

# Memorandum



CITY OF DALLAS

DATE November 6, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for November 11, 2020 Council Agenda**

It is the mission of the Office of Economic Development Business and Workforce Inclusion division to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the November 11, 2020 City Council Agenda. The total contract award amount, consisting of 17 agenda items, is \$52.1M. **M/WBE is applicable to 12 of the 17 agenda items. For these items, construction and architecture and engineering items total \$6.2M with an overall M/WBE participation of \$4.4M or 70.42%, while goods and services items total \$7.7M with an overall M/WBE participation of \$5.0M or 65.69%.**

As a reminder, the NEW M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

## DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet. Also, the local status for each prime contractor and the percentage of local workforce is included in the agenda information sheet.

## Local Business

This agenda consists of 17 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 25 M/WBE subcontractors. 12 or 48.00% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	6	33.33%	0	0.00%	12	66.66%	18
M/WBE Sub	12	48.00%	3	12.00%	10	40.00%	25

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**Local Workforce**

This agenda consists of 17 agenda items with a total of 18 prime contractors (one agenda item has two prime contractors). **Seven prime contractors or 41.18% of prime contractors reported a local workforce composition greater than 20.00%.**

**2017 Bond Program – November 11, 2020 Council Agenda**

Business and Workforce Inclusion continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes three agenda items that are funded by 2017 bond funds. **These three items total \$4.8M with an overall M/WBE participation of \$4.0M or 82.69%.**

**2017 Bond Program – Inception to Date**

2017 Bond Program ITD consists of 251 items totaling \$447.5M with an overall M/WBE participation of \$195.5 or 43.70%.

**Highlighted Items:**

**Spoken Language Interpretation and Associated Equipment Rental – Multiple Departments**

**Agenda Item No. 39** Authorize a three-year service price agreement in the amount of \$642K for spoken language interpretation and associated equipment rental, American Sign Language interpretation, and translation services. **This item includes participation from two M/WBE vendors resulting in \$573K participation or 89.23% M/WBE participation on a 23.80% goal.**

**Janitorial Services – Department of Aviation**

**Agenda Item No. 40** Authorize a five-year service contract, with three one-year renewal options, in the amount of \$2.5M for janitorial services for the Department of Aviation. **This item includes participation from three M/WBE vendors resulting in \$1.1M participation or 43.68% M/WBE participation on a 23.80% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey  
Assistant Director  
Office of Economic Development

- c: T.C. Broadnax, City Manager
- Chris Caso, City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizer Tolbert, Chief of Staff to the City Manager
- Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
- Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
- M. Elizabeth Reich, Chief Financial Officer
- M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion Directors and Assistant Directors

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