

# Memorandum



CITY OF DALLAS

DATE September 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Home Improvement & Preservation Program NOFA**

The Department of Housing & Neighborhood Revitalization is launching a Notice of Funding Availability (NOFA) for the Home Improvement & Preservation Program (HIPP) Major Home Rehabilitation Program and Home Reconstruction Program to expedite service delivery. The NOFA seeks qualified contractors or subrecipients to administer \$3 million in direct delivery funds to rehabilitate a minimum of 50 owner occupied homes. Proposers are asked for a detailed budget on all other costs needed to deliver rehabilitation services. Funding for this program is provided by the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) and other funds allocated (assistance is limited to serving households at or below 80% of area median family income (AMI)).

The NOFA is posted at [www.dallashousingpolicy.com](http://www.dallashousingpolicy.com).

The HIPP Major Home Rehabilitation Program and Home Reconstruction Program are provided to income eligible homeowners on a forgivable loan basis for the purpose of making needed repairs to preserve affordable housing. The Programs are designed to ensure the longevity of the home and to address health, safety, accessibility modification, reconstruction, and structural/deferred maintenance deficiencies. Participating residents will benefit from improved living conditions, healthier homes, and expanded economic value that revitalize neighborhoods.

The NOFA application process enables the City to leverage private sector expertise and service delivery efficiencies. Contractors and subrecipients responding to the NOFA application will be evaluated on a fair and equitable scale allocating federal grants, and other funding as it becomes available. Proposals are due by October 5, 2022 at 5 pm via email at [HIPP@dallas.gov](mailto:HIPP@dallas.gov).

The NOFA is open to contractors or subrecipients that are Texas registered businesses proposing to administer all aspects of program delivery including but not limited to; income qualification, homeownership determination, general contractor selection, loan closings, and construction oversight.

A Pre-Submission Meeting will be held on Thursday, September 22, 2022 at 1 pm. and can be accessed through this Webex link:

<https://bit.ly/3cZKBzb>

Meeting Number: 2499 475 4590

Password: NOFA.

DATE September 9, 2022  
SUBJECT **Home Improvement & Preservation Program NOFA**

Should you have any questions please contact David Noguera, Director of Housing & Neighborhood Revitalization at (214) 670-3619 or at [David.Noguera@dallas.gov](mailto:David.Noguera@dallas.gov).



**Majed A. Al-Ghafry, P.E.**  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors