

Memorandum



CITY OF DALLAS

DATE August 6, 2021

TO Honorable Mayor and City Council

SUBJECT **2021 Home Improvement & Preservation Program (HIPP) Application Launch**

The Department of Housing & Neighborhood Preservation is pleased to announce the opening of the Home Improvement & Preservation Program (HIPP) 2021 application season.

Starting August 6, 2021 residents can pick up applications anytime until September 10, 2021 at the following libraries: Pleasant Grove, Martin Luther King Jr., Bachman Lake or Hampton Illinois or they can download an application at www.dallascityhall.com/hipp.

Applications can be submitted off at the above-mentioned libraries on Saturday, September 11th from 9:00 a.m. to 1:00 p.m. Complete applications will be processed in the order received.

Eligible residents must be low-and moderate-income homeowners. Assistance is provided as a forgivable loan. Applicants/households will need to submit the following:

- Proof of Identification
 - Driver's license or state identification card
 - Birth certificate of all minor children (and permanent resident card, if applicable)
 - Social Security card
 - School registration (for children attending college and who reside in the home when not at school)
- Proof of Income
 - One (1) months of most recent paycheck stubs (all wage earners)
 - Two (2) years of most recent federal tax returns only if self-employed
 - Current pension/annuity letter
 - Current social security/disability award letter
 - Other Income statements
 - One (1) month of most recent checking/savings bank statements, including ALL pages for each account
 - Court ordered child support statement (if applicable)
 - Divorce decree or death certificate (if applicable)
- Proof of Ownership
 - Copy of Deed

Staff plan for both virtual and in-person question and answer events to support residents with their application questions.

Virtual Q&A - August 17, 2021- 4 to 5 p.m.

Registration is required

Register at: <https://bit.ly/2UunDXX>

Virtual Open House - August 24, 2021 - 9 a.m. to 11 a.m. and 4 p.m. to 8 p.m.

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Housing staff will present about HIPP at the top of every hour and answer questions afterwards. Presentations will be given in Spanish at 10 a.m. and 6 p.m.

Login at: <https://bit.ly/36ToC6v>

- Meeting number: 146 728 1001
- Password: HIPP

In-Person Q&A

Hampton-Illinois Branch Library– August 17th 11am-12pm

2951 S Hampton Rd, Dallas, TX 75224

RSVP [Here](#) – Space is limited to 50 people

Martin Luther King Jr. Branch Library – August 17th 2-3pm

2922 Martin Luther King Jr Blvd, Dallas, Texas 75215

RSVP [Here](#) – Space is limited to 30 people

Pleasant Grove Branch Library – August 17th 3-4pm

7310 Lake June Rd, Dallas, Texas 75217

Spanish Translation Available

RSVP [Here](#) – Space is limited to 75 people

Full details on program eligibility and application requirements are available at www.dallascityhall.com/hipp or by calling the Department of Housing & Neighborhood Revitalization at 214-670-3644 or by emailing hipp@dallascityhall.com.



Dr. Eric Anthony Johnson

Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors