

Memorandum



CITY OF DALLAS

DATE **January 26, 2026**

Honorable Members of the City Council Finance Committee: Chad West (Chair),
TO Kathy Stewart (Vice Chair), Zarin Gracey, Maxie Johnson, Jesse Moreno,
Jaime Resendez, Gay Donnell Willis

SUBJECT **Upcoming City Council Agenda Item #26-126A - On-Call Solid Waste Consulting Contracts**

The purpose of this memorandum is to provide information on an upcoming agenda item scheduled for consideration by the City Council on January 28, 2026, to authorize the City Manager to execute multiple on-call consulting contracts in support of the Department of Sanitation Services ("Sanitation" or "Department").

Background and Overview

Sanitation routinely utilizes on-call engineering and consulting firms to provide timely support for operational, financial, regulatory, and planning needs related to the City's integrated solid waste management system. Maintaining these contracts allows the City to respond quickly to emerging issues, compliance requirements, and time-sensitive initiatives without delays associated with project-specific procurements.

For this solicitation, and with guidance provided during the development phase, the request for proposals was structured into defined service groups. This approach was intended to promote increased competition and to attract firms with diverse and specialized expertise across a broad range of solid waste and recycling disciplines.

The proposed action includes the award of three-year service price agreements for Groups 1 through 6 and 8 through 10, as well as the rejection of all bids received for Group 7. A total of six firms are recommended for award. All contracts are on-call in nature and do not include a guaranteed minimum amount. Consultants will be compensated only for work authorized and performed, which may be less than the total estimated amount. The item is provided for your convenience below.

26-126A Authorize **(1)** the rejection of bids received for Group 7 for solid waste consulting services; and **(2)** a three-year service price agreement for Groups 1 through 6 and 8 through 10 for solid waste consulting services for the Department of Sanitation Services - Burns & McDonnell Engineering Company, Inc., Raftelis Financial Consultants, Inc. dba Raftelis, MSW Consultants, Risa Fisher & Associates, Inc., Parkhill, Smith and Cooper, Inc., and Ensolum, LLC, most advantageous proposers of twelve - Estimated amount of \$3,609,828.00 - Financing: Sanitation Operation Fund (subject to annual appropriations)

Scope of Services

Under these on-call agreements, consultants may be requested to assist with planning, evaluation, and implementation activities related to the City's solid waste and recycling programs. Service areas include, but are not limited to:

- Implementation support for the Local Solid Waste Management Plan
- Financial modeling, rate and fee analysis, and management structure review
- Capital Improvement Program development and financial analysis
- Recycling program audits, contamination reduction strategies, and process reviews
- Composting program development and implementation support
- Service delivery optimization, route analysis, and customer engagement
- Waste characterization studies and data analysis
- Development of solid waste collection requirements for new residential developments

In addition, the on-call structure provides flexibility to address unforeseen or urgent solid waste related projects that may arise during the contract term.

Fiscal Impact

The estimated amount of \$3,609,828.00 reflects a high-end projection for the three-year contract term and is intended to provide flexibility to address unplanned projects and potential emergency or urgent needs. The Department does not anticipate expending an amount near this level based on currently known and reasonably foreseeable work. All services will be authorized on an as-needed basis, funded through the Sanitation Operation Fund, and subject to annual appropriations.

If you have any questions or would like additional information, please feel free to contact me at alina.ciocan@dallas.gov or the Director of Sanitation, Clifton Gillespie, at clifton.gillespie@dallas.gov.

Service First, Now!



Alina Ciocan
Assistant City Manager

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c: Kimberly Bizer Tolbert, City Manager
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Baron Eliason, Inspector General (I)
Dominique Artis, Chief of Public Safety
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Donzell Gipson, Assistant City Manager
Robin Bentley, Assistant City Manager
Jack Ireland, Chief Financial Officer
Ahmad Goree, Chief of Staff to the City Manager
Directors and Assistant Directors