

Memorandum



CITY OF DALLAS

DATE May 5, 2026

TO Honorable Chair and Members of the Ad Hoc Committee on Administrative Affairs

SUBJECT **Amendment to Section 7.11, “Deferral of Agenda Items,” of the City Council Rules of Procedure**

This memorandum provides an overview of the amendments to Section 7.11, “Deferral of Agenda Items,” of the City Council Rules of Procedure to comply with recent changes made to the Texas Open Meetings Act (TOMA).

Before 2025, TOMA required city council to post its agenda 72 hours in advance of its meetings. The 89th Legislature enacted HB 1522, which changed TOMA’s notice requirement from 72-hours to three-business days.

However, the City Council Rules of Procedure have not been updated to account for TOMA’s new notice requirements. The proposed amendment to Section 7.11 accounts for the additional notice requirements. Specifically, the proposed amendment moves the deadline for a city councilmember to defer an item and the city manager to delete an item from the draft city council agenda from the Friday before a council meeting to the Thursday before.

For questions, please contact me or Daniel Moore at daniel.moore@dallas.gov.

Bertram A. Vandenberg
Interim City Attorney

c: Kimberly Bizer Tolbert, City Manager
Mamatha Sparks, City Auditor (I)
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Baron Eliason, Inspector General (I)
Dominique Artis, Chief of Public Safety

Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Alina Ciocan, Assistant City Manager
Robin Bentley, Assistant City Manager
Jack Ireland, Chief Financial Officer
Ahmad Goree, Chief of Staff to the City Manager
John Johnson, Chief of Real Estate
Directors and Assistant Directors