

# Memorandum



CITY OF DALLAS

DATE July 29, 2022

TO Honorable Mayor and City Council

SUBJECT **2022 Home Improvement & Preservation Program (HIPP) Application Launch**

The Department of Housing & Neighborhood Revitalization is pleased to announce the opening of the Home Improvement & Preservation Program (HIPP) 2022 application season.

Starting August 1, 2022 residents can pick up applications anytime until August 19, 2022 at the following libraries: Pleasant Grove, Martin Luther King Jr., Bachman Lake or Hampton-Illinois. Or, they can download an application at [www.dallascityhall.com/hipp](http://www.dallascityhall.com/hipp).

Applications can be submitted at the above-mentioned libraries on Saturday, August 20, 2022 from 9 a.m. to 1 p.m. Complete applications will be processed in the order received.



*Housing staff collecting applications at MLK Branch Library 2021*

Eligible residents must be low- and moderate-income homeowners. Assistance is provided as a forgivable loan. Applicants/households will need to submit the following:

- Proof of Identification
  - Driver's license or state identification card
  - Birth certificate of all minor children (and permanent resident card, if applicable)

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- Social security card
- School registration (for children attending college & who reside in the home when not at school)
  
- Proof of Income
  - One (1) month of most recent paycheck stubs (all wage earners)
  - Two (2) years of most recent federal tax returns (only if self-employed)
  - Current pension/annuity letter
  - Current social security/disability award letter
  - Other income statements
  - One (1) month of most recent checking/savings bank statements, including ALL pages for each account
  - Court ordered child support statement (if applicable)
  - Divorce decree or death certificate (if applicable)
  
- Proof of Ownership
  - Copy of Deed

Staff plan for both virtual and in-person question and answer events to support residents with their application questions.

### **Virtual Open House - August 10, 2022 - 9 a.m. to 11 a.m. and 3 p.m. to 8 p.m.**

Housing staff will present about HIPP at the top of every hour and answer questions afterwards. Presentations will be given in Spanish at 10 a.m. and 7 p.m.

Login at: <https://bit.ly/3RVedgP>

- Meeting number: 2486 544 2570
- Password: HIPP

### **In-Person Q&A**

#### **J. Erik Jonsson Central Library - August 3, 2022 - 2 p.m. to 3:30 p.m.**

1515 Young St, Dallas, Texas 75201

To attend in-person, RSVP [Here](#)

To attend online, RSVP [Here](#)

#### **Pleasant Grove Branch Library - August 4, 2022 - 1 p.m. to 2:30 p.m.**

7310 Lake June Rd, Dallas, Texas 75217

Spanish Translation Available

#### **Hampton-Illinois Branch Library - August 5, 2022 - 1 p.m. to 2:30 p.m.**

2951 S Hampton Rd, Dallas, TX 75224

#### **Bachman Lake Branch Library - August 5, 2022 - 1 p.m. to 2:30 p.m.**

9480 Webb Chapel Rd, Dallas, Texas 75220

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**Martin Luther King Jr. Branch Library - August 9, 2022 - 10 a.m. to 11:30 a.m.**  
2922 Martin Luther King Jr Blvd, Dallas, Texas 75215

Full details on program eligibility and application requirements are available on our website at [www.dallascityhall.com/hipp](http://www.dallascityhall.com/hipp) or by calling the Department of Housing & Neighborhood Revitalization at 214-670-3644 or by emailing [hipp@dallascityhall.com](mailto:hipp@dallascityhall.com).



*Housing staff, and the contractor turn over the keys to a homeowner of a finished reconstruction project 2022*

Should you have any questions, please contact Donna Maldonado, Interim Housing Program Manager, Department of Housing & Neighborhood Revitalization at (214) 671-8053 or email at [donna.maldonado@dallas.gov](mailto:donna.maldonado@dallas.gov).

**Majed A. Al-Ghafry, P.E.**  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
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