

Memorandum



CITY OF DALLAS

DATE September 30, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Development Services Updates**

This memorandum is to provide you with an update on Development Services Department (DSD) activities and progress.

CUSTOMER INITIATIVES

The next scheduled Lunch and Learn training is being held on Friday, September 30, 2022, at the Development Services Training Center located at 400 S. Zang Blvd. Dallas, TX 75208. The training is scheduled from Noon until 1:30 PM. DSD Land Management staff will cover best practices for Construction Management.

TECHNOLOGY

DSD continues to partner with ITS and Gartner to finalize the Statement of Work (SOW) with Accela for the new land management system. A new schedule has been revised to facilitate completion of the process by October 14, 2022, pending Accela's availability. DSD has coordinated and will send executive staff to the upcoming Accelerate Software Conference October 2-6, 2022, to collaborate with municipalities from across the country. These sessions identify best practice implementation for the Accela product.

HIRING AND RECRUITMENT

DSD will host its next Hiring Event at the J. Erik Jonsson Library on Tuesday, October 18, 2022. The details are still being finalized; however, the department is seeking candidates for hard-to-fill technical positions including Combination Plans Examiners, Combination Inspectors, Engineers and Senior Plans Examiners.

NEW SINGLE-FAMILY RESIDENCES, REMODELS/ADDITIONS PERMITTING

Since September 1, 2022, the Residential Plan Review Team has created 330 New Single-Family permits and issued 160.

Since September 12, 2022, the Rapid Single-Family VIP Program (RSVP) team has produced the following:

- 31 Appointments scheduled
- 14 Permits issued
- 10 Upcoming appointments

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The RSVP appointments are currently being scheduled on Mondays, Wednesdays, and Fridays. The Department has received positive customer feedback and will continue to progressively improve. Effective November 1, 2022, the maximum square footage requirement for the program will increase from 3,000 square feet to 4,000 square feet. This in response to additional customer requests.

Should you have any questions, please contact Andrew Espinoza, Director/Chief Building Official, at (214) 542-1227 or andres.espinoza@dallas.gov.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors