

Memorandum



CITY OF DALLAS

DATE August 26, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Financial Management Performance Criteria (FMPC) #24**

FMPC #24 directs staff to develop a budget scenario that is based on the No-New-Revenue Tax Rate as calculated by Dallas County Tax Office.

The No-New-Revenue tax rate applies to the General Fund portion of the tax rate. The City Manager's recommended budget is based on a General Fund tax rate of 54.03¢ which is less than the current year's General Fund tax rate of 56.58¢. The No-New-Revenue tax rate for the General Fund is calculated to be 47.9082¢. This is 6.1218¢ less than the recommended tax rate. To lower the tax rate to this level, we would need to reduce General Fund revenue by \$108.0 million. In order to maintain a balanced budget, we would also need to reduce General Fund expenses by the same amount.

The attached document further describes FMPC #24, the No-New-Revenue tax rate, and the expense reductions that would be necessary to lower the tax rate by this amount.

The City Manager **does not** recommend this tax rate nor these reductions. This is only provided to comply with City Council's FMPC #24.

Thank you for your continued support of the budget process. If you have immediate questions, please contact me.


Jack Ireland

Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billieae Johnson, City Secretary
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No-New-Revenue Tax Rate

COMPLYING WITH THE CITY’S FMPC IS A PRIORITY FOR CITY MANAGEMENT

On December 13, 2017, the City Council adopted a criterion for the City’s Financial Management Performance Criteria (FMPC) related to the effective tax rate, which was amended on June 9, 2021 to change the name to be consistent with State Law. Refer to the box to the right for FMPC #24. This no-new-revenue tax rate scenario is provided to comply with the FMPC.

What is the no-new-revenue tax rate?

The no-new-revenue tax rate is the rate that generates the same amount of revenue in the next fiscal year on property that was taxed in the previous fiscal year. The calculation excludes the value of new construction and other adjustments. The Dallas County Tax Office calculates this rate.

What is Dallas’ no-new-revenue tax rate for FY 2022-23?

The no-new-revenue tax scenario applies to the General Fund portion of the property tax rate. The calculated no-new-revenue tax rate is 47.9082¢ per \$100 valuation while the proposed tax rate is 54.03¢ per \$100 valuation for the General Fund. The total proposed tax rate is 74.58¢ when both General Fund and Debt Service Fund are included.

To lower the tax rate to 47.9082¢ (or 6.1218¢ less than the proposed tax rate), General Fund revenue would be decreased. To maintain a balanced budget, General Fund expenses would also need to be reduced. To have a no-new-revenue tax rate, we would need to decrease both revenue and expenses by \$108,025,021 in FY 2022-23 and \$113,612,133 in FY 2023-24.

The table below shows the reductions necessary to achieve a no-new-revenue tax rate budget. A larger reduction would be required in the FY 2023-24 planned budget since the tax base is assumed to continue to grow in the planned year of the biennial.

FMPC #24

“The City Manager will develop an estimated No-New-Revenue Tax Rate budget scenario and, if different from the City Manager’s recommended budget required by Chapter 11, Section 1 of the City Charter, will provide it to the City Council at the same time. The estimated No-New-Revenue Tax Rate budget scenario will include a prioritized list of services/expenses that could be funded and a prioritized list of services/expenses that could not be funded with the estimated No-New-Revenue tax rate.”

No-New-Revenue Tax Rate

Rank	Department	Description	FY 2022-23 Expense	FY 2023-24 Expense
1	Office of Government Affairs	Eliminate one Government Affairs Coordinator to promote the City's strategic partnerships, focusing on how policies and legislation impacting ZIP codes identified in the Racial Equity Plan, including but not limited to Southern Dallas and West Dallas, and making the City aware to increase advocacy efforts.	-	66,312
2	City Attorney	Eliminate six positions added to the Inspector General Division.	444,141	592,188
3	Dallas Fire Rescue	Eliminate Financial & Personnel Support - one Budget & Grants Administrator, one Fire and Rescue Budget Analyst, and two Administrative Specialist II positions.	287,500	380,500
4	Data Analytics & Business Intelligence	Eliminate one Manager, one Senior Data Science Analyst, one Data Coordinator, two Data Science Analyst II, and two Data Science Analyst positions added for the data team.	-	753,310
5	Office of Community Police Oversight	Eliminate Policy Analyst position to provide more comprehensive reporting, policy recommendation, and advise law enforcement on best practices.	74,100	85,852
6	Office of Community Police Oversight	Eliminate one Community Engagement Coordinator to assist in accepting complaints filed against police officers by residents, developing and conducting community outreach and engagement, and conducting a needs assessment.	83,927	111,902
7	Multiple	Eliminate one-time bonus for part-time and full-time employees earning less than \$100,000 annually.	2,555,711	-
8	Non-Departmental	Eliminate funding for the IT Governance committee to use for the General Fund portion of Citywide IT projects.	1,000,000	1,000,000
9	Non-Departmental	Eliminate Pension Stabilization Reserve Fund.	14,000,000	-
10	Transportation	Eliminate increased funding for Bike Lanes reducing the total in FY23 to \$2,000,000.	500,000	500,000
11	Dallas Police Department	Eliminate replacement of two REACT trucks.	-	180,000
12	Dallas Police Department	Eliminate two National Integrated Ballistic Information Network (NIBIN) Analyst positions and two Forensic Firearm and Toolmark Examiner positions in Crime Scene Response.	-	278,467
13	Dallas Police Department	Eliminate one-time funding for Squad Car Replacement.	3,000,000	4,056,608
14	Office of Environmental Quality & Sustainability	Eliminate one-time funding to support comprehensive brownfield program.	1,500,000	-
15	Office of Environmental Quality & Sustainability	Eliminate one Environmental Coordinator II and one Environmental Coordinator III position to support comprehensive brownfield program.	118,255	157,674
16	Small Business Center	Eliminate one position for the Day Labor Center.	62,650	83,533
17	Dallas Animal Services	Eliminate three Animal Services Counselor positions to support Rescue Team Expansion.	-	134,767
18	Dallas Fire Rescue	Eliminate five positions in the recruitment training division.	641,044	722,900
19	Dallas Police Department	Eliminate 28 Investigative Support Specialist positions in the Investigations and Operations Bureau.	-	1,539,164
20	Office of Environmental Quality & Sustainability	Reduce comprehensive multimedia outreach and education program by 50 percent.	250,000	250,000
21	Library	Eliminate increased hours of operations at nine branch locations (Arcadia Park, Bachman Lake, Fretz Park, Hampton-Illinois, Highland Hills, Lancaster-Kiest, Mountain Creek, Prairie Creek, White Rock Hills Branches) from five days at 40 hour per week to six days at 54 hours per week.	1,172,243	1,563,055
22	Multiple	Eliminate additional funding to develop the Emerald Ash Borer Response Program (Park and Recreation and Public Works).	1,093,234	1,799,788
23	Office of Equity and Inclusion	Eliminate increased funding for Americans with Disabilities Act (ADA) compliance efforts for approximately 20 building assessments per year.	300,000	300,000
24	Park and Recreation	Eliminate funding to operate and maintain newly purchased, constructed, or improved capital park land, trails, and/or facilities.	-	1,159,699
25	Public Works	Eliminate funding for TxDOT grounds maintenance, tree services, and sweeping contracts.	1,400,000	1,400,000
26	Public Works	Eliminate funding for Micro & Slurry Treatment contracts.	3,696,496	3,696,496
27	Dallas Police Department	Eliminate the new Retention Incentive Program.	4,078,500	8,279,355
28	Multiple	Eliminate non-uniform merit, minimum wage increase of \$18 per hour, and other total compensation changes (compression within the pay grades).	13,802,099	18,057,995

No-New-Revenue Tax Rate

Rank	Department	Description	FY 2022-23 Expense	FY 2023-24 Expense
29	Dallas Fire Rescue	Eliminate FY23 pay adjustments in accordance with Meet and Confer Agreement (includes Step Pay and Market Adjustments).	14,442,085	18,451,056
30	Dallas Police Department	Eliminate FY23 pay adjustments in accordance with Meet and Confer Agreement (includes Step Pay and Market Adjustments).	23,689,051	30,273,813
31	Dallas Fire Rescue	Eliminate Inspection Life Safety Education (ILSE) Night Detail Team.	1,150,000	1,450,000
32	Public Works	Eliminate funding added for Annual Bridge Maintenance Program by \$1,400,000.	3,400,000	3,400,000
33	Office of Integrated Public Safety Solution	Eliminate expansion of the Crisis Intervention Team.	266,682	355,611
34	Office of Integrated Public Safety Solution	Eliminate funding for Blight Remediation - street lighting in task force areas.	500,000	500,000
35	Planning and Urban Design	Eliminate funding for consultant contract to update the Development Code (zoning and subdivision) and efficiency review of the current development process.	-	1,000,000
36	Small Business Center	Eliminate one position in the Fresh Start Program.	62,650	83,533
37	Dallas Police Department	Eliminate funding to upgrade to the web-based RMS system.	1,004,765	1,004,765
38	Small Business Center	Eliminate funding to expand the capacity of minority and women-owned business enterprises utilizing an Accelerators Pilot Program.	750,000	1,000,000
39	Small Business Center	Eliminate one Business Manager to increase resources for startup and existing small businesses in underserved areas by providing innovation programming.	-	102,568
40	Transportation	Eliminate two Electrician positions to create a second crew and additional funds of \$200K for lighting maintenance.	-	391,584
41	Transportation	Eliminate one Project Manager dedicated for Intelligent Transportation System.	-	138,941
42	Transportation	Eliminate one Manager for Signs and Markings.	-	107,163
43	Transportation	Eliminate increased funding for parking management to explore a comprehensive approach to parking management citywide.	-	500,000
44	Transportation	Eliminate increased funding to address speed mitigation reducing the total to \$200,000 in FY 2022-23.	800,000	800,000
45	Multiple	Eliminate Homeless Action Response Team.	2,498,713	2,498,713
46	Office of Equity and Inclusion	Eliminate one Public Engagement Coordinator to increase outreach and engagement efforts.	65,322	86,095
47	Office of Equity and Inclusion	Eliminate one Equity and Inclusion Coordinator to support citywide efforts of increasing equity in the City, including updating the Racial Equity Plan.	65,146	86,861
48	Transportation	Eliminate one Engineer, one Planner, and other costs associated with the position as part of the Vision Zero Plan, leaving \$1,500,000 for low cost improvements.	257,846	330,499
49	Code Compliance	Eliminate two Code Officers to work with the Office of Integrated Public Safety Solutions to focus on blight remediation in specific crime grids.	310,075	350,000
50	Dallas Animal Services	Eliminate Loose Dog Operations Team.	253,675	338,232
51	Court and Detention Services	Eliminate funding to increase the number of hours for school crossing guards from 235,000 hours to 290,000 hours.	1,090,425	1,090,425
52	Code Compliance	Eliminate funding for two Pro-Teams that will proactively remove debris around the City by quadrant and sites flagged by Homeless Action Response Team.	2,277,285	1,544,974
54	Public Works	Reduce one-time funding for Street and Alley projects in FY23.	5,081,401	-
55	Transportation	Reduce funding for traffic signal equipment repair for knockdowns and damages.	-	577,735
		Total	\$108,025,021	\$113,612,133

Memorandum



CITY OF DALLAS

DATE August 26, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on Community Development Block Grant Disaster Recovery (CDBG-DR) Funding**

The Disaster Relief Supplemental Appropriations Act of 2022 included \$5 billion in Community Development Block Grant Disaster Recovery (CDBG-DR) funding. This program funds necessary activities related to disaster recovery, restoration of infrastructure and housing, economic revitalization, and mitigation in the “most impacted and distressed (MID)” areas of qualifying disasters in 2020 and 2021. In late April 2022, the Department of Housing and Urban Development (HUD) announced that approximately \$24.4 million has been allocated to the City of Dallas under the second tranche of funds released from the Disaster Relief and Supplemental Appropriations Act of 2022. This funding was allocated to the City as a result of the winter storm that occurred in February 2021.

CDBG-DR funding supplements other Federal recovery assistance programs administered by the Federal Emergency Management Agency (FEMA), the Small Business Administration (SBA), and the United States Army Corps of Engineers (USACE). Funds cannot duplicate financial assistance or be used to reimburse for payments made from any other source. Since these recovery assistance programs provide similar assistance, HUD entered into a data sharing agreement with FEMA. HUD will share FEMA’s data with grantees to prevent a risk of duplication of benefits. To receive the CDBG-DR funds, the City must develop an action plan detailing the use of funds that address unmet recovery needs and mitigation activities related to the disaster. The FEMA data must also be used to guide funding recommendations in the action plan.

The CDBG-DR action plan is due to HUD by September 28. Regulations require that the proposed plan be posted on the City’s website to receive comments 30 days prior to submission to HUD by August 29. The 30-day posting requirement assumes that we have received the FEMA data. To date, the City has not received the FEMA data to inform development of the action plan and an extension request has been submitted to HUD. Staff expects that HUD will grant the extension but recommends moving forward with requirements until the extension is confirmed. In general, CDBG eligible activities that address a disaster-related impact (directly or indirectly) throughout the city are eligible for CDBG-DR funding. Same as with other HUD funds, a focus on addressing housing needs is encouraged. Funds may only be used for unmet disaster recovery needs or mitigation activities not addressed by other resources. Reimbursements are not allowed.


DATE August 26, 2022
 SUBJECT **Update on Community Development Block Grant Disaster Recovery (CDBG-DR) Funding**

Departments were asked to submit projects that could potentially fit these criteria. All submissions were reviewed, and specific allocations to potentially eligible projects are pending. Until the FEMA data has been received, the action plan cannot be finalized. The proposed use of funds by eligible categories will be posted to meet the 30-day posting requirement until we receive the FEMA data and are listed below.

Community Development Block Grant – Disaster Recovery (CDBG-DR)	Proposed Budget
CDBG-DR - Housing Activities: Activities that lead to restoring and improving the housing stock, including new construction, rehabilitation, and down payment assistance.	\$11,360,000
CDBG-DR - Infrastructure: An activity or group of activities that assists the development and/or repair of physical assets, (including city owned buildings, site or other improvements and park lands) due to damages caused by the winter storm.	\$5,000,000
CDBG-DR - Mitigation: Activities that will address goals and objectives outlined in the City of Dallas Local Mitigation Action Plan. (Maximum amount allowed = \$3,187,000)	\$3,187,000
CDBG-DR - Planning: - data acquisition, analysis, and creation of action plan(s), implementation plan(s), amendments, and other activities necessary to enable spending funds pursuant to the law. (15% maximum allowed = \$3,664,350)	\$3,664,350
CDBG-DR Administration: Provide coordination of budget development, citizen participation, reporting, management, and general administration (5% maximum allowed = \$1,221,650)	\$1,221,650
Total	\$24,433,000

On September 21, staff will provide a briefing to the City Council on the proposed CDBG-DR action plan.

We will continue to provide updates on the process to receive and use the CDBG-DR funds. If you have any questions, please contact Janette Weedon, Director of Budget and Management Services.


 Jack Ireland
 Chief Financial Officer

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CITY OF DALLAS

DATE August 26, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Questions Regarding the City Manager's Recommended Biennial Budget for FY23 & FY24 (Second Set)**

Below are questions and responses that staff received since the distribution of the City Manager's recommended budget for FY23 and FY24.

1. What are the guidelines given to Directors in developing their budgets with an equity lens?

All departments are required to engage in the Budgeting for Equity process during the annual budget development process. The Office of Equity and Inclusion (OEI), in partnership with Budget & Management Services, developed the Budgeting for Equity Tool with the goal of supporting departments in advancing equity for the City of Dallas. The tool is reviewed by OEI and provided to the City Manager's Office. OEI provides professional development, education and technical assistance, analyzes policies and procedures, and builds robust community collaborations with departments to ensure understanding.

This process supports departments in focusing on residents' who experience the greatest needs by taking into consideration the unique needs of residents. The framework is in alignment with the key cornerstones of an equitable government: benefits and burdens, data broken down based on demographics, community engagement, and accountability for equity efforts. The required process supports departments in considering how their entire budget (i.e., delivery of goods, services, and resources) benefit and burden communities of color and lower-income neighborhoods through the use of data, equity tools, shared decision-making, and accountability for equity efforts.

For the guidelines, please see the attached Budgeting for Equity document.

2. Can you explain the new MCC positions and cost?

The proposed new positions for the Mayor and City Council Office are as follows:

Position	# of Positions	FY23 Budget
Receptionist (Office Assistant II)*	3	\$142,346
City Council Liaison	1	98,865
Policy Analyst*	8	437,039
Communication Specialists **	4	263,990
TOTAL	16	\$942,240

*Partial year funding

** Communication Specialist positions added to Communications, Outreach, and Marketing and 100% dedicated to Mayor and City Council Office

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The number and type of positions are the result of an informal poll conducted with Council Members and based on historical requests for additional temporary staff. The proposed duties for the Receptionist position align closely with the duties of the Council Assistant in their work to support administrative functions of the Council Member’s office. The Policy Analyst is similar to the Council Liaison’s duties, but specifically focus on supporting the Council Member as it pertains to policy and legislation development, which includes preparing background material and coordinating with internal and external stakeholders to understand the issue. The Communications Specialists will report directly to the Director of the Mayor and City Council Office, but the position numbers will be housed in the Office of Communications, Outreach, and Marketing (COM). These positions will be assigned specific districts to support their communication needs such as preparing digital media, press statements, and social media post in coordination with COMs and District staff.

3. Please provide a breakdown of new and replacement vehicles.

The below table includes an estimate of new and replacement vehicle information. FY23 and FY24 funding includes cash, American Rescue Plan Act (ARPA) of 2021, Master Lease (ML), and Equipment Acquisition Notes (EAN) for replacement and new vehicles. The table below reflects the number of replacement and new vehicles by funding source type and department.

Funding Source	Department	FY23			FY24		
		Amount	New	Repl.	Amount	New	Repl.
EAN	Sanitation	\$8,000,000	0	36	\$8,000,000	0	36
ML	Equipment and Fleet Management	\$9,809,900	2	120	\$9,809,900	2	120
EAN	Equipment and Fleet Management	\$8,200,000	10	33	\$8,200,000	10	33
Cash	Dallas Water Utilities	\$12,173,870	0	161	\$12,156,196	0	161
ML	Storm Drainage Management	\$2,500,000	3	26	\$2,500,000	3	26
ML	Dallas Fire-Rescue	\$6,000,000	1	12	\$6,000,000	0	13
EAN	Dallas Fire-Rescue	\$11,800,000	0	12	\$11,800,000	0	8
ARPA	Dallas Police Department	\$8,000,000	35	159	\$6,943,392	57	137
Cash	Dallas Police Department	\$3,000,000	0*	0*	\$4,056,608	0*	0*
	TOTAL	\$69,483,770	51	559	\$69,466,096	72	534

*New and replacement squad cars are reflected on the ARPA Dallas Police Department row

4. Does Dallas have lead water distribution pipes and if so, what is being done about the issue?

The City of Dallas has been inspecting city-owned water distribution lines throughout the City for the presence of lead over the past 20 years. As part of our inspection program, approximately 1.3% of the entire 5,000-mile system was identified and

DATE August 26, 2022

SUBJECT **Responses to Questions Regarding the City Manager’s Recommended Biennial Budget for FY23 & FY24 (Second Set)**

those lines have been replaced or decommissioned. Additional steps to ensure the presence of lead does not leach into the public water distribution system include the use of a corrosion inhibitor specific to protecting the pipes from leaching and regular water quality sampling. As part of our regulatory compliance, Dallas Water Utilities has also been working with schools, daycares, and other private customers to identify private water lines that contain lead and will continue these efforts through October 2029.

5. What is the employee benefit fund balance of surrounding cities?

City	Fund Name	FY23 Proposed Ending Balance
Dallas	Employee Health Benefit Funds	\$15.9 million
Plano*	Health Claims Fund	\$5.0 million
Richardson	Insurance Fund	\$12.6 million
Irving	Health Insurance Fund	\$8.9 million
Grand Prairie	Employee Insurance Fund	\$7.9 million
San Antonio	Employee Benefits Insurance Fund	\$3.4 million
Fort Worth	Group Health and Life Insurance Fund	\$35.7 million

*The City of Plano increased employee contribution in FY23 for the 1st time in 10 years due to FY22 projected ending balance of \$1.0 million.
The cities listed above do not develop a biennial budget and FY24 ending fund balance is unknown.

The City Council amended the Financial Management Performance Criteria (FMPC) on December 13, 2017 to exclude Internal Service Funds from the requirement to maintain at least 30 days of budgeted operations and maintenance expense in networking capital. Additionally, the City Council added a new criterion (FMPC #13) that states “The Employee Benefits Fund will maintain a cash reserve of at least the anticipated end-of-year claims incurred (short term liabilities) but not paid, and other current liabilities. The Employee Benefits Fund will maintain a positive cash balance.”

6. How many fleet vehicles are allocated to Security?

There are six vehicles allocated to Security. Information about these vehicles is below.

Dept Description	Year	Unit Description	Notes	Order Date	Delivery ETA
CTS - SECURITY	2010	1/2 TON PICKUP	Replacement Ordered	5/5/2021	Nov-Dec 2022
CTS - SECURITY	2013	SEDAN	Replacement Ordered	5/5/2021	Nov-Dec 2022
CTS - SECURITY	2014	SEDAN	Replacement Ordered	5/5/2021	Nov-Dec 2022
CTS - SECURITY	2014	1/2 TON PICKUP	Replacement Ordered	5/5/2021	Nov-Dec 2022

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SUBJECT Responses to Questions Regarding the City Manager's Recommended Biennial Budget for FY23 & FY24 (Second Set)

Dept Description	Year	Unit Description	Notes	Order Date	Delivery ETA
CTS - SECURITY	2013	15 PASSENGER VAN CNG	Replacement to be ordered in FY22-23	NA	NA
CTS - SECURITY	2013	15 PASSENGER VAN CNG	Replacement to be ordered in FY22-23	NA	NA

7. How much of the Police budget is one-time funding that may be impacted by state law?

Major Budget Item	Budget	Planned
Replace two REACT trucks	\$0	\$180,000
Nine camera trailers	0	200,000
911 training space and additional IT equipment	0	316,017
One-time General Fund funding for squad cars	3,000,000	4,056,608
Purchase 500 additional body-worn cameras	0	728,605
Upgrade tasers to newer Taser 7 model	1,120,000	1,120,000
TOTAL	\$ 4,120,000	\$ 6,601,230

We will continue to answer questions as we receive them. Please contact me or Janette Weedon, Director of Budget and Management Services, if you need additional information.


Jack Ireland
Chief Financial Officer

[Attachment]

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CITY OF DALLAS

**BUDGETING FOR
EQUITY**

OFFICE OF EQUITY & INCLUSION - EQUITY DIVISION

IN PARTNERSHIP WITH BUDGET & MANAGEMENT SERVICES

2022-23 | 2023-24



CITY OF DALLAS
OFFICE OF EQUITY & INCLUSION
EQUITY DIVISION

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THE why



Equity is one of the four *core values* of service at the City of Dallas.

Historical governmental policies have led to racial, ethnic and socioeconomic inequities that still exist today.

Therefore, **City departments** must be intentional around **budget** decisions and investments that further equity for communities of color (COC) and lower-income neighborhoods (LIN).

“Equity means that each person has the resources and services necessary to thrive in each person’s own unique identities, circumstances, and histories.”



Racial equity— is achieved when people are thriving and neither race nor ethnicity statistically predicts one’s social outcome or ability to thrive.

The Equity Division, in partnership with the Budget & Management Services, developed the FY 2022-23 Budgeting for Equity (BfE) Tool to support departments in advancing equity in City government.

The City of Dallas’ BfE Tool is a set of questions to support departments in accounting for equity in budget decision-making through an equity framework.

THE how

The process requires intentional work that leads to outcomes.

THE PROCESS

Departments should establish a **shared** responsibility that identifies what respective department staff need to be included in completing the tool. Additionally, departments should establish an **approach that gathers data, reports, and other supporting documents that speak to the department’s entire budget. Lastly, utilizing the Equity Division’s technical assistance sessions.**

THE OUTCOME

Departments targeted financial, human, and other investments specifically made to address racial, ethnic, and socioeconomic disparities. The FY22-23 BfE Tool calls for department’s to outline how they will fund their Racial Equity Plan (REP) goals.

THE *where*

Recognizing the existing disparities, departments that serve communities who have different histories, experiences, and circumstances the same is often inequitable.

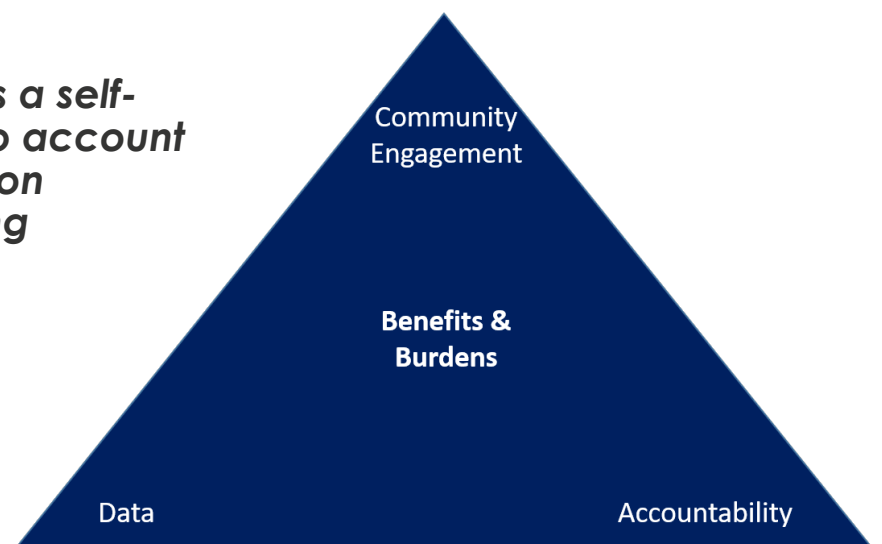
Specificity is critical - identify who (COC/LIN) is impacted and where (areas) investments are needed - to reduce disparities.

Budgeting for Equity is a Year-Round Process

THE *framework*

Policies and service decisions may worsen or sustain inequities unintentionally; therefore, we must purposely use equity tools and frameworks to examine the unintentional consequences of our investments.

The Budgeting for Equity tool is a self-assessment for departments to account for budget decisions focused on increasing equity and reducing disparities.



Strategies

Strategy 1:

Benefits and burdens from budget implementation

Strategy 1 asks departments to consider how their entire budget (i.e., delivery of goods, services, and resources) benefits and burdens COC/LIN by sharing specific allocations.

- Understanding budget decisions and investments can benefit and burden populations based on historical policies.
- Racial and socioeconomic inequities are not random or natural, rather they stem from policies to budget allocation of resources.
- Given existing inequities and limited resources, serving populations who have different circumstances and histories equally is often inequitable.

We must focus on the unique needs of all those we serve to make one cohesive Dallas better for ALL.

Strategy 2:

Understanding the data—qualitative and quantitative insights

Strategy 2 encourages departments to use quantitative and qualitative disaggregated data to demonstrate an understanding of the unique circumstances and experiences of historically marginalized populations.

Disaggregated data:

- Demonstrates populations with greatest need
- Supports departments to understand root causes of disparities
- Helps to reshape policies that stem from inequities
- Reveals needs and issues of populations as well as strengths, assets and priorities

Disaggregation of data allows departments to focus on race, ethnicity, and socioeconomics — often the greatest drivers of inequity — while also considering identity intersections with gender, sexual orientation, immigration status, or ability.

Strategy 3:

Community engagement, relationship building and communication

Strategy 3 seeks methods of engagement that heal and repair community-government relations (Informing, Collaborating, Consulting, and Shared Decision-Making).

Equitable government:

- Requires intentional relationships with communities of color and neighborhoods with limited socioeconomic resources
- Repairs lingering distrust as a result of government's role in inequities
- Sustains relationships through shared decision-making with the least resourced communities on plans, policies and services
- Requires access in various forms including language, interpretive services and resources to ensure involvement of people who are differently-abled

Strategy 4:

Accountable for equity

Strategy 4 requires refocusing the department's evaluation lens to assess any unintended racial, ethnic, or socioeconomic consequences, as well as benefits and burdens.

Departments cannot advance equity in a sustainable way without ACCOUNTABILITY.

Department accountability means:

- Being responsive to the needs and concerns of those most impacted as demonstrated by the Equity Indicators Report
- Self-evaluating with qualitative data and narratives from communities of color and lower-income neighborhoods
- Setting specific equity measures to target disparities and track progress

Instructions

- 1. Tool responses should reflect the department's overall budget implementation decisions and REP goals. Using the space provided, answer each question. See Checklist for additional details.**
- 2. Departments should gather disaggregated data that will support their responses to the Budgeting for Equity Tool questions. In addition to the department's data, the following resources may be useful:**
 - Policy Map: cityofdallas.policymap
 - [Equity Indicators Report](#)
 - U.S. Census Bureau: data.census.gov
 - National Equity Atlas: nationalequityatlas.org/indicators
 - Statistical Atlas: statisticalatlas.com/United-States/Overview
 - Advancing Workforce Equity in Dallas and Collin Counties: A Blueprint for Action: [Workforce Equity](#)
 - Budgeting for Equity (BfE) Checklist: [BfE Tool Completion Check List](#)

February-March 2022: The Equity Division will provide training and technical assistance to departments for BfE Tool.

March 24, 2022: Budgeting for Equity Tool responses due.



Internal Departments

As BfE evolves, the Equity Division continues to be intentional in our approach to support departments that identify as internal. Analyzing prior years' responses, feedback, and research-based practices, this section highlights considerations for internal departments when referencing community engagement, the use of disaggregated data, impact on COC/LIN and the establishment of equity goals.



Internal departments are encouraged to consider:

- The role of Client Departments and Employee Resource Groups (ERGs), in addition to Dallas residents when responding to questions that speak to community engagement or stakeholders.
- Analyzing the department's influence or indirect impact on COC/LIN through cross-collaborative efforts with client departments.
- Disaggregating shared data to target disparities.
- How the department targets disparities by identifying and addressing disparities via budget allocations.

"We All Have a Role in a Transformative Change Needed for All Residents to Thrive."



Strategy 1:

Benefits and burdens from budget implementation

1. In what ways can the department utilize existing resources to advance equity in the department's service delivery for the planned FY 2022-23 budget? *(Tip: Highlight how existing resources can specifically impact COC/LIN. Highlight specific communities or ZIP Codes along with demographics.)*

Strategy 2:

Understanding the data—qualitative and quantitative insights

2. Based on racial or socioeconomic disparities, describe any immediate investment for your planned FY 2022-23 budget that could address the disparity. *(Tip: Highlight an analysis that demonstrates a targeted effort based on racial, ethnic and socioeconomic data (i.e., numbers and narratives). Consider financial, human, and other resources in response.)*

Strategy 3:

Community engagement, relationship building and communication

3. How will your planned FY 2022-23 fund and target efforts that specifically build relationships with COC/LIN? *(Tip: Highlight specific budget allocation and the following four levels of community engagement- inform, collaborate, consult, and shared decision-making.)*

Strategy 4:

Accountable for equity

4. Describe your department's specific budget plan to achieve the department's REP goal? *(Tip: Highlight the REP goal and specific financial investment.)*

5. Identify how your department built on last year's equity investment (goal)? *(Tip: Outline the goal, investment made, and progress. Specify the population.)*

Memorandum



CITY OF DALLAS

DATE August 26, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of August 15, 2022 – August 19, 2022 by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant John Page, at (214) 316-3848 and/or by email at john.page@dallascityhall.com should you need further information.

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune
Deputy City Manager
[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D6	CLUB BABYLON	11311 HARRY HINES BLVD #203	DH/LH	8/17/2022	RENEWAL	TROY F. CLARK

License Definitions

- DH - Class "A" Dance Hall - Dancing Permitted Three Days or more a Week*
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

Memorandum



CITY OF DALLAS

DATE August 22, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2022-23 Budget – Remaining Timeline and Amendment Process**

Thank you for your ongoing engagement and support in the FY 2022-23 budget development process. The remaining timeline and information about the amendment process is provided below.

Remaining Timeline

Date	Action
August 24	<ul style="list-style-type: none">• Vote to set tax rate ceiling and call tax rate public hearing for September 21• Hold budget public hearing
August 26	<ul style="list-style-type: none">• City Council Member proposed amendments due to the City Manager and Chief Financial Officer by 5:00 pm
August 31	<ul style="list-style-type: none">• Meeting may be cancelled
September 2	<ul style="list-style-type: none">• Distribute proposed amendments received August 26 at 5:00 pm
September 7	<ul style="list-style-type: none">• City Council discussion of amendments and straw votes• Approve FY 2022-23 budget ordinance on First Reading
September 9	<ul style="list-style-type: none">• Advertise tax rate public hearing to be held on September 21
September 10	<ul style="list-style-type: none">• Publish budget ordinance approved at First Reading per City Charter
September 21	<ul style="list-style-type: none">• Hold tax rate public hearing• Approve FY 2022-23 budget on Final Reading• Adopt ad valorem tax rate• Approve other budget-related agenda items
October 1	<ul style="list-style-type: none">• Begin new fiscal year

Budget Amendment Process

At this point in the budget development process, City Council Members are invited to submit their amendments to the City Manager's proposed budget for FY 2022-23. City Council Member proposed amendments should be balanced with a specific source of funds identified to cover the full amount of the desired use of funds. Although the City Council will only adopt the FY 2022-23 budget on September 21, we ask that you submit amendments that are sustainable over both years of the biennial. Amendments are balanced when an on-going source of funds is identified to offset an on-going use of funds, or if a one-time source of funds is identified it should only be used to offset a one-time use of funds.

DATE August 22, 2022
SUBJECT **FY 2022-23 Budget – Remaining Timeline and Amendment Process**

In an effort to improve the process, once amendments have been submitted, we will then work with each City Council Member and, as needed, suggest an alternative source of funds that may have less service impact. Please use this [form](#) to submit your proposed amendments.

If you are co-sponsoring an amendment with one or more of your colleagues, the amendment should only be submitted once – by one member of the City Council. Please do not submit duplicate copies of the same amendment.

As you can see in the above timeline, we request that all City Council Member proposed amendments be submitted to the City Manager by 5:00 p.m. on Friday, August 26. This will allow staff time to conduct a technical review of amendments, work with each City Council Member as needed, and distribute balanced amendments received to all members of the City Council on Friday, September 2.

Historically, we package and number the amendments based on the order in which we receive them. It is the discretion of the presiding officer to determine the order in which the City Council will discuss the amendments. While this memo outlines the steps to submit amendments in advance of the meeting scheduled for September 7, City Council Members may offer floor amendments up to and including the day of final budget adoption.

If you have any questions or need assistance preparing an amendment, please contact me or Janette Weedon, Director of Budget and Management Services.


Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
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