

Memorandum



DATE May 14, 2021

CITY OF DALLAS

TO Honorable Mayor and City Councilmembers

SUBJECT **2021 Dallas City Council Inauguration Update**

Provided below is updated information you will need prior to being formally sworn to the 2021-2023 Dallas City Council on Monday, June 14, at the Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201.

Based on recent guideline adjustments made by the Center for Disease Control (CDC), COVID-19 testing will not be required for City Councilmembers, City officials or City staff who have been vaccinated prior to arriving at the Meyerson Symphony Center. Any individuals not vaccinated must receive a COVID-19 negative test prior to entering the Meyerson.

2021 Mayor and City Council Inauguration

The virtual 2021 Dallas City Council Inauguration will take place on Monday, June 14, at the Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201. Below is the timeline of events in preparation for the day. Due to current emergency regulations, guests in the auditorium are limited at this time to only your immediate household or close family members.

Councilmembers will travel to the event location with City Council colleagues. Guests of the elected member must travel separately. Please send the names of household members or your closest relatives who will attend to carrie.prysock@dallascityhall.com by Tuesday, June 8.

The [Centers for Disease Control \(CDC\)](#) has guidelines in place for public-convening events. We are fortunate that the Meyerson has [been operating under these guidelines](#) since September 2020, including throughout its 2020-21 Dallas Symphony Orchestra season.

You will be escorted backstage where you will remain until you line up off stage prior to the ceremony. For safety reasons, no one will be allowed backstage except for you, your City Council colleagues, and designated staff

Valet parking for your guests will be available on Flora Street. Additional parking will be available at the Hall Arts Parking Garage (Entrance at the corner of Crocket and Flora, or Northbound Pearl and Flora, under the Cathedral Shrine of the Virgin of Guadalupe); Lexus Red Garage (Entrance on Jack Evans between Flora and Woodall Rogers, under the Winspear Opera House); and Lexus Silver Garage (Entrance on Jack Evans between Flora and Ross Ave, under the Moody Performance Hall).

Inside the Meyerson, assigned staff will be present to assist your guests to their assigned seating. All social distancing guidelines will be in effect. Immediately following the ceremony, City Councilmembers will travel back to City Hall for a Special Called Meeting scheduled at 11:30 a.m. for the election of officers and selection of offices. At this time, it is expected that the Special Called Meeting will occur in person in City Council Chambers.

Following the Special Called meeting, a group photo of the 2021-2023 City Council will take place on the City Hall Plaza, weather permitting. Solid colored clothing is recommended for the photo. There will also be an opportunity to have a headshot photo taken for online materials.

Draft Itinerary

Monday, June 7

9:00 a.m. Inauguration Rehearsal – Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201. The District City Council Liaison will represent you in the rehearsal and be prepared to assist you leading up to and on the day of the inauguration.

Monday, June 14

8:00 a.m. Breakfast – Individually boxed meals provided by H-E-B/Central Market

All City Councilmembers and Executive Staff attending must be vaccinated or receive a negative COVID-19 test that morning.

8:15 a.m. Ad Hoc Canvassing Committee for Committee Members Only
L1 Room A-C – City Hall

8:20 a.m. Special Called Council Meeting for elected members of 2021-23 City Council
Oath of Office – City Hall

9:00 a.m. City Councilmembers and Councilmembers-Elect will be transported to the Meyerson; family guests must arrive at the Meyerson separately

10:00 a.m. Inauguration Ceremony – Meyerson Symphony Center

11:30 a.m. Special Called Meeting for the Election of Mayor Pro Tem and Deputy Mayor Pro Tem and Seating/Office Selection – City Hall (*in person for City Council. Public viewing will be virtual*)

1:00 p.m. 2021-2023 City Council Group Photo – City Hall Plaza, weather permitting
Solid colored clothing is recommended for the photo.

Schedule subject to change

After Inauguration

Following is information related to events *after* inauguration. Your City Council Liaison will ensure you are prepared and have the information you need.

Your City Council office will be ready for move-in on that Monday evening following the Special Called Meeting and selection of offices.

Tuesday, June 15

9:00 a.m. New Councilmember Orientation (open to all City Councilmembers) – Virtual
During this session, you will meet with the City Manager and additional senior staff to receive important information related to your term as a Councilmember. You will also meet with the City Secretary. Please let the District City Council Liaison know of any questions or specific topics you would like to ensure we cover in this initial briefing.

Wednesday, June 16

9:00 a.m. Budget Workshop – Materials will be provided to you by assigned City Council Office staff

Thursday, June 17

9:00 a.m. New Councilmember Orientation (open to all City Councilmembers) – Virtual
During this session, you will meet with the City Attorney and City Auditor additional senior staff to receive important information related to your term as a Councilmember. Please let the District City Council Liaison know of any questions or specific topics you would like to ensure we cover in this initial briefing.

Councilmember Healthcare Benefits Walk-In Sessions – Virtual/5FN
The Council Office Director and representatives from Human Resources will be available to meet with you to answer questions and sign you up for City benefits.

Should you have any questions regarding inauguration and related activities, please contact me at 214.670.5682 or carrie.rogers@dallascityhall.com. Questions regarding the election and City Council meeting rules and procedures, please contact Bilierae Johnson, City Secretary, at 214.670.5654.

With kindness,



Carrie Rogers
Director
Mayor and City Council Office

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Bilierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff
Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



THE HONOR OF YOUR VIRTUAL PRESENCE IS REQUESTED FOR THE

2021 CITY COUNCIL INAUGURATION CEREMONY



Monday, June 14

10:00 a.m.

Join the Event Online

[YouTube.com/CityofDallasCityHall](https://www.youtube.com/CityofDallasCityHall)





SERÍA UN HONOR PARA NOSOTROS CONTAR CON SU PRESENCIA VIRTUAL EN LA

CEREMONIA DE INAUGURACIÓN

DEL CONCEJO DE LA CIUDAD 2021



Lunes, 14 de junio de 2021

10:00 a.m.

Únase al evento en línea

[YouTube.com/CityofDallasCityHall](https://www.youtube.com/CityofDallasCityHall)

