

Memorandum



CITY OF DALLAS

DATE December 3, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item: COVID-19 Resident Necessities Assistance Program (Operation Pitter Patter)**

The Mayor and City Council Office, the Office of Community Care, and the Office of Equity and Inclusion are partnering to provide essential needs to families impacted by COVID-19. On December 9, 2020, City Council will consider the following agenda item, authorizing the program:

Item 20-2368: Authorize **(1)** an emergency Resident Necessities Assistance Program (Program) as described in **Exhibit A**, in an amount up to \$800,000.00 in Coronavirus Relief Fund (CRF) funding, to provide basic necessities to residents adversely impacted by the 2019 Novel Coronavirus Disease; **(2)** acceptance of donations to the Program; **(3)** increase appropriations for the Coronavirus Relief Fund for interest accrued in the amount up to \$800,000.00, from \$234,443,127.60 to \$235,243,127.60; and **(4)** purchases and/or execution of all documents and agreements necessary to implement the Program, including but not limited to agreements to administer the Program - Not to exceed \$800,000.00 - Financing: U.S. Department of Treasury - Coronavirus Relief Funds

Operation Pitter Patter will provide essential supplies to women, infants and seniors, including but not limited to diapers, formula and distilled water. COVID-19 has also led caregivers to make difficult choices, forcing greater numbers of women into “period poverty.” *Operation Pitter Patter* will also provide feminine and senior hygiene products.

Through the COVID-19 relief program, Resident Necessities Assistance Program, in the Office of Community Care, the Mayor and City Council Office anticipates working with non-profit organizations within each Council District to distribute supplies, targeting ZIP codes heavily impacted by COVID-19. Recipients will be required to pre-register prior to the planned distribution events to self-certify they have been impacted by COVID-19.

The Mayor and City Council Office and the Office of Community Care have worked closely with the Office of Equity and Inclusion, the Office of Procurement Services, Budget Management Services and the City Attorney’s Office to identify needs and equitably appropriate resources.

Pending City Council action, the Communications, Outreach and Marketing Office will provide City Council Districts social media infographics in English and Spanish for public information.

DATE December 2, 2020

SUBJECT **Upcoming Agenda Item: COVID-19 Resident Necessities Assistance Program (Operation Pitter Patter)**

Should you have any questions, please contact Carrie Rogers, Director of the Mayor and City Council Office, or Jessica Galleshaw, Director of the Office of Community Care.



Kimberly Bizer Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors