auditing services should be in place prior to the end of fiscal year 2025 to allow sufficient time to plan the audit and begin preliminary field work for the fiscal year 2025 external audit.

The RFCSP provides for a 5-year contract with the ability for the City to terminate the contract upon thirty days written notice. All provisions of this RFCSP remain essentially the same as the current contract. The selection criteria of the RFCSP have the following recommended criteria and weightings.

- Government Auditing Experience – 25 points
- Approach – 25 points
- Cost and Timeframe – 30 points
- Local Preference Program – 5 points
- Business Inclusion and Development Plan (BID) – 15 points

The proposed timeline for this RFCSP is listed below:

- Advertising – April 10, 2025 and April 17, 2025
- Pre-proposal meeting – April 22, 2025
- Proposal due date – May 9, 2025
- Vendor presentations to the GPFM Committee – May 27, 2025
- GPFM Committee complete tabulation worksheets – May 27, 2025 to May 30, 2025
- Memo to GPFM Committee regarding results – May 30, 2025
- Approval by Council – August 27, 2025


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If you have any questions, please contact Sheri Kowalski, City Controller, City Controller's Office by email at sheri.kowalski@dallascityhall.com or by phone at 214-670-3856.

Service First, Now!



Jack Ireland
Chief Financial Officer

c: Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager
Robin Bentley, Assistant City Manager
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors