

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – January 21, 2021**

## **New Updates**

### [City Manager's Corner – Good News Item](#)

Congratulations to the Department of Transportation & Office of Government Affairs for winning a \$4M grant from the federal highway department for the S.M. Wright project, a multijurisdictional project in Dallas. Read more about it [here](#). Should you have any questions, please contact Ghassan Khankarli at [ghassan.khankarli@dallascityhall.com](mailto:ghassan.khankarli@dallascityhall.com).

### [Dallas Public Library Extending Hours to Offer Evening Service](#)

Since last June when the library began offering curbside service for materials check out, we have maintained a single shift schedule of Tuesday - Saturday and our public hours of operation have been 10:30am - 5:30pm. Due to an increasing number of requests for evening pick up we will add service two nights a week on Wednesdays, and Thursdays. Effective February 2, 2021, half the library locations will be open on Wednesdays and the other half will be open on Thursdays from 12:00 p.m. - 7:00 p.m. for *Library to Go curbside service*. The remaining days of the week will maintain the current schedule. For more information, please contact Jo Giudice, Library Director at 214-670-7803.

### [Equity Indicators Symposium](#)

As a reminder, the Office of Equity and Inclusion in partnership with Communities Foundation of Texas will host the 2nd Annual Equity Indicators Symposium - *Building an Equitable and Inclusive Bounce Back*. The virtual symposium will be centered around the Equity Indicators report and consist of three panels: Business Strategies that Promote Equity, Moving Racial Equity Forward in Dallas, and A Blueprint for an Equitable Bounce Back. The event is scheduled to take place tomorrow, January 22, 2021, from 8:30 am – 12:00 pm as part of the Dr. Martin Luther King, Jr. Celebration Week. Please see the attached flyer for registration information. Should you have any questions, please contact Chief of Equity and Inclusion, Liz Cedillo-Pereira.

### [Dallas Area Partnership Board Meeting](#)

The Dallas Area Partnership to End and Prevent Homelessness Board, chaired by Councilmember Casey Thomas, II, will meet on Tuesday, January 26, 2020 at 12:00 p.m. Committee Chairs will present their reports at the meeting. Here is the link to the virtual meeting:

<https://dallascityhall.webex.com/dallascityhall/onstage/g.php?MTID=e640411fe0f5a67fbaff5836af81d82c6>

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### [Soft Opening of the New Vickery Park Branch Library](#)

Dallas Public Library in partnership with Council Member Gates is pleased to announce the opening of the new Vickery Park Branch Library for *Library to Go* curbside services on Tuesday, February 2, 2021. This location was funded in the 2017 Bond initiative and has had incredible community support through donations via the Crystal Charity Ball. The location will be open from 10:30 a.m. to 5:30 p.m. on Tuesdays, Thursdays - Saturdays and from 12:00 p.m. to 7:00 p.m. on Wednesdays. The diverse staff speak four languages in reflection of the unique community they will serve. We are excited to be open in this capacity and look forward to hosting a larger celebration when it is safe to do so. Should you require additional information, please contact Jo Giudice, Library Director, 214-670-7803.

### [Connect Dallas Survey](#)

The draft of Connect Dallas, the City of Dallas' Strategic Mobility Plan, is available for review. This signature plan will provide a guide for investments in multimodal transportation in Dallas for the next five (5) years. The draft plan is currently available for review at [www.dallascityhall.com/connectdallas](http://www.dallascityhall.com/connectdallas). Feedback on the plan is critical to ensure we meet the needs of everyone who lives, plays, and works in Dallas. You are encouraged to take the feedback survey linked on the project website ([dallascityhall.com/connectdallas](http://dallascityhall.com/connectdallas)) before it closes on February 5, 2021. Should you have any questions, please contact Ghassan "Gus" Khankarli, Interim Director, Dallas Department of Transportation at [ghassan.khankarli@dallascityhall.com](mailto:ghassan.khankarli@dallascityhall.com).

### [TRN | OEQS | AVI - Infraday Texas Virtual Conference](#)

Several City of Dallas executives will present at [Infraday Texas](#), a virtual conference featuring regional infrastructure, transportation, and mobility subject-matter experts from across the state. Ghassan "Gus" Khankarli, interim director, Transportation Department, and Susan Alvarez, assistant director, Office of Environmental Quality & Sustainability, will present "*Strategic Mobility Planning as part of Effective Climate Plans.*" The virtual conference is from 10 a.m. - 4 p.m. (CT) on Thursday, January 28, 2021, using the Cisco WebEx platform. The conference's theme is the "Future of Infrastructure, Mobility, & Transportation in Texas." Pharr Andrews, a Senior Climate Coordinator in the Office of Environmental Quality & Sustainability will serve on a panel entitled: "*Climate Changes Impacts on Infrastructure: Sustainable Infrastructure.*" Persons interested in attending the conference may register here: <https://www.infraday.com/events/2nd-infraday-texas>. Should you have any questions, please contact Ghassan Khankarli at [ghassan.khankarli@dallascityhall.com](mailto:ghassan.khankarli@dallascityhall.com), or Pharr Andrews at [Pharr.Andrews@dallascityhall.com](mailto:Pharr.Andrews@dallascityhall.com).

### [Hunt Institute Recognition](#)

Pharr Andrews, a Senior Climate Coordinator in the Office of Environmental Quality & Sustainability, was recently selected to join the [Hunt Institute's Social Enterprise 2021 Cohort](#) to find solutions to addressing energy poverty gaps that are exasperated by the effects of climate change. Energy poverty is when people from low-income households

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spend a disproportionately large amount of their income to heat or cool their homes properly. The hope is to develop actionable solutions so people will experience reductions in utility bills. Andrews’s current work includes coordinating and implementing Dallas’s first Comprehensive and Climate Action Plan (CECAP) and her hope is that this cohort project will accelerate one of the more than 95 action items listed in the CECAP. Should you have any questions, please contact Sheila Delgado, Interim Director Office of Environmental Quality & Sustainability at [sheila.delgado@dallascityhall.com](mailto:sheila.delgado@dallascityhall.com).

**DFW Directors recognizes Dallas Park and Recreation for excellence**

Congratulations to Dallas Park and Recreation for winning the DFW Directors Association environmental and inclusion awards. The association of North Texas park and recreation directors presented its inclusion award for training developed by ten recreation staff. The training focused on best practices for engaging special needs communities, understanding diverse abilities and family dynamics, and equipping staff to help individuals with ADHD and Autism characteristics. The department’s national resource and wildlife management programs earned the environmental stewardship award. See the winners here at [https://youtu.be/Ab\\_SlaCSRMA](https://youtu.be/Ab_SlaCSRMA).



**See Dallas Park and Recreation Year in Review**



Dallas Park and Recreation was not immune to the unexpected challenges created by the global pandemic. Yet, with resilience, we responded with creativity, innovation, and technology - and most importantly - teamwork. Use this link to see what Dallas Park and Recreation accomplished in 2020! [https://youtu.be/SuT\\_eq4nsic](https://youtu.be/SuT_eq4nsic)

**New Procurement Opportunities**

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City’s [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ1963	Street Group 12-462, by Department of Public Works
BS21-0001533	Bulk Cement, Bagged Cement and Related Items
BKZ21-00015244	Compensation Study

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BY20-00015319	Metal Beam Guard Rail, Guard Rail Components, & Dome Treated Guardrail Posts
BS21-0001533	Redistricting Consulting and Other Services

We are also pleased to share the latest [Procurement Quarterly](#), listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

### **Look Ahead**

#### [City Council Briefings](#)

February 3, 2021

- Update on City's Panhandling Ordinance
- Recap Coronavirus Relief Fund and Highlight other COVID-Relief Funding

February 17, 2021

- Illegal Dumping & Abatement Strategic Plan
- Update on Bridging the Digital Divide – RDI Initiative
- Dallas Executive Marketing Plan

#### [Media Inquiries](#)

As of January 19, 2021, the City has received media requests from various news outlets regarding the following topics:

- S. Central Expressway
- Renderings of S.M. Wright Project
- CARES Act CRF
- SM Wright Smart City Tech
- S. Lamar renaming vote
- NTSB Issues Recommendations After 2018 Explosion that Killed Girl in Northwest Dallas
- Boy Survives 30 Foot Fall from Zipline at Southwest Dallas Residence
- Firefighter Suffers Minor Injuries After Getting Struck by Motorist

Please see the attached document compiling information provided to media outlets, during the period from January 12 – 19, 2021, for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

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T.C. Broadnax  
City Manager

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|--|--|
| Chris Caso, City Attorney                  | Jon Fortune, Assistant City Manager  |
| Mark Swann, City Auditor                   | Joey Zapata, Assistant City Manager  |
| Biliera Johnson, City Secretary            | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Preston Robinson, Administrative Judge     | M. Elizabeth Reich, Chief Financial Officer                                  |
| Kimberly Bizer Tolbert, Chief of Staff     | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion            |
| Majed A. Al-Ghafry, Assistant City Manager | Directors and Assistant Directors  |

# 2<sup>nd</sup> Annual Equity Indicators Symposium

## Building an Equitable and Inclusive Bounce Back

Join the City of Dallas and Communities Foundation of Texas in a critical conversation on building an equitable and inclusive economic bounce back.

**Friday, January 22**  
**8:30 a.m. to noon**



The Symposium will consist of three panels:

- Business Strategies that Promote Equity
- Current State of Racial Equity in Dallas
- A Blueprint for an Equity Bounce Back

**This event will be virtual**  
**RSVP at [bit.ly/2021EquitySymposium](https://bit.ly/2021EquitySymposium)**

# Connect Dallas



Dallas' transportation infrastructure is aging, and our needs are growing faster than our resources. A new Strategic Mobility Plan will create a data-driven framework to prioritize transportation investments based on their contribution to City goals.

**Share your input on the draft plan today.  
The public comment period closes February 5, 2021.  
[dallascityhall.com/connectdallas](https://dallascityhall.com/connectdallas)**

# Connect Dallas



La infraestructura de transporte de Dallas está envejeciendo, y nuestras necesidades están creciendo más rápido que nuestros recursos. Un nuevo Plan Estratégico de Movilidad creará un marco basado en datos que dará prioridad a las inversiones en transporte en función de su contribución a los objetivos de la Ciudad.

**Comparta su opinión sobre el proyecto del plan hoy mismo.  
El período de comentarios abierto al público finaliza el 5 de febrero de 2021.  
[dallascityhall.com/connectdallas](https://dallascityhall.com/connectdallas)**

**Communications, Outreach & Marketing**  
Media Requests  
Jan 13 – Jan 19

**Date Submitted:** 1/12/2021

**Topic:** S. Central Expressway

**Inquiry:** Anna Kook, a producer with Al Jazeera requested an in person/socially distanced video interview with Council Member Atkins, and alternatively other city officials in relation to the property on the 9500 block on S. Central Expressway.

The City and CM Atkins respectfully declined the interview at this time and COMs provided several press releases related to the former Blue Star Recycling property Ms. Kook may use for research and quote purposes. They are posted below for easy reference.

Shingle removal begins at 9500 block of S. Central Expressway  
<https://content.govdelivery.com/accounts/TXDALLAS/bulletins/2b192e2>

Council member Tennell Atkins issues statement regarding remediation of property at 9500 block of S. Central Expressway  
<https://admin.govdelivery.com/abe/bulletins/2825080/preview>

Council member Tennell Atkins issues statement on property at 9500 block of S. Central Expressway  
<https://admin.govdelivery.com/abe/bulletins/2703063/preview>

Council member Tennell Atkins issues statement on 9527 S. Central Expressway  
<https://admin.govdelivery.com/abe/bulletins/2680335/preview>

CORRECTION: City of Dallas statement regarding property on 9500 block of S. Central Expressway  
<https://admin.govdelivery.com/abe/bulletins/2519539/preview>

Dallas City News Blog Post  
<http://www.dallascitynews.net/city-dallas-creates-dashboards-track-former-blue-star-recycling-cleanup>

**Submitted By:** Nichelle Sullivan (MCC | CAO | OEQS)

**Media Entity:** Anna Kook, Producer, Al Jazeera

**Date Submitted:** 1/15/2021

**Topic:** Renderings of S.M. Wright Project

**Inquiry:** A NCTCOG representative requested photos and renderings of the S.M. Wright Project. The City referred them to <https://www.smwrightproject.com/> a site run by our partners in TxDOT for the requested items.

**Submitted By:** Nichelle Sullivan (Transportation)

**Media Entity:** Victor Henderson, NCTCOG

**Date Submitted:** 1/14/2021

**Topic:** CARES Act CRF

**Inquiry:** Eva Parks, Investigative Producer with NBC 5 placed an ORR and requested an update on the progress as well as listed a series of questions.

The city recommended she reach out to the ORR coordinator, referred Ms. Parks to the MRAP dashboard, and shared a link to the latest CARES Act update on the city's website.

She asked follow up questions, to which the city replied:

\$6M was the CRF portion of the Housing Department - other funding was allocated to the program and is addressed in the ORR.

For the mortgage part - the dashboard lists 11% - this is 11% of the CDBG funds as it is the only program that offered mortgage assistance.

The 12.6M and 3236 is all combined funding source and the city program and nonprofit programs all combined.

**Submitted By:** Nichelle Sullivan (Department of Housing & Neighborhood Revitalization )

**Media Entity:** Eva Parks, Producer, NBC 5; Diana Zoga, Reporter, NBC 5

**Date Submitted:** 1/19/2021

**Topic:** SM Wright Smart City Tech

**Inquiry:** Tom Lawrence, a reporter with the Dallas Express asked a series of questions regarding S.M. Wright project & Smart Tech. We shared the following website developed by our partners at TxDOT with him. <https://www.smwrightproject.com/>

**Submitted By:** Nichelle Sullivan (Transportation)

**Media Entity:** Tom Lawrence, Reporter, Dallas Express

**Date Submitted:** 1/13/2021

**Topic:** S. Lamar renaming vote

**Inquiry:** City of Dallas representatives confirmed the Dallas City Council unanimously voted to rename a portion of S. Lamar Street to Botham Jean Blvd.

**Submitted By:** Catherine Cuellar (Sustainable Development & Construction)

**Media Entity:** Gisela Crespo, CNN



CITY OF DALLAS

Dallas Fire-Rescue Department  
Media Requests: January 12 – 18, 2021.

**Tuesday, January 12<sup>th</sup>: Dallas Morning News (Holly Hacker), KRLD Radio (L.P. Phillips) and NBC 5/Telemundo (Patrick Randolph)** - I'm following an NTSB meeting online about the February 2018 Atmos gas explosion that killed Linda Rogers, and the NTSB is discussing DFR's actions and what they found are shortcomings in DFR's policies or response.

I want to be sure I get any comment from y'all today on what NTSB decides.

**City Response** - Dallas Fire-Rescue has worked closely with the National Transportation and Safety Board (NTSB) during the course of their investigation into the February 2018 fatal house explosion, located at 3534 Espanola Drive in Northwest Dallas, which resulted in the death of a 12 year-old girl. Following today's NTSB public board meeting, the department will take all findings into consideration and continue to work with the agency regarding the incorporation of any recommendations going forward.

**Saturday, January 16<sup>th</sup>: WFAA 8 (Lourdes Vazquez)** – Can you provide information on a USAR incident at 5400 Cedar Ridge Dr incident# 2021012334?

**City Response** - On Saturday, January 16<sup>th</sup>, at 2:14 p.m., Dallas Fire-Rescue units were dispatched to a private residence, located on the 5400 block of Cedar Ridge Drive in southwest Dallas, after a boy fell approximately 30 feet from a zip line into a creek below.

The boy was awake and communicating to firefighters when they arrived, but was in need of medical attention for non-life-threatening injuries he sustained. Because he'd fallen into an area that proved difficult to access using conventional means, DFR's USAR team was dispatched.

After securing the patient in a stokes basket, they were able to get him back up the steep terrain, and into the back of a rescue, to be taken to the hospital.

**Monday, January 19<sup>th</sup>: There were no media inquiries for the following incident, but it would have made news had anyone inquired –**

At approximately 15:30, a Dallas Fire-Rescue engine responded to a 911 call for a Welfare Check, after passers-by noticed a person sitting unresponsive in a car, at Northpark Boulevard and the Northbound access road to N. Central Expressway.

At some point after firefighters approached the vehicle, the driver, for reasons unknown, drove away. After hitting multiple vehicles, to include the fire engine that was there trying to help, the vehicle struck one of the firefighters.

Remaining firefighters were able to apprehend the driver of the vehicle and hold them until the arrival of police.

The firefighter was taken to a nearby hospital for the evaluation of non-life-threatening injuries and has since been discharged to go home.

The person who hit the firefighter was also taken to a nearby hospital for evaluation of their condition.

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **City Council Six Month Briefing Forecast**

As stated last week, in lieu of the January 20<sup>th</sup> Council Briefing meeting, executive staff participated in a workshop discussing upcoming briefing items and committee forecasts. City departments will continue to work on everyday services, while prioritized initiatives and projects identified during the February 19, 2020 City Council Planning Retreat.

To achieve these goals, my staff and I need to utilize our time more effectively and efficiently so that we can accomplish these goals that improve both the organization and our community, while attaining a healthy work/life balance for us all. We strive and are committed to work smarter as well as harder to deliver the results our residents expect and deserve. Your committee liaisons will be in contact with you to discuss changes and how we plan to reach our goals.

Attached, I have included our City Council Six Month Briefing Forecast. I look forward to working with the respective City Council Standing Committees to receive feedback, review and/or provide updates on the many projects and initiatives we plan to diligently work on throughout 2021. On March 3<sup>rd</sup>, I plan to brief the City Council on our progress to date with many of these goals, in lieu of the annual City Council Planning Retreat.

Please feel free to reach out to me directly and/or any of the respective members on my Executive Leadership Team should you have any questions related to any of the 2021 City Manager Goals or the forecast.

In The Spirit of Excellence,

  
C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# City Council Briefing Forecast

(All information is subject to change)

Updated: 1/22/2021

Date	Item
<b>February 3, 2021</b>	
	Panhandling and Solicitation Overview and Available Strategies
	Recap Coronavirus Relief Fund and Highlight other COVID-Relief Funding
	Executive Session
<b>February 17, 2021</b>	
	Illegal Dumping & Blight Abatement Strategic Plan
	Update on Bridging the Digital Divide – RDI Initiative
	Dallas Executive Marketing Plan
	Executive Session
<b>March 3, 2021</b>	
	Cultural Plan Update
	City Manager 2021 Goals
	Final Draft of Strategic Mobility Plan/Connect Dallas Plan
	Executive Session
<b>April 7, 2021</b>	
	Redeployment of Neighborhood Code Resources
	DWU Underserved Areas
	Lew Sterrett Jail Contract
	Update to Violent Crime Reduction Plan
	Executive Session
<b>April 21, 2021</b>	
	HUD Consolidated Plan Budget for FY 2021-22 (City Manager's recommendation and CDC amendments)
	Proposed Code Amendments re: Procurement
	Census Final County Briefing Prior to Redistricting
	Short Term Rental Regulations
	Self-Certification Rental Inspection Program
	Executive Session
<b>May 5, 2021</b>	
	Budget Workshop – HUD Consolidated Plan Budget for FY 2021-22 – City Council Amendments
	Budget Workshop – FY 2021-22 and FY 2022-23 Biennial Budget Discussion
	Preliminary Look into the Preparation of the City's Traffic Signals Infrastructure for Connected and Autonomous Vehicle Technology
	Executive Session
<b>May 19, 2021</b>	
	Update on Marketing Strategy
	Vacant Lot Registration Program
	Update on Recovery Services Center
	CECAP/Green Procurement
	Executive Session
<b>June 2, 2021</b>	
	Pavement Design Manual
	Comprehensive Encampment Site Hardening Strategy
	Refresh of City of Dallas Official Website
	Five-Year Infrastructure Management Program (IMP) Updates
	Sidewalk Master Plan/Bikeway Master Plan Update
	Executive Session
<b>June 16, 2021</b>	
	Budget Workshop – FY 2021-22 and FY 2022-23 Biennial Budget Discussion
	Cybersecurity Landscape for the City of Dallas
	Fine and Fee Reform Recommendations

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **January 27, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

On January 15, 2021, a DRAFT City Council Agenda for January 27, 2021 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## **Additions:**

60. 21-61 An ordinance amending Chapter 50, "Consumer Affairs," of the Dallas City Code by amending Article XI **(1)** providing regulations for credit services organizations and additional requirements for credit access businesses; **(2)** providing a penalty not to exceed \$500.00; **(3)** providing a saving clause; **(4)** providing a severability clause; and **(5)** providing an effective date - Financing: No cost consideration to the City
61. 21-109 A resolution requesting the Board of Adjustment to authorize compliance proceedings for Bar 3606 located at 3606 Greenville Avenue, Ste. B, Dallas, Texas - Financing: No cost consideration to the City (via Councilmembers Blewett, Arnold, Mayor Pro Tem Medrano, Blackmon, and Bazaldua)
62. 21-49 A resolution requesting the Board of Adjustment to authorize compliance proceedings for Big D Cut Rate Beer and Wine located at 1405 Martin Luther King, Jr. Boulevard, Dallas, Texas - Financing: No cost consideration to the City (via Councilmembers Bazaldua, West, Arnold, Mayor Pro Tem Medrano, and Resendez)
63. 21-50 A resolution requesting the Board of Adjustment to authorize compliance proceedings for Good Price Beverages located at 1519 Martin Luther King, Jr. Boulevard, Dallas, Texas - Financing: No cost consideration to the City (via Councilmembers Bazaldua, West, Arnold, Mayor Pro Tem Medrano, and Resendez)

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SUBJECT **January 27, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

64. 21-7 Authorize **(1)** Supplemental Agreement No. 1 to increase and extend for two-years the professional service contract for supplemental permit plan review and inspection services for the Department of Sustainable Development and Construction with SAFEBuilt, LLC in the estimated amount of \$1,680,000, from \$50,000 to \$1,730,000; **(2)** a two-year professional service contract for supplemental permit plan review and inspection services for the Department of Sustainable Development and Construction - Metro Code, LLC in the estimated amount of \$1,680,000 and Stantec Consulting Services, Inc. in the estimated amount of \$1,680,000; and **(3)** an increase in appropriations in an amount not to exceed \$2,000,000 in the Building Inspection Fund - Total estimated amount of \$5,040,000 - Financing: Building Inspection Fund
- PH1. 21-94 A public hearing to receive comments on the Dallas Arts District Connect Plan on property generally bounded by North Saint Paul Street on the west, Woodall Rodgers on the north, North Central Expressway on the east, and San Jacinto Street on the south; and, at the close of the public hearing authorize a resolution adopting the Dallas Arts District Connect Plan - Financing: No cost consideration to the City

### **Revisions:**

11. 20-2482 Authorize a conditional grant agreement with St. Jude, Inc. and/or its affiliates for the rehabilitation of property located at 8102 Lyndon B. Johnson Freeway (LBJ), Dallas Texas 75251, which will provide 180 permanent supportive housing for persons experiencing homelessness for a minimum of 15 years, pursuant to the City's New Construction and Substantial Rehabilitation Program - Not to exceed \$3,300,000.00 - Financing: Homeless Assistance (J) Fund (2017 General Obligation Bond Fund)  
**This item is being revised to update the Prior Action on the Agenda Information Sheet. Please contact David Noguera, Director of Department of Housing and Neighborhood Revitalization, at 214-670-5988, for more information.**
28. 20-2523 A resolution authorizing the City Manager to enter into negotiations with the City of Grand Prairie concerning a potential boundary adjustment in the Bella Lagos area (east of Hardy Road) and requesting that the City Manager report back to the Workforce, Education, and Equity Committee within 90 days about his progress with the City of Grand Prairie - Financing: [This action has No cost consideration to the City \(see Fiscal Information for potential future costs and revenue foregone\)](#)  
**This item is being revised to include future costs on the Agenda Information Sheet. Please contact Neva Dean, Assistant Director of Department of Sustainable Development and Construction, at 214-670-5803, for more information.**

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29. 20-2505 Authorize **(1)** a Project Specific Funding Agreement with Dallas County, Transportation - Major Capital Improvement Projects (Project No. 30221-4) in the amount of \$8,701,920.90 for the implementation of bicycle route and construction of street improvements on Riverfront Boulevard from Cadiz Street to Continental Avenue for participation in design, right-of-way acquisition, construction of paving, drainage; and \$10,500,000.00 for water and wastewater main improvements; **(2)** the credit of reimbursement funds in an amount not to exceed \$1,110,462.82 from Dallas County for the County's share of the Segment A project cost; and **(3)** disbursements in an amount not to exceed \$18,091,458.08 - Total amount \$19,201,920.90 - Financing: Credit from Segment A (\$1,110,462.82); Street and Transportation Improvements Fund (2006 General Obligation Bond Fund) (\$1,352,674.02), Street and Transportation (A) Fund (2017 General Obligation Bond Fund) (\$6,235,506.98), Wastewater Capital Improvement Fund (\$2,500,000.00), and Water Capital Improvement Fund (\$8,000,000.00) (subject to appropriations)  
**This item is being revised to delete a statement in the Prior Action on the Agenda Information Sheet. Please contact Jesse Dillard, Senior Engineer of Department of Transportation, at 469-332-5019, for more information.**

37. 20-2265 Authorize Supplemental Agreement No. 1 to the design-build contract with CORE Construction Services of Texas, Inc. to provide construction services for Fire Station No. 36 replacement facility to be located at 2300 Singleton Boulevard - Not to exceed \$5,908,377.00, from \$530,910.00 to \$6,439,287.00 - Financing: Public Safety (G) Fund (2017 General Obligation Bond Fund)  
**This item is being revised to correct the estimated schedule of project. Please contact Adriana Castaneda, Third Tier Executive of Office of Bond and Construction Management, at 214-671-8450, for more information.**

38. 21-22 Authorize the City Manager to **(1)** apply for and receive and deposit funds in an amount not to exceed ~~\$40,500,000.00~~ \$40,700,000.00 in Coronavirus Response and Relief Funds for the Emergency Rental Assistance Program from the U.S. Department of the Treasury ("Treasury"); **(2)** establish appropriations in an amount not to exceed ~~\$40,500,000.00~~ \$40,700,000.00 in the Emergency Rental Assistance Program Grant Fund; **(3)** execute any documents necessary with the Treasury to accept and/or spend the funds; **(4)** implement an Emergency Rental Assistance and Utility Assistance Program in accordance with **Exhibit A** and utilize up to 10% of the funds for administration; and **(5)** execute five subrecipient agreements with **(a)** Abounding Prosperity, Incorporated in an amount not to exceed \$1,080,000.00; **(b)** Dallas Leadership Foundation in an amount not to exceed \$537,000.00; **(c)** First Presbyterian Church of Dallas, Texas dba the Stewpot in an amount not to exceed \$324,000.00; **(d)** International Rescue

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Committee, Inc. in an amount not to exceed \$268,500.00; and (e) United Way of Metropolitan Dallas, Inc. in an amount not to exceed \$10,000,000.00 - Total not to exceed ~~\$40,500,000.00~~ [\\$40,700,000.00](#) - Financing: U.S. Department of the Treasury Emergency Rental Assistance Program Grant Fund

**This item is being revised to include a missing portion of a section in the Resolution due to a system error and to update the amount. Please contact Jessica Galleshaw, Director of Office of Community Care, at 214-671-9539, for more information.**

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memos is attached for more information.

3. 20-2521 Authorize a work order under the existing Job Order Contract, previously approved on January 9, 2019, by Resolution No. 19-0074 for construction services with Brown & Root Industrial Services, LLC for structural repairs at Fire Station No. 30 located at 11381 Zodiac Lane - Not to exceed \$650,000.00 - Financing: Capital Construction Fund  
[The Transportation and Infrastructure Committee was briefed regarding this matter by memorandum on January 19, 2021.](#)
4. 20-2506 Authorize Supplemental Agreement No. 3 to increase the professional services contract with Terracon Consultants, Inc. for engineering design plans and specifications for repairs and to provide construction administration services during the construction phase for structural repairs at Fire Station No. 30 located at 11381 Zodiac Lane - Not to exceed \$124,000.00, from \$49,325.00 to \$173,325.00 - Financing: Capital Construction Fund  
[The Transportation and Infrastructure Committee was briefed by memorandum regarding this matter on January 19, 2021.](#)
11. 20-2482 Authorize a conditional grant agreement with St. Jude, Inc. and/or its affiliates for the rehabilitation of property located at 8102 Lyndon B. Johnson Freeway (LBJ), Dallas Texas 75251, which will provide 180 permanent supportive housing for persons experiencing homelessness for a minimum of 15 years, pursuant to the City's New Construction and Substantial Rehabilitation Program - Not to exceed \$3,300,000.00 - Financing: Homeless Assistance (J) Fund (2017 General Obligation Bond Fund)  
[City Council will be briefed by memorandum regarding this matter on January 22, 2021.](#)
38. 21-22 Authorize the City Manager to (1) apply for and receive and deposit funds in an amount not to exceed ~~\$40,500,000.00~~ [\\$40,700,000.00](#) in Coronavirus Response and Relief Funds for the Emergency Rental Assistance Program from the U.S. Department of the Treasury ("Treasury"); (2) establish appropriations in an amount not to exceed ~~\$40,500,000.00~~ [\\$40,700,000.00](#)

DATE January 22, 2021  
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in the Emergency Rental Assistance Program Grant Fund; **(3)** execute any documents necessary with the Treasury to accept and/or spend the funds; **(4)** implement an Emergency Rental Assistance and Utility Assistance Program in accordance with **Exhibit A** and utilize up to 10% of the funds for administration; and **(5)** execute five subrecipient agreements with **(a)** Abounding Prosperity, Incorporated in an amount not to exceed \$1,080,000.00; **(b)** Dallas Leadership Foundation in an amount not to exceed \$537,000.00; **(c)** First Presbyterian Church of Dallas, Texas dba the Stewpot in an amount not to exceed \$324,000.00; **(d)** International Rescue Committee, Inc. in an amount not to exceed \$268,500.00; and **(e)** United Way of Metropolitan Dallas, Inc. in an amount not to exceed \$10,000,000.00 - Total not to exceed ~~\$40,500,000.00~~ [\\$40,700,000.00](#) - Financing: U.S. Department of the Treasury Emergency Rental Assistance Program Grant Fund

[The Ad-Hoc Committee on COVID-19 Recovery was briefed by memorandum regarding this matter on January 14, 2021.](#)

44. 20-259 Authorize a service contract for non-profit public facility improvement projects for the Office of Budget and Management Services - CitySquare in the amount of \$500,000 and Catholic Charities of Dallas, Inc. in the amount of \$179,588, most advantageous proposers of four - Total not to exceed \$679,588 - Financing: FY 2020-21 Community Development Block Grant Fund

[The Government Performance and Financial Management will be briefed by memorandum regarding this matter on January 25, 2021.](#)

45. 20-2201 Authorize a three-year service contract, with three one-year renewal options, for the collection of delinquent fines and fees for violations of City ordinances, traffic, and state laws, excluding parking violations - Linebarger Goggan Blair & Sampson, LLP, most advantageous proposer of four - Estimated Annual Gross Revenue: \$7,891,666.67 - General Fund (\$4,937,991.00), Technology Fund (\$184,139.00), Security Fee Fund (\$138,104.34), Juvenile Case Manager Fund (\$110,483.33), Dallas Tomorrow Fund (\$153,449.00), and Special Contract Collection Fund (\$2,367,500.00) (see Fiscal Information)

[The Public Safety Committee was briefed by memorandum regarding this matter on November 9, 2020.](#)

59. 20-1897 Authorize an eighteen-month service contract to develop an update to the *forwardDallas!* Comprehensive Land Use Plan for the Department of Planning and Urban Design - Houseal Lavigne Associates, LLC, most advantageous proposer of fourteen - Not to exceed \$649,960 - Financing: Building Inspection Fund (\$415,960) and Capital Projects Reimbursement Fund (\$234,000) (This item was deferred on September 23, 2020)

[City Council was briefed by memorandum regarding this matter on April 3, 2020.](#)

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64. 21-7 Authorize **(1)** Supplemental Agreement No. 1 to increase and extend for two-years the professional service contract for supplemental permit plan review and inspection services for the Department of Sustainable Development and Construction with SAFEBuilt, LLC in the estimated amount of \$1,680,000, from \$50,000 to \$1,730,000; **(2)** a two-year professional service contract for supplemental permit plan review and inspection services for the Department of Sustainable Development and Construction - Metro Code, LLC in the estimated amount of \$1,680,000 and Stantec Consulting Services, Inc. in the estimated amount of \$1,680,000; and **(3)** an increase in appropriations in an amount not to exceed \$2,000,000 in the Building Inspection Fund - Total estimated amount of \$5,040,000 - Financing: Building Inspection Fund

[City Council was briefed by memorandum regarding this matter on October 30, 2020.](#)

[The Government Performance and Financial Management Committee will be briefed by memorandum on January 25, 2021.](#)

**Deletions:**

14. 20-2483 Authorize the **(1)** sale of up to 59 affordable homes to Camden Homes, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution of all necessary documents, pursuant to the City's Land Transfer Program; **(2)** release of lien for all non-tax City liens, notices, or orders that were filed on up to 59 Land Transfer lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 59 single-family homes on the Land Transfer lots - Estimated Revenue: \$59,924.88

**This item is being deleted due to builder not meeting the requirements needed. Please contact David Noguera, Director of Department of Housing Neighborhood and Revitalization, at 214-670-5988 for more information.**

16. 20-2603 A resolution adopting the Dallas Arts District Connect Plan on property generally bounded by North St. Paul Street on the west, Woodall Rodgers on the north, North Central Expressway on the east, and San Jacinto Street on the south - Financing: No cost consideration to the City

**This item is being deleted and replaced with File 21-94 as a public hearing item. Please contact Peer Chacko, Director of Department of Planning and Urban Design, at 214-670-3972, for more information.**

41. 20-2421 Authorize **(1)** an acquisition contract for the purchase and implementation of a golf course pro shop point of sale software system for the Park & Recreation Department in the amount of \$49,790; and **(2)** a five-year service contract for maintenance and support of a golf course pro shop point

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of sale software system for the Park & Recreation Department in the amount of \$145,600 - Pro-Shopkeeper Computer Software Co., Inc. dba Club Prophet Systems, most advantageous proposer of six - Total not to exceed \$195,390 - Financing: Golf Improvement Trust Fund (subject to annual appropriations)

**This item is being deleted due to ongoing negotiations with the supplier. Please contact Chhunny Chhean, Director of Procurement Services, at 469-580-5326, with any questions.**

49. 20-1882 Authorize a five-year service price agreement, with five one-year renewal options, for the purchase, installation, maintenance, and support of on-board cameras and a corresponding fleet management system for the Department of Sanitation Services - The Heil Co. dba 3rd Eye, most advantageous proposer of four - Estimated amount of \$6,824,974.74 - Financing: Sanitation Capital Improvement Fund (\$2,918,853.88) and Sanitation Operation Fund (\$3,906,120.86)

**This item is being deleted due to ongoing negotiations with the supplier. Please contact Chhunny Chhean, Director of Procurement Services, at 469-580-5326, with any questions.**

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Undocumented Immigrants to be Counted in the 2020 Census**

President Joe Biden issued an Executive Order on January 20, 2021, repealing the prior administration's Executive Order of July 11, 2019 (collecting information about citizenship status in connection with the decennial Census) and the Presidential Memorandum of July 21, 2020 (excluding undocumented immigrants from the apportionment base following the decennial Census).

The new Executive Order specifically calls on the Census Bureau to report total population numbers without regard to immigration status. As mentioned in the new Executive Order, "Both the Fourteenth Amendment of the United States Constitution and Section 2a(a) of title 2, United States Code, require that the apportionment base of each State, for the purpose of the reapportionment of Representatives following the decennial census, include all persons whose usual place of residence was in that State as of the designated census date, regardless of their immigration status."

We will continue to keep you updated on the latest information related to Census 2020. If you have any questions, please contact me or Brett Wilkinson, Director of the Office of Government Affairs, at 469/271-0399 or [brett.wilkinson@dallascityhall.com](mailto:brett.wilkinson@dallascityhall.com)

A handwritten signature in black ink, appearing to read 'Kimberly Bizer Tolbert'.

Kimberly Bizer Tolbert  
Chief of Staff

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of City Council

SUBJECT **Budget Accountability Report—November 2020**

Please find attached the first Budget Accountability Report (BAR) of FY 2020-21 based on information through November 30, 2020. The BAR combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report. Beginning this year, we have “raised the BAR” once again by adding a section to the FFR with selected economic indicators that influence the City’s budget and forecasts, such as sales tax collections, building permit activity, and event bookings at the Kay Bailey Hutchison Convention Center.

Please note that next month’s BAR (through December 31, 2020) will include details on the impact, if any, of unfunded COVID-19 testing and vaccination initiatives that Emergency Management is coordinating, as well as the forecasted expense for the shingle cleanup being managed by Sanitation Services at the former Blue Star Recycling facility. We are also monitoring sales tax receipts closely and will update the forecast in the December BAR if appropriate.

If you have any questions, please contact Jack Ireland, Director of Budget and Management Services.

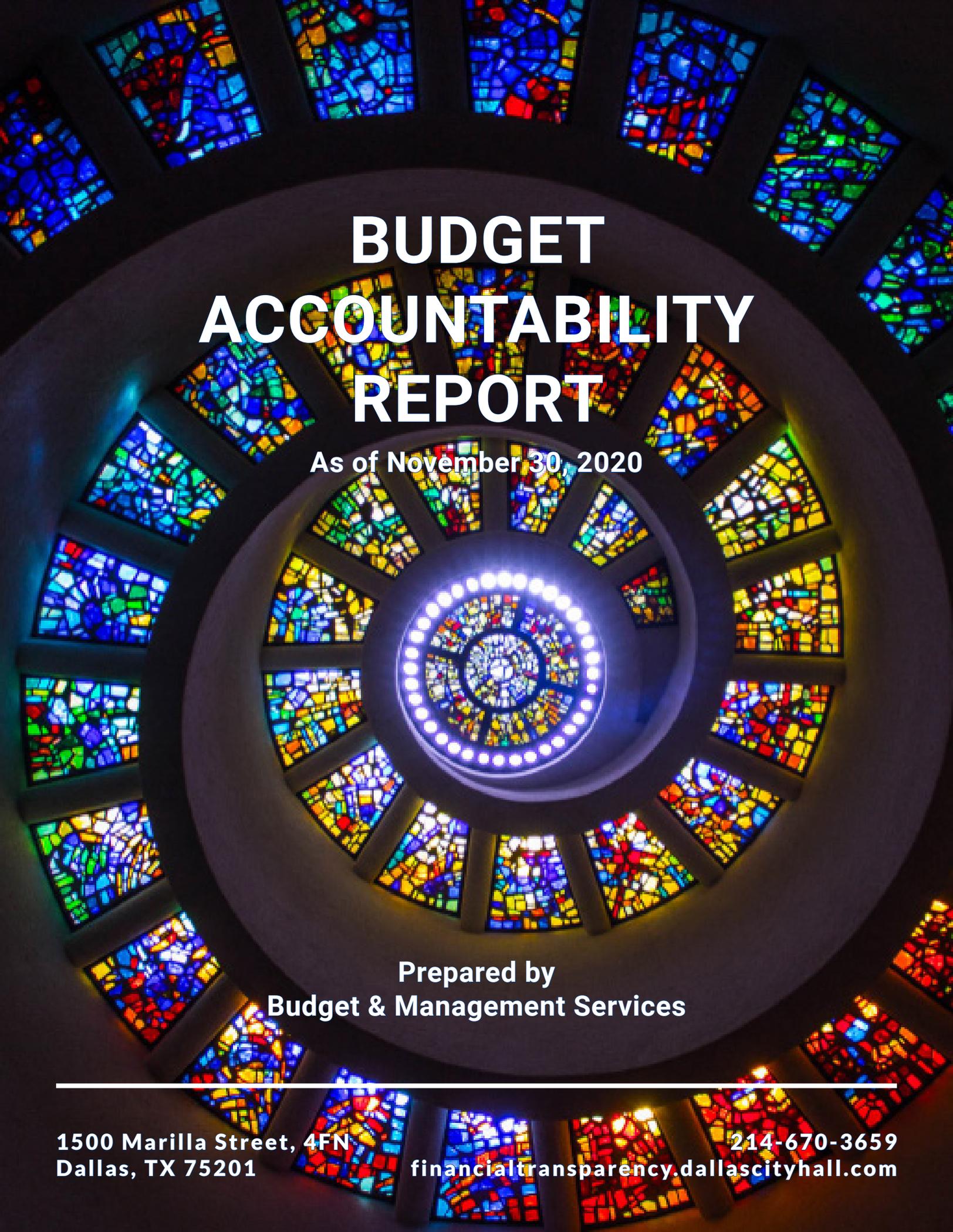
A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# **BUDGET ACCOUNTABILITY REPORT**

**As of November 30, 2020**

**Prepared by  
Budget & Management Services**

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**1500 Marilla Street, 4FN  
Dallas, TX 75201**

**214-670-3659  
[financialtransparency.dallascityhall.com](http://financialtransparency.dallascityhall.com)**

# EXECUTIVE SUMMARY

## Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	26.2% under budget	26.2% under budget
Municipal Radio	✓	✓
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✓	✓
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	✓	✓
Office of the Bond Program	✓	✓
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

### Dallas 365

#### Year-to-Date

✓ 26  
On Target

! 3  
Near Target

✗ 6  
Not on Target

#### Year-End Forecast

✓ 30  
On Target

! 0  
Near Target

✗ 5  
Not on Target

### Budget Initiative Tracker

● 2  
Complete

! 1  
At Risk

✓ 32  
On Track

✗ 0  
Canceled

# FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through November 30, 2020, for the General Fund and other annual operating funds of the City. The Adopted Budget column reflects the budget adopted by City Council on September 23, 2020, effective October 1, 2020, through September 30, 2021. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-date (YTD) actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the year-end (YE) forecast, which projects anticipated revenues and expenditures as of September 30, 2021. The variance is the difference between the FY 2020-21 amended budget and the YE forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

## General Fund Overview

The General Fund overview provides a summary of financial activity through November 30, 2020.

	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$235,992,351	\$235,992,351		\$235,992,351	\$0
Revenues	1,437,039,483	1,437,039,483	138,784,351	1,436,790,323	(249,160)
Expenditures	1,437,039,483	1,437,039,483	65,964,723	1,439,459,412	2,419,928
Ending Fund Balance	\$235,992,351	\$235,992,351		\$233,323,263	(\$2,669,087)

**Fund Balance.** As of November 30, 2020, the beginning fund balance for the adopted and amended budget and YE forecast reflects the FY 2019-20 unaudited unassigned ending fund balance as projected during budget development (July 2020). The ending fund balance for the adopted and amended budget does not reflect changes in encumbrances or other balance sheet accounts. We anticipate updates to the beginning fund balance after the FY 2019-20 audited statements become available in April 2021.

**Revenues.** Through November 30, 2020, General Fund revenues are projected to be \$249,000 under budget due to lost revenues from the Moody Performance Hall and Majestic Theater. This is partially offset by (1) an unbudgeted legal settlement with the AT&T Performing Arts Center for legal expenses incurred by the City and (2) unbudgeted fleet auction sales by Dallas Fire-Rescue (DFR).

**Expenditures.** Through November 30, 2020, General Fund expenditures are projected to be \$2,420,000 over budget primarily due to DPD uniform overtime, which is partially offset by salary savings from vacant civilian positions.

## FY 2020-21 Financial Forecast Report

**GENERAL FUND REVENUE**

Revenue Category	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax	\$825,006,993	\$825,006,993	\$50,785,997	\$825,006,993	\$0
Sales Tax	296,324,365	296,324,365	50,618,858	296,324,365	0
Franchise and Other	115,907,401	115,907,401	23,582,792	115,907,401	0
Charges for Services <sup>1</sup>	105,618,133	105,618,133	8,163,268	104,706,816	(911,317)
Fines and Forfeitures	23,554,646	23,554,646	3,084,453	24,392,385	837,739
Operating Transfers In	42,410,021	42,410,021	0	42,410,021	0
Intergovernmental	12,111,533	12,111,533	0	11,595,463	(516,070)
Miscellaneous <sup>2</sup>	6,716,212	6,716,212	2,194,121	7,062,171	345,959
Licenses and Permits	5,023,871	5,023,871	201,823	5,018,400	(5,471)
Interest	4,366,308	4,366,308	153,040	4,366,308	0
<b>Total Revenue</b>	<b>\$1,437,039,483</b>	<b>\$1,437,039,483</b>	<b>\$138,784,351</b>	<b>\$1,436,790,323</b>	<b>(\$249,160)</b>

**VARIANCE NOTES**

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

**1 Charges for Services.** Charges for services are forecast to be \$911,000 under budget primarily due to projected losses of \$150,000 in Library (LIB) revenue and \$546,000 in revenue from Moody Performance Hall and Majestic Theater due to COVID-19 restrictions. Additionally, revenues associated with the Perot Museum lease are projected to be \$186,000 under budget.

**2 Miscellaneous.** Miscellaneous revenues are forecast to be \$346,000 over budget primarily due to (1) an unbudgeted legal settlement with the AT&T Performing Arts Center for legal expenses incurred by the City and (2) unbudgeted fleet auction sales by DFR.

## FY 2020-21 Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure Category	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$241,523,414	\$241,542,350	\$0	\$237,679,426	(\$3,862,924)
Civilian Overtime	7,514,598	7,564,598	0	8,009,114	444,516
Civilian Pension	33,844,770	33,910,354	0	33,482,972	(427,382)
Uniform Pay	481,652,999	481,652,999	0	481,652,999	0
Uniform Overtime	30,835,323	30,835,323	0	35,510,323	4,675,000
Uniform Pension	167,665,603	167,665,603	232,096	167,665,603	0
Health Benefits	72,562,299	72,555,086	0	72,555,086	0
Workers Comp	16,977,554	16,977,554	0	16,977,554	0
Other Personnel Services	11,738,318	11,744,994	0	11,642,447	(102,547)
<b>Total Personnel Services<sup>1</sup></b>	<b>1,064,314,878</b>	<b>1,064,448,861</b>	<b>232,096</b>	<b>1,065,175,524</b>	<b>726,663</b>
Supplies	74,443,068	74,459,001	7,624,175	75,059,465	600,464
Contractual Services	405,650,955	402,751,405	57,214,577	403,326,231	574,826
Capital Outlay	11,244,563	13,873,563	904,861	13,873,563	0
Reimbursements	(118,613,981)	(118,493,346)	(10,986)	(117,975,371)	517,975
<b>Total Expenditures</b>	<b>\$1,437,039,483</b>	<b>\$1,437,039,483</b>	<b>\$65,964,723</b>	<b>\$1,439,459,412</b>	<b>\$2,419,928</b>

**VARIANCE NOTES**

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

**1 Personnel Services.** Personnel services are forecast to be \$727,000 over budget primarily due to overtime for DPD uniform employees, which is partially offset by salary savings associated with vacant civilian positions.

## FY 2020-21 Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure by Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Budget and Management Services	\$4,172,709	\$4,172,709	\$54,030	\$4,172,709	\$0
Building Services	23,397,410	23,397,410	2,683,507	23,397,410	0
City Attorney's Office	16,978,300	16,978,300	166,993	16,949,402	(28,898)
City Auditor's Office	3,123,860	3,123,860	177,314	3,081,072	(42,788)
City Controller's Office	8,004,574	8,004,574	230,245	8,004,574	0
Independent Audit	945,429	945,429	0	945,429	0
City Manager's Office	2,918,134	2,918,134	21,411	2,918,134	0
City Secretary's Office	2,886,027	2,886,027	183,762	2,886,027	0
Elections	1,106,896	1,106,896	1,308	1,106,896	0
Civil Service	2,946,744	2,946,744	66,559	2,946,744	0
Code Compliance	32,209,414	32,209,414	660,860	32,209,414	0
Court and Detention Services	23,811,595	23,811,595	915,169	23,637,558	(174,037)
Jail Contract	9,547,117	9,547,117	0	9,547,117	0
Dallas Animal Services	15,314,969	15,314,969	622,303	15,285,855	(29,114)
Dallas Fire-Rescue	315,544,933	315,544,933	4,745,263	315,544,933	0
Dallas Police Department <sup>1</sup>	513,535,030	513,535,030	8,683,080	518,452,804	4,917,774
Housing and Neighborhood Revitalization <sup>2</sup>	3,587,062	3,587,062	152,446	3,370,228	(216,834)
Human Resources	6,055,192	6,055,192	127,980	6,040,931	(14,261)
Judiciary	3,663,199	3,663,199	49,817	3,663,199	0
Library	32,074,999	32,074,999	1,922,467	31,818,404	(256,595)
Management Services					
311 Customer Service Center	4,639,768	4,639,768	154,085	4,637,666	(2,102)
Communications, Outreach, and Marketing	2,295,750	2,295,750	35,046	2,272,356	(23,394)
Emergency Management Operations	1,152,959	1,152,959	58,369	1,152,959	0
Office of Community Care	8,415,504	8,415,504	81,216	8,415,504	0
Office of Community Police Oversight	545,133	545,133	3,637	540,428	(4,705)
Office of Environmental Quality and Sustainability	4,247,434	4,247,434	250,132	4,175,388	(72,046)
Office of Equity and Inclusion	2,401,046	2,401,046	70,613	2,401,046	0
Office of Government Affairs	937,370	937,370	59,169	899,503	(37,867)
Office of Historic Preservation	728,797	728,797	4,645	698,450	(30,347)
Office of Homeless Solutions	12,364,516	12,364,516	192,506	12,364,516	0
Office of Integrated Public Safety Solutions	3,393,814	3,393,814	1,952	3,332,202	(61,612)
Mayor and City Council	5,140,653	5,140,653	65,535	5,140,654	0
Non-Departmental	113,461,571	113,461,571	1,691,309	113,461,571	0
Office of Arts and Culture	20,204,697	20,204,697	4,114,251	19,987,071	(217,626)
Office of Data Analytics and Business Intelligence	1,261,913	1,261,913	46,969	1,261,913	0
Office of Economic Development	5,442,727	5,442,727	92,526	5,415,928	(26,799)
Park and Recreation	94,313,446	94,313,446	7,008,503	94,313,446	0
Planning and Urban Design	3,312,735	3,312,735	41,723	3,236,091	(76,644)
Procurement Services	3,018,085	3,018,085	51,131	3,008,170	(9,915)
Public Works <sup>3</sup>	76,141,197	76,141,197	25,893,133	75,171,216	(969,981)
Sustainable Development and Construction	1,868,980	1,868,980	51,829	1,868,980	0
Transportation	43,105,575	43,105,575	4,531,928	42,903,293	(202,282)
<b>Total Departments</b>	<b>\$1,430,217,263</b>	<b>\$1,430,217,263</b>	<b>\$65,964,723</b>	<b>\$1,432,637,192</b>	<b>\$2,419,928</b>
Financial Reserves	0	0	0	0	0
Liability/Claims Fund Transfer	4,822,220	4,822,220	0	4,822,220	0
Salary and Benefit Stabilization	2,000,000	2,000,000	0	2,000,000	0
<b>Total Expenditures</b>	<b>\$1,437,039,483</b>	<b>\$1,437,039,483</b>	<b>\$65,964,723</b>	<b>\$1,439,459,412</b>	<b>\$2,419,928</b>

## VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**1 Dallas Police Department.** DPD is projected to be \$4,918,000 over budget due to increased overtime for sworn positions associated with a focused effort on crime suppression efforts in the first quarter. City leadership and the new Police Chief will evaluate the current trajectory and recommend changes as needed going forward.

**2 Housing and Neighborhood Revitalization.** HOU is projected to be \$217,000 under budget due to salary savings associated with vacant positions.

**3 Public Works.** PBW is projected to be \$970,000 under budget primarily due to salary savings associated with 120 vacant positions.

## FY 2020-21 Financial Forecast Report

**ENTERPRISE FUNDS**

Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**AVIATION**

Beginning Fund Balance	\$0	\$0		\$0	\$0
Total Revenues	112,758,320	112,758,320	19,463,029	112,758,320	0
Total Expenditures	112,758,320	112,758,320	9,829,300	112,758,320	0
Ending Fund Balance	\$0	\$0		\$0	\$0

**CONVENTION AND EVENT SERVICES<sup>1</sup>**

Beginning Fund Balance	\$57,091,833	\$57,091,833		\$57,091,833	\$0
Total Revenues	85,832,581	85,832,581	5,202,414	63,324,298	(22,508,283)
Total Expenditures	85,832,581	85,832,581	1,798,287	63,324,298	(22,508,283)
Ending Fund Balance	\$57,091,833	\$57,091,833		\$57,091,833	\$0

**MUNICIPAL RADIO**

Beginning Fund Balance	\$685,965	\$685,965		\$685,965	\$0
Total Revenues	1,911,000	1,911,000	176,532	1,911,000	0
Total Expenditures	1,875,612	1,875,612	361,980	1,873,374	(2,238)
Ending Fund Balance	\$721,353	\$721,353		\$723,591	\$2,238

**SANITATION SERVICES<sup>2</sup>**

Beginning Fund Balance	\$33,204,530	\$33,204,530		\$33,204,530	\$0
Total Revenues	127,068,910	127,068,910	22,444,158	125,824,629	(1,244,281)
Total Expenditures	128,413,418	128,413,418	3,807,385	128,413,418	0
Ending Fund Balance	\$31,860,022	\$31,860,022		\$30,615,741	(\$1,244,281)

**STORM DRAINAGE MANAGEMENT– DALLAS WATER UTILITIES**

Beginning Fund Balance	\$9,918,699	\$9,918,699		\$9,918,699	\$0
Total Revenues	66,355,747	66,355,747	11,260,884	66,368,747	13,000
Total Expenditures	66,329,747	66,329,747	1,309,503	66,329,747	0
Ending Fund Balance	\$9,944,699	\$9,944,699		\$9,957,699	\$13,000

**SUSTAINABLE DEVELOPMENT AND CONSTRUCTION**

Beginning Fund Balance	\$47,421,969	\$47,421,969		\$47,421,969	\$0
Total Revenues	33,644,751	33,644,751	4,571,093	33,644,751	0
Total Expenditures	36,544,104	36,544,104	1,489,414	36,544,104	0
Ending Fund Balance	\$44,522,616	\$44,522,616		\$44,522,616	\$0

**WATER UTILITIES<sup>3</sup>**

Beginning Fund Balance	\$140,647,348	\$140,647,348		\$140,647,348	\$0
Total Revenues	692,146,200	692,146,200	105,535,325	682,426,037	(9,720,163)
Total Expenditures	714,778,341	714,778,341	57,421,447	707,829,146	(6,949,195)
Ending Fund Balance	\$118,015,207	\$118,015,207		\$115,244,239	(\$2,770,968)

## FY 2020-21 Financial Forecast Report

**INTERNAL SERVICE FUNDS**

Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
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**INFORMATION TECHNOLOGY**

Beginning Fund Balance	\$5,590,116	\$5,590,116		\$5,590,116	\$0
Total Revenues	84,372,061	84,372,061	12,576,435	84,372,061	0
Total Expenditures	85,013,099	85,013,099	17,321,796	84,704,982	(308,117)
Ending Fund Balance	\$4,949,078	\$4,949,078		\$5,257,195	\$308,117

**RADIO SERVICES**

Beginning Fund Balance	\$1,039,213	\$1,039,213		\$1,039,213	\$0
Total Revenues	12,843,519	12,843,519	1,969,941	12,843,519	0
Total Expenditures	13,423,481	13,423,481	696,558	13,423,481	0
Ending Fund Balance	\$459,251	\$459,251		\$459,251	\$0

**EQUIPMENT AND FLEET MANAGEMENT**

Beginning Fund Balance	\$12,006,161	\$12,006,161		\$12,006,161	\$0
Total Revenues	54,714,940	54,714,940	3,617	54,714,940	0
Total Expenditures	56,069,040	56,069,040	2,722,405	56,069,040	0
Ending Fund Balance	\$10,652,061	\$10,652,061		\$10,652,061	\$0

**EXPRESS BUSINESS CENTER**

Beginning Fund Balance	\$4,120,084	\$4,120,084		\$4,120,084	\$0
Total Revenues	2,593,790	2,593,790	421,826	2,593,790	0
Total Expenditures	2,080,890	2,080,890	229,173	2,080,890	0
Ending Fund Balance	\$4,632,984	\$4,632,984		\$4,632,984	\$0

**OFFICE OF BOND AND CONSTRUCTION MANAGEMENT**

Beginning Fund Balance	\$0	\$0		\$0	\$0
Total Revenues	23,074,750	23,074,750	2,050	22,208,492	(866,258)
Total Expenditures	23,074,750	23,074,750	447,424	22,208,492	(866,258)
Ending Fund Balance	\$0	\$0		(\$0)	\$0

## FY 2020-21 Financial Forecast Report

**OTHER FUNDS**

Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
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**9-1-1 SYSTEM OPERATIONS**

Beginning Fund Balance	\$5,843,389	\$5,843,389		\$5,843,389	\$0
Total Revenues	12,017,444	12,017,444	1,838,103	12,017,444	0
Total Expenditures	16,126,922	16,126,922	3,276,763	16,126,922	0
Ending Fund Balance	\$1,733,911	\$1,733,911		\$1,733,911	\$0

**DEBT SERVICE**

Beginning Fund Balance	\$43,627,241	\$43,627,241		\$43,627,241	\$0
Total Revenues	319,810,380	319,810,380	18,696,742	319,810,380	0
Total Expenditures	316,672,860	316,672,860	0	316,672,860	0
Ending Fund Balance	\$46,764,761	\$46,764,761		\$46,764,761	\$0

**EMPLOYEE BENEFITS**

City Contributions	99,503,000	99,503,000	0	99,503,000	0
Employee Contributions	29,341,804	29,341,804	28,641	29,341,804	0
Retiree	27,290,950	27,290,950	2,302,179	27,290,950	0
Other	0	0	529	529	529
Total Revenues	156,135,754	156,135,754	2,331,350	156,136,283	529
Total Expenditures	163,814,169	163,814,169	15,067,217	164,604,081	789,912

Note: FY 2020-21 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

**RISK MANAGEMENT**

Worker's Compensation	23,001,180	23,001,180	4,936	23,001,180	0
Third Party Liability	13,784,533	13,784,533	0	13,784,533	0
Purchased Insurance	7,480,093	7,480,093	0	7,480,093	0
Interest and Other	0	0	8,759	8,759	8,759
Total Revenues	44,265,806	44,265,806	13,695	44,274,565	8,759
Total Expenditures	47,212,601	47,212,601	10,187,115	47,212,601	0

Note: FY 2020-21 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (worker's compensation/liability/property insurance).

## VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of November 30, 2020, the YE forecast beginning fund balance represents the FY 2019-20 unaudited projected ending fund balance and does not reflect additional YE savings. We anticipate adjustments to the FY 2020-21 amended beginning fund balance after FY 2019-20 audited statements become available in April 2021. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

**1 Convention and Event Services.** CCT revenues are projected to be \$22,508,000 under budget due to various event cancellations as a result of COVID-19. CCT expenses are also projected to be \$22,508,000 under budget primarily due to a reduction in payments to VisitDallas, Spectra Venue Management, and costs that would have been incurred for now-canceled events.

**2 Sanitation Services.** SAN revenues are projected to be \$1,244,000 under budget due to decreased landfill activity by non-contract customers. SAN anticipates the use of fund balance to offset lost revenue.

**3 Water Utilities.** DWU revenues are projected to be \$9,720,000 under budget primarily because of the third of three annual credits issued to wholesale customers as a result of the Sabine River Authority (SRA) settlement. DWU expenses are projected to be \$6,949,000 under budget primarily due to salary savings and decreased street rental payments. DWU anticipates the further use of fund balance to offset additional lost revenue.

## FY 2020-21 Financial Forecast Report

**GENERAL OBLIGATION BONDS****2017 Bond Program**

Proposition	Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$306,967,270	\$80,407,128	\$49,643,608	\$176,916,534
Park and Recreation Facilities [B]	261,807,000	206,776,093	80,838,946	44,865,577	81,071,570
Fair Park [C]	50,000,000	35,854,549	22,627,357	4,893,189	8,334,004
Flood Protection and Storm Drainage [D]	48,750,000	22,484,312	3,590,167	2,390,444	16,503,701
Library Facilities [E]	15,589,000	15,589,000	11,072,084	3,450,294	1,066,621
Cultural and Performing Arts Facilities [F]	14,235,000	13,970,604	5,073,167	8,370,983	526,454
Public Safety Facilities [G]	32,081,000	27,737,155	8,829,114	9,141,975	9,766,066
City Facilities [H]	18,157,000	12,720,154	4,406,865	1,544,940	6,768,349
Economic Development [I]	55,400,000	36,709,750	10,980,875	12,467,923	13,260,952
Homeless Assistance Facilities [J]	20,000,000	13,989,185	33,508	19,055	13,936,622
<b>Total</b>	<b>\$1,050,000,000</b>	<b>\$692,798,072</b>	<b>\$227,859,211</b>	<b>\$136,787,989</b>	<b>\$328,150,873</b>

**2012 Bond Program**

Proposition	Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$260,625,000	\$265,630,488	\$232,662,676	\$21,931,383	\$11,036,429
Flood Protection and Storm Drainage Facilities [2]	326,375,000	326,375,000	172,227,195	125,702,358	28,445,447
Economic Development [3]	55,000,000	55,000,000	34,040,252	9,501,031	11,458,717
<b>Total</b>	<b>\$642,000,000</b>	<b>\$647,005,488</b>	<b>\$438,930,122</b>	<b>\$157,134,773</b>	<b>\$50,940,593</b>

**2006 Bond Program**

Proposition	Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$390,420,000	\$406,490,554	\$375,190,062	\$24,356,330	\$6,944,161
Flood Protection and Storm Drainage Facilities [2]	334,315,000	342,757,166	269,887,457	23,876,898	48,992,811
Park and Recreation Facilities [3]	343,230,000	353,022,660	336,043,039	2,622,821	14,356,800
Library Facilities [4]	46,200,000	47,693,804	46,157,099	1,049,061	487,643
Cultural Arts Facilities [5]	60,855,000	63,556,770	59,701,870	2,742,955	1,111,946
City Hall, City Service and Maintenance Facilities [6]	34,750,000	35,360,236	24,900,186	1,724,782	8,735,268
Land Acquisition Under Land Bank Program [7]	1,500,000	1,500,000	1,452,418	0	47,582
Economic Development [8]	41,495,000	45,060,053	41,859,178	1,153,596	2,047,280
Farmers Market Improvements [9]	6,635,000	6,933,754	6,584,013	3,208	346,532
Land Acquisition in the Cadillac Heights Area [10]	22,550,000	22,727,451	10,938,329	152,098	11,637,024
Court Facilities [11]	7,945,000	7,948,603	7,647,510	55,751	245,341
Public Safety Facilities and Warning Systems [12]	63,625,000	65,124,222	64,302,793	804,924	16,505
<b>Total</b>	<b>\$1,353,520,000</b>	<b>\$1,398,175,273</b>	<b>\$893,830,222</b>	<b>\$409,376,158</b>	<b>\$94,968,893</b>

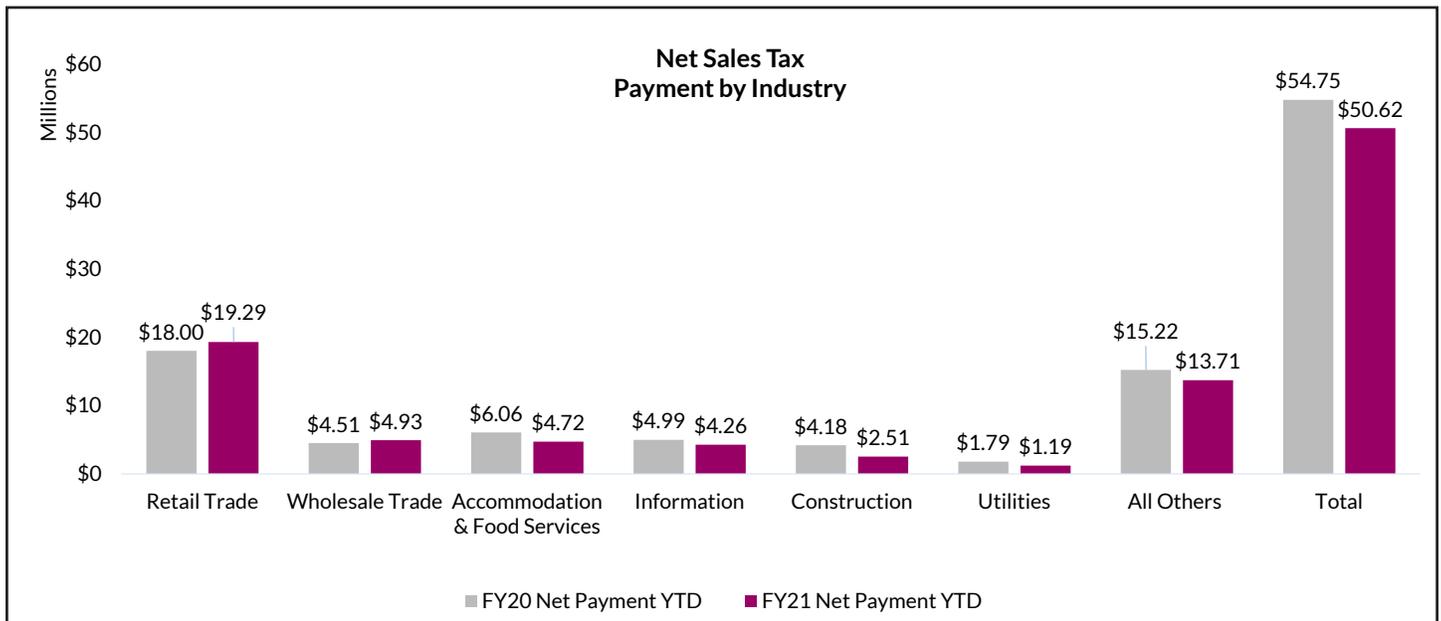
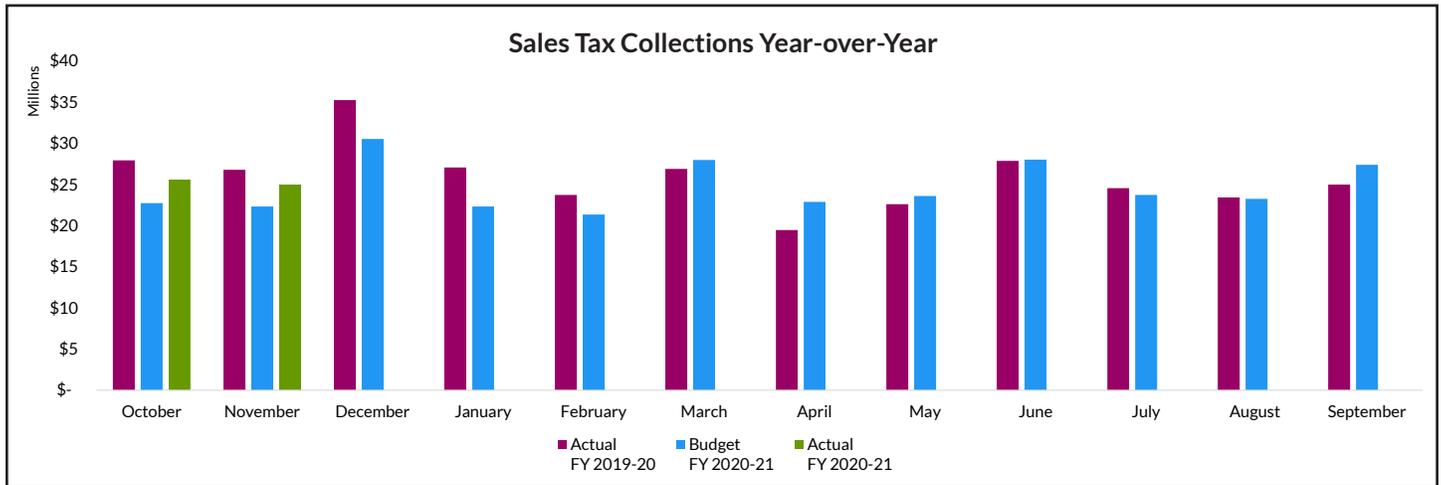
Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

FY 2020-21 Financial Forecast Report

# ECONOMIC INDICATORS

## Sales Tax

The current sales tax rate is 8.25 percent—6.25 percent goes to the state, one percent to the City, and one percent to DART. In FY 2019-20, the City received \$310.7 million in sales tax revenue, but because of COVID-19 and the subsequent economic decline, we budgeted only \$296.3 million for FY 2020-21. As of November 30, 2020, the forecast for sales tax revenue is at budget—we will update the forecast throughout the year as additional information becomes available. The charts in this section provide more information about sales tax collections.



Note: Net sales tax payments by industry do not include the City's self-reported sales tax numbers.

## FY 2020-21 Financial Forecast Report

**ECONOMIC INDICATORS**

Year-over-Year Change in Sales Tax Collections		
Industry	Nov FY21 over FY20	YTD FY21 over FY20
Retail Trade	12%	7%
Wholesale Trade	13%	9%
Accommodation and Food Services	-22%	-22%
Information	-7%	-15%
Construction	-43%	-40%
Utilities	-19%	-33%
All Others	-17%	-10%
Total Collections	-7%	-8%

**Retail Trade.** Includes establishments engaged in selling (retailing) merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. The retailing process is the final step in the distribution of merchandise, so retailers are organized to sell merchandise in small quantities to the general public.

**Wholesale Trade.** Includes establishments engaged in wholesaling merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. Wholesalers are organized to sell or arrange the purchase or sale of (a) goods for resale to other wholesalers or retailers, (b) capital or durable nonconsumer goods, and (c) raw and intermediate materials and supplies used in production.

**Accommodation and Food Services.** Includes establishments providing customers with lodging and/or preparing meals, snacks, and beverages for immediate consumption.

**Information.** Includes establishments engaged in (a) producing and distributing information and cultural products, (b) providing the means to transmit or distribute these products as well as data or communications, and (c) processing data.

**Construction.** Includes establishments primarily engaged in the construction of buildings or engineering projects (e.g. highways and utility systems). Establishments primarily engaged in the preparation of sites for new construction or in subdividing land for sale as building sites are also included in this sector.

**Utilities.** Includes establishments providing electric power, natural gas, steam supply, water supply, and sewage removal.

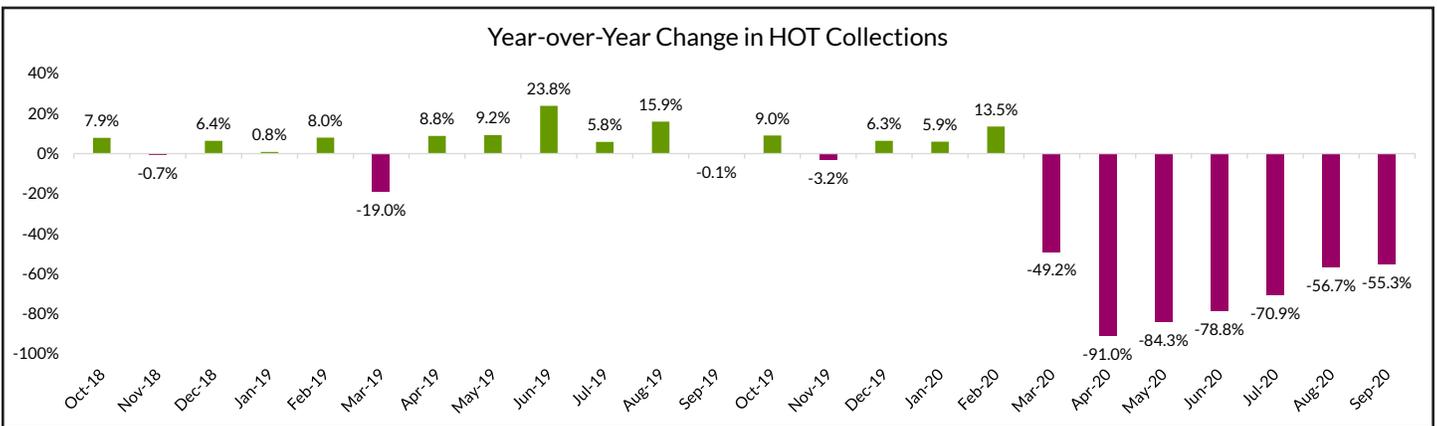
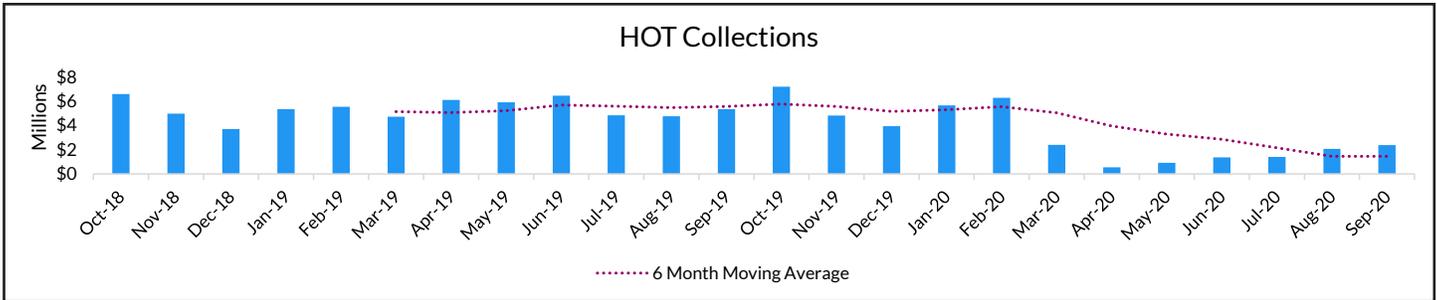
**All Others.** Includes but is not limited to manufacturing, professional and business services, financial activities, education and health services, and natural resources and mining.

FY 2020-21 Financial Forecast Report

# ECONOMIC INDICATORS

## Hotel Occupancy Tax

The City collects hotel occupancy taxes (HOT) on hotel, motel, bed and breakfast, and short-term rentals in the city limits. The HOT rate in Dallas is 13 percent of the cost of the room (not including food served or personal services not related to cleaning and readying the space for the guest)—six percent goes to the state, and seven percent goes to the City. HOT is the largest single revenue source for the Kay Bailey Hutchison Convention Center, and data is typically updated every two months.



## FY 2020-21 Financial Forecast Report

**ECONOMIC INDICATORS**

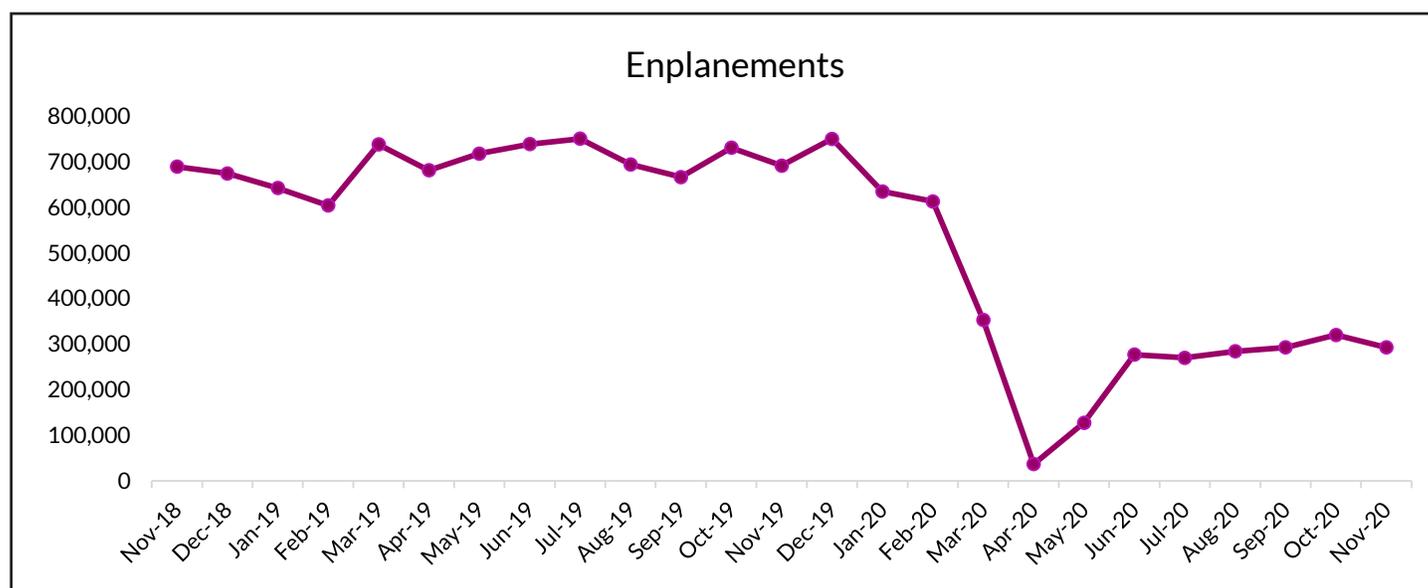
## Convention Center Event Bookings

The table below lists the number of actual, planned, and forecast events at the KBHCCD for the last three fiscal years. Please note if no event takes place, it results in an equal reduction in revenue and expenses.

	FY19 Actual	FY20 Actual	FY21 Planned	FY21 Actual/Forecast
October	6	6	6	3
November	2	11	6	1
December	9	5	7	3
January	7	13	10	3
February	9	12	6	4
March	8	1	6	2
April	6	1	3	2
May	6	0	9	6
June	5	0	8	4
July	3	0	3	1
August	7	0	7	5
September	11	0	3	5
Total	79	49	74	39

## Love Field Enplanements

An enplanement is when a revenue-generating passenger boards an aircraft. Enplanements are the most important air traffic metric because enplaned passengers directly or indirectly generate 80 percent of Aviation revenues. Typically, Aviation generates only 20 percent of total operating revenues from non-passenger-related activities.

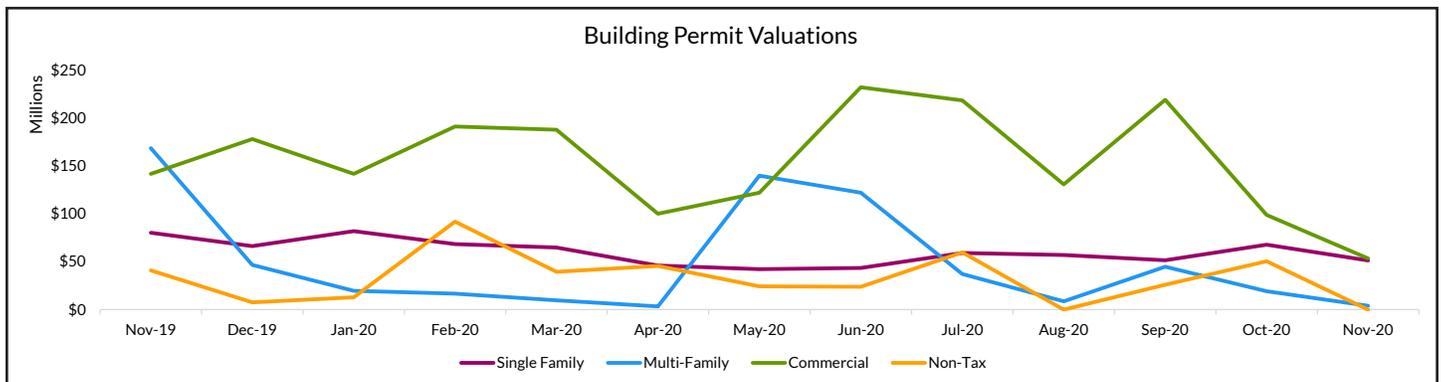
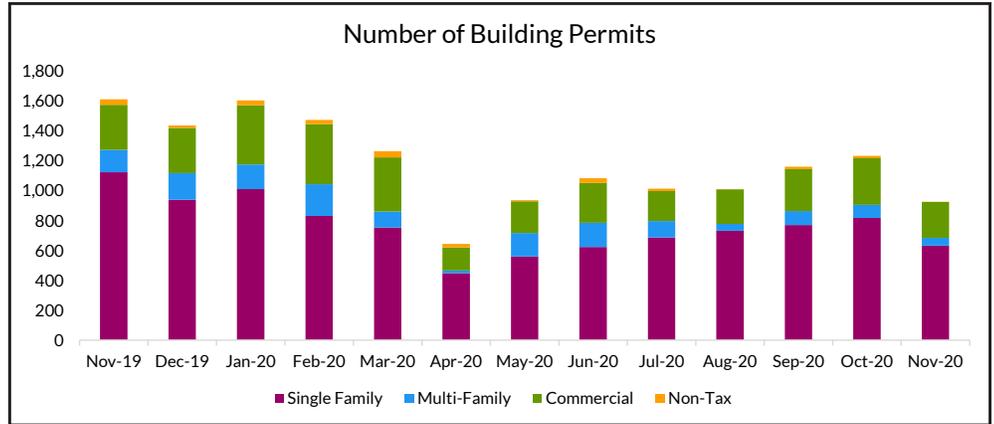


FY 2020-21 Financial Forecast Report

# ECONOMIC INDICATORS

## Building Permits

Building permits (required for all construction in Dallas) can provide insight into upcoming activity in the housing market and other areas of the economy. Permits are a key indicator of the confidence developers have in the economy; likewise, a decline can indicate developers do not anticipate economic growth in the near future. In some cities, this measure may be a leading indicator of property tax value growth, but in Dallas, the property tax forecast model includes other variables like wage/job growth, housing supply, gross domestic product, population, vacancy rates, and others.



# DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our eight strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2019-20 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2021.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is within five percent of the YTD target, it is "near target" (yellow). Otherwise, the measure is designated "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each red measure.



#	Measure	FY 2019-20 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Economic Development</b>						
1	Percentage of dollars spent with local M/WBE businesses (Economic Development)	69.98%	65%	76.8%	65%	65%
2	Percentage of businesses from low- to moderate-income (LMI) census tracts connected to the B.U.I.L.D. ecosystem (Economic Development)	N/A	40%	85%	40%	55%
3	Percentage of single-family permits reviewed in three days (Sustainable Development)	N/A	85%	0%	85%	0%
4	Percentage of inspections performed same day as requested (Sustainable Development)	96.77%	98%	98%	98%	98%
<b>Environment &amp; Sustainability</b>						
5	Percentage of annual Comprehensive Environmental & Climate Action Plan (CECAP) milestones completed	N/A	0%	0%	92%	92%
6	Monthly residential recycling diversion rate (Sanitation Services)	N/A	19%	19.1%	19%	19.1%
7*	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation Services)	14.66	12.5	14	12.5	14
<b>Government Performance &amp; Financial Management</b>						
8	Percentage of 311 calls answered within 90 seconds (311 Customer Service Center)	35.68%	75%	27%	75%	75%
9	Percentage of vehicles receiving preventive maintenance on schedule (Equipment and Fleet Management)	76.67%	70%	85.5%	70%	85.5%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2020-21 Dallas 365

#	Measure	FY 2019-20 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Housing &amp; Homeless Solutions</b>						
10*	Average number of days to contract signing for Home Improvement and Preservation Program (HIPP) applications (Housing & Neighborhood Revitalization)	N/A	120	N/A	120	120
11	Percentage of development funding contributed by private sources (Housing & Neighborhood Revitalization)	N/A	60%	81%	60%	60%
12	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	75.03%	85%	84%	85%	85%
13	Percentage of individuals who exit to positive destinations through the Landlord Subsidized Leasing Program (Homeless Solutions)	N/A	80%	91%	80%	80%
<b>Public Safety</b>						
14	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	85.54%	90%	91%	90%	90%
15	Percentage of EMS responses within nine minutes (Fire-Rescue)	88.98%	90%	90.9%	90%	90%
16	Percentage of responses to Priority 1 calls within eight minutes (Police)	52.75%	60%	58.54%	60%	60%
17	Percentage of 911 calls answered within 10 seconds (Police)	81.90%	90%	71.3%	90%	85%
18*	Crimes against persons (per 100,000 residents) (Police)	2,028.89	1,999	375.9	1,999	2,139.0
19	Percentage of crisis intervention calls handled by the RIGHT Care team (Integrated Public Safety Solutions)	N/A	9%	9%	45%	45%
20	Complaint resolution rate (Community Police Oversight)	N/A	70%	85%	70%	70%
<b>Quality of Life, Arts, &amp; Culture</b>						
21	Percentage of cultural services funding to ALAANA (African, Latinx, Asian, Arab, Native American) artists and organizations (Office of Arts & Culture)	N/A	25%	27%	30%	30%
22	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	54.42%	65%	67%	65%	65%
23	Live release rate for dogs and cats (Animal Services)	90.6%	90%	87.8%	90%	90%
24	Percentage of technology devices checked out (hot spots and Chromebooks) (Library)	N/A	85%	79.44%	85%	85%
25	Percentage of users who report learning a new skill through adult learning or career development programs (Library)	N/A	90%	93%	90%	90%
26	Percentage of planned park visits completed by Park Rangers (Park & Recreation)	N/A	95%	96.3%	95%	95%
27	Participation rate at late-night Teen Recreation (TRec) sites (27,300 annual participants) (Park and Recreation)	6.8%	0%	0%	100%	20%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2020-21 Dallas 365

#	Measure	FY 2019-20 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Transportation &amp; Infrastructure</b>						
28	Percentage of bond appropriation awarded ITD (Bond & Construction Management)	90%	69%	69%	90%	90%
29*	Percentage of work orders for emergency maintenance (Building Services)	N/A	4%	0.03%	4%	2%
30	Percentage of planned lane miles improved (726 out of 11,800 miles) (Public Works)	100%	6%	6%	100%	100%
31	Percentage of potholes repaired within three days (Public Works)	95.37%	98%	98.3%	98%	98%
32	Percentage of signal malfunction responses within 120 minutes (Transportation)	91.55%	91%	93%	91%	91%
<b>Workforce, Education, &amp; Equity</b>						
33	Percentage increase in Senior Medical Transportation Program trips (Community Care)	N/A	10%	66.1%	10%	10%
34	Percentage of Fresh Start clients who maintain employment for six months (Economic Development)	N/A	25%	50%	25%	25%
35	Percentage of City departments participating in the Equity Indicators alignment process (Equity & Inclusion)	N/A	0%	3%	80%	83%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## VARIANCE NOTES

**#3.** As of January 11, DEV estimates residential permit review times at 10 weeks. Staff reviews plans to ensure they meet Dallas Development Code standards. The FY 2020-21 measure is based on estimated queue time to first plan review; required corrections and resubmittals add time to the this step. On February 10, City Council will consider awarding a consultant contract to improve the review process.

**#7.** SAN has staggered collection start times to comply with COVID-19 restrictions, which adversely impacts completion times. Additionally, SAN continues to struggle to fill vacant positions.

**#8.** Multiple system malfunctions and COVID-19 have adversely impacted response times. 311 anticipates improvement as they continue to implement technology enhancements, fill vacancies, and move agents from training to call-taking.

**#10.** HOU received HIPP applications October 17, 2020, and with the goal of 120 days to close, the department anticipates closings in February or March 2021.

**#17.** DPD has selected 20 new 911 call-takers who are in the background review process.

**#18.** DPD will work to reduce crimes against persons through initiatives outlined in the 2020 crime plan and the efforts of the violent crime task force.

**#24.** Checkouts were lower than anticipated in November, possibly because of the Thanksgiving holiday among other factors.

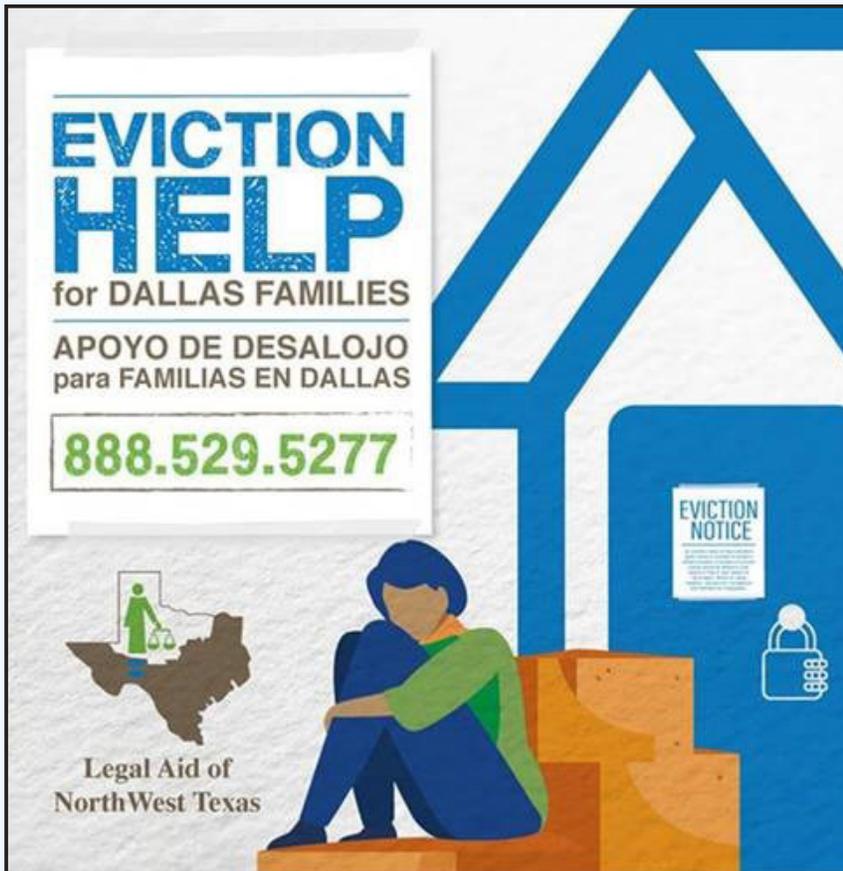
**#27.** Due to COVID-19 restrictions, PKR has limited its programs and services. PKR hopes to resume programming adapted to COVID restrictions in future months.

# BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 35 activities included in the FY 2020-21 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on track” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).



## In the Spotlight



Equity & Inclusion and its nonprofit partner, Legal Aid of Northwest Texas, are connecting tenants facing eviction because of COVID-19 to resources ranging from housing assistance and direct legal services to financial education. Through the end of 2020, LANWT assisted 71 unduplicated households, including 51 making less than 80% of area median income and 33 with female heads of household. City Council awarded additional funds on January 13 to continue the program.

## FY 2020-21 Budget Initiative Tracker

# ECONOMIC DEVELOPMENT

## 1 Workforce Development

**INITIATIVE** Merge business and workforce development efforts into a single team that will collaborate with community and business stakeholders to prepare residents for emerging job growth sectors. (Economic Development)

**STATUS** ECO continues to bring employees together to align efforts and ensure no duplication. The team is also working with Community Care and local partners like the South Dallas Employment Project to implement this initiative.

## 2 B.U.I.L.D. Program

**INITIATIVE** Roll out the Broadening Urban Investment to Leverage Dallas (B.U.I.L.D.) program to strengthen small businesses and provide access to technical training, funding, mentorship, and capacity-building guidance. (Economic Development)

**STATUS** The City implemented B.U.I.L.D.'s first grant program for minority- and women-owned business enterprises (M/WBEs) in November 2020, awarding up to \$3,000 each to 50 businesses. The awardees are completing the required technical assistance and business coaching to receive their funds by February 1.

# ENVIRONMENT & SUSTAINABILITY

## 3 Environmental Action Plan

**INITIATIVE** Initiate the 48 actions and 137 milestones identified in the Comprehensive Environmental and Climate Action Plan (CECAP) for FY 2020-21. (Environmental Quality and Sustainability)

**STATUS** The RFCSP for the Urban Agriculture Plan is scheduled for January 2021, and OEQS received an initial report from the U.S. Department of Energy that supports development of the RFCSP for the community solar program. The team is also negotiating contracts for electric fleet conversion and a greenhouse gas inventory update. Additionally, OEQS has deployed air quality monitors, and the Urban Forest Master Plan is substantially complete.

You can find more details on the CECAP, including the full work plan for FY 2020-21, at [dallasclimateaction.com/cecap](https://dallasclimateaction.com/cecap).

## 4 Brush & Bulky Trash Collection

**INITIATIVE** Streamline brush/bulky trash collection to reduce emissions, improve air quality, and realize collection efficiencies as outlined in the CECAP. (Sanitation Services)

**STATUS** SAN aims to increase the amount of trash collected (in tons) per mile driven through this initiative, but this is a new measure for the department. SAN will collect baseline data in FY 2020-21 and report the measure quarterly in FY 2021-22. Currently the manually collected data does not appear to be consistent; the management team is working with the district offices to ensure data is collected accurately.

## FY 2020-21 Budget Initiative Tracker

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## 5 Language Equity

**INITIATIVE** Assist residents in their primary languages, which include Spanish, Vietnamese, Arabic, French, Burmese, Hindi, Korean, Swahili, and Mandarin, by recruiting four additional Spanish-speaking customer service agents and maintaining LanguageLine translation services. (311 Customer Service Center)

**STATUS** 311's goal for FY 2020-21 is to answer Spanish calls within five minutes. The average speed of answer (ASA) improved from 9:00 in October to 6:33 in November. The team will continue to focus on staffing and operational strategies to answer all calls as quickly as possible.

## 6 Data Analytics

**INITIATIVE** Build a new team that will harness the City's data to promote transparency and accessibility to the public and provide crucial insights that support better decision-making throughout the organization. (Data Analytics & Business Intelligence)

**STATUS** Hiring is in progress. Five new team members joined in January, and the office is interviewing for the remaining positions this quarter. Training begins in February.

## 7 Minimum Wage

**INITIATIVE** Lead by example by increasing the minimum wage for permanent, part-time, seasonal, and temporary City employees to \$14 per hour in FY 2020-21. (Human Resources)

**STATUS** City Council approved the \$14 minimum wage as part of adopting the FY 2020-21 budget. The increase took effect October 1, 2020.

# HOUSING & HOMELESSNESS SOLUTIONS

## 8 Eviction Assistance

**INITIATIVE** Alleviate financial hardship through an eviction assistance program that connects tenants facing eviction to resources ranging from housing assistance and direct legal services to financial education. (Equity & Inclusion)

**STATUS** EQU partnered with Legal Aid of Northwest Texas to provide counseling and legal assistance to tenants facing eviction due to COVID-19. The office used CARES Act funding to operate the program through the end of 2020, assisting 71 individuals. City Council awarded additional funds on January 13 to continue the program.

## 9 Comprehensive Housing Policy

**INITIATIVE** Refine the Comprehensive Housing Policy to better meet residents' housing needs, including changing the terms of some loans from repayable to forgivable and creating a targeted home rehabilitation program. (Housing & Neighborhood Revitalization)

**STATUS** City Council adopted changes to the Targeted Rehabilitation Program (TRP), Home Improvement and Preservation Program (HIPP), and Dallas Homebuyers Assistance Program (DHAP) at the end of FY2019-20.

## FY 2020-21 Budget Initiative Tracker

**PUBLIC SAFETY****10 Environmental Design** ✓

**INITIATIVE** Reduce crime and improve quality of life by remediating environmental issues such as vacant lots, abandoned properties, substandard structures, and insufficient lighting. (Code Compliance, Transportation)

**STATUS** TRN is currently converting street lights on Malcolm X Blvd. CCS combined its closure team with the illegal dumping program outlined in BIT item #21, which is operational.

**11 Police Mediation** ✓

**INITIATIVE** Strengthen accountability through the Office of Community Police Oversight by adding a mediation coordinator and intake specialist. (Community Police Oversight)

**STATUS** OCPO hired an intake specialist on November 2, and the process to hire the mediation coordinator is on track.

**12 Intoxication Recovery Center** ✓

**INITIATIVE** Divert public intoxication cases from jail to a recovery services center staffed with case workers who will help individuals identify and manage substance use disorders. (Court and Detention Services)

**STATUS** CTS finished interviewing candidates for the Manager II position in December, and expects the selected candidate to begin in January. This individual will draft policies for the new program and begin onboarding the new team.

**13 Fire-Rescue Response** ✓

**INITIATIVE** Augment our fire-rescue response by hiring 21 new firefighters to fully staff Station #59 (scheduled to open in September 2021) and operating a ladder truck at Station #18 to respond more efficiently to multi-story structure fires in downtown. (Fire-Rescue)

**STATUS** DFR hired 23 new members in the Fall 2020 class, with plans to hire additional members in the spring and summer to fully staff the new station and cover existing assignments while accounting for attrition. The ladder truck at Station #18 began operating August 14, 2020, and has responded to 841 emergency requests for service, including 104 reported/working structure fires.

**14 RIGHT Care** ✓

**INITIATIVE** Expand the RIGHT Care program to five teams to avoid unnecessary hospitalization, arrests, and interactions between residents and law enforcement. (Integrated Public Safety Solutions)

**STATUS** The first expansion team is on track to launch on February 15; three additional teams will launch in March and April. DPD and DFR are prepared for all five teams to be fully operational in April. This is contingent on our partners—Parkland Health and Hospital Systems and the North Texas Behavioral Health Authority—hiring additional licensed clinicians and eight qualified mental health professionals for the communications center, respectively.

**15 Mobile Crisis Response** ✓

**INITIATIVE** Form a mobile crisis response team to support police officers when residents need direct services such as food, housing, transportation, or shelter in cases of domestic violence. (Integrated Public Safety Solutions)

**STATUS** IPSS has created operating procedures, and Human Resources (HR) has posted the Manager III position.

**16 Behavioral Health Care** ✓

**INITIATIVE** Remove barriers to behavioral health care in communities with limited or no access to these services to mitigate behavioral health crises. (Integrated Public Safety Solutions)

**STATUS** IPSS is researching the best form of programming available to ensure equal access to care.

**17 Violence Interrupters** ✓

**INITIATIVE** Partner with community organizations to establish violence interrupters—credible individuals who serve as mentors and conflict resolution experts to curb violence from within their neighborhoods. (Integrated Public Safety Solutions)

**STATUS** IPSS has written and submitted the request for competitive sealed proposals (RFCSP) to Procurement Services for posting in January. HR has posted the project coordinator position.

## FY 2020-21 Budget Initiative Tracker

**PUBLIC SAFETY****18 21st Century Training** 

**INITIATIVE** Improve police training in alignment with the principles of 21st Century Policing by enhancing external review, expanding programs to reduce implicit bias, and requiring annual training in alternative solutions, de-escalation, and less-lethal tactics. (Police)

**STATUS** DPD is partnering with the Caruth Police Institute, a recognized center of excellence, and the Meadows Mental Health Policy Institute to implement Active Bystandership for Law Enforcement (ABLE) training. Project ABLE is an evidence-based education program designed to not only prevent harm but change the culture of policing. Train-the-trainer events will begin by the end of February, and multiple instructors from DPD, other area police agencies, and academic institutions will be certified as ABLE trainers.

All DPD officers are trained in less-lethal tactics, including taser and baton annual certification, de-escalation, and alternative force solutions.

**19 Staffing Study Implementation** 

**INITIATIVE** Respond more efficiently to high-priority calls and free up resources for other efforts through continued implementation of staffing study recommendations, including transitioning 95 sworn positions to patrol and adding 95 non-sworn positions. (Police)

**STATUS** As of January 1, DPD has hired 24 of the 95 non-sworn positions and selected 53 additional candidates who are in the background check process.

**20 Real-Time Crime Center** 

**INITIATIVE** Expand the Real-Time Crime Center team by adding 11 civilian crime intelligence analysts, for a total of 22 staff who analyze imaging and data in real time to proactively implement crime-fighting strategies. (Police)

**STATUS** Fifteen crime analysts are working at full capacity, and seven new hires are undergoing their background investigation as part of the hiring process.

## FY 2020-21 Budget Initiative Tracker

# QUALITY OF LIFE, ARTS, & CULTURE

## 21 Illegal Dumping

**INITIATIVE** Target illegal dumping by investing \$500,000 for Code Compliance to add three new mow/clean crews. (Code Compliance)

**STATUS** CCS hired two supervisors for the illegal dump team in November 2020, and HR will advertise nine additional positions on February 1. HR will also advertise four Code Officer positions in February that will assist in proactively identifying illegal dumps and work with the camera crew to place cameras in chronic dumping areas. CCS has also ordered equipment for the new crews and is updating Salesforce to report and track illegal dumping cases.

## 22 Digital Equity

**INITIATIVE** Continue bridging the digital divide by making additional mobile hot spots and Chromebooks available for checkout at select libraries. (Library)

**STATUS** LIB has 3,000 hot spots in circulation, including 2,100 deployed in December, and is waiting on Chromebook delivery.

## 23 Branch Libraries

**INITIATIVE** Open two state-of-the-art branch libraries at Vickery Park in Fall 2020 and Forest Green in Spring 2021. (Library)

**STATUS** Construction of the Vickery Park branch library was substantially complete in November, but furniture installation continues due to COVID-related delays. A soft opening is planned for January. Forest Green construction continues and is on schedule for completion in spring 2021.

## 24 Youth Recreation

**INITIATIVE** Engage Dallas youth through expanded recreational and cultural programming, mentoring relationships, job training and apprenticeships, physical and mental health initiatives, and fun educational activities. (Park & Recreation)

**STATUS** Due to COVID-19 restrictions, PKR has limited its programs and services. PKR hopes to resume programming adapted to COVID restrictions in future months.

# TRANSPORTATION & INFRASTRUCTURE

## 25 Facility Accessibility

**INITIATIVE** Increase accessibility for residents with disabilities by updating City facilities in compliance with the Americans with Disabilities Act. (Equity & Inclusion)

**STATUS** EQU aims to resolve 100% of high-priority barriers within two years of discovery. The Department of Justice rates all barriers as high, medium, or low priority—high-priority areas can cause the greatest harm to residents if unresolved. The ADA team is currently working with BSD and PBW to address high-priority barriers at 14 City facilities.

## 26 Infrastructure Equity

**INITIATIVE** Dedicate \$32.4 million to make equitable investments in streets, alleys, sidewalks, and other infrastructure, including \$8.6 million dedicated to underserved neighborhoods and near schools and senior centers. (Public Works)

**STATUS** PBW has completed 9.27 of 61 planned lane miles in targeted areas using the new equity framework for infrastructure projects. This framework takes into account the predominant racial and ethnic group(s), socioeconomic status, and transportation access in a census tract with a focus on historically underrepresented communities of color, low-income neighborhoods, and areas without sidewalks.

## 27 Sidewalk Master Plan

**INITIATIVE** Increase accessibility for residents with disabilities by implementing the Sidewalk Master Plan with \$9.4 million in bond funds. (Public Works)

**STATUS** Public Works has completed four sidewalk projects, and two more are under construction.

## 28 Bike Lanes

**INITIATIVE** Maintain our investment in bike lanes at \$1.5 million to continue expanding mobility options, improving air quality, and making Dallas more sustainable. (Transportation)

**STATUS** TRN plans to implement 1.1 miles of buffered bike lanes on West Commerce from Fort Worth Ave. to Riverfront Blvd. in the last week of January.

## 29 Water/Wastewater Service

**INITIATIVE** Set aside \$2.9 million annually to extend water and wastewater infrastructure to all residents in unserved areas within the next 10 years. (Water Utilities)

**STATUS** DWU has started designing infrastructure improvements for three areas defined in the FY 2020-21 unserved areas work plan. DWU expects City Council to award the construction contract for these improvements before the end of the fiscal year.

## FY 2020-21 Budget Initiative Tracker

**WORKFORCE, EDUCATION, & EQUITY****30 Virtual Language Center** ✓

**INITIATIVE** Establish the City as a trusted primary source for information and ensure residents with limited English proficiency have equal access to programs and services through a new Virtual Language Center and other translation efforts. (Communication, Outreach, & Marketing)

**STATUS** COM hired a Senior Project Specialist in October and a translator in December and launched the 311 service request tool for written translation requests in January. The team is working with Welcoming America and the Office of Equity & Inclusion to adopt a language access strategy based on best practices from other Welcoming Cities.

**31 Fair Park Multimedia Center** ✓

**INITIATIVE** Launch the Multimedia Center at Fair Park to magnify the impact of City programs and services, broadcast a Spanish-language City television channel, provide apprenticeships for local students, and bolster resilience through additional digital communications capacity. (Communication, Outreach, & Marketing)

**STATUS** COM posted the procurement opportunity to Bonfire in December and conducted a pre-submission meeting with prospective vendors in January for an anticipated launch by September 2021.

**32 Direct Assistance** ✓

**INITIATIVE** Meet residents' basic needs with direct assistance, including rent and utility assistance, food distribution, benefits navigation, and clothing distribution. (Community Care)

**STATUS** OCC has spent \$5.3 million from the Coronavirus Relief Fund for rental and utility assistance, food and grocery distribution, mental health, and nonprofit support. Assistance is ongoing, and OCC will continue to compile FY 2019-20 data from all funding sources as a baseline for FY 2020-21.

**33 Financial Empowerment Centers** ✓

**INITIATIVE** Pilot two Financial Empowerment Centers (FECs), community-based centers that offer financial coaching, employment referrals, mental health services, and housing support to help low-income residents navigate out of poverty and achieve financial stability. (Community Care)

**STATUS** OCC began the hiring process for the FEC manager and plans to release specifications for the center by the end of January. The team anticipates the FECs will be up and running by February.

**34 Reentry Services** ✓

**INITIATIVE** Support formerly incarcerated people reentering public life through community-based services such as housing placement, job skills training, job placement, and wraparound support services. (Community Care, Economic Development)

**STATUS** As a result of the FY 2019-20 hiring freeze and transition to ECO in FY 2020-21, hiring through the Fresh Start program has been delayed. Staff continues to work with HR and Civil Service to revise the onboarding process.

**35 Equity & Inclusion** ●

**INITIATIVE** Integrate the City's equity, resilience, inclusion, fair housing, and human rights initiatives in a single office. (Equity & Inclusion)

**STATUS** The City consolidated its offices of Equity, Fair Housing & Human Rights, Resilience, and Welcoming Communities & Immigrant Affairs into the Office of Equity & Inclusion, effective October 1.

## Budget Initiative Tracker

**MULTI-YEAR INITIATIVES**

While most initiatives can be completed in a single fiscal year, several FY 2018-19 and FY 2019-20 initiatives required additional time because of the scope and term of the project, as well as delays due to COVID-19. We will continue to report the status of these 10 initiatives below, using the initiative numbers from the prior reports for reference.

**FY 2018-19****5 Security of City Facilities**

**INITIATIVE** Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

**STATUS** The vendor will brief the executive team in mid-February on the assessment results and recommended next steps.

**7 P-25 Radio System**

**INITIATIVE** Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Information and Technology Services)

**STATUS** The project is on track to go live in October 2022 (originally December 2020). Of the 32 planned sites, 18 are near completion, seven are in progress, and seven are awaiting ILA approval. Three of these are a collaboration with the GMRS Radio Consortium to expand coverage in eastern Dallas County while reducing construction costs.

**23 Historic Resource Survey**

**INITIATIVE** Devoting \$100,000 to conduct a historic resource survey with private partners. (Historic Preservation)

**STATUS** The consultant completed the field work (documenting and photographing each property in the survey area) in December and developed the database that will house all survey data. They are now digitizing and entering the data collected, conducting additional historical research on the properties, and drafting historic context statements.

**FY 2019-20****4 Body-Worn Cameras**

**INITIATIVE** Enhance safety for officers and residents and encourage positive community interactions by purchasing additional body-worn cameras for police officers, the Marshal's Office and Dallas Animal Services officers. (Police)

**STATUS** DPD has purchased 500 additional cameras and initiated replacement of existing cameras. Staff anticipates 2,000 total cameras in service by summer 2021.

**5 Firefighter Safety**

**INITIATIVE** Protect our firefighters by purchasing a second set of personal protective equipment (PPE) and a complete replacement of self-contained breathing apparatus (SCBA) to allow for cleaning equipment between fires. This is a two-year initiative begun in FY 2018-19. (Fire-Rescue)

**STATUS** DFR has purchased all sets of PPE (1,835) and distributed 1,672 to the field. DFR has 74 sets pending distribution and is awaiting delivery of the last 89 sets.

## Budget Initiative Tracker

**MULTI-YEAR INITIATIVES****FY 2019-20, continued****12 Traffic Signals** 

**INITIATIVE** Promotes safety and enhance traffic flow by replacing broken vehicle detectors at 40 critical intersections and retiming 250 traffic signals. This is a multi-year initiative begun in FY 2018-19. (Transportation)

**STATUS** The Traffic Signal team has filled one Engineer Assistant position and training is underway. TRN is scheduling the remaining 29 equipment installations.

**15 Affordable Housing** 

**INITIATIVE** Further affordable housing throughout the city as prescribed in the Comprehensive Housing Policy through the 2020 Notice of Funds Available (NOFA). (Housing and Neighborhood Revitalization)

**STATUS** As of September 30, City Council has approved all 2019 NOFA applications recommended by staff. These applications will result in construction of up to 362 new affordable single-family units through the sale of 294 City-owned lots and \$11.7 million in funding. HOU posted a new standing NOFA in August. The 2020 NOFA is an open application, and funds will be awarded as available.

**19 Comprehensive Plan** 

**INITIATIVE** Update the City's Comprehensive Plan to incorporate more recent policy initiatives and encourage strategic land development while promoting equity, sustainability, and neighborhood revitalization. (Planning and Urban Design)

**STATUS** Staff anticipates City Council will defer action on the consultant contract (scheduled for consideration on January 27) and the City Plan Commission rules until April 14 to ensure the Economic Development Plan is completed first.

**29 Juanita J. Craft Civil Rights House** 

**INITIATIVE** Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (Office of Arts and Culture)

**STATUS** OAC has secured a new \$50,000 grant from the Hillcrest Foundation, which is scheduled for City Council consideration January 27. McCoy has completed Phase 1 of the design, and staff anticipates City Council will consider the design contract for Phase 2 in February. The Friends of the Juanita Craft House and Museum group finalized its nonprofit status and began fundraising along with the Junior League of Dallas, which selected the restoration as its Centennial Project. The restoration is on track for the facility to reopen in 2022.

Meanwhile, the South Dallas Cultural Center started an artist-in-residency program with artists of the African diaspora as part of its programming for the Craft House. The first resident artist is Nitashia Johnson, a Dallas-based photographer, videographer, and designer and a graduate of Booker T. Washington High School whose work has been featured in the New York Times. During her residency, she will engage with and document the South Dallas neighborhood and its residents for an online exhibition.

**39 Ethics Training** 

**INITIATIVE** Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (Office of Ethics and Compliance)

**STATUS** The anticipated rollout date for training is no later than December 1.



# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Council Members

SUBJECT **Fitch Ratings Assigns 'AA+' Rating, Negative Outlook for Tarrant Regional Water District Dallas Water Revenue Bonds**

Today, Fitch Ratings (Fitch) assigned their 'AA+' credit rating and negative outlook to the Tarrant Regional Water District (TRWD) Water Transmission Facilities Contract Revenue Bonds (City of Dallas Project), Series 2021A and Water Transmission Facilities Contract Revenue Refunding Bonds (City of Dallas Project), Taxable Series 2021B. The City of Dallas Project bonds rating is directly linked to the financial profile of Dallas Water Utilities (DWU) as the bonds are secured by an unconditional pledge of DWU gross revenues. The bonds are scheduled to be competitively sold on behalf of TRWD on February 2, 2021, with bond proceeds of the series 2021A to be used to pay for the Dallas component of the integrated pipeline (IPL) project and to fund associated reserves and costs of issuance, and the series 2021B bonds will be used to refund IPL project-associated bonds for debt service savings. Details of the IPL project were included in a briefing to the City Council on November 17, 2020.

According to the report, "the City and district entered into a water contract to build a pipeline that will serve both entities and achieve construction and operational cost savings. The project, known as the IPL, will provide both with ample transmission and supply capacity for future years." As such, the 'AA+' rating on the City of Dallas Project bonds reflects the credit quality of the Dallas, Texas (the City) waterworks and sewer system (DWU) whose revenue bonds are rated 'AA+' / Negative."

In the report, Fitch detailed its key rating drivers including TRWD revenue defensibility, operating risks, and financial profile. According to Fitch, "revenue defensibility is very strong, driven by the purchaser credit quality of DWU and its unconditional repayment obligation under the contract to pay for the bonds." Fitch also assesses the operating risks favorably with "very low cost burden" and "manageable capital needs," stating "the contractual operating structure to pass-through project costs result in a low cost burden to DWU. Remaining capital needs for the project, while large, are manageable in the context of the size and the benefit to DWU." Fitch also rates the financial profile highly, explaining that TRWD "revenues and costs are largely balanced and passed through to DWU given the contractual obligation," therefore, "leverage and the financial profile of the district is less of a consideration in Fitch's determination of the final rating."

Fitch's rating of the TRWD IPL project bonds reflects the effective leadership and program management between the City of Dallas, Dallas Water Utilities System and regional partners to provide essential services to the greater region for the foreseeable future. Attached is the published Fitch Report for further details.

DATE January 22, 2021

SUBJECT Fitch Ratings Assigns 'AA+' Rating, Negative Outlook for Tarrant Regional Water District Dallas Water Revenue Bonds

Please let me know if you need additional information.



M. Elizabeth Reich  
Chief Financial Officer

#### Attachment

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



## RATING ACTION COMMENTARY

# Fitch Rates TRWD City of Dallas Water Contract Revenue Bonds 'AA+'; Outlook Negative

Thu 21 Jan, 2021 - 4:46 PM ET

Fitch Ratings - Austin - 21 Jan 2021: Fitch Ratings has assigned an 'AA+' rating to the following bonds issued by the Tarrant Regional Water District, TX (TRWD):

--Approximately \$218.2 million Water Transmission Facilities Contract Revenue Bonds (City of Dallas Project), Series 2021A;

--Approximately \$298.6 million Water Transmission Facilities Contract Revenue Refunding Bonds (City of Dallas Project), Taxable Series 2021B.

The bonds will be sold via competitive bid on Feb. 2, 2021. Bond proceeds of the series 2021A bonds will be used to pay for design, acquisition, and construction of the Dallas component of the integrated pipeline (IPL) project and to fund associated reserves and costs of issuance. The series 2021B bonds will be used to refund IPL project-associated bonds for debt service savings.

The Rating Outlook is Negative.

## **ANALYTICAL CONCLUSION**

The 'AA+' rating on the City of Dallas Project bonds reflects the credit quality of the Dallas, Texas (the city) waterworks and sewer system (DWU) whose revenue bonds are rated 'AA+' / Negative with a corresponding standalone credit profile of DWU assessed at 'aa+'. The water transmission facilities contract (water contract) between the TRWD and the city obligate the city to make payments from DWU revenues sufficient to pay 100% of the costs of the city's proportionate share of the project, including debt service on all of the bonds issued for its IPL project share. Dallas' obligation to make the payments is absolute and unconditional and extends until all debt associated with its IPL project share are repaid.

The rating incorporates the operational importance of the associated IPL project to DWU's supply portfolio and the district's financial profile that generates slim margins based on its contractual break-even structure. However, these attributes are less of a consideration in the rating than the credit quality of DWU.

## **CREDIT PROFILE**

TRWD is a water control and improvement district charged with the responsibilities for water supply and flood control, as well as management of recreational facilities related to the two functions. Excluding the Dallas contract, the district provides raw water supply to about 50 municipal and non-municipal entities located both within and outside of Tarrant County. Overall, the district provides water either directly or indirectly to about 95% of Tarrant County's estimated 2 million population. The district also operates and maintains a floodway system consisting of levees and river channel improvements and recreational assets related to its other functions.

The city and district entered into a water contract to build a pipeline that will serve both entities and achieve construction and operational cost savings. The project, known as the IPL, will provide both with ample transmission and supply capacity for future years. Under the water contract, the city will own reserved water capacity rights to 150 million gallons per day (mgd) and will pay for its share of design and construction (which is currently estimated at \$936 million). It is anticipated that the district will issue additional IPL Dallas Project bonds (approximately \$320 million) in the next five years to pay the remaining capital costs. The series 2021A bonds are the fourth series of City of Dallas Project bonds. The series 2021B refunding bonds will refund a portion of the \$415.7 million outstanding City of Dallas Project bonds for debt service savings.

## Coronavirus Considerations

The recent outbreak of coronavirus has not shown significant impairment in the district's or DWU's revenue and cost profiles. However, Fitch's ratings remain forward-looking in nature, and we will continue to monitor developments related to the severity and duration of the virus outbreak, as well as revise expectations for future performance as appropriate.

## KEY RATING DRIVERS

### Revenue Defensibility 'aa'

Unconditional Water Transmission Facilities Contract; Very Strong Purchaser Credit Quality

Revenue defensibility is very strong, driven by the purchaser credit quality of DWU and its unconditional repayment obligation under the contract to pay for the bonds and associated operating costs.

### Operating Risks 'aa'

Very Low Cost Burden, Manageable Capital Needs

The contractual operating structure to pass-through project costs result in a low cost burden to DWU. Remaining capital needs for the project, while large, are manageable in the context of the size and the benefit to DWU.

### Financial Profile 'aa'

High Leverage

The district's revenues and costs are largely balanced and passed through to DWU given the contractual obligation under the water transmission agreement. As a result, leverage and the financial profile of the district is less of a consideration in Fitch's determination of the final rating.

## **ASYMMETRIC ADDITIVE RISK CONSIDERATIONS**

No asymmetric risk considerations affected this rating determination.

## **RATING SENSITIVITIES**

Factors that could, individually or collectively, lead to positive rating action/upgrade:

--Improved credit quality of DWU.

Factors that could, individually or collectively, lead to negative rating action/downgrade:

--Weaker credit quality of DWU.

## **BEST/WORST CASE RATING SCENARIO**

International scale credit ratings of Sovereigns, Public Finance and Infrastructure issuers have a best-case rating upgrade scenario (defined as the 99th percentile of rating transitions, measured in a positive direction) of three notches over a three-year rating horizon; and a worst-case rating downgrade scenario (defined as the 99th percentile of rating transitions, measured in a negative direction) of three notches over three years. The complete span of best- and worst-case scenario credit ratings for all rating categories ranges from 'AAA' to 'D'. Best- and worst-case scenario credit ratings are based on historical performance. For more information about the methodology used to determine sector-specific best- and worst-case scenario credit ratings, visit [<https://www.fitchratings.com/site/re/10111579>].

## **SECURITY**

The bonds are special obligations of the district, payable from and secured by a first lien on DWU's gross revenues pursuant to the contract between the district and city.

## REVENUE DEFENSIBILITY

The revenue source characteristics of the IPL project are supported by the contractual terms between the district and Dallas. The two parties entered into a water contract dated Jan. 12, 2011 that remains in place through the later date of final bond maturity or the useful life of the asset (i.e. the IPL project). Unlike most of the district's projects and operations that have multiple members, the 150 mgd reserved water capacity for which the City of Dallas Project bonds are being issued have a sole obligor, DWU. Under the contractual terms, the city agrees to set rates and charges sufficient to make all debt service payments, as well as pro-rata share of operating expenses.

The city's contractual obligation to pay for the bonds is absolute, unconditional, and irrevocable until all of the bonds are paid regardless of whether or not the district actually provides any facilities or the city actually receives or uses any water pursuant to the agreement.

### Rate Flexibility

Rate flexibility is very strong as the district has full authority to set rates for the project that recover all costs. Rates charged by DWU are similarly determined independently by Dallas' city council.

### Purchaser Credit Quality

Fitch has assessed the purchaser credit quality at 'aa', based on the credit characteristics of DWU, the sole obligor to the bonds. Fitch's purchaser credit quality assessment, and ultimately the rating, is driven by the rating of DWU since bondholders have direct exposure to DWU default under the water contract.

### DWU Credit Quality Assessment

DWU serves an expansive territory with favorable demographic trends, providing retail water and sewer service to over 1.3 million city residents. DWU also provides wholesale treated water to 23 municipalities and wholesale sewer service to 11 customer cities in Dallas County and the contiguous counties with a population of over 1.2 million. Dallas

county, which approximates the service area for both retail and treated wholesale water customers, has a population of over 2.5 million and five-year average annual growth is just under 1%.

DWU water is supplied through contractual agreements with surface reservoir operating entities that include Sabine River Authority, Upper Neches River Municipal Water Authority and the United States. Water is supplied to DWU from six surface water impoundments including the Elm Fork of the Trinity River and Lake Palestine, which is being connected to DWU through the water transmission facilities contract with the district.

DWU's 'aa+' SCP and 'AA+' waterworks and sewer system revenue bonds ratings reflect DWU's strong revenue defensibility, which is supported by its fundamental role as the regional water provider to a broad service area with favorable demographic trends. DWU's very low operating risks feature economies of scale and a favorable capital planning and management assessment. Fitch's revision to DWU's Outlook to Negative from Stable in May 2020 was driven by weaker fiscal 2019 results along with the planned debt issuance over the next few years that could outpace revenue growth and lead to sustained higher leverage than experienced in recent years. DWU's net leverage, as expressed in adjusted debt to adjusted funds available for debt service (FADS), rose in fiscal 2019 to 9.3x from 7.7x the year prior. DWU's experienced revenue decline in fiscal 2019 due to a rate decrease coupled with declines in water demand from wet weather. Expectations for fiscal 2020 are for some improvement in net leverage despite additional forecast revenue contractions from fiscal 2019 levels due to lower demand related to the coronavirus. Negative action would be expected to occur if net leverage failed to point towards stabilization around or below 8x.

For more information on DWU, see 'Fitch Rates Dallas, TX's Water & Sewer Revs 'AA+'; Outlook to Negative' dated May 28 2020.

## **OPERATING RISKS**

The district's operating risk is assessed at 'aa' which takes into consideration a very low operating cost burden. The district's life cycle ratio indicates low capital needs. Capital spending as a percent of depreciation has been high over the last five fiscal years.

The shared pipeline and pass through nature of the water transmission facilities contract is expected to yield significant savings to DWU to continue to support DWU's own 'aa' operating risks assessment.

## FINANCIAL PROFILE

The district's own financial profile is very strong. However, the City of Dallas Project bonds rating is directly linked to the financial profile of DWU as the bonds are secured by an unconditional pledge of DWU gross revenues. Fitch assessed the DWU's financial profile at 'aa'.

Fitch's calculated net leverage ratio for DWU was 9.3x at the end of fiscal 2019, which is at the higher end of the assessment range. The liquidity profile is neutral to the rating with coverage of full obligations (COFO) at 1.06x and liquidity cushion of 221 days at the close of fiscal 2019. DWU's liquidity cushion remained strong at about 200 days or more since fiscal 2017. COFO dipped to 0.84x in fiscal 2017 due to one-time large pension expenses related to adopted pension reforms, but has remained over 1x since then.

Net leverage has trended downward in recent years from 9.8x in fiscal 2015 to 7.7x in fiscal 2018, which was supported by an uptick in water demand during more normal hydrological conditions. However, rate decreases in fiscal 2019, coupled with reduced demand from wet weather resulted in sharp decline in revenues, pushing leverage up past 9x for the year. Reduced water demand has postponed the need for additional water supplies and generally lowered capital and operating costs over the long term. Consumption has leveled off and the city feels they have reached their base line consumption of about 136 billion gallons annually. From year to year, demand is still very weather dependent and rate revenues fluctuate based on weather-driven water use.

No scenario analysis was completed, or necessary, in the determination of the rating.

## ASYMMETRIC ADDITIVE RISK CONSIDERATIONS

No asymmetric additive risk considerations affected this rating determination.

## DATE OF RELEVANT COMMITTEE

20 January 2021

## SOURCES OF INFORMATION

In addition to the sources of information identified in Fitch's applicable criteria specified below, this action was informed by information from Lumesis.

## **REFERENCES FOR SUBSTANTIALLY MATERIAL SOURCE CITED AS KEY DRIVER OF RATING**

The principal sources of information used in the analysis are described in the Applicable Criteria.

## **PUBLIC RATINGS WITH CREDIT LINKAGE TO OTHER RATINGS**

The rating is linked to the rating of the Dallas, TX waterworks and sewer system.

## **ESG CONSIDERATIONS**

Unless otherwise disclosed in this section, the highest level of ESG credit relevance is a score of '3'. This means ESG issues are credit-neutral or have only a minimal credit impact on the entity, either due to their nature or the way in which they are being managed by the entity. For more information on Fitch's ESG Relevance Scores, visit [www.fitchratings.com/esg](http://www.fitchratings.com/esg)

### [VIEW ADDITIONAL RATING DETAILS](#)

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Additional information is available on [www.fitchratings.com](http://www.fitchratings.com)**APPLICABLE CRITERIA**[Public Sector, Revenue-Supported Entities Rating Criteria \(pub. 27 Mar 2020\) \(including rating assumption sensitivity\)](#)[U.S. Water and Sewer Rating Criteria \(pub. 03 Apr 2020\) \(including rating assumption sensitivity\)](#)**ADDITIONAL DISCLOSURES**[Dodd-Frank Rating Information Disclosure Form](#)[Solicitation Status](#)[Endorsement Policy](#)**ENDORSEMENT STATUS**

Tarrant Regional Water District (TX)

EU Endorsed, UK Endorsed

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# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Council Members

SUBJECT **S&P Global Ratings Assigns 'AAA' Rating, Stable Outlook for Tarrant Regional Water District Dallas Water Revenue Bonds**

Today, S&P Global Ratings (S&P) assigned their 'AAA' credit rating to the Tarrant Regional Water District (TRWD) Water Transmission Facilities Contract Revenue Bonds (City of Dallas Project), Series 2021A and Water Transmission Facilities Contract Revenue Refunding Bonds (City of Dallas Project), Taxable Series 2021B for the joint integrated pipeline (IPL) project. The outlook is stable. S&P also affirmed the rating on outstanding IPL-related contract revenue debt issued for Dallas and the 'AAA' long-term underlying rating on the City's waterworks and sewer system bonds. S&P notes that Dallas Water Utilities (DWU) "is the only participant and obligor for TRWD's IPL contract revenue bonds," therefore the rating is based on "the general creditworthiness of the city's water and sewer system."

S&P explains the district intends to use the proceeds of the series 2021A bonds to "fund the initial projects associated with phase 3 of the IPL, including additional sections of the pipeline and a pump station." The series 2021B bonds will advance refund its series 2012 and 2014 contract revenue bonds for savings purposes, with no adjustments to any final maturities. Additionally, "the bonds are secured by a first-lien pledge on the revenues derived from payments to TRWD from DWU." Details of the IPL project were included in a briefing to Council on November 17, 2020.

According to the report, the 'AAA' reflects S&P's view of DWU's, "long-term planning, locking in a 25-year water supply with planning ongoing for a 50-year supply; affordable rates, with a willingness to regularly adjust them; very strong all-in coverage typically at or close to 1.6x, boosted by the wholesale relationships that provide cash flow certainty to overall operating revenues even if weather patterns affect retail sales; very strong liquidity; and, financial management practices that we consider strong, which indicate best practices across the utility and the city are well embedded, and financial and operational goals are highly aligned."

S&P continues, detailing "it is our view that the good overall governance, in which immediate- and long-term operational needs are aligned with intended financial resources, also lend to our stable outlook." In regard to the City's use of financial management performance criteria (FMPC), S&P states, "the FMPC speaks to desired debt service coverage (DSC), minimum required reserves, and other guidelines that we typically associate with a financial management assessment we would characterize as strong."

DATE January 22, 2021

SUBJECT S&P Global Ratings Assigns 'AAA' Rating, Stable Outlook for Tarrant Regional Water District Dallas Water Revenue Bonds

S&P's rating of the TRWD IPL project bonds and outstanding Dallas Water Utilities debt speaks to the effective management and prudent leadership of the City and DWU System and supports continued partnerships and planning with regional agencies to provide essential services to the region. Attached is the published S&P Report for further details.

Please let me know if you need additional information.

  
M. Elizabeth Reich  
Chief Financial Officer

#### Attachment

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# RatingsDirect®

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**Summary:**

## Tarrant Regional Water District, Texas Dallas; Water/Sewer

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## Summary:

# Tarrant Regional Water District, Texas Dallas; Water/Sewer

### Credit Profile

US\$298.565 mil wtr transmission facs contract rev rfdg bnds (Dallas) ser 2021B dtd 02/01/2021 due 09/01/2044

<i>Long Term Rating</i>	AAA/Stable	New
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US\$218.195 mil wtr transmission facs contract rev bnds (Dallas) ser 2021A dtd 02/01/2021 due 09/01/2051

<i>Long Term Rating</i>	AAA/Stable	New
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Dallas WS

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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## Rating Action

S&P Global Ratings assigned its 'AAA' rating to Tarrant Regional Water District (TRWD), Texas' \$218.195 million series 2021A contract revenue bonds and the district's \$298.565 million taxable series 2021B contract revenue refunding bonds, issued for the City of Dallas for the joint integrated pipeline (IPL) project. In addition, we affirmed our 'AAA' underlying rating on the district's \$415.67 million existing IPL-related contract revenue debt, also issued for Dallas, including a 2015 Texas Water Development Board loan. The bonds issued for Dallas' share of the IPL are separately secured from TRWD's own bonds. As the city is the only participant and obligor for TRWD's IPL contract revenue bonds, we base the rating on the general creditworthiness of the city's water and sewer system, doing business as Dallas Water Utilities (DWU). The outlook is stable.

We also affirmed our 'AAA' long-term and underlying ratings on Dallas' waterworks and sanitary sewer bonds. We note that even with economic headwinds that Dallas' operating revenues are further stabilized by its wholesale sales to municipalities with similarly strong credit fundamentals, which in our view provides uplift to the rating versus comparable peers. Both the TRWD and DWU systems have a predominantly locally derived revenue base. Local service charges, derived through an autonomous rate-setting process, represent virtually all of both entities' revenue. This, coupled with operating expense flexibility, limits the system's exposure to federal revenue and allows us to rate the district's debt above the U.S. sovereign rating.

The series 2021A bonds will fund the initial projects associated with phase 3 of the IPL, including additional sections of the pipeline and a pump station. The district intends to use the proceeds of the series 2021B bonds to advance refund its series 2012 and 2014 contract revenue bonds for savings purposes, with no adjustments to any final maturities. The bonds are secured by a first-lien pledge on the revenues derived from payments to TRWD from DWU; those obligations are treated as unconditional operating expenses by DWU, senior to any of the city's own debt.

## Credit overview

The IPL is a joint venture between TRWD and DWU to build a 150-mile-long, 84-inch to 108-inch-diameter pipe that interconnects their respective systems to three key reservoirs--Richland-Chambers Lake, Lake Palestine, and Cedar

Creek Lake--southeast of the Dallas-Fort Worth metropolitan statistical area (MSA). The first two phases are complete; phase 2 will be fully operational by spring 2021. Phase 3 is expected to be complete by 2027. The IPL will eventually be able to deliver as much as 350 million gallons per day (mgd) of water to TRWD and DWU from reservoirs that generally have been more drought-resilient than those in the MSA. In fiscal 2019, TRWD provided about 300 mgd to its 30 wholesale customers across 11 counties, and Dallas 369 mgd to its diverse mix of retail city customers and wholesale customers in almost all of Dallas County plus portions of five surrounding counties.

The 'AAA' rating reflects our view of the city's:

- Long-term planning, locking in a 25-year water supply with planning ongoing for a 50-year supply;
- Affordable rates, with a willingness to regularly adjust them;
- Very strong all-in coverage typically at or close to 1.6x, boosted by the wholesale relationships that provide cash flow certainty to overall operating revenues even if weather patterns affect retail sales;
- Very strong liquidity; and
- Financial management practices that we consider strong, which indicate best practices across the utility and the city are well embedded, and financial and operational goals are highly aligned.

The DWU system supplies retail water and wastewater service to Dallas, which has a population of about 1.3 million, as well as treated and raw water services to almost all the cities in Dallas County on a wholesale basis, and to the Dallas-Fort Worth International Airport. Because the customer base is sufficiently large and diverse, in our view, DWU has no dependence on any of its principal retail customers for its operating revenues.

In addition, DWU has no responsibility for or exposure to the city's most underfunded fiduciary obligations for its uniformed civil service. These pension and postemployment benefit liabilities have been among the factors most pressuring our general obligation rating on the city. Although the city did not pay 100% of its actuarially defined contribution in the most recent fiscal year, the plan in which DWU participates--the Employees Retirement System--is adequately funded at 83%. We also understand that in the early days of COVID-19, the city revised its 2020 budget with far more conservative assumptions for both revenues and expenses than the 4% variance that actually played out. The city had always planned to make use of a rate stabilization reserve through at least fiscal 2022; therefore, the stable base rates are unrelated to the pandemic's impact on the customer base. The city has also represented that it continues to receive full and timely payments from all its wholesale customers, and that it began fiscal 2021 with \$118 million in available working capital, equivalent to four months of operating expenses.

### **Environmental, social, and governance factors**

In addition to enhancing the long-term water supply with the joint project with TRWD, Dallas has proactively engaged in preserving its existing supplies by way of aggressive water conservation measures--most recently revised in 2019--including public education and a number of supporting ordinances and practices aimed primarily at curbing outdoor watering. Based on consumption use patterns in 2001 across all customer classes, DWU management estimates that the water conservation measures have extended the life of existing reservoirs by two-three years, as well as reducing per capita per day consumption by 30% even as the population has increased by 10%. The city reports no regulatory mandates or environmental enforcement actions among its well-prioritized capital plan. Because of the

complexity--and massive capital investments--required for bringing a new reservoir into commercial operations, we view this as especially favorable environmental stewardship relative to that of peers.

The city also is sensitive to affordability concerns, even as city council has a long history of as-necessary rate adjustments. As a health and safety measure, a suspension of shutoffs and disconnections remains in place. DWU does not have a formal bill pay customer assistance program, but does have payment plans and other ancillary services such as in-home leak detection and free repairs of certain fixtures to qualified customers to help them reduce water use and, therefore, lower their monthly bill. It does expect to use some federal money from the December 2020 stimulus package related to rental and bill pay assistance.

It is our view that the good overall governance, in which immediate- and long-term operational needs are aligned with intended financial resources, also lend to our stable outlook. The city has for years used its financial management performance criteria (FMPC) to establish required financial metrics for all of its major operating funds, including DWU. The FMPC speaks to desired debt service coverage (DSC), minimum required reserves, and other guidelines that we typically associate with a financial management assessment we would characterize as strong.

## Stable Outlook

### Downside scenario

Although unlikely, we could lower the rating should there be sustained deterioration in the credit fundamentals, primarily measured by total financial capacity. General examples could include costly regulatory mandates or a collapse in operating revenues, neither of which is currently the case for Dallas. As vaccine rollouts continue, S&P Global Ratings believes there remains a high degree of uncertainty about the evolution of the coronavirus pandemic and its economic effects. Widespread immunization, which the U.S. might achieve by midyear, will help pave the way for a return to more normal levels of social and economic activity. We use this assumption about vaccine timing in assessing the economic and credit implications associated with the pandemic. As the situation evolves, we will update our assumptions and estimates accordingly but that it remains a possibility that unfavorable variances to budget could occur. The stable outlook is also predicated on the city's representation that any near-term weakness in DSC is attributable to the purposeful drawdown of designated cash reserves, and that beyond that revenues will generally be supportive of financial performance more in line with historical levels.

## Related Research

- Through The ESG Lens 2.0: A Deeper Dive Into U.S. Public Finance Credit Factors, April 28, 2020

### Ratings Detail (As Of January 22, 2021)

Dallas WS		
<i>Long Term Rating</i>	AAA/Stable	Affirmed
Dallas WS (AGM)		
<i>Unenhanced Rating</i>	AAA(SPUR)/Stable	Affirmed

**Ratings Detail (As Of January 22, 2021) (cont.)**

**Tarrant Regl Wtr Dist, Texas**

Dallas, Texas

Tarrant Regl Wtr Dist (Dallas) wtr

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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Tarrant Regl Wtr Dist (Dallas) wtr

<i>Long Term Rating</i>	AAA/Stable	Affirmed
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Many issues are enhanced by bond insurance.

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at [www.standardandpoors.com](http://www.standardandpoors.com) for further information. Complete ratings information is available to subscribers of RatingsDirect at [www.capitaliq.com](http://www.capitaliq.com). All ratings affected by this rating action can be found on S&P Global Ratings' public website at [www.standardandpoors.com](http://www.standardandpoors.com). Use the Ratings search box located in the left column.

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# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and City Council Members

SUBJECT **Short-Term Rental (STR) Regulation Recommendations**

On January 20, 2021, the Quality of Life, Arts & Culture Committee was briefed on [recommendations](#) by a task force it created to suggest new regulations to mitigate impacts by short-term rental (STR) properties on neighborhood quality of life.

The Committee has requested additional public input on these recommendations before its further consideration of new regulations in March.

I and a team of staff from Code Compliance, Sustainable Development & Construction, City Controller's Office, 311, and the City Attorney's Office are available to participate in virtual meetings hosted by Council members through February 2021. Please contact me to schedule a meeting for public input on these recommendations.

As further briefed to the Committee, STR property owners who have not yet registered and remitted hotel occupancy taxes (HOT) will receive a fourth letter, to be sent from the City Attorney's Office, informing them of their responsibility to collect, report and remit HOT. Furthermore, staff is prioritizing its collection efforts on STR properties causing nuisances and crime, and those identified as having high rental activity.

Please contact me or Carl Simpson, Director of Code Compliance, if you have any questions.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata

Assistant City Manager

T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Members of the Transportation and Infrastructure Committee

SUBJECT **Follow-up Question from January 19, 2021, Structural Repairs at Fire Station 30**

On January 19, 2021, the Building Services Department (BSD) briefed the Transportation and Infrastructure (TRNI) Council Committee by memorandum on two items included on the January 27, 2021 City Council Agenda regarding structural repairs at Fire Station 30. The first (Draft Agenda Item #4, File ID 20-2506) is for required design professional services and the second (Draft Agenda Item #3, File ID 20-2521) is regarding construction services for required structural repairs projected to be completed by August 2021, as many as eight months sooner than the traditional design-bid-build project delivery process. The purpose of this memorandum is to provide initial follow-up information requested by the TRNI Committee regarding any warranties still in effect from the station's construction.

Fire Station 30 was designed by T.S. Orendain Associates, Inc., and constructed by H.C.I. General Contractors, Inc. The construction contract was awarded in 1995 and the station was completed in 1997. H.C.I. General Contractors, Inc. no longer conducts business in the state of Texas. The construction contract included the City's standard general terms and conditions, which provide the City a one-year warranty on defective materials and work and provisions related to correcting latent or hidden defects or nonconformities in the work.

BSD remains fully committed to safely returning Fire Station 30 to service, while simultaneously continuing to explore other options we may have in consultation with the City Attorney's Office. Staff recommends approval of the referenced agenda items to initiate and complete the design, implement the repairs, and return this critical public safety asset to service.

We will continue keep the City Council informed of significant developments. If you have any questions or concerns, please feel free to contact me or Errick Thompson, Director, Building Services Department.

DATE January 22, 2021  
SUBJECT **Follow-up Question from January 19, 2021, Structural Repairs at Fire Station 30**



Joey Zapata  
Assistant City Manager

cc: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Jon Fortune, Assistant City Manager  
Majed Al-Ghafry, P.E., Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



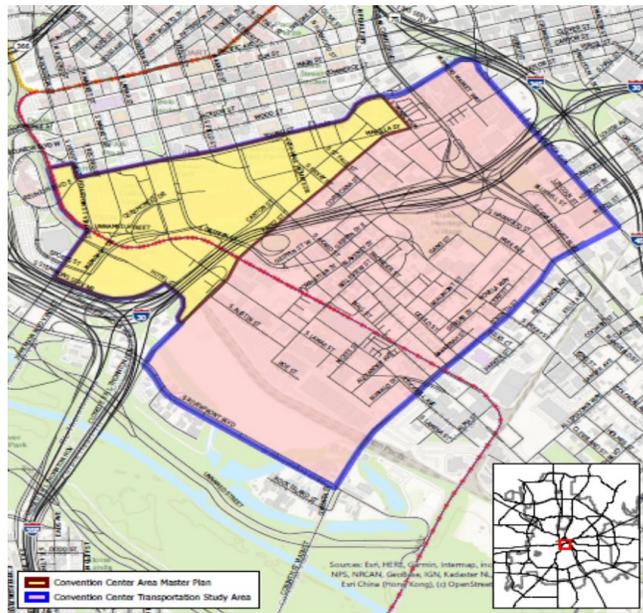
CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Key Bailey Hutchison Convention Center Master Plan**

Convention and Event Services (CES) staff briefed the Transportation and Infrastructure (TRNI) Committee on December 8, 2020, to request a recommendation for City Council approval of a contractual agreement with a firm to develop a forward-looking master plan for the Key Bailey Hutchison Convention Center Dallas (KBHCCD) and the surrounding area. The broader study area, including an analysis of abutting transportation initiatives and current public-private partnership developments, is provided below:



The staff recommended firm was selected through a dual Request for Qualifications / Request for Proposals process. The process included coordination with multiple stakeholders and city departments, with the overall goal of procuring a firm that could develop an implementable plan to create a walkable convention center district that incorporates transportation and private development in a way that ensures that Dallas remains competitive in the tourism industry.

The TRNI Committee recommended consideration of the contract for the January 27<sup>th</sup> City Council meeting. There were, however, two outstanding questions related to this item for which the Committee requested clarification in advance of the meeting.

DATE January 22, 2021  
SUBJECT **Kay Bailey Hutchison Convention Center Master Plan**

1. Can the development of the master plan include a “wind-down” analysis for the convention center?

*Once the contract receives City Council approval, CES staff will ensure that long-term analysis includes pros/cons for wind down options for the center and its correlated activities.*

2. What is the sales tax impact of the convention center?

*Given that sales tax collection is not person-specific, there is currently no analysis generated either by Budget and Management Services or VisitDallas that differentiates between a sales tax generating activity by a convention or one by a Dallas resident. However, there is data generated by VisitDallas which provides the average spend of a convention attendee. Based on this data, in an average event year, there are approximately 387k attendees at KBHCCD events, generating approximately \$2.8m in local sales tax.*

Additionally, understanding the need for transparency and continued updates related to convention center activities particularly in light of the ongoing pandemic, beginning with the next Budget Accountability Report (BAR) that is distributed by Budget and Management Services, an update on KBHCCD event bookings will be provided each month. The report will also include monthly updates on Hotel Occupancy Tax collections.

If you have any questions or require additional information, please contact me or Rosa Fleming, Director of CES.



Joey Zapata  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and members of the City Council

SUBJECT **Upcoming Agenda Item: Consideration of a Conditional Grant Agreement with St. Jude, Inc. for the Rehabilitation of 180 Permanent Supportive Housing Units as Part of the 2020 Standing Notice of Funding Availability**

## Summary

This memo serves as a request for the consideration of the Committee to recommend that the City Council authorize an award of funding to St. Jude, Inc. (Developer) as part of the 2020 Standing Notice of Funding Availability (NOFA) and authorize staff to enter into a development agreement setting forth the terms of the development of permanent supportive housing units.

## Background

On October 12, 2020, St. Jude, Inc. submitted a NOFA application in conjunction with their previously submitted Notice of Intent (NOI) to apply for NOFA funds in the amount of \$3,300,000 million in Proposition J Homeless Bond funds.

As outlined in their NOI, the subsequent NOFA application specifically requested funding to develop the \$15 million project while undertaking the following activities:

1. Purchase of the Gateway Hotel property located at 8102 LBJ Freeway, Dallas Texas 75251;
2. Following purchase of the property, St. Jude, Inc. will enter a two-phase operational process:
  - a. Phase I: Serve as transition housing for COVID-19-displaced persons experiencing homelessness and other housing insecure individuals during convalescence
  - b. Phase II: Renovate the property and house individuals experiencing homelessness and other housing insecure individuals
3. In total, Phase II renovation will result in 180 permanent supportive housing units that are approximately 350 square feet each
4. Transition from Phase I to Phase II will be gradual and done systematically in conjunction with City, County, and other stakeholders. Phase I and Phase II will

DATE January 22, 2021

SUBJECT **Upcoming Agenda Item: Consideration of a Conditional Grant Agreement with St. Jude, Inc. for the Rehabilitation of 180 Permanent Supportive Housing Units as Part of the 2020 Standing Notice of Funding Availability**

overlap as renovation of common areas may commence during transitional housing period.

The St. Jude, Inc. application received a fundable score of 100.00 points and met the criteria for consideration for the use of Proposition J Homeless Bond funds. St. Jude, Inc. is a subsidiary of Catholic Housing Initiative. Since 1992, the Catholic Housing Initiative has developed over 1,400 units of housing—the majority of which are affordable and senior housing projects. Those projects represent over \$75 million in total investment. At present, Catholic Housing Initiative owns and manages over 900 units of affordable and senior housing units.

St. Jude, Inc. currently operates the St. Jude Center – Forest Lane property. The Forest Lane property received \$2 million in HOME funds from the City of Dallas in 2017 to renovate 104 units of permanent supportive housing. The proposed St. Jude Center – Park Central project is structured similarly to the Forest Lane project in that it is a partnership between the City of Dallas, Dallas County, private lending institutions, and a consortium of non-profits and private contributors. Like Forest Lane, Catholic Charities Dallas (CCD) will provide property management and social services at the Park Central site. Additionally, St. Jude, Inc. has secured memoranda of understanding (MOUs) with Dallas County and a 3<sup>rd</sup> party service providers for rental subsidies and housing vouchers for future residents.

As underwritten, the proposed development consists of one hundred-eighty (180) units of permanent supportive housing for households in the 0-30% AMI income band.

As proposed, the permanent financing for the project is as follows:

<b>Financing Sources</b>	<b>Amount</b>
City of Dallas NOFA – Proposition J Bond Funds	\$3,300,000.00
City of Dallas CARES Act Funding	\$2,000,000.00
Permanent Financing	\$1,000,000.00
St. Jude, Inc Equity/Investors	<u>\$8,750,000.00</u>
<b>Total</b>	<b>\$15,050,000.00</b>

In addition to the permanent financing outlined above, Dallas County has committed \$8 million in funds for operating expenses.

Investment in the Project is estimated to exceed \$15 million with each City dollar leveraging a minimum of \$1.84 in private investment. Approval of this project will help the City meet its affordable housing production goals under the Comprehensive Housing Policy.

DATE January 22, 2021

SUBJECT **Upcoming Agenda Item: Consideration of a Conditional Grant Agreement with St. Jude, Inc. for the Rehabilitation of 180 Permanent Supportive Housing Units as Part of the 2020 Standing Notice of Funding Availability**

**Staff Recommendation**

- As substantiated in the underwriting report, staff recommends Council approval of the item as detailed herein. Passage of the item will help the City maintain its affordable housing production goals.
- As substantiated in the underwriting report, Developer has the experience to successfully complete the proposed project. Staff will continue to work with the Developer to address outstanding due diligence items outlined in the underwriting report prior to entering into any agreements.

The Housing and Homelessness Solutions Committee will be briefed regarding this item on January 25, 2021.

Please feel free to contact David Noguera, Director of Housing & Neighborhood Revitalization at 214-670-5988, or [David.Noguera@dallascityhall.com](mailto:David.Noguera@dallascityhall.com) if you have any questions or need additional information.

  
Dr. Eric A. Johnson  
Chief of Economic Development and Neighborhood Services

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Laila Alequresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE January 22, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for January 27, 2021 Council Agenda**

It is the mission of the Office of Economic Development Business and Workforce Inclusion division to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the January 27, 2021 City Council Agenda. The total contract award amount, consisting of 21 agenda items, is \$53.7M. **M/WBE is applicable to 14 of the 21 agenda items. For these items, construction and architecture and engineering items total \$22.2M with an overall M/WBE participation of \$4.8M or 21.83%, while goods and services items total \$17.9M with an overall M/WBE participation of \$2.9M or 16.18%. Goods and service items have less opportunities for M/WBE participation due to the specialized nature of the specifications, and participation on those contracts is limited to availability of M/WBE vendors.**

As a reminder, the NEW M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

## DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet. Also, the local status for each prime contractor and the percentage of local workforce is included in the agenda information sheet.

## Local Business

This agenda consists of 21 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 42 M/WBE subcontractors. 14 or 33.33% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	10	41.67%	1	4.17%	13	54.17%	24
M/WBE Sub	14	33.33%	7	16.67%	21	50.00%	42

## Local Workforce

This agenda consists of 21 agenda items with a total of 24 prime contractors (some agenda items have multiple prime contractors). **10 prime contractors or 41.67% of prime contractors reported a local workforce composition greater than 20.00%.**

## 2017 Bond Program – January 27, 2021 Council Agenda

DATE January 22, 2021  
SUBJECT **M/WBE Participation for January 27, 2021 Council Agenda**

Business and Workforce Inclusion continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes five agenda items that are funded by 2017 bond funds. **These five items total \$10.4M with an overall M/WBE participation of \$3.4M or 49.71%.**

**2017 Bond Program – Inception to Date**

2017 Bond Program ITD consists of 265 items totaling \$471.9M with an overall M/WBE participation of \$208 or 44.07%.

**Highlighted Items:**

**Kay Bailey Hutchison Convention Center Master Plan**

**Agenda Item No. 43** Authorize a one-year professional services contract in the amount of \$4.9M to develop a master plan for the Kay Bailey Hutchison Convention Center Dallas. **This item includes participation from seven M/WBE vendors resulting in \$1.3M participation or 25.69% M/WBE participation on a 23.80% goal.**

**Tunnel Lighting/Jet Fan Maintenance and Repair – Department of Transportation**

**Agenda Item No. 48** Authorize a three-year service price agreement, with two one-year renewal options, in the amount of \$5M to monitor, maintain, and repair the tunnel lights and jet fans for the Department of Transportation. **This item includes participation from two M/WBE vendors resulting in \$1.3M participation or 26.17% M/WBE participation. There is not an M/WBE goal associated with this item.**

**Paving Repair Services throughout the City – Dallas Water Utilities Department**

**Agenda Item No. 55** Authorize an increase in the construction contract in the amount of \$2.5M with NPL Construction Co. for additional paving repair services throughout the City resulting from water and wastewater pipeline maintenance. **This item includes participation from four M/WBE vendors resulting in \$637K participation or 25.00% M/WBE participation on a 25.00% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey  
Assistant Director  
Office of Economic Development

- c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
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Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
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