

# Memorandum



CITY OF DALLAS

DATE April 13, 2026

Honorable Members of the Public Safety Committee  
TO Cara Mendelsohn (Chair), Jesse Moreno (Vice Chair), Laura Cadena, Maxie Johnson, Jaime Resendez, William Roth, Kathy Stewart

SUBJECT **April 22, 2026, City Council DRAFT Agenda Item #26-1159A: A five-year service price agreement for canine and equine veterinary services for the Dallas Police Department**

The following agenda item is scheduled to go before Council on April 22, 2026.

## **DRAFT AGENDA ITEM #26-1159A**

Authorize a five-year service price agreement for canine and equine veterinary services for the Dallas Police Department - East Lake Veterinary Hospital PC in the estimated amount of \$420,750.00 and Lone Star Park Equine Hospital in the estimated amount of \$315,000.00, most advantageous proposers of three - Total estimated amount of \$735,750.00 - Financing: General Fund (\$635,250.00) and Confiscated Monies-State Fund (\$100,500.00) (subject to annual appropriations)

## **BACKGROUND**

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide canine and equine veterinary services for the Dallas Police Department. These services are necessary to ensure the health, safety, and welfare of the canine and equine units. Veterinary services include medical care, emergency treatment, diagnostic testing, surgical procedures, vaccinations, boarding and other medically necessary services that cannot be performed in-house.

Due to the unpredictable nature of animal-related incidents and the need for timely medical intervention, the City relies on veterinary providers to ensure adequate coverage and availability for both canine and equine units.

A five-member committee from the following departments reviewed and evaluated the qualifications

- Dallas Police Department (2)
- Dallas Fire-Rescue Department (1)
- Department of Dallas Animal Services (1)
- Office of Procurement Services (1)\*

\*The Office of Procurement Services evaluated cost.

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Experience 35 points
- Cost 30 points
- Approach 20 points
- Field visit 15 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$22.05; the selected vendor meets this requirement

**FISCAL INFORMATION**

Fund	FY 2026	FY 2027	Future Years
General Fund	\$ 95,287.50	\$127,050.00	\$ 412,912.50
Confiscated Monies-State Fund	\$ 15,075.00	\$ 20,100.00	\$ 65,325.00
Total	\$110,362.50	\$147,150.00	\$478,237.50

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Service First, Now!



**Dominique Artis**  
**Chief of Public Safety**

cc: Kimberly Bizer Tolbert, City Manager  
Tammy Palomino, City Attorney  
Mamatha Sparks, City Auditor (I)  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Baron Eliason, Inspector General (I)  
Dev Rastogi, Assistant City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Alina Ciocan, Assistant City Manager  
Donzell Gipson, Assistant City Manager  
Robin Bentley, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Ahmad Goree, Chief of Staff to the City Manager  
Directors and Assistant Directors