

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **May 25, 2022 City Council FINAL Agenda - Additions/Revisions/Deletions**

On May 13, 2022 a DRAFT City Council Agenda for May 25, 2022, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## Additions:

- 39. 22-1199 A resolution suspending the effective date of the rate filing made by Oncor Electric Delivery Company LLC on May 13, 2022, for an additional 90 days - Financing: No cost consideration to the City
- 40. 22-1198 An ordinance denying rates as requested by Atmos Energy Corp. Mid-Tex Division (Atmos) provided pursuant to its January 15, 2022 Dallas Annual Rate Review (DARR) filing and setting rates as recommended by the City Manager - Financing: No cost consideration to the City
- 41. 22-1122 Authorize a Chapter 380 Economic Development Grant Agreement (Agreement) for up to \$5,250,000.00 as follows **(1)** in an amount not to exceed \$5,000,000.00 for job retention and creation; and **(2)** in an amount up to exceed \$250,000.00 for expedited permitting and soft cost expenditures; with NMG Holding Company, Inc. dba The Neiman Marcus Group LLC or an affiliate thereof for jobs created and retained related to a new office headquarters in accordance with the City's Public/Private Partnership Program - Not to exceed \$5,250,000.00 - Financing: Public/Private Partnership Fund (subject to current and annual appropriations)

## Revisions:

- 20. 22-1170 Authorize a twenty-year facility use agreement, with two ten-year renewal options with Family Gateway, Inc for approximately 72,032 square feet of land improved with a 34,109 square foot former hotel located at 19373 Preston Road, to be used as a facility to promote and address the needs for families and individuals experiencing homelessness for the period July 1, 2023 through June 30, 2043 - Financing: No cost consideration to the City  
**This item is being revised to make updates to the Resolution. Please contact Christine Crossley, Director, Office of Homeless Solutions, at 214-671-1291, for more information.**

DATE April 8, 2022

SUBJECT **April 13, 2022 City Council FINAL Agenda - Additions/Revisions/Deletions**

37. 22-1075 An ordinance amending Chapter 42A, "Special Events; Neighborhood Markets; Dallas Street Seats; Dallas Farmers Market Farmers Market; Streetlight Pole Banners," of the Dallas City Code for the purpose of (1) addition of language to 42A-22 Location of a Neighborhood Market; and (2) extension of the Dallas Street Seats Pilot Program provisions from July 31, 2022 to July 31, 2023 in 42A-28.2 - Financing: No cost consideration to the City (see Fiscal Information)

**This item is being updated to add an urgent exemption to the zoning requirements surrounding Neighborhood Markets: Sec. 42A-22 Location of a Neighborhood Market. Neighborhood Markets are headed into their busy summer season and this ordinance update is time sensitive to create food equity across the city. Please contact Rosa Fleming, Director, Department of Convention and Event Services, at 214-939-2755, for more information.**

Agenda Item No. 28, File ID 22-1092 has been revised to update the M/WBE Information and OWNER section.

In addition, the following agenda item was inadvertently not included on the May 25, 2022 DRAFT Agenda and has now been placed under Miscellaneous Hearings as PH2.

PH2. 22-1098 A public hearing to receive comments on the FY 2022-23 Operating, Capital, and Grant & Trust Budgets - Financing: No cost consideration to the City

### **Deletions:**

11. 22-1059 Authorize acquisition from Wilbow-Timberlawn, LLC, of approximately four acres of land located near the intersection of Samuell Boulevard and Grove Hill Road for the 4600 Samuell Boulevard Future Park Project - Not to exceed \$1,207,600.86 (\$1,200,000.00, plus closing costs and title expenses not to exceed \$7,600.86) - Financing: Equity Revitalization Capital Fund (\$107,600.86) and General Fund (\$1,100,000.00)

**This item is being deleted pending a development agreement for a future park. Please contact Adriana Castaneda, Director, Bond & Construction Management, at 214-671-8450, for more information.**

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memorandums is attached for more information.

7. 22-639 Authorize a decrease in the construction services Contract No. CCT-2020-00013016 with Sawyers Construction, Inc., for Change Order No. 2 reducing the contractor's scope of work for the Kay Bailey Hutchison Convention Center Dallas Elevator and Escalator Modernization project located at 650 South Griffin Street – Not to exceed (\$408,655.02) from \$6,503,498.00 to \$6,094,842.98 - Financing Convention Center Construction Fund

[Information about this item was provided to the Quality of Life Committee on May 16, 2022.](#)

8. 22-869 Authorize **(1)** the approval of the City Council of the City of Dallas, to act as the applicable elected representative, as defined by Section 147(f)(2)(E) of the Internal Revenue Code of 1986, as amended (Code), of the issuance of multifamily residential mortgage revenue bonds (Bonds) issued by the City of Dallas Housing

DATE April 8, 2022  
SUBJECT **April 13, 2022 City Council FINAL Agenda - Additions/Revisions/Deletions**

Finance Corporation (DHFC or Issuer) in one or more series of tax-exempt bonds in an amount not to exceed \$35,000,000.00; proceeds of the Bonds will be loaned to Ash Creek Preservation Apartments, LLC to finance a portion of the cost of the renovation of units for an affordable multifamily complex to be known as Rosemont at Ash Creek and located at 2605 John West Road, Dallas, Texas (Development); and **(2)** the approval of the application of the Texas Housing Finance Corporations Act, Chapter 394, Local Government Code (Act), to the property on which the Development will be constructed and the use of proceeds of the bonds issued by the DHFC pursuant to the Act to finance and construct the Development; a public hearing with respect to the Bonds and the Development was held on March 28, 2022 after reasonable public notice was published in a newspaper of general circulation in the City of Dallas all in compliance with Section 147(f) of the Code - Financing: No cost consideration to the City

[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on April 25, 2022.](#)

9. 22-712 Authorize **(1)** the approval of the City Council of the City of Dallas, to act as the applicable elected representative, as defined by Section 147(f)(2)(E) of the Internal Revenue Code of 1986, as amended (Code), of the issuance of multifamily residential mortgage revenue bonds (Bonds) issued by the City of Dallas Housing Finance Corporation (DHFC or Issuer) in one or more series of tax-exempt bonds in an amount not to exceed \$30,000,000.00; proceeds of the Bonds will be loaned to S Zang, LP to finance a portion of the cost for the new construction of units for an affordable multifamily complex to be known as Highpoint at Wynnewood and located at 1911 Pratt Street, Dallas, Texas 75224 (Development); and **(2)** the approval of the application of the Texas Housing Finance Corporations Act, Chapter 394, Local Government Code (Act), to the property on which the Development will be constructed and the use of proceeds of the bonds issued by the DHFC pursuant to the Act to finance and construct the Development; a public hearing with respect to the Bonds and the Development was held on March 14, 2022 after reasonable public notice was published in a newspaper of general circulation in the City of Dallas all in compliance with Section 147(f) of the Code - Financing: No cost consideration to the City

[The Housing and Homelessness Solutions Committee was briefed regarding this matter on April 25, 2022.](#)

14. 22-1051 Authorize Change Order No. 2 to the construction services contract with Heritage Materials, LLC to authorize reducing General Fund capacity by \$5,649,587.95 and Street and Alley Improvement Fund by \$5,649,587.95 and increasing Certificate of Obligation funding by \$11,299,175.90 for a zero-dollar change order, keeping the contract amount at \$193,566,066.60 - Financing: 2022 Certificate of Obligation Fund

[City Council was briefed by memorandum regarding this matter on September 20, 2019.](#)

[The Transportation and Infrastructure Committee was briefed by memorandum regarding this matter on March 29, 2022.](#)

[The Transportation and Infrastructure Committee was briefed by memorandum regarding this matter on May 16, 2022.](#)

DATE April 8, 2022  
SUBJECT **April 13, 2022 City Council FINAL Agenda - Additions/Revisions/Deletions**

37. 22-1075 An ordinance amending Chapter 42A, "Special Events; Neighborhood Markets; Dallas Street Seats; Dallas Farmers Market Farmers Market; Streetlight Pole Banners," of the Dallas City Code for the purpose of (1) addition of language to 42A-22 Location of a Neighborhood Market; and (2) extension of the Dallas Street Seats Pilot Program provisions from July 31, 2022 to July 31, 2023 in 42A-28.2 – Financing: No cost consideration to the City (see Fiscal Information)
- [The Transportation and Infrastructure Committee was briefed by memorandum regarding proposed amendments to the Special Events Ordinance - Chapter 42A on June 15, 2020.](#)
- [The Transportation and Infrastructure Committee was briefed by memorandum regarding the proposed extension of the Temporary Parklet Program to April 30, 2021 on November 16, 2020.](#)
- [The Transportation and Infrastructure Committee was briefed by memorandum regarding the proposed extension of the Temporary Parklet Program to September 30, 2021 on April 19, 2021.](#)
- [City Council was briefed by memorandum regarding this matter on September 17, 2021.](#)
- [The Transportation and Infrastructure as well as Quality of Life Committees was briefed by memorandum regarding this matter on May 16, 2022.](#)

Please feel free to reach out to me or Kimberly Bizer Tolbert, Deputy City Manager if you have questions or should you require additional information at this time.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Interim Assistant City Manager  
Carl Simpson, Interim Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

Honorable Members of the Government Performance and Financial Management  
TO Committee: Cara Mendelsohn (Chair), Gay Donnell Willis (Vice Chair), Tennell Atkins,  
Adam Bazaldua, Adam McGough, Paul Ridley, Chad West

SUBJECT **Dallas Fire-Rescue Overtime Pay Update**

Recently, the Dallas Fire Fighters Association notified the city about issues related to the calculation of overtime for Dallas Fire-Rescue (DFR) members. We have been working to resolve the issues related to calculation of overtime for some DFR members and pay any overtime owed to DFR personnel. Below, we have provided information on recent changes in city procedures regarding payment of overtime for COVID-19 leave and Quarantine Leave (Q-Leave). We have also addressed the correction of an error related to overtime earned while on injury leave and discussed timelines and next steps.

## **COVID-19 and Q-Leave**

In 2020, city employees were granted COVID-19 leave if they tested positive for COVID-19 or needed to quarantine due to a close exposure. This leave was paid from COVID relief funds, and no employee using COVID-19 leave had their sick or any other accrued leave time reduced. However, COVID-19 leave was treated the same as sick leave for purposes of calculating overtime. As such, COVID-19 leave did not count as hours worked for purposes of calculating overtime for DFR members.

On June 15, 2021, the State of Texas passed SB 2073, which amends the Texas Local Government Code, Chapter 180.000 requiring political subdivisions to grant quarantine leave (Q-leave) to all emergency medical technicians, firefighters, detention officers, and peace officers. Accordingly, the city will retroactively count Q-leave or COVID-19 leave taken on or after June 15, 2021, the effective date of the legislation, as hours worked for purposes of calculating overtime and pay any overtime owed.

## **Injury Leave**

Prior to the implementation of Workday in June 2020, injury leave counted as hours worked for purposes of calculating overtime. However, due to a programming issue in Workday, injury leave did not count as hours worked for purposes of calculating overtime. As a result, overtime was not paid to employees who may have earned overtime while on injury leave. All other overtime paid was not affected. Therefore, we are recalculating overtime related to injury leave from June 24, 2020, to present.

DATE May 20, 2022  
SUBJECT **Dallas Fire-Rescue Overtime Pay Update**

Human Resources is currently testing Workday payroll system modifications necessary to calculate any retroactive overtime owed to city employees. We estimate that any amount owed to DFR employees will be paid by the end of July 2022.

If you have any questions, please contact Nina Arias, Director of Human Resources Department.



Kimberly Bizer Tolbert  
Deputy City Manager

c: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **City of Dallas Selected for Leading City Procurement Reform Program**

I am excited to announce that the City of Dallas was one of 16 cities selected for the Leading City Procurement Reform program. The Bloomberg Center for Cities, in partnership with Harvard University's Government Performance Lab, offered this groundbreaking new program for city leaders. Last week, Dallas sent a team composed of Danielle Thompson, Director of Procurement Services, RaKeba Gordon, Assistant Director of Procurement Services, and Clifton Gillespie, Assistant Director of Sanitation to the kick-off program at the Harvard Kennedy School campus in Cambridge, Massachusetts.

As a central focus of the program, each city identified a pressing challenge related to procurement that it wanted to resolve. The City's chosen challenge revolved around improving the outcomes of procurement services through improved acquisition planning efforts. The Dallas team spent an intensive four days with Harvard faculty and the other selected cities to identify a solution to the challenge and to strengthen their capacity to lead, drive change, and implement reforms to make procurement more innovative, efficient, results-driven, and equitable.

The program will continue through August, with additional virtual content to complement the in-person session. This experience brought the Dallas team diverse perspectives, resources, and expertise from other city government officials.

Thank you for supporting our continued innovation in procurement. If you have any questions, please contact me or Danielle Thompson, Director of the Office of Procurement Services.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Kay Bailey Hutchison Convention Center Dallas Master Plan Follow-Up to City Council Agenda Meeting on May 11, 2022**

Convention and Event Services (CES) staff presented two items for consideration by City Council on May 11, 2022, that will advance the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) Master Plan over the next several months. Agenda items 30 (22-835) and 40 (22-1056) proposed, respectively:

- Authorization of Supplemental Agreement No. 3 that would ratify \$478,973.00 to pay additional expenses related to professional services performed in advance of the adoption of 3C West of Lamar alternative adopted by City Council in February 2022.
- Increase to the service contract with WSP, USA, Inc. (WSP) for additional transportation and land use planning, and public meeting services required to complete the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) Master Plan in the amount of \$678,701.50.
- Authorization of a professional services contract with WSP to provide advance planning and feasibility for the KBHCCD Master Plan – not to exceed \$14,924,394.00.

As part of the ensuing questions, City Council inquired about the estimated price per square foot (SF) for the project and staff committed to providing a follow-up response. As such, the overall estimated project budget includes the cost to construct the project plus the non-construction costs including project contingencies, art, professional services, and furniture and equipment necessary to operate the building.

As staff have advanced through the master planning process, the overall project budget for the 3C West of Lamar alternative has been preliminarily estimated at \$2.2B, with the overall project SF assumed to be 2.6M SF of enclosed/conditioned convention space. This equates to a cost per SF of:

\$762 / SF = Cost of Construction  
\$ 97 / SF = Non-Construction  
**\$859 / SF = OVERALL PROJECT BUDGET**

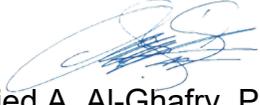
It should be noted that the cost of construction includes a projected 1,500 structured parking spaces, site work, roof terraces, green roofing, food service equipment and cost escalation. The 2.6M SF only includes enclosed/conditioned convention center spaces and does not include the square footage attributed to parking and outdoor spaces that are included in the cost of construction.

DATE May 20, 2022  
SUBJECT **Kay Bailey Hutchison Convention Center Dallas Master Plan Follow Up to City Council Agenda on May 11, 2022**

Additionally, the costs associated with the advance planning, feasibility, and programming associated with agenda item 40 (22-1056) are included in the non-construction costs shown outlined above.

It should further be noted that following the agenda meeting on May 11, 2022, the City Attorney's Office notified CES that the City Council-approved resolution for state evaluation of the City's funding model under Chapter 334 of the Texas Local Government Code (Brimer Bill) for use on the convention center and Fair Park project(s) was approved by the Texas State Comptroller. Staff is awaiting a final response from the Attorney General's Office and will further update City Council following receipt of that response.

Should you have any questions, please contact Rosa Fleming, Director of Convention and Event Services, at 214-939-2755 or by email at [rosa.fleming@dallascityhall.com](mailto:rosa.fleming@dallascityhall.com).



Majed A. Al-Ghafry, P.E.  
Assistant City Manager

- c:
- |   |  |
|---|--|
| T. C. Broadnax, City Manager                | M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager |
| Chris Caso, City Attorney                   | Robert Perez, Assistant City Manager                       |
| Mark Swann, City Auditor                    | Carl Simpson, Assistant City Manager                       |
| Biliera Johnson, City Secretary             | M. Elizabeth Reich, Chief Financial Officer                |
| Preston Robinson, Administrative Judge      | Genesis D. Gavino, Chief of Staff to the City Manager      |
| Kimberly Bizer Tolbert, Deputy City Manager | Directors and Assistant Directors                          |
| Jon Fortune, Deputy City Manager            |  |

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Office of Homeless Solutions – Family Gateway Long-Term Space Use Agreement**

## Subject

The purpose of this memorandum is to provide background on the upcoming City Council Agenda Item on May 25, 2022.

## Background

The City has established, as a public purpose, the need to assist homeless families and individuals experiencing homelessness by providing temporary and permanent housing in conjunction with supportive services. To this end, Family Gateway was awarded the operations and renovations contracts by the City Council on June 25, 2021. The City of Dallas, through the renovations contract, designated \$500,000 towards Family Gateway's estimated \$2.2 million renovation of the Preston Road facility.

On January 26, 2022, the City Council voted in favor of a zoning change for the former Candlewood Suites in District 12. At the time of the January 26, 2022, zoning agenda item, the Office of Homeless Solutions (OHS) advised councilmembers that a long-term agreement for that property between the City of Dallas and Family Gateway was also forthcoming to assure long-term use of the property, past the initial two-year term of their current operations contract.

To achieve this, OHS proposes the authorization of a twenty-year facility use agreement, with two, ten-year renewal options with Family Gateway, Inc at the property formerly known as the Candlewood Suites to carry out the Public Use, which is currently done through their operations contract for the site, as approved by the City Council on June 25, 2021.

The transition to a long-term Use Agreement at the end of the current two-year operations contract term will allow Family Gateway to operate the space as an independent vendor in a manner that promotes the public purpose of the City and provides a guarantee of longevity in the space, which is necessary to accomplish additional fundraising for renovations to the property, to include:

- A drop-in childcare center, toddler room, preschool room, and afterschool program space with adjacent age-appropriate playgrounds that will be operated by Family Gateway's partner, Vogel Alcove
- A catering kitchen to allow for refrigeration and warming
- Counseling space for housing and employment
- Private "pod space" for telehealth visits and job interviews for applicable families

DATE May 20, 2022

SUBJECT **Office of Homeless Solutions – Family Gateway Long-Term Space Use Agreement**

- Office space and storage
- Volunteer workspace
- A computer lab for children and adults
- A security checkpoint with a metal detector
- Expanded entry for welcoming guests into the family shelter
- Replacement of all king beds with bunk beds throughout the facility to accommodate families of all sizes

A Good Neighbor Task Force, active in District 12, has helped to develop the Good Neighbor agreement that will be attached to the long-term use contract, and metrics have been developed in collaboration with OHS which will be reported on annually to track and monitor progress with the agreement.

#### **Prior Action**

- January 26, 2022: The City Council voted in favor of a zoning change for the former Candlewood Suites in District 12, which allows for the conversion of the former hotel to zoning for a planned development use, to enable Family Gateway to renovate the property according to the proposal outlined in the late 2020 sealed bid procurement process.
  - Within the 2020 sealed bid proposal, critical renovations were outlined to enable Family Gateway to provide services for families with children experiencing homelessness.
- June 25, 2021: The City Council awarded the operation and renovation contracts for the former Candlewood Suites to Family Gateway, which has capacity to serve 50 families at a time and have served more than 260 families in their journey to escape homelessness at the site thus far.

Should you have any questions or concerns, please contact me or Christine Crossley, Director of Office of Homeless Solutions.



Kimberly Bizer Tolbert  
Deputy City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on the Unimproved Alley Cleanup and Trail Conversion Program**

## Program Background

The FY 2022 Budget included \$8.8M in ARPA funds for Public Works to clean 1,365 unimproved, non-sanitation alleys and convert 40 of those alleys into trails to connect to schools, nearby parks, and transit. As briefed to the Transportation and Infrastructure Council Committee on February 22, 2022, the purpose of this memorandum is to provide an update to the Unimproved Alley Cleanup and Trail Conversion Program.

## Program Updates

- One-time cleanup of debris and vegetation for 1,365 unimproved and unmaintained alleys: As of April 30, 2022, 1,364 have been completed and 1 alley was not cleaned due to it not needing clearing or cleaning. The total budget for the one-time cleanup was \$4.8M and \$4.79M was expensed.
- Of the 1,365 alleys, utilizing \$4M in ARPA funds, 27 alley segments have been identified as potential candidates for trail conversions, lighting, and removable ingress/egress bollards.
- The proposed trails are not intended to be part of the City's official trail system; they are specifically geared towards serving internal neighborhood pedestrians and abutting property owners and for the purpose of eliminating unmaintained areas in alleys but remaining in the current service capacity.
- Alley conversion to trail qualifying criteria: 1) No rear garage/entry to homes; 2) few or no utilities in the alley; 3) identified area of inequity; 4) high crime; 5) frequent illegal dumping; 6) publicly accessed facilities such as direct routes to schools, DART Stations, recreation centers, or parks.
- Of the 33 identified alley conversion candidates, 17 alley segments have been approved by the adjacent property owners or respective Council Member, 9 alley segments are pending property owner or Council Member approval, and 1 has been removed from the program due to property owner denial. The following tables list the alley conversion projects that have been approved, are pending approval, or have been denied by the adjacent property owners:

DATE May 20, 2022

SUBJECT Update on the Unimproved Alley Cleanup and Trail Conversion Program

**(19) Approved Alleys by Property Owners or Council Members**

DISTRICT	ALLEY NAME	PROJECT BOUNDARIES
1	A1759	Alley between W Page Ave and Brooklyn Ave from S Van Buren Ave and S Llewellyn Ave
2	A00757	T-Alley between Grandview Ave to Parkview Ave from Gurley Ave to A00758
2	A00758 Two segments	T-Alley between Grandview Ave to Parkview Ave from Grandview Ave to A00757, and from Grandview Ave to A757
7	A1264	Alley between Al Lipscomb Way and Park Row Ave from S Malcom X Blvd to Myrtle St
7	A1280	Alley between Birmingham Ave and Warren Ave from Jefferies St to Meyers St
7	A1229	Alley between Cleveland St and Gould St from South Blvd to Martin Luther King Jr Blvd
7	A1266 Two segments	Alley between South Blvd and Martin Luther King Jr Blvd from Atlanta St to Myrtle St, and from Myrtle St to S Malcolm X Blvd
7	A1282	Alley between Pennsylvania Ave and Birmingham Ave from Meyers St to Jefferies St
7	A1283	Alley between Pennsylvania Ave and Birmingham Ave from S Malcolm X Blvd to Jeffries St
7	A1284	Alley between Birmingham Ave and Warren St from S Malcom X Blvd to Jeffries St
7	A1285	Alley between Birmingham Ave and Warren St from Myrtle St to S Malcom X Blvd
7	A1287	Alley between Birmingham Avenue to Warren Ave from Atlanta St to Latimer St
7	A1296	Alley between Peabody Ave and Pennsylvania Ave from Atlanta St to Myrtle St
7	A1301	Alley between Peabody Ave and Pennsylvania Ave from Latimer St and Edgewood St
7	A1308	Alley between Latimer St and Pondrom St from Lenway St to Cooper St
7	A1309	Alley between Latimer St to Pondrom St from Warren Ave to Lenway St
10	A03352	Alley between 12312 Oberlin Dr and 12306 Hallum St. from Oberlin Dr to A3354 (alley behind 12300 block of Oberlin)

DATE May 20, 2022  
 SUBJECT Update on the Unimproved Alley Cleanup and Trail Conversion Program

**(13) Alley Segments Pending Approval for Conversion**

DISTRICT	ALLEY NAME	PROJECT BOUNDARIES
1	A1756	Alley between W Brooklyn Ave and W Pembroke Ave from S Van Buren Ave and S Llewellyn Ave
2	A00750	Alley between Grandview Ave to Parkview Ave from Lindsley Ave to Gurley Ave
3	A17591 & A17593	Alley between Grassy Ridge Trail and Oxbow Ln from Oxbow Ln to A17592 (Penguin Dr), and alley between Grassy Ridge Trail and Stratton Dr from Oxbow Ln to Penguin Dr
4	A11228	Alley between Village Way and Stovall Dr from Garrison St to Deer Path Dr
6	A11741	Alley between Conroe St and Obenchain St from Morris St to McBroom St
6	A17657	Alley between Sylvan Ave and Topeka Ave from Morris St to McBroom St
8	A11308, A11530 and A17833 3 limits 114 properties	Alley between Pinebrook Dr and Pacesetter Dr from Hidden Trail to Strawberry Trail, and from Strawberry Trail to Bonnie View Rd, and from Pacesetter Dr to Hidden Trail
14	A812	Alley between Junius St and Worth St from N Beacon St to N Fulton St
14	A882 & A883	Alley between N Beacon St and Parkmont St and Gaston Ave and Junius St between N Beacon St and A883, and Alley between Gaston Ave to Junius St and Parkmont St and N Beacon St from Junius St to A882

**(1) Alley Segment Removed from the Program Based Upon Resident Denial**

DISTRICT	ALLEY NAME	PROJECT BOUNDARIES
13	A5168	Alley between Charlestown Dr and Jamestown Park from Jamestown Rd to Nuestra Dr

DATE May 20, 2022  
SUBJECT **Update on the Unimproved Alley Cleanup and Trail Conversion Program**

### **Program Challenges**

- **Property Owner Responses** – To date, overall feedback has been positive with more in favor than opposed. Although there have been many in favor, sufficient responses have not been received to satisfy the necessary approvals from the majority of the abutting property owners of the 33 alleys invited to participate in the pilot program. To further simplify the process, staff reduced the necessary approval rate from two-thirds majority to 50%, and in addition to following usual communication protocols by mailing letters via U.S. Postal Service, has actively sought to gain necessary approvals by reaching out with other digital platforms such as e-mail, newsletters, Nextdoor, Facebook, etc.
- **Update on availability of necessary resources** - Please note that supply chain issues have hampered our ability to obtain decomposed granite and associated supplies; therefore, the plan has been revised to replace decomposed granite with the installation of 5-foot-wide sidewalks in all the alley projects with two removable bollards at each end.

### **Request for Council Support**

Staff requests Councilmembers provide feedback concerning the topic by e-mail or by meeting with staff virtually or in-person. If approvals are not gained from abutting property owners or district officials, we recommend utilizing the remaining funds in street or alley maintenance needs.

While staff is in favor of developing healthy constituent relationships ensuring their involvement is an integral part of the decision-making process of building communities to the highest attainable level of infrastructure development, time is no longer on our side. Federal funds secured for this project dictate the schedule, consequently, staff requests Councilmember's involvement in finalizing alley selections prior to project implementation as delays in procurement and delivery of construction materials have been revealed, as well as potential budget considerations that may arise during construction.

Should you have any questions, or would like to schedule a meeting, please contact Ali Hatefi, P.E., Director of Public Works.



Robert M. Perez, Ph.D.  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Carl Simpson, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Genesis Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Sales Tax Receipts**

As part of the FY 2021-22 mid-year budget ordinance approved by the City Council on May 11, we increased the sales tax revenue budget from \$344.3 million to \$364.3 million. The budget increase was possible since economic conditions are rebounding faster and stronger than projected. Receipts have increased by 23.6 percent over the most recent 12 months.

Although we increased the current year budget to \$364.3 million, our current forecast is to end FY 2021-22 with \$375.5 million. It was necessary to leave \$11.2 million unallocated or unbudgeted to offset other General Fund revenues that are forecast to end the year under-budget.

Last week, we received the March 2022 sales tax receipts from the State Comptroller's Office which are \$39.8 million and represent an 18.3 percent increase in total collections compared to the same reporting period last year. As part of the total collections, we received \$1.6 million in non-recurring receipts due to a positive audit from the State Comptroller's Office.

• March 2021 actual	\$33,669,367
• March 2022 original budget	\$33,512,514
• March 2022 amended budget	\$36,078,221
• March 2022 actual	\$39,832,144

Although the current trend is positive, consultation with Dearmon Analytics (contract economist) predicts the U.S. economy will slow later in 2022. The slowing was anticipated in 2023 but has been accelerated due to the current Russia-Ukraine crisis.

We will continue to closely monitor our sales tax forecast and provide additional information as it becomes available. Please contact me with any questions.

  
M. Elizabeth Reich

Chief Financial Officer

[Attachment]

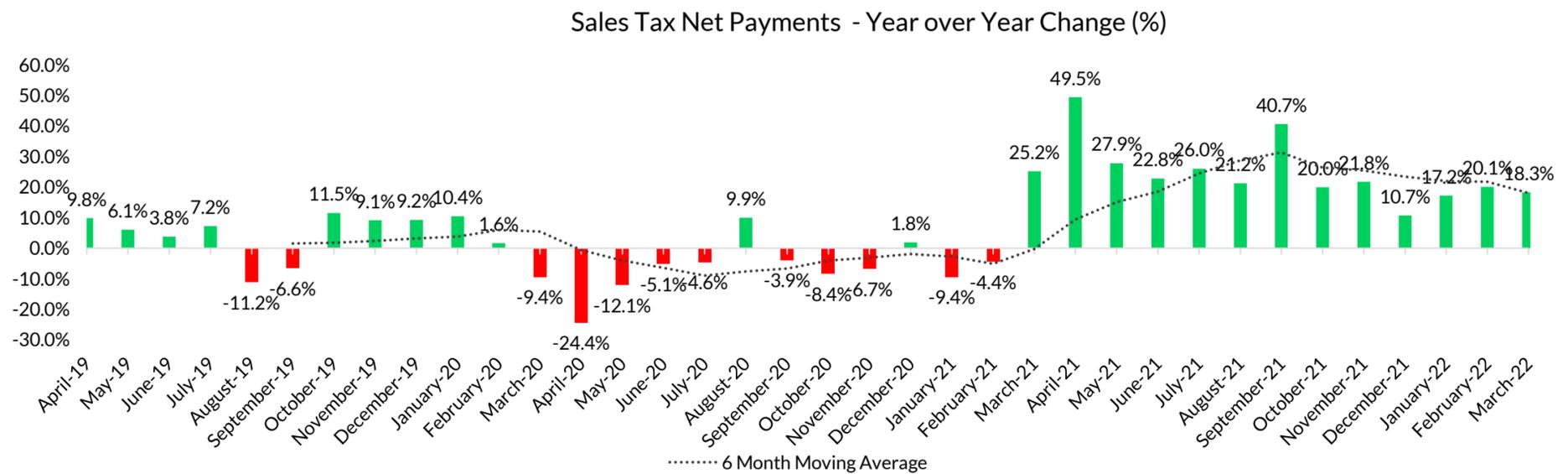
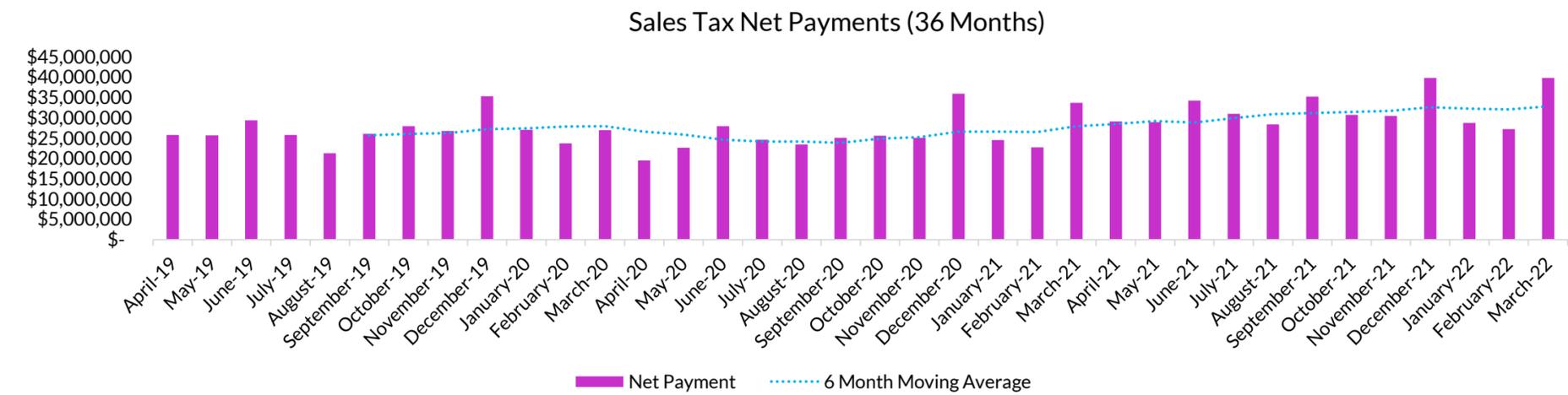
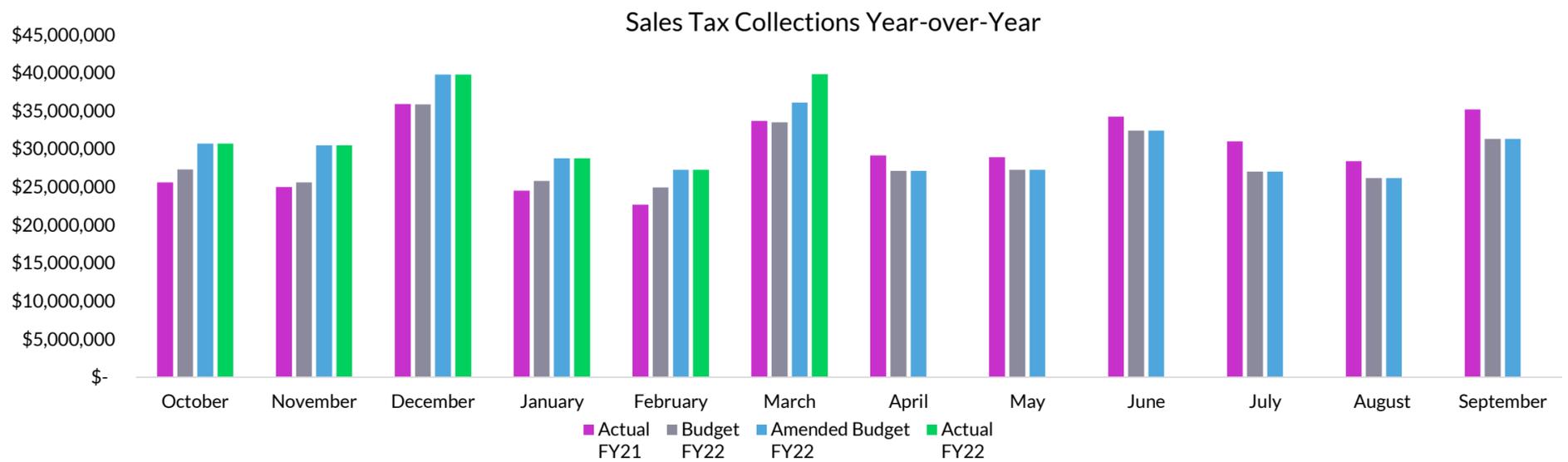
c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Sales Tax

as of March 2022

Month	Actual FY21	Budget FY22	Amended Budget FY22	Actual FY22	Variance FY22 Actual vs FY21 Actuals (\$)	Variance FY22 Actual vs FY21 Actuals (%)	Variance FY22 Actual vs FY22 Amended Budget (\$)	Variance FY22 Actual vs FY22 Amended Budget (%)
October	\$ 25,607,902	\$ 27,322,304	\$ 30,717,609	\$ 30,717,609	\$ 5,109,707	20.0%	\$ -	0.0%
November	\$ 25,010,956	\$ 25,621,546	\$ 30,461,440	\$ 30,461,440	\$ 5,450,484	21.8%	\$ -	0.0%
December	\$ 35,927,004	\$ 35,846,753	\$ 39,784,802	\$ 39,784,802	\$ 3,857,798	10.7%	\$ -	0.0%
January	\$ 24,532,918	\$ 25,773,030	\$ 28,760,595	\$ 28,760,595	\$ 4,227,677	17.2%	\$ -	0.0%
February	\$ 22,686,079	\$ 24,953,637	\$ 27,238,115	\$ 27,238,115	\$ 4,552,036	20.1%	\$ -	0.0%
March	\$ 33,669,367	\$ 33,512,514	\$ 36,078,221	\$ 39,832,144	\$ 6,162,777	18.3%	\$ 3,753,923	10.4%
April	\$ 29,131,009	\$ 27,115,734	\$ 27,115,734					
May	\$ 28,918,168	\$ 27,239,676	\$ 27,239,676					
June	\$ 34,254,068	\$ 32,397,037	\$ 32,397,037					
July	\$ 30,967,271	\$ 27,039,992	\$ 27,039,992					
August	\$ 28,404,805	\$ 26,151,742	\$ 26,151,742					
September	\$ 35,178,095	\$ 31,309,102	\$ 31,309,102					
<b>Total</b>	<b>\$ 354,287,642</b>	<b>\$ 344,283,066</b>	<b>\$ 364,294,064</b>	<b>\$ 196,794,705</b>	<b>\$ 29,360,479</b>	<b>17.5%</b>	<b>\$ 3,753,923</b>	<b>1.9%</b>



# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Questions from City Council Briefing on FY 2022-23 Budget Development (May 4, 2022)**

Thank you for the opportunity to discuss the Fiscal Year 2022-23 budget development. We are working in earnest to develop a budget that reflects the priorities of the City Council and Dallas residents.

Please see questions raised during the briefing with answers included below.

## ***1. How is resident input incorporated into the budget development process?***

Resident engagement is a cornerstone of our budget development process. Our Biennial Community Survey is an important tool that we use to gain community feedback on budget development priorities. Every two years, we conduct this survey through an outside vendor using a statistically sound process. As part of the survey, we ask residents to rank the services provided by the City on a scale of importance and rate the satisfaction of each service listed.

Services that are ranked as high importance and low satisfaction are identified as “opportunities for improvement.” The table below shows the results for this category from the past three survey cycles (2020, 2018, and 2016).

	<b>2020</b>	<b>2018</b>	<b>2016</b>
<b>Opportunities for Improvement</b> <i>(High Importance, Low Satisfaction)</i>	<ul style="list-style-type: none"><li>• Police services</li><li>• Infrastructure maintenance</li><li>• Traffic management</li><li>• Neighborhood code enforcement</li><li>• Social services</li></ul>	<ul style="list-style-type: none"><li>• Police services</li><li>• Infrastructure maintenance</li><li>• Neighborhood code enforcement</li></ul>	<ul style="list-style-type: none"><li>• Infrastructure maintenance</li><li>• Police services</li><li>• Neighborhood code enforcement</li></ul>

Below are the links to the briefings from the past three biennial Community Survey cycles for detailed reference:

- Link to 2020 Survey briefing:  
<https://cityofdallas.legistar.com/View.ashx?M=F&ID=8224543&GUID=74BC6D02-9866-4374-B6A9-1BC1B2F03EFE>
- Link to 2018 Survey briefing:  
[https://dallascityhall.com/government/Council%20Meeting%20Documents/b\\_2018-community-survey\\_combined\\_050218.pdf](https://dallascityhall.com/government/Council%20Meeting%20Documents/b_2018-community-survey_combined_050218.pdf)

DATE May 20, 2022  
SUBJECT Responses to Questions from City Council Briefing on FY 2022-23 Budget Development (May 4, 2022)

- Link to 2016 Survey briefing:  
[https://dallascityhall.com/government/Council%20Meeting%20Documents/A\\_2016%20City%20of%20Dallas%20Community%20Survey%20Findings\\_Combined\\_060116.pdf](https://dallascityhall.com/government/Council%20Meeting%20Documents/A_2016%20City%20of%20Dallas%20Community%20Survey%20Findings_Combined_060116.pdf)

**2. What were the two State amendments being voted on May 2022, and do they have any impact on the City?**

On Saturday, May 7, 2022, the Texas State Legislature had two propositions on the ballot. Both of the propositions passed and will benefit property taxpayers.

Proposition 1

The ballot language: *“The constitutional amendment authorizing the legislature to provide for the reduction of the amount of a limitation on the total amount of ad valorem taxes that may be imposed for general elementary and secondary public school purposes on the residence homestead of a person who is elderly or disabled to reflect any statutory reduction from the preceding tax year in the maximum compressed rate of the maintenance and operations taxes imposed for those purposes on the homestead.”*

What it means: Homeowners who are disabled or 65 years and older currently qualify to have school district property taxes capped or frozen. When lawmakers in 2019 passed legislation to offset rising property values with lower school district tax rates for all homeowners, the adjustments did not account for elderly and disabled homeowners whose property taxes were already frozen. With the passing of Proposition 1, these homeowners will qualify for additional reductions in 2023, lowering property taxes further without eliminating their property tax cap.

Proposition 2

The ballot language: *“The constitutional amendment increased the amount of the residence homestead exemption from ad valorem taxation for public school purposes from \$25,000 to \$40,000.”*

What it means: The passing of Proposition 2 will increase the residence homestead exemption to \$40,000 for school districts property taxes.

DATE May 20, 2022

SUBJECT Responses to Questions from City Council Briefing on FY 2022-23 Budget Development (May 4, 2022)

**3. What is the cost of maintenance for the TxDOT rights-of-way and how much is paid by the State versus how much is paid by the City?**

The cost of the maintenance for TxDOT rights-of-way is \$2.2 million, which includes staff costs, supplies, and the cost of the Municipal Maintenance contract with the City vendor. The State pays \$1.2 million, which fluctuates based on acreage/rate. The City typically pays \$986,000 over and above what the State pays.

TxDOT reimburses for three mow cycles and 12 litter cycles only. They do not reimburse staff or any other expenses.

**4. What information can be shared on the City's efforts to budget for equity?**

The City of Dallas is implementing a Budgeting for Equity (BfE) process on a consistent, annual basis. Beginning in FY 2018-19, the process has been evolving to align with best transformative practices.

In addition to every department completing a 10-question tool, reviewed by the Office of Equity and Inclusion, departments are requested to: 1) analyze how funds could impact communities of color and historically marginalized communities; 2) develop long-range planning and investment strategies; and, 3) highlight specific budget commitments to advance equity.

The City of Dallas BfE efforts center on the following goals:

- Assess the equity impacts of budget decisions for potential benefits and burdens to communities of color and lower-income communities;
- Identify whether budget requests and enhancements advance equitable outcomes for residents;
- Verify programs, projects, plans, and investments to help reduce disparities;
- Increase community engagement in improvements, reductions, and overall budget development; and
- Confirm, commit, and communicate specific resource allocation to advance equity.

**5. What agreements exist for the City to be reimbursed for expenses that the other entity does not fully reimburse the City per the agreement?**

No reimbursement agreement has been identified where the other party refuses to reimburse the City in accordance with the agreement.

**6. How much revenue is foregone from tax abatements?**

According to data from the Dallas Central Appraisal District, there is approximately \$910 million property value within the city with a tax abatement. This results in approximately \$7 million of foregone revenue each year.

DATE May 20, 2022

SUBJECT **Responses to Questions from City Council Briefing on FY 2022-23 Budget Development (May 4, 2022)**

Thank you for your continued engagement in the ongoing budget process. The next scheduled Budget Briefing update is on June 15. If you have any questions, please contact me or Jack Ireland, Director of Budget and Management Services.



M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item Number 5: Responsible Banking Ordinance**

On May 25, 2022, the City Council will consider a Responsible Banking Ordinance. With the adoption of the ordinance, the City will require any financial institutions receiving municipal deposits to submit an annual report demonstrating their commitment to serving low- and moderate-income and minority neighborhoods. We will also require prospective banking institutions bidding to become the City's depository to provide data on their socially responsible banking practices and use their performance as a factor in determining the winning bid.

Staff worked closely with Economic Development Committee Chairman Atkins and Deputy Mayor Pro Tem Resendez throughout the development of this ordinance. In addition, staff worked with the Texas Banker's Association, a state banking association that represents banking institutions of all asset and deposit sizes, and received feedback from community stakeholders and the National Community Reinvestment Coalition. We briefed this item to the Economic Development Committee on May 2 and have updated the Ordinance to reflect the feedback and comments received, highlighted in yellow on the attachment.

I appreciate your support on this item. Please let me know if you have any questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

ORDINANCE NO. \_\_\_\_\_

An ordinance amending Chapter 2, “Administration,” of the Dallas City Code by amending Article VIII; providing a socially responsible banking program; providing a saving clause; providing a severability clause; and providing an effective date.

WHEREAS, the practices and products, such as loan and investment products, of financial institutions have a measurable impact on the city’s tax base, quality of life, and overall economic viability and competitiveness;

WHEREAS, economic viability and competitiveness come from strengthening, and providing opportunities within all areas of the city; and

WHEREAS, financial institutions receive deposits and other forms of investments and accounts from city residents; Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That Article VIII, “Reserved,” of Chapter 2, “Administration,” of the Dallas City Code is amended to read as follows:

**“ARTICLE VIII.**

**SOCIALLY RESPONSIBLE BANKING [RESERVED].**

**SEC[S]. 2-76.        PURPOSE.**

In return for the privilege of safeguarding and investing the community’s wealth and doing business with the city, financial institutions have a continuing and affirmative obligation to serve the credit and other financial needs of all communities, including and especially minority and low- and moderate-income communities and older adults, consistent with applicable laws and safety and soundness. The city shall assess financial institutions’ performance in meeting community needs and use this assessment as a factor in its decision to place municipal deposits in and conduct other business with financial institutions.

**SEC. 2-77. CITY BANKING CONTRACTS.**

**(a) Powers and duties of the city treasurer.**

**(1) In selecting and monitoring qualified depositories for city moneys in accordance with Dallas City Charter, Chapter III, Section 20, the city treasurer shall have the power and duty to:**

**(A) require that prospective bidders provide the city with data on their socially responsible banking practices;**

**(B) use socially responsible banking performance as a factor in determining the winning bid;**

**(C) accept bids for depository services only from financial institutions that have received a rating of “satisfactory” or “outstanding” in their most recent Community Reinvestment Act review by the Office of the Comptroller of the Currency, Federal Deposit Insurance Corporation, or the Federal Reserve Board;**

**(D) include in contracts for depository services a statement of work in accordance with Section 2-78(a) that provides a framework for socially responsible banking; and**

**(E) gather an annual report required to be submitted by city depositories by May 1 or the first business day following May 1 if May 1 falls on a non-business day in accordance with Section 2-78. The city treasurer may accept an annual Environmental, Social, and Governance (ESG) report (or other similar document) produced in the ordinary course of business by the financial institution, provided it substantially addresses the requirements set forth in this Section 2-78. If the financial institution does not produce an annual ESG report or the annual ESG report does not substantially address the requirements in this subparagraph, the city treasurer shall require delivery of an annual report in accordance with Section 2-78.**

**(2) With written notice to the city council, the city treasurer may waive the requirement in Section 2-77(a)(1)(C):**

**(A) if no qualified bidders apply;**

**(B) if the federal program is no longer applicable; or**

**(C) to satisfy a compelling city need.**

**(3) The city treasurer shall provide an annual briefing to the appropriate city council committee. The committee shall review the implementation, effectiveness, and enforcement of Section 2-77(a)(1)(E) and make recommendations to city council regarding the authorization of city depositories.**

(4) The city treasurer may request a voluntary report, consistent with that required by Section 2-77(a)(1)(E), from other financial institutions with which the city does business.

(b) Disqualification from contracting. Any depository that fails to submit to the city the required reporting information in accordance with Section 2-77(a)(1)(E) may be prohibited from entering into any contract with the city as a qualified depository for city moneys for a period of five years.

## **SEC. 2-78. STATEMENT OF WORK AND REPORTING.**

(a) Statement of work. The statement of work for financial institutions in which the city places municipal deposits shall include factors related to socially responsible banking that comply with this subsection. With written notice to the city council, the city treasurer may deviate from this subsection to make necessary updates to reflect new devices, products, or technology to this scope of work. The statement of work includes:

(1) a statement of the bank's commitment to implementing a long-term community reinvestment strategic plan to address disparities in its lending and investment activities in the City of Dallas, including how the depository will match or exceed peer lending performance in targeting capital access and credit needs, and a copy of the bank's existing long-term community reinvestment strategic plan, with appropriate redactions for proprietary information;

(2) a statement certifying that the depository institution has policies and procedures in place to prevent it and its affiliates from becoming a high-cost lender or a predatory lender consistent with Office of the Comptroller of the Currency regulations, the Consumer Financial Protection Bureau (CFPB) regulations, or, for state-chartered institutions, practices defined by the FDIC's Supervisory Policy on Predatory Lending; and

(3) a comprehensive analysis of community banking needs and the depository's community involvement and reinvestment, small business lending and community development, home ownership and consumer credit programs, distressed homeowners programs; products and services that are advantageous for the city and its residents, and other ESG practices in accordance with this paragraph.

### **(A) Community involvement and reinvestment.**

(i) The bank shall report to the city on its efforts to invest in low and moderate income areas and minority census tracts.

(ii) The bank shall report if it is collaborating and supporting any non-profit organizations focused on providing financial services, education, and asset building for low-income people in the city.

(iii) The bank shall report if it is collaborating and supporting any organization that provides free tax preparation services in the city that target lower-income workers to help them take advantage of the Earned Income Tax Credit and other tax credits.

(iv) The bank shall report on its community development activities (such as investments, lending, and services) to demonstrate the bank's response to the credit, financial and banking needs of low to moderate income individuals in the city, based on census tracts and/or zip codes provided by the city.

(B) Community banking needs.

(i) The bank shall support and participate in programs that strive to reach traditionally underserved populations as described in the Community Reinvestment Act. These may include unbanked, under banked, and low-income populations.

(ii) The bank shall provide easy-to-understand fee schedules and make a reasonable effort to offer fair, responsible, and affordable small-dollar loans.

(C) Home ownership and consumer credit.

(i) The bank shall:

(a) participate in outreach and educational opportunities aimed at providing information on loan modifications and alternatives to foreclosures for borrowers experiencing financial hardship; and

(b) collaborate with HUD-certified housing counseling services.

(D) ESG practices. The bank shall participate in community-based causes and activities established to create responsible lending and reinvestment in moderate- to low-income neighborhoods and communities of color.

(b) Reporting. Any banking contract must include a requirement that the bank provide information to the city in accordance with this subsection.

(1) Residential lending information.

(A) The bank shall provide the total number and the total dollar amount of residential loans for one- to four-family dwellings applied for and originated during the previous calendar year in each of the following categories:

(i) Home purchase loans, both federally insured and conventional loans.

(ii) Refinancings of home loans.

- (iii) Home improvement loans.
- (iv) Home equity loans.
- (v) Loans for second residences and investment properties.

(B) The bank shall report the number and percentage of loans to low- and moderate-income borrowers and by race and ethnicity.

(C) The bank shall provide peer comparisons for the percent of all loans made by all lenders to borrowers.

(D) The data gathered in accordance with this paragraph must be for the entire city by census tract and/or zip code. The city shall provide the census tract and/or zip code data. For home loans, fixed-rate loans must be reported separately from adjustable-rate loans.

(2) Small business lending information.

(A) The city shall assess a bank's small business lending practices based upon data published by the Consumer Financial Protection Bureau (CFPB). The bank shall provide the city a copy of the most recent available Dallas Data published by the CFPB.

(B) The bank shall provide the number and dollar amount of small business loans originated during the previous calendar year for the entire city by zip code and/or census tract and for minority- and women-owned business enterprises in the entire city. Loans to small businesses with annual revenues above \$1 million must be reported separately from loans to small businesses with annual revenues under \$1 million consistent with CFPB reporting requirements. The bank may use data reporting procedures mandated by the federal Community Reinvestment Act for reporting small business loans with peer comparisons.

(3) Community development loans and investments. The bank shall provide the number and dollar amount of community development loans and investments including loans and investments for affordable housing, small business development, economic development, and community facilities for the entire city by census tract and/or zip code. The bank may use definitions of community development found in federal Community Reinvestment Act regulations. For each loan and investment, the bank shall indicate if the loan or investment was for affordable housing, small business development, economic development, community facilities, and other such categories requested by the city treasurer.

(4) Checking, savings, and loan products. Information on selected checking, savings, prepaid card, small dollar loan, and other products marketed to Dallas residents, including information on fees, interest, and features.

(5) Branch closures. The bank shall provide the city with at least 30 days advance written notice of branch closures within the city or at the same time as the Notice to

Customers consistent with Section 42, “Notice of Branch Closure,” of the Federal Deposit Insurance Act (FDIC).

(6) The bank shall provide an update to the information it submitted as part of its proposal in accordance with Sec 2-78(a), focused on the results of its efforts since the prior submission, and any changes of note to its partnerships, participation, or activities.

~~[thru 2-80. Reserved.]”~~

SECTION 2. That Chapter 2 of the Dallas City Code shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 3. That any act done or right vested or accrued, or any proceeding, suit, or prosecution had or commenced in any action before the amendment or repeal of any ordinance, or part thereof, shall not be affected or impaired by amendment or repeal of any ordinance, or part thereof, and shall be treated as still remaining in full force and effect for all intents and purposes as if the amended or repealed ordinance, or part thereof, had remained in force.

SECTION 4. That the terms and provisions of this ordinance are severable and are governed by Section 1-4 of Chapter 1 of the Dallas City Code, as amended.

SECTION 5. That this ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so ordained.

APPROVED AS TO FORM:

CHRISTOPHER J. CASO, City Attorney

By \_\_\_\_\_  
Assistant City Attorney

Passed \_\_\_\_\_

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – March 2022**

Please find attached the March Budget Accountability Report (BAR) based on information through March 31, 2022. You may view all published reports on the [Financial Transparency website](#). The monthly BAR provides financial forecast for all operating funds, update on General Obligation Bond spending, economic indicators, status of Dallas 365, updates for highlighted budget initiatives, and status of active process improvement projects.

In this month's report, you will note that the FY 2021-22 appropriations have been amended to reflect the adjustments approved by the City Council on May 11.

If you have any questions, please contact Jack Ireland, Director of Budget and Management Services.

  
M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# BUDGET ACCOUNTABILITY REPORT

As of March 31, 2022



Prepared by Budget & Management Services

1500 Marilla Street, 4FN  
Dallas, TX 75201

214-670-3659  
[financialtransparency.dallascityhall.com](http://financialtransparency.dallascityhall.com)

# EXECUTIVE SUMMARY

## Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	7% under budget	7% under budget
Development Services	7% over budget	✓
Municipal Radio	19% under budget	7% under budget
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Dallas Water Utilities	✓	✓
Bond and Construction Management	✓	8% under budget
Equipment and Fleet Management	✓	✓
Express Business Center	5% over budget	10% under budget
Information Technology	✓	✓
Radio Services	✓	✓
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

### Dallas 365

#### Year-to-Date

✓ 20  
On Target

! 7  
Near Target

✗ 8  
Not on Target

#### Year-End Forecast

✓ 25  
On Target

! 5  
Near Target

✗ 5  
Not on Target

### Budget Initiative Tracker

● 2  
Complete

! 0  
At Risk

✓ 33  
On Track

✗ 0  
Canceled

# FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through March 31, 2022, for the General Fund and other annual operating funds of the City. The Adopted Budget column reflects the budget adopted by City Council on September 22, 2021, effective October 1, 2021, through September 30, 2022. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-date (YTD) actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the year-end (YE) forecast, which projects anticipated revenues and expenditures as of September 30, 2022. The variance is the difference between the FY 2021-22 amended budget and the YE forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

## General Fund Overview

The General Fund overview provides a summary of financial activity through March 31, 2022.

	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$272,058,286	\$272,058,286		\$287,241,830	\$15,183,544
Revenues	1,535,018,900	1,560,076,196	1,189,300,301	1,563,154,292	3,078,096
Expenditures	1,535,018,900	1,560,076,196	726,313,829	1,562,279,799	2,203,604
Ending Fund Balance	\$272,058,286	\$272,058,286		\$288,116,323	\$16,058,036

**Fund Balance.** As of March 31, 2022, the beginning fund balance for the adopted and amended budgets and YE forecast reflects the FY 2020-21 audited unassigned ending fund balance and includes FY 2020-21 YE savings.

**Revenues.** Through March 31, 2022, General Fund revenues are projected to be \$3,078,000 over budget. After increasing sales tax revenue budget at mid-year, sales tax revenue is still forecast to exceed the budget by \$11,251,000. This is partially offset by declines in fines and forfeitures and miscellaneous traffic impact fees. Fines and forfeitures combined with miscellaneous traffic impact fees are projected to be \$6,223,000 under budget.

**Expenditures.** Through March 31, 2022, General Fund expenditures are projected to be \$2,204,000 over budget due to uniform overtime expenses and contractual services such as temporary staffing. These expenses are partially offset by salary savings from vacant uniform and non-uniform positions across all General Fund departments.

**FY 2021-22 Amended Budget.** City Council amended the General Fund budget on:

- December 8, 2021, by resolution #21-2023 in the amount of \$197,558 for the establishment of the Inspector General Division.
- May 11, 2022, by ordinance #32193 in the amount of \$24,859,738 due to additional sales tax revenue and intergovernmental revenue from Dallas County. This allocation will be used for the maintenance and operation of various departments and activities.

## FY 2021-22 Financial Forecast Report

## GENERAL FUND REVENUE

Revenue Category		FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
1	Property Tax	\$876,483,968	\$876,483,968	\$865,751,469	\$877,313,447	\$829,479
2	Sales Tax	344,283,066	364,294,064	196,794,705	375,544,901	11,250,837
3	Franchise and Other	117,599,602	117,599,602	44,189,544	118,966,331	1,366,729
4	Charges for Services	108,668,947	108,668,947	56,495,390	109,101,044	432,097
5	Fines and Forfeitures	26,390,716	26,390,716	10,403,004	21,460,025	(4,930,691)
6	Operating Transfers In	32,918,730	33,116,288	4,685,491	28,383,394	(4,732,894)
7	Intergovernmental	13,101,905	17,950,645	1,067,643	17,868,711	(81,934)
8	Miscellaneous	8,877,610	8,877,610	6,148,183	7,585,660	(1,291,950)
9	Licenses and Permits	5,844,356	5,844,356	2,962,687	5,774,950	(69,406)
10	Interest	850,000	850,000	802,186	1,155,830	305,830
	<b>Total Revenue</b>	<b>\$1,535,018,900</b>	<b>\$1,560,076,196</b>	<b>\$1,189,300,301</b>	<b>\$1,563,154,292</b>	<b>\$3,078,096</b>

## VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

**2 Sales Tax.** City Council increased the sales tax budget to \$364,294,064 on May 11 as part of the mid-year appropriations adjustment process. Revenues are forecast to be \$11,251,000 over budget based on actual collection trends six months into the fiscal year. The revised forecast is based on analysis by our contract economist considering strong wage and employment growth as well as inflation and anticipated slowing of the economy later in 2022.

**5 Fines and Forfeitures.** Fines and forfeitures are projected to be \$4,931,000 under budget primarily due to declines in citations filled with the court (25.8 percent decline compared to the same period last year from October to February), in addition to decline in parking fine activity.

**6 Operating Transfers In.** The revenue budget for Operating Transfers In was amended on December 8, 2021 by resolution #21-2023 in the amount of \$197,558 for the establishment of the Inspector General Division. Revenues are forecast to be \$4,733,000 under budget primarily because a transfer to the General Fund from the Revenue Stabilization Fund will be deferred from FY 2021-22 to a future year. This transfer is deferred because other General Fund revenues are forecast to exceed the total budgeted amount for the current fiscal year.

**7 Intergovernmental.** City Council increased Intergovernmental revenue by \$4,849,000 on May 11 as part of the mid-year appropriations adjustment process, due to an unanticipated reimbursement from Dallas County, authorized on December 8, 2021 by resolution #21-1961. This reimbursement represents Dallas County's 50/50 cost participation in Public Works resurfacing projects that will mutually benefit both Dallas County and the City of Dallas.

**8 Miscellaneous.** Miscellaneous revenues are projected to be \$1,292,000 under budget primarily due to delay in finalizing the review process for new adopted fees for traffic impact related to transportation.

## VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**9 Interest.** Interest revenue is projected to be \$306,000 over budget primarily due to improved market conditions and anticipated interest rate hikes.

## FY 2021-22 Financial Forecast Report

## GENERAL FUND EXPENDITURES

	Expenditure Category	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
	Non-uniform Pay	\$260,333,866	\$261,617,489	\$110,175,971	\$247,650,516	(\$13,966,973)
	Non-uniform Overtime	6,826,827	6,826,827	6,229,409	10,585,851	3,759,024
	Non-uniform Pension	35,609,192	37,966,293	15,568,004	37,222,084	(744,209)
	Uniform Pay	496,243,907	497,132,747	235,879,665	478,042,537	(19,090,210)
	Uniform Overtime	35,775,121	35,775,121	35,094,893	61,487,287	25,712,166
	Uniform Pension	171,394,327	171,394,327	82,963,444	172,188,300	793,973
	Health Benefits	73,731,868	73,673,423	27,494,226	73,673,382	(41)
	Workers Comp	10,115,891	10,115,891	0	10,115,891	0
	Other Personnel Services	12,262,614	12,294,116	5,447,222	12,286,234	(7,882)
1	Total Personnel Services	\$1,102,293,613	\$1,106,796,235	\$518,852,834	\$1,103,252,082	(\$3,544,152)
2	Supplies	75,425,847	76,908,658	39,327,696	79,229,570	2,320,912
3	Contractual Services	433,322,701	451,418,204	179,124,104	458,385,193	6,966,989
4	Capital Outlay	11,677,806	12,654,166	7,209,210	14,352,801	1,698,635
5	Reimbursements	(87,701,067)	(87,701,067)	(18,200,015)	(92,939,847)	(5,238,780)
	Total Expenditures	\$1,535,018,900	\$1,560,076,196	\$726,313,829	\$1,562,279,799	\$2,203,604

## VARIANCE NOTES

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

**1 Personnel Services.** Personnel services are forecast to be \$3,544,000 under budget primarily due to salary savings associated with vacant uniform and non-uniform positions across General Fund departments, which are partially offset by uniform overtime expenses in Dallas Police Department (\$6,878,000) and Dallas Fire-Rescue (\$18,834,000).

**2 Supplies.** Supplies are forecast to be \$2,321,000 over budget primarily due to radios and other expenses related to the Real-Time Crime Center, protective equipment for Dallas Police Department, and various supplies for ambulance operations, in-house repairs, and preventive maintenance of Dallas Fire-Rescue fleet.

**3 Contractual Services.** Contractual services are forecast to be \$6,967,000 over budget primarily due to rental equipment for Public Work's in-house preservation service, various contractor service fees in Public Works, and temporary staffing costs across several General Fund departments.

**4 Capital Outlay.** Capital outlay is forecast to be \$1,699,000 over budget primarily due to Public Works equipment and supply chain interruptions in Park and Recreation; long wait times for materials orders have caused items ordered in the prior fiscal year to be reflected in the FY 2021-22 budget.

## VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**5 Reimbursements.** Reimbursements are forecast to be \$5,239,000 better than budget primarily due to additional reimbursements from the Coronavirus Relief Fund and American Rescue Plan Act (ARPA) for eligible Dallas Fire-Rescue salary expenses, partially offset by a reduction in anticipated reimbursements for Dallas Police Department.

## FY 2021-22 Financial Forecast Report

## GENERAL FUND EXPENDITURES

#	Expenditure by Department	FY 2021-22 Ad- opted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
1	Arts and Culture	\$21,337,590	21,377,336	\$16,644,371	21,242,980	(\$134,356)
2	Budget and Management Services	4,512,904	4,541,156	1,900,723	4,357,672	(183,484)
3	Building Services	24,356,319	24,338,775	12,342,734	24,479,683	140,908
4	City Attorney	17,814,203	18,565,088	8,310,114	18,814,572	249,484
5	City Auditor	3,048,254	3,064,115	1,462,922	3,027,856	(36,259)
6	City Controller	7,764,698	7,804,952	3,733,753	7,829,947	24,995
7	Independent Audit	745,429	745,429	0	745,429	0
8	City Manager	2,933,212	2,987,300	1,480,254	3,189,114	201,814
9	City Secretary	3,050,306	3,068,256	1,438,773	3,032,591	(35,665)
10	Elections	104,713	283,013	48,952	283,013	0
11	Civil Service	3,021,703	3,037,119	957,109	2,727,491	(309,628)
12	Code Compliance	35,032,924	35,314,022	14,780,281	34,737,068	(576,954)
13	Court and Detention Services	24,077,721	24,005,239	11,174,166	23,690,864	(314,375)
14	Jail Contract	9,450,527	9,450,527	(4,773,558)	9,450,527	0
15	Dallas Animal Services	16,068,520	16,173,829	7,337,559	16,243,496	69,667
16	Dallas Fire-Rescue	335,699,096	336,663,887	168,102,589	342,101,411	5,437,524
17	Dallas Police Department	565,934,568	566,879,714	272,709,042	566,948,338	68,624
18	Data Analytics and Business Intelligence	3,988,372	4,058,538	1,361,146	3,450,266	(608,272)
19	Economic Development	3,252,177	3,541,806	1,864,288	3,527,261	(14,545)
20	Housing and Neighborhood Revitalization	3,825,426	3,815,087	1,096,786	3,628,702	(186,385)
21	Human Resources	7,199,251	7,387,253	3,322,035	7,387,253	0
22	Judiciary	3,675,924	3,850,484	1,782,163	3,850,484	0
23	Library	32,917,306	33,155,563	14,350,710	32,556,132	(599,431)
	Management Services					
24	311 Customer Service Center	5,079,860	5,130,513	2,237,173	5,130,513	0
25	Communications, Outreach, and Marketing	2,330,867	2,416,584	815,191	2,416,584	0
26	Community Care	9,204,147	9,242,978	2,472,900	9,255,927	12,949
27	Community Police Oversight	630,129	632,951	182,814	558,994	(73,957)
28	Emergency Management	1,130,290	1,135,003	556,501	1,135,003	0
29	Environmental Quality and Sustainability	4,255,762	4,319,929	2,275,267	4,083,859	(236,070)
30	Equity and Inclusion	2,644,998	2,898,879	1,007,041	2,898,879	0
31	Government Affairs	914,383	919,693	374,814	849,085	(70,608)
32	Historic Preservation	755,602	760,575	291,804	745,891	(14,684)
33	Homeless Solutions	11,913,143	11,987,770	6,846,760	11,987,770	0
34	Integrated Public Safety Solutions	4,969,809	4,984,006	1,202,584	4,787,503	(196,503)
35	Small Business Center	2,454,801	2,509,055	589,204	2,251,470	(257,585)
36	Mayor and City Council	5,351,007	5,432,068	2,523,294	5,499,831	67,763
37	Non-Departmental	115,542,145	122,818,281	33,519,296	122,818,281	0
38	Park and Recreation	99,627,169	101,068,491	52,478,846	101,068,491	0
39	Planning and Urban Design	4,209,553	6,752,112	2,390,246	6,804,731	52,619
40	Procurement Services	3,082,909	3,103,102	1,336,825	2,909,567	(193,535)
41	Public Works	76,357,799	81,871,019	52,157,471	81,871,020	0
42	Transportation	45,249,577	45,298,648	21,628,887	45,218,199	(80,449)
	<b>Total Departments</b>	<b>\$1,525,515,093</b>	<b>\$1,547,390,145</b>	<b>\$726,313,829</b>	<b>\$1,549,593,748</b>	<b>\$2,203,604</b>
43	Financial Reserves	0	0	0	0	0
44	Liability/Claims Fund Transfer	4,483,807	9,483,807	0	9,483,807	0
45	Salary and Benefit Stabilization	5,020,000	3,202,244	0	3,202,244	0
	<b>Total Expenditures</b>	<b>\$1,535,018,900</b>	<b>\$1,560,076,196</b>	<b>\$726,313,829</b>	<b>\$1,562,279,799</b>	<b>\$2,203,604</b>

## VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**1 Arts and Culture.** City Council increased OAC's budget by \$40,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**2 Budget and Management Services.** City Council increased BMS's budget by \$28,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**3 Building Services.** City Council decreased BSD's budget by \$18,000 on May 11 by ordinance #32193 to reallocate existing resources between various City departments, partially offset by an increase for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. BSD is projecting to be \$141,000 over budget primarily due to an anticipated reduction in reimbursable work orders.

**4 City Attorney.** City Council increased CAO's budget by \$197,558 on December 8 by resolution #21-2023 and by \$553,000 on May 11 by ordinance #32193 for the establishment of the Inspector General Division, one-time Employee Retirement Fund (ERF) pension costs, and the Compensation Study Phase II implementation. CAO is projected to be \$249,000 over budget due to termination payouts for retiring employees.

**5 City Auditor.** City Council increased AUD's budget by \$16,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**6 City Controller.** City Council increased CCO's budget by \$40,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation, partially offset by a decrease to reallocate existing resources between various City departments. CCO is projected to be \$25,000 over budget primarily due to temporary staffing costs and overtime expenses, partially offset by salary savings associated with 17 vacant positions.

**8 City Manager.** City Council increased CMO's budget by \$54,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. CMO is projected to be \$202,000 over budget due to termination payouts for retiring employees and personnel costs associated with organizational changes made effective in February.

**9 City Secretary.** City Council increased SEC's budget by \$18,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**10 Elections.** City Council increased Election's budget by \$178,000 on May 11 by ordinance #32193 due to a higher-than-anticipated contract expense with the Dallas County Elections Department for the June 5, 2021 Joint Runoff Election and advertising (\$382,000), partially offset by a refund from the May 1, 2021 Joint Election (\$203,000) due to final costs being less than the City's deposit.

**11 Civil Service.** City Council increased CVS's budget by \$15,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. Civil Service is projected to be \$310,000 under budget primarily due to salary savings associated with nine vacant positions.

## VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**12 Code Compliance.** City Council increased CCS's budget by \$281,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**13 Court and Detention Services.** City Council decreased CTS's budget by \$72,000 on May 11 by ordinance #32193 to reallocate existing resources between various City departments, partially offset by an increase for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**15 Dallas Animal Services.** City Council increased DAS's budget by \$33,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. DAS is projected to be \$70,000 over budget primarily due to temporary staffing costs.

**16 Dallas Fire-Rescue.** City Council increased DFR's budget by \$965,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and the increase in fuel prices. DFR is projected to be \$5,438,000 over budget primarily due to uniform overtime expenses (\$18,834,000) as a result of a winter surge in COVID-19 quarantines requiring backfill, higher than anticipated attrition, prolonged training timelines, and higher than anticipated injuries resulting in light duty. Operational expenses have also been impacted by increased costs to repair, maintain, and fuel apparatus, as well as to issue needed EMS supplies. This is partially offset by additional reimbursements from the Coronavirus Relief Fund and American Rescue Plan Act (ARPA) for eligible uniform salary expenses.

**17 Dallas Police Department.** City Council increased DPD's budget by \$945,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and the increase in fuel prices, partially offset by a decrease to reallocate existing resources between various City departments. DPD is projected to be \$69,000 over budget primarily due to higher than anticipated expenses related to the Real-Time Crime Center, increased uniform overtime expenses (\$6,878,000), a reduction in anticipated reimbursements, and an unanticipated increase in fuel prices (\$2,074,000), partially offset by salary savings associated with vacant uniform and non-uniform positions.

**18 Data Analytics and Business Intelligence.** City Council increased DBI's budget by \$70,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. DBI is projected to be \$608,000 under budget primarily due to salary savings associated with 11 vacant positions.

**19 Economic Development.** City Council increased ECO's budget by \$290,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

**20 Housing and Neighborhood Revitalization.** City Council decreased HOU's budget by \$10,000 on May 11 by ordinance #32193 to reallocate existing resources between various City departments, partially offset by an increase for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

## VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**21 Human Resources.** City Council increased HR's budget by \$188,000 on May 11 by resolution ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and temporary staffing costs related to Workday implementation.

**22 Judiciary.** City Council increased CTJ's budget by \$175,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**23 Library.** City Council increased LIB's budget by \$238,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. LIB is projected to be \$599,000 under budget primarily due to salary savings associated with 30 vacant positions, partially offset by the use of savings to replace the flooring at the Kleberg-Rylie Branch Library.

**24 311 Customer Service Center.** City Council increased 311's budget by \$51,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**25 Communications, Outreach, and Marketing.** City Council increased COM's budget by \$86,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

**26 Community Care.** City Council increased OCC's budget by \$39,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. OCC is projected to be \$13,000 over budget primarily due to termination payouts for retiring employees.

**27 Community Police Oversight.** City Council increased OCPO's budget by \$3,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. OCPO is projected to be \$74,000 under budget primarily due to salary savings associated with two vacant positions.

**28 Emergency Management.** City Council increased OEM's budget by \$5,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**29 Environmental Quality and Sustainability.** City Council increased OEQS's budget by \$64,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

**30 Equity and Inclusion.** City Council increased OEI's budget by \$254,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

**31 Government Affairs.** City Council increased OGA's budget by \$5,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. OGA is projected to be \$71,000 under budget primarily due to salary savings associated with three vacant positions.

**32 Historic Preservation.** City Council increased OHP's budget by \$5,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation.

## VARIANCE NOTES (continued)

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**33 Homeless Solutions.** City Council increased OHS's budget by \$75,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments.

**34 Integrated Public Safety Solutions.** City Council increased IPSS's budget by \$14,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. IPSS is projected to be \$197,000 under budget primarily due to salary savings associated with four vacant positions.

**35 Small Business Center.** City Council increased SBC's budget by \$54,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. SBC is projected to be \$258,000 under budget primarily due to salary savings associated with three vacant positions.

**36 Mayor and City Council.** City Council increased MCC's budget by \$81,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and to reallocate existing resources between various City departments. MCC is projected to be \$68,000 over budget primarily due to temporary staffing costs, partially offset by salary savings associated with two vacant positions.

**37 Non-Departmental.** City Council increased Non-D's budget by \$7,276,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, HRIS module implementation (\$1,939,000), and expenses associated with a new data center (\$5,200,000).

**38 Park and Recreation.** City Council increased PKR's budget by \$1,441,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, the increase in fuel prices, and partial design costs (\$600,000) for future capital improvements at Fair Park.

**39 Planning and Urban Design.** City Council increased PUD's budget by \$2,543,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs, the Compensation Study Phase II implementation, and zoning updates. PUD is projected to be \$53,000 over budget primarily due to an anticipated reduction in reimbursements due to various projects not meeting the criteria for TIF reimbursement.

**40 Procurement Services.** City Council increased POM's budget by \$20,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation. POM is projected to be \$194,000 under budget primarily due to salary savings associated with six vacant positions.

**41 Public Works.** City Council increased PBW's budget by \$5,513,000 on May 11 by ordinance #32193 for street resurfacing projects including preventive maintenance, Smart Cities pilot projects, and in-house asphalt treatments, one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation, partially offset by a decrease to reallocate existing resources between various City departments.

**VARIANCE NOTES (continued)**

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**42 Transportation.** City Council increased TRN's budget by \$49,000 on May 11 by ordinance #32193 for one-time Employee Retirement Fund (ERF) pension costs and the Compensation Study Phase II implementation, partially offset by a decrease to reallocate existing resources between various City departments.

**44 Liability/Claims Fund Transfer.** The transfer from the General Fund to the Liability Fund was increased by \$5,000,000 for environmental remediation efforts and other liability considerations.

**45 Salary and Benefit Stabilization.** The FY 2021-22 Ordinance authorizes the City Manager to transfer appropriations from S&B to any department as allowed by City Charter Chapter XI (Sec. 3), of which, \$1,874,000 was transferred to all General Fund departments.

## FY 2021-22 Financial Forecast Report

**ENTERPRISE FUNDS**

Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
<b>1 AVIATION</b>					
Beginning Fund Balance	\$15,319,809	\$15,319,809		\$48,029,990	\$32,710,181
Total Revenues	142,389,852	142,389,852	85,065,809	142,389,852	0
Total Expenditures	142,389,852	142,389,852	62,541,165	142,389,852	0
Ending Fund Balance	\$15,319,809	\$15,319,809		\$48,029,989	\$32,710,181
<b>2 CONVENTION AND EVENT SERVICES</b>					
Beginning Fund Balance	\$39,553,867	\$39,553,867		\$43,463,337	\$3,909,470
Total Revenues	100,819,948	100,819,948	38,233,613	93,502,763	(7,317,185)
Total Expenditures	100,819,948	100,819,948	29,548,546	93,502,763	(7,317,185)
Ending Fund Balance	\$39,553,867	\$39,553,867		\$43,463,337	\$3,909,470
<b>3 DEVELOPMENT SERVICES</b>					
Beginning Fund Balance	\$48,987,040	\$48,987,040		\$49,020,764	\$33,724
Total Revenues	33,476,527	33,476,527	19,050,665	35,394,009	1,917,482
Total Expenditures	38,383,670	38,383,670	16,215,417	38,323,591	(60,079)
Ending Fund Balance	\$44,079,897	\$44,079,897		\$46,091,182	\$2,011,285
<b>4 MUNICIPAL RADIO</b>					
Beginning Fund Balance	\$355,950	\$355,950		\$909,189	\$553,239
Total Revenues	1,861,000	1,861,000	752,180	1,500,750	(360,250)
Total Expenditures	1,815,740	1,815,740	968,787	1,685,094	(130,646)
Ending Fund Balance	\$401,210	\$401,210		\$724,845	\$323,635
<b>5 SANITATION SERVICES</b>					
Beginning Fund Balance	\$16,465,593	\$16,465,593		\$18,206,255	\$1,740,662
Total Revenues	137,982,207	137,982,207	70,892,817	139,101,536	1,119,329
Total Expenditures	139,536,992	141,699,380	46,634,563	141,699,380	0
Ending Fund Balance	\$14,910,808	\$12,748,420		\$15,608,411	\$2,859,991
<b>6 STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES</b>					
Beginning Fund Balance	\$10,386,150	\$10,386,150		\$18,863,503	\$8,477,353
Total Revenues	69,314,586	69,314,586	36,380,883	69,314,586	0
Total Expenditures	69,314,586	71,814,586	18,900,876	71,813,472	(1,114)
Ending Fund Balance	\$10,386,150	\$7,886,150		\$16,364,617	\$8,478,467
<b>7 WATER UTILITIES</b>					
Beginning Fund Balance	\$108,890,415	\$108,890,415		\$136,997,769	\$28,107,354
Total Revenues	713,732,650	713,732,650	350,440,997	713,732,650	0
Total Expenditures	722,432,650	755,468,335	311,985,123	755,468,335	0
Ending Fund Balance	\$100,190,415	\$67,154,730		\$95,262,084	\$28,107,354

## FY 2021-22 Financial Forecast Report

**INTERNAL SERVICE FUNDS**

Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**8 BOND AND CONSTRUCTION MANAGEMENT**

Beginning Fund Balance	(\$1,173,960)	(\$1,173,960)		(\$2,279,033)	(\$1,105,073)
Total Revenues	23,065,518	23,065,518	3,874,027	23,388,378	322,860
Total Expenditures	23,065,518	23,065,518	10,508,210	21,108,758	(1,956,760)
Ending Fund Balance	(\$1,173,960)	(\$1,173,960)		\$586	\$1,174,546

**9 EQUIPMENT AND FLEET MANAGEMENT**

Beginning Fund Balance	\$10,625,614	\$10,625,614		\$12,577,658	\$1,952,044
Total Revenues	55,306,860	63,049,824	12,763,440	63,112,718	62,894
Total Expenditures	56,541,723	64,284,687	33,486,014	64,284,687	0
Ending Fund Balance	\$9,390,751	\$9,390,751		\$11,405,689	\$2,014,938

**10 EXPRESS BUSINESS CENTER**

Beginning Fund Balance	\$4,666,187	\$4,666,187		\$5,029,721	\$363,534
Total Revenues	2,593,790	2,593,790	1,334,464	2,724,576	130,786
Total Expenditures	2,323,978	2,323,978	1,360,449	2,084,943	(239,035)
Ending Fund Balance	\$4,935,999	\$4,935,999		\$5,669,353	\$733,354

**11 INFORMATION TECHNOLOGY**

Beginning Fund Balance	\$7,697,728	\$7,697,728		\$9,307,658	\$1,609,930
Total Revenues	99,176,891	99,176,891	47,877,937	99,086,822	(90,069)
Total Expenditures	99,176,891	99,176,891	54,621,175	98,507,300	(669,591)
Ending Fund Balance	\$7,697,728	\$7,697,728		\$9,887,180	\$2,189,452

**12 RADIO SERVICES**

Beginning Fund Balance	\$517,133	\$517,133		\$1,429,013	\$911,880
Total Revenues	13,248,650	13,248,650	6,860,800	13,241,826	(6,824)
Total Expenditures	13,248,650	13,629,450	5,728,661	13,421,417	(208,033)
Ending Fund Balance	\$517,133	\$136,333		\$1,249,422	\$1,113,089

## FY 2021-22 Financial Forecast Report

## OTHER FUNDS

Department	FY 2021-22 Adopted Budget	FY 2021-22 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**13 9-1-1 SYSTEM OPERATIONS**

Beginning Fund Balance	\$4,180,269	\$4,180,269		\$6,626,869	\$2,446,600
Total Revenues	12,017,444	12,017,444	5,786,617	12,466,050	448,606
Total Expenditures	14,341,472	14,808,520	8,058,176	15,435,580	627,060
Ending Fund Balance	\$1,856,241	\$1,389,193		\$3,657,339	\$2,268,146

**14 DEBT SERVICE**

Beginning Fund Balance	\$66,867,697	\$66,867,697		\$69,564,897	\$2,697,200
Total Revenues	345,529,961	345,529,962	317,046,334	345,856,961	326,999
Total Expenditures	348,776,403	348,776,403	249,653,363	339,147,345	(9,629,058)
Ending Fund Balance	\$63,621,256	\$63,621,256		\$76,274,514	\$12,653,258

**15 EMPLOYEE BENEFITS**

City Contributions	99,503,000	99,503,000	38,544,740	99,503,000	\$0
Employee Contributions	40,959,071	40,959,071	21,400,330	45,993,747	5,034,676
Retiree	27,867,000	27,867,000	9,677,238	25,403,000	(2,464,000)
Other	0	0	3,783	3,783	3,783
Total Revenues	168,329,071	168,329,071	69,626,091	170,903,530	2,574,459
Total Expenditures	176,549,294	176,549,294	58,257,016	175,465,799	(1,083,495)

Note: FY 2021-22 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

**16 RISK MANAGEMENT**

Worker's Compensation	14,085,135	14,085,135	287,092	14,085,135	\$0
Third Party Liability	11,688,742	11,688,742	4,545,500	11,688,742	(0)
Purchased Insurance	11,096,779	11,096,779	1,469	11,096,779	0
Interest and Other	0	0	4,760	4,760	4,760
Total Revenues	36,870,656	36,870,656	4,838,821	36,875,416	4,760
Total Expenditures	52,064,548	52,064,548	19,278,890	35,520,379	(16,544,169)

Note: FY 2021-22 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (worker's compensation/liability/property insurance).

## VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of March 31, 2022, the beginning fund balance for the adopted and amended budgets and YE forecast represents the FY 2020-21 audited unassigned ending fund balance and includes FY 2020-21 YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

**2 Convention and Event Services.** CCT revenues are projected to be \$7,317,000 under budget due to cancellations and rescheduling of various events as a result of COVID-19. CCT expenses are also projected to be \$7,317,000 under budget primarily due to a reduction in payments to VisitDallas, Spectra Venue Management, and costs that would have been incurred for now-canceled events.

**3 Development Services.** DEV revenues are projected to be \$1,917,000 over budget due to higher-than-budgeted permit activity.

**4 Municipal Radio.** WRR revenues are projected to be \$360,000 under budget primarily due to declines in arts-related advertising revenues. WRR anticipates using fund balance to offset lost revenue. A request for proposal (RFP) for private management of station programming is currently being negotiated. Arts and Culture (OAC) anticipates a spring 2022 presentation to the Quality of Life, Arts, and Culture Committee in partnership with the preferred vendor.

**5 Sanitation Services.** City Council increased SAN's budget by \$2,162,000 on May 11 by ordinance #32193 due to the increase in fuel prices. SAN revenues are projected to be \$1,119,000 over budget due to stronger-than-anticipated residential collection revenues.

**6 Storm Drainage Management - Dallas Water Utilities.** City Council increased SDM's budget by \$2,500,000 on May 11 by ordinance #32193 to support capital construction and equipment purchases.

**7 Water Utilites.** City Council increased DWU's budget by \$33,036,000 on May 11 by resolution ordinance #31293 to support capital construction and equipment purchases.

**8 Bond and Construction Management.** BCM expenses are projected to be \$1,957,000 under budget primarily due to salary savings associated with 47 vacant positions. BCM charges each capital project budget for project implementation costs. Savings in actual implementation expenses result in fewer charges to the capital project. BCM revenues are projected to be \$323,000 over budget due to charges to capital projects encumbered in the prior fiscal year.

**9 Equipment and Fleet Management.** City Council increased EFM's budget by \$7,743,000 on May 11 by ordinance #32193 due to the increase in fuel prices. The original FY 2021-22 budget was based on an anticipated blended fuel rate of \$2.00 per gallon. In March 2022, the actual average blended rate was \$2.71 per gallon and is anticipated to increase to \$3.50 or more per gallon.

**10 Express Business Center.** Express Business Center expenses are projected to be \$239,000 under budget primarily due to additional office supplies reimbursements and salary savings associated with three vacant positions.

**12 Radio Services.** City Council increased Radio Services' budget by \$381,000 on May 11 by ordinance #32193 for consulting and engineering support for the P25 Radio System Project. Radio expenses are projected to be \$208,000 under budget primarily due to salary savings associated with seven vacant positions.

## VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of March 31, 2022, the beginning fund balance for the adopted and amended budgets and YE forecast represents the FY 2020-21 audited unassigned ending fund balance and includes FY 2020-21 YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

**13 9-1-1 System Operations.** City Council increased 911's budget by \$467,000 on May 11 by ordinance #31293 for costs associated with the transition of 911 call centers from an analog network to a digital network (ESINet). 911 expenses are projected to be \$627,000 over budget primarily due to equipment purchased for the 911 Next Generation project. 911 revenues are projected to be \$449,000 over budget due to increased collections for wireless and wireline fees. 911 anticipates using fund balance to cover the increased expense.

**14 Debt Service.** Debt Service expenses are projected to be \$9,629,000 under budget due to interest savings realized in the November 2021 bond sale.

**16 Risk Management.** Risk Management expenses are projected to be \$16,544,000 under budget primarily due to a delay in anticipated claims expenses and lower-than-expected payout in FY 2021-22 resulting in some claims to be moved over to FY 2022-23.

## FY 2021-22 Financial Forecast Report

**GENERAL OBLIGATION BONDS****2017 Bond Program**

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
A	Street and Transportation	\$533,981,000	\$419,861,470	\$171,332,057	\$94,217,569	\$154,311,844
B	Park and Recreation Facilities	261,807,000	234,143,026	140,778,712	21,147,463	72,216,851
C	Fair Park	50,000,000	42,889,098	28,665,797	2,983,148	11,240,153
D	Flood Protection and Storm Drainage	48,750,000	35,546,268	8,655,353	7,379,557	19,511,359
E	Library Facilities	15,589,000	15,589,000	14,744,158	278,725	566,117
F	Cultural and Performing Arts Facilities	14,235,000	14,102,088	10,340,101	2,715,162	1,046,825
G	Public Safety Facilities	32,081,000	29,897,353	20,798,052	4,823,346	4,275,955
H	City Facilities	18,157,000	15,423,904	808,215	1,460,481	13,155,208
I	Economic Development	55,400,000	46,367,495	18,667,509	10,444,607	17,255,379
J	Homeless Assistance Facilities	20,000,000	16,978,370	3,423,424	506,398	13,048,548
<b>Total</b>		<b>\$1,050,000,000</b>	<b>\$870,798,072</b>	<b>\$418,213,377</b>	<b>\$145,956,456</b>	<b>\$306,628,239</b>

**2012 Bond Program**

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
1	Street and Transportation Improvements	\$260,625,000	\$265,630,488	\$251,619,137	\$8,575,535	\$5,435,816
2	Flood Protection and Storm Drainage Facilities	326,375,000	326,375,000	223,664,642	75,693,611	27,016,747
3	Economic Development	55,000,000	55,000,000	36,667,280	6,049,484	12,283,236
<b>Total</b>		<b>\$642,000,000</b>	<b>\$647,005,488</b>	<b>\$511,951,058</b>	<b>\$90,318,630</b>	<b>\$44,735,800</b>

**2006 Bond Program**

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
1	Street and Transportation Improvements	\$390,420,000	\$406,490,554	\$387,123,552	\$14,843,444	\$4,523,557
2	Flood Protection and Storm Drainage Facilities	334,315,000	342,757,166	283,841,192	13,151,359	45,764,616
3	Park and Recreation Facilities	343,230,000	353,343,060	345,437,305	1,667,602	6,238,153
4	Library Facilities	46,200,000	48,318,600	47,582,970	93,988	641,641
5	Cultural Arts Facilities	60,855,000	63,821,447	63,073,089	74,803	673,555
6	City Hall, City Service and Maintenance Facilities	34,750,000	36,216,478	30,826,305	205,186	5,184,987
7	Land Acquisition Under Land Bank Program	1,500,000	1,500,000	1,474,169	0	25,831
8	Economic Development	41,495,000	45,060,053	41,939,230	1,153,500	1,967,324
9	Farmers Market Improvements	6,635,000	6,933,754	6,584,013	12	349,728
10	Land Acquisition in the Cadillac Heights Area	22,550,000	22,727,451	11,311,866	303,608	11,111,977
11	Court Facilities	7,945,000	8,146,606	7,826,118	50,582	269,905
12	Public Safety Facilities and Warning Systems	63,625,000	66,072,938	65,077,459	6,299	989,179
<b>Total</b>		<b>\$1,353,520,000</b>	<b>\$1,401,388,107</b>	<b>\$1,292,097,269</b>	<b>\$31,550,384</b>	<b>\$77,740,453</b>

Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

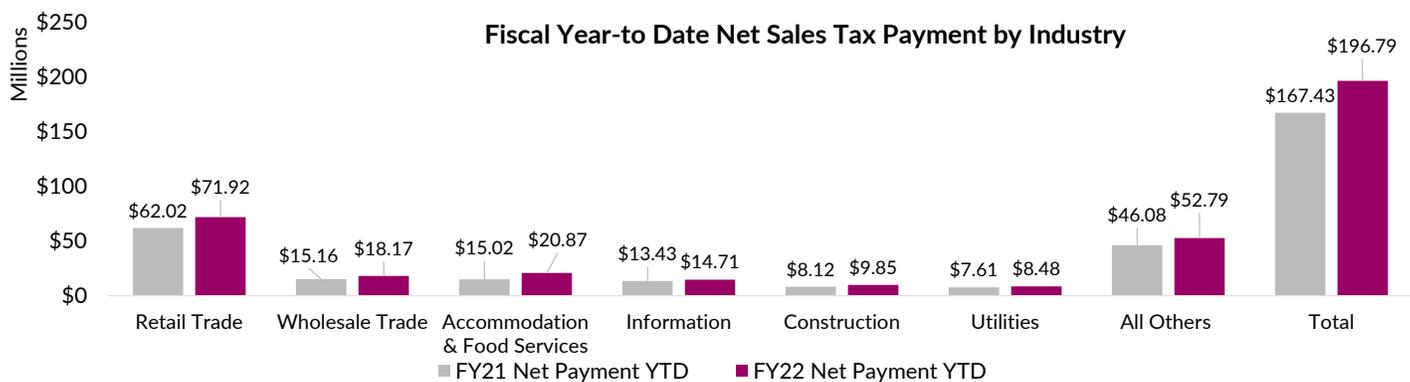
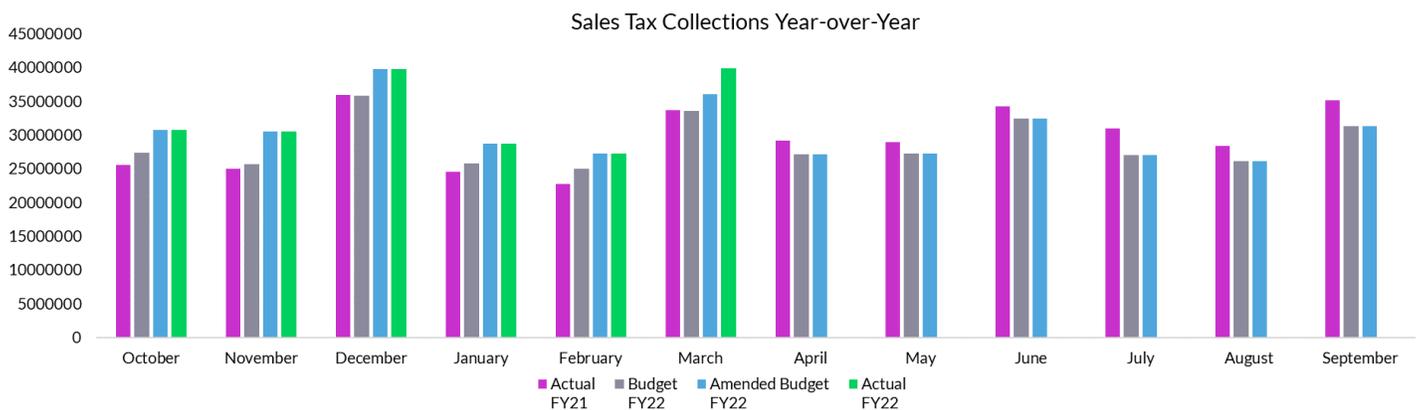
FY 2021-22 Financial Forecast Report

# ECONOMIC INDICATORS

## Sales Tax

The current sales tax rate is 8.25 percent: 6.25 percent goes to the state, one percent to the City, and one percent to DART. In FY 2020-21, the City received \$354,287,642 in sales tax revenue. In FY 2021-22, the City budgeted \$344,283,066, which was increased to \$364,294,064 as part of the mid-year budget ordinance #32193 approved by the City Council on May 11. As of March 31, 2022, the sales tax forecast is \$375,544,901. We will update the forecast throughout the year as additional information becomes available.

The charts in this section provide more information about sales tax collections.



Note: Net sales tax payments by industry do not include the City's self-reported sales tax numbers.

## FY 2021-22 Financial Forecast Report

# ECONOMIC INDICATORS

Year-over-Year Change in Sales Tax Collections		
Industry	March FY22 over March FY21	FYTD22 over FYTD21
Retail Trade	8%	16%
Wholesale Trade	20%	20%
Accommodation and Food Services	22%	39%
Information	2%	10%
Construction	0%	21%
Utilities	2%	12%
All Others	49%	15%
Total Collections	18%	18%

**Retail Trade.** Includes establishments engaged in selling (retailing) merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. The retailing process is the final step in the distribution of merchandise, so retailers are organized to sell merchandise in small quantities to the general public.

**Wholesale Trade.** Includes establishments engaged in wholesaling merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. Wholesalers are organized to sell or arrange the purchase or sale of (a) goods for resale to other wholesalers or retailers, (b) capital or durable nonconsumer goods, and (c) raw and intermediate materials and supplies used in production.

**Accommodation and Food Services.** Includes establishments providing customers with lodging and/or preparing meals, snacks, and beverages for immediate consumption.

**Information.** Includes establishments engaged in (a) producing and distributing information and cultural products, (b) providing the means to transmit or distribute these products as well as data or communications, and (c) processing data.

**Construction.** Includes establishments primarily engaged in the construction of buildings or engineering projects (e.g. highways and utility systems). Establishments primarily engaged in the preparation of sites for new construction or in subdividing land for sale as building sites are also included in this sector.

**Utilities.** Includes establishments providing electric power, natural gas, steam supply, water supply, and sewage removal.

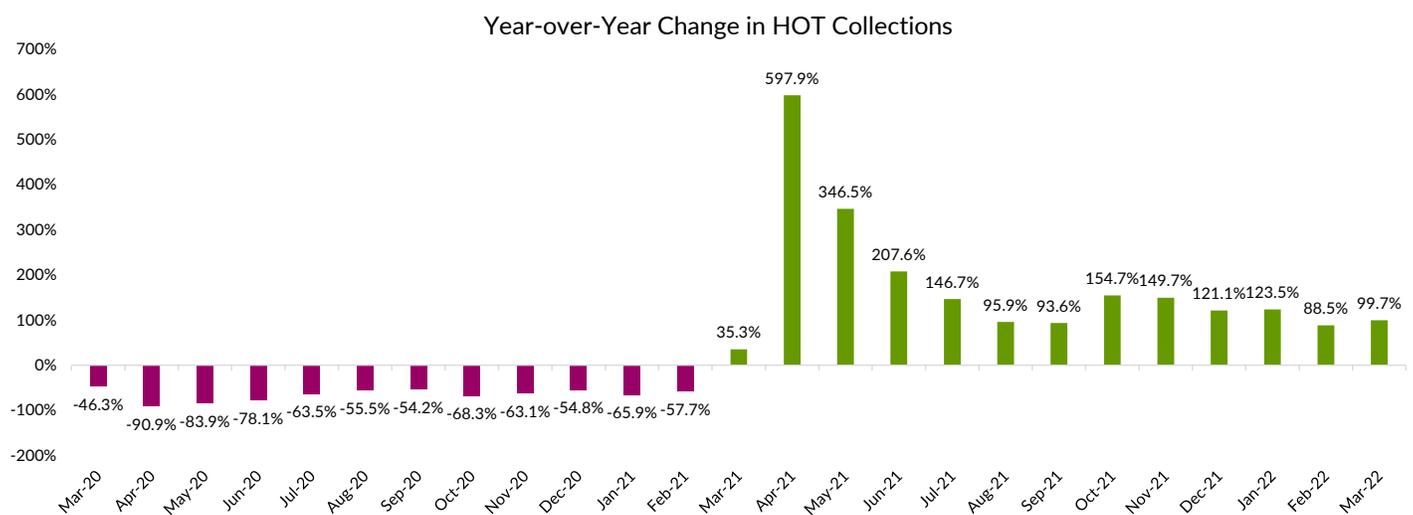
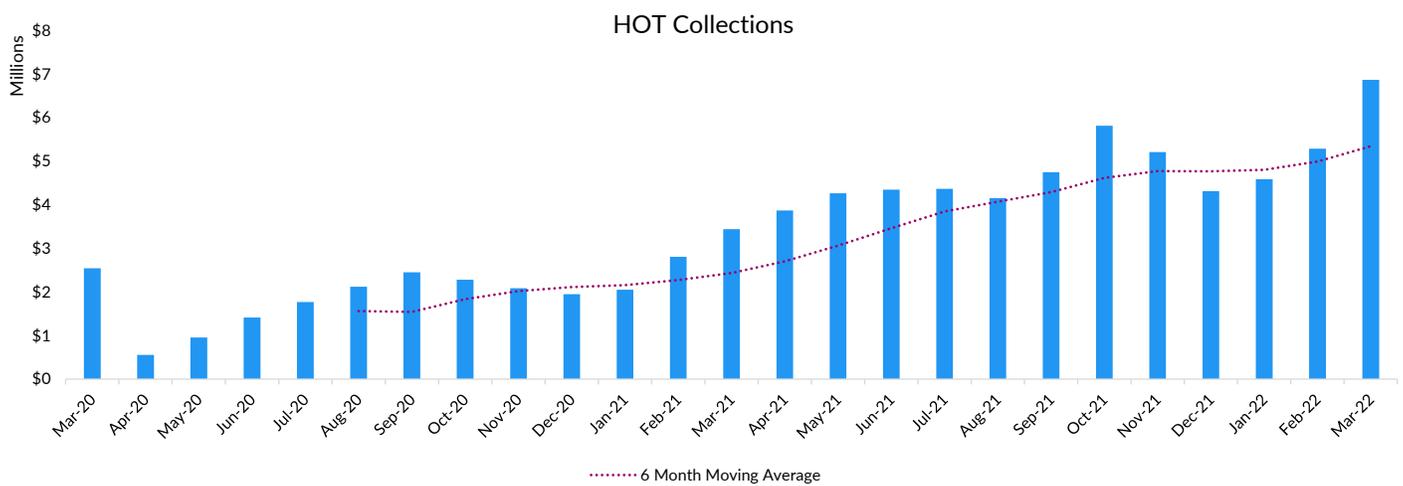
**All Others.** Includes but is not limited to manufacturing, professional and business services, financial activities, education and health services, and natural resources and mining.

FY 2021-22 Financial Forecast Report

# ECONOMIC INDICATORS

## Hotel Occupancy Tax

The City collects hotel occupancy taxes (HOT) on hotel, motel, bed and breakfast, and short-term rentals in the city limits. The HOT rate in Dallas is 13 percent of the cost of the room (not including food served or personal services not related to cleaning and readying the space for the guest)—six percent goes to the state, and seven percent goes to the City. HOT is the largest single revenue source for the Kay Bailey Hutchison Convention Center, and data is typically updated every two months.



## FY 2021-22 Financial Forecast Report

**ECONOMIC INDICATORS**

## Convention Center Event Bookings

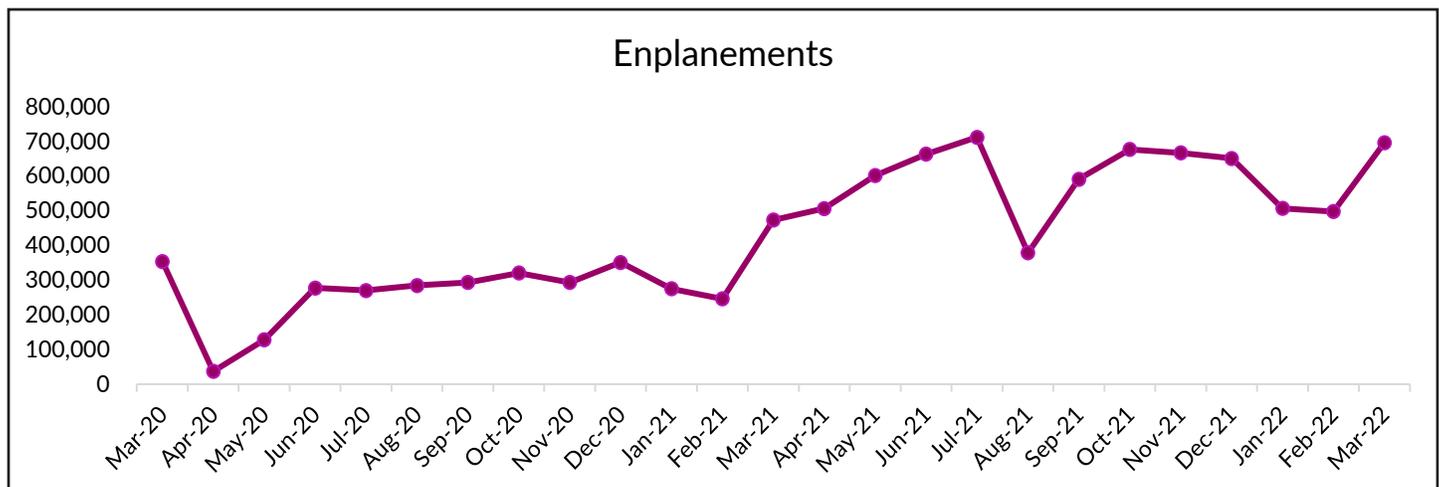
The table below lists the number of actual, planned, and forecast events at the KBHCCD for the last three fiscal years. Please note if no event takes place, it results in an equal reduction in revenue and expenses.

	FY20 Actual	FY21 Actual	FY22 Planned	FY22 Actual/Forecast*
October	6	3	9	6
November	11	1	5	5
December	5	2	11	9
January	13	1	6	4
February	12	0	10	10
March	1	2	4	13
April	1	1	5	4
May	0	6	3	4
June	0	7	9	5
July	0	7	3	1
August	0	4	3	6
September	0	5	5	3
<b>Total</b>	<b>49</b>	<b>39</b>	<b>73</b>	<b>70</b>

\* Due to shifts in cancellations and rescheduling, FY 2021-22 actuals for prior months may be updated.

## Love Field Enplanements

An enplanement is when a revenue-generating passenger boards an aircraft. Enplanements are the most important air traffic metric because enplaned passengers directly or indirectly generate 80 percent of Aviation revenues. Typically, Aviation generates only 20 percent of total operating revenues from non-passenger-related activities.

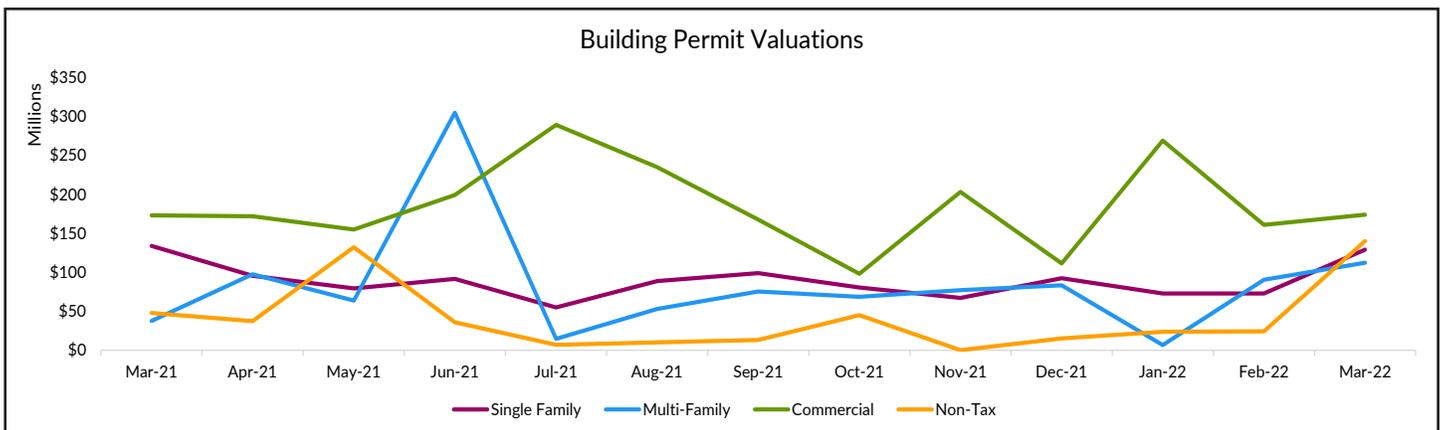
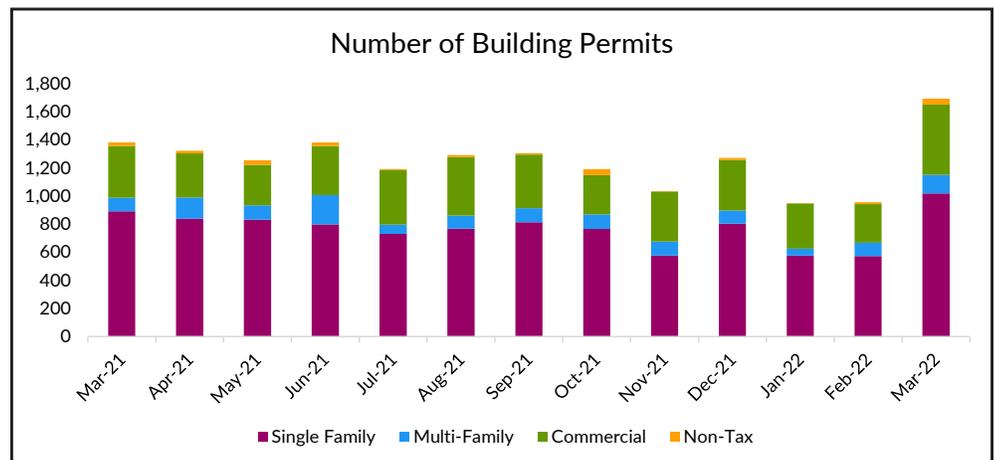


FY 2021-22 Financial Forecast Report

# ECONOMIC INDICATORS

## Building Permits

Building permits (required for all construction in Dallas) can provide insight into upcoming activity in the housing market and other areas of the economy. Permits are a key indicator of the confidence developers have in the economy; likewise, a decline can indicate developers do not anticipate economic growth in the near future. In some cities, this measure may be a leading indicator of property tax value growth, but in Dallas, the property tax forecast model includes other variables like wage/job growth, housing supply, gross domestic product, population, vacancy rates, and others.



# DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our eight strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2020-21 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2022.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is within five percent of the YTD target, it is "near target" (yellow). Otherwise, the measure is designated "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each red



#	Measure	FY 2020-21 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Economic Development</b>						
1	Percentage of inspections performed next day, as requested (Development Services)	N/A	98.0%	97.4%	98.0%	98.0%
2*	Average number of days to complete permit application prescreen (Development Services)	N/A	5	4.9	5	5
3	Percentage of City spend with vendors located in Dallas (Small Business Center)	N/A	40.0%	45.2%	40.0%	45.2%
4	Percentage of certified M/WBE spend with vendors located in Dallas (Small Business Center)	81.7%	65.0%	86.6%	65.0%	86.6%
<b>Environment &amp; Sustainability</b>						
5	Percentage of annual Comprehensive Environmental and Climate Action Plan (CECAP) milestones completed (242 of 263 milestones) (Office of Environmental Quality & Sustainability)	92.7%	38%	6.1%	92.0%	92.0%
6	Percentage of on-time bulk & brush collections (Sanitation Services)	N/A	99.9%	99.9%	99.9%	99.9%
7	Residential recycling diversion rate (Sanitation Services)	18.3%	19.0%	18.7%	19.0%	18.6%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2021-22 Dallas 365

#	Measure	FY 2020-21 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Government Performance &amp; Financial Management</b>						
8	Percentage of invoices paid within 30 days (City Controller's Office)	85.5%	89.0%	87.3%	90.0%	87.3%
9	Percentage of vehicles receiving preventive maintenance on schedule (Equipment & Fleet Management)	88.3%	85.0%	92.6%	85.0%	92.4%
10	Percentage of 311 calls answered within 90 seconds (311 Customer Service Center)	28.1%	75.0%	30.1%	75.0%	42.4%
11	Percentage decrease in preventable city vehicle and equipment incidents (Office of Risk Management)	N/A	-3.3%	-0.3%	-3.3%	-3.3%
<b>Housing &amp; Homeless Solutions</b>						
12	Percentage of development funding contributed by private sources (Housing & Neighborhood Revitalization)	78.0%	60.0%	61.5%	60.0%	60.0%
13	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Office of Homeless Solutions)	90.8%	85.0%	93.4%	85.0%	93.4%
14	Percentage of beds utilized under the Pay-to-Stay program (Office of Homeless Solutions)	N/A	80.0%	65.9%	80.0%	72.2%
<b>Public Safety</b>						
15	Percentage of EMS responses within nine minutes or less (Dallas Fire-Rescue)	89.7%	90.0%	85.6%	90.0%	85.6%
16	Percentage of first company responses to structure fires within five minutes and 20 seconds of dispatch (NFPA Standard 1710) (Dallas Fire-Rescue)	83.9%	90.0%	87.5%	90.0%	87.0%
17*	Crimes against persons (per 100,000 residents) (Dallas Police Department)	2,085.6	2,000.0	2,160.0	2,000.0	2,080.0
18	Percentage of responses to Priority 1 calls within eight minutes or less (Dallas Police Department)	54.4%	60.0%	48.2%	60.0%	48.2%
19	Percentage of 911 calls answered within 10 seconds (Dallas Police Department)	65.9%	90.0%	95.7%	90.0%	95.7%
20	Complaint resolution rate (Office of Community Police Oversight)	86.8%	70.0%	79.8%	70.0%	79.9%
21	Percentage of crisis intervention calls handled by the RIGHT Care team (Office of Integrated Public Safety Solutions)	43.4%	57.2%	51.3%	80.0%	74.0%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2021-22 Dallas 365

#	Measure	FY 2020-21 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Quality of Life, Arts, &amp; Culture</b>						
22	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	74.6%	65.0%	85.5%	65.0%	85.5%
23	Percentage increase in dogs and cats fostered (Dallas Animal Services)	N/A	5.0%	57.4%	5.0%	23.3%
24	Percentage of technology devices checked out monthly (Hotspots and Chromebooks) (Library)	58.4%	75.0%	77.7%	75.0%	79.7%
25	Satisfaction rate with library programs (Library)	N/A	93.0%	98.8%	93.0%	98.8%
26	Percentage of cultural services funding to ALAANA (African, Latinx, Asian, Arab, Native American) artists and organizations (Office of Arts & Culture)	31.2%	28.0%	27.9%	30.0%	30.0%
27	Average number of recreation programming hours per week (youth, seniors, and athletic leagues) (Park & Recreation)	N/A	1,604	1,961	1,604	1,961
28	Participation rate at late-night Teen Recreation (TRec) sites (Park & Recreation)	11.9%	80.0%	63.0%	80.0%	80.0%
<b>Transportation &amp; Infrastructure</b>						
29	Percentage of bond appropriations awarded (ITD) (Bond & Construction Management)	88.7%	77.0%	76.8%	90.0%	90.0%
30	Planned lane miles improved (837 of 11,770 miles) (Public Works)	90.8%	20.0%	31.4%	100.0%	100.0%
31	Percentage of potholes repaired within 3 days (Public Works)	100.0%	99.0%	99.1%	98.0%	99.1%
32	Percentage of signal malfunction responses within 120 minutes (Transportation)	94.3%	91.0%	93.0%	91.0%	93.0%
33	Percentage of faded long line pavement marking miles improved (612 of 1,223 miles) (Transportation)	N/A	17.1%	25.0%	50.0%	50.0%
<b>Workforce, Education, &amp; Equity</b>						
34	Percentage increase in the number minutes of original multicultural and multilingual content (on public, educational, and government) compared to FY 2020-21 (Communications, Outreach, & Marketing)	57.0%	25%	-26.0%	25%	-39%
35	Number of WIC clients receiving nutrition services (Office of Community Care)	N/A	62,000	64,214	62,000	64,214

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2021-22 Dallas 365

## VARIANCE NOTES

**5** Sixteen of 263 CECAP milestones are complete, double the number of completed milestones at the end of February 2022. OEQ anticipates many of the milestones in progress will be completed in late FY 2021-22. Additionally, major projects that support multiple milestones like the Urban Agriculture Plan and Fleet Electrification Plan are scheduled for completion by the fourth quarter of FY 2021-22

**10** 311 lowered the year-end forecast in anticipation of a call volume increase from a DWU campaign to establish payment plans for customers with more than 60 days of outstanding balances. 311 will continue to focus on filing vacancies and training staff. An ITS upgrade to activate courtesy callback software features is estimated to roll out in June 2022 to improve service.

**11** In March 2022, there were 37 preventable incidents compared to 57 incidents in March 2021, a decrease of 35 percent. We continue to report a reduction in preventable city vehicle and equipment incidents. However, an unusually high number of incidents during the first quarter impacts the overall performance. ORM has identified the primary causes of incidents: backing, turning when unsafe, and driver inattention. To further explore the root cause of driver inattention incidents, ORM safety personnel will visit workplace sites and meet with department staff in April to discuss action plans to increase safety awareness.

**14** Beds utilized under the Pay-to-Stay program increased from 46 percent in February to 89 percent in March. The COVID-19 Omicron surge from December 2021 to February 2022 caused a reduction in staffing and sheltered guests. Operations returned to normal, and the forecast reflects the impact of the overall performance due to the Omicron surge.

**17** DPD is implementing the Place Network Investigations (PNI) plan as part of the Violent Crime Plan. Violent crime is down 13.02 percent in 2022 compared to the same period in 2021. Though homicides currently show an increase this fiscal year, DPD will target hot spots to decrease crime. The Dallas Police Department is committed to its Violent Crime Plan and overall, violent crime is down 13.02% in 2022 compared to the same period in 2021. With the focus on interrupting and disrupting violent people and places, the department strives to continue to see a reduction in crimes against persons.

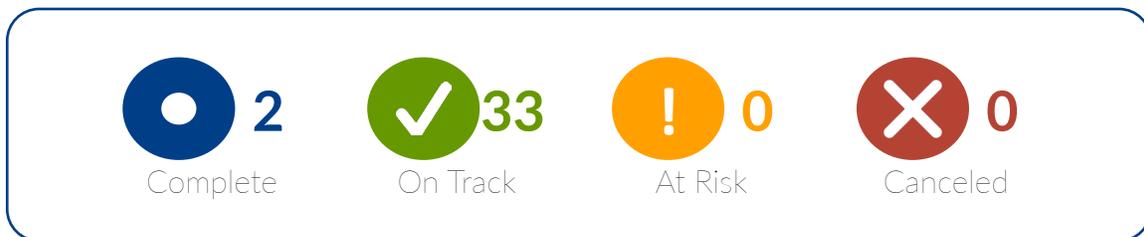
**18** DPD adjusted patrol division staffing to help better answer the call volume at each division. The department proactively recruits and hires to meet the goal of 250 officers for FY 2021-22.

**21** So far this fiscal year (October 2021 - March 2022), the City responded to 6,924 mental health calls for service. This year, OIPSS has responded to: 9,273 calls for service (134 percent increase). OIPSS continues to: add new teams as part of the expansion plan, provided additional training and capabilities to our existing teams, and partner with external stakeholders for operational support in order to address the growing demand for mental health services.

**34** In March 2022, there was an increase in programming. However, the year-to-date multicultural content remains below target, as this increase did not fully offset year-over-year declines from January 2021 to January 2022.

# BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 35 activities included in the FY 2021-22 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on track” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).



## In the Spotlight

The City of Dallas Transportation Department (TRN) has been going the extra mile when it comes to helping residents move safely in and around Dallas. As of March, they have achieved their mid-year targets for improving long-line pavement marking miles (612 of 1,223 miles) and the percentage of signal malfunction responses within 120 minutes (93%). The CoD Department of Transportation has been making school commutes safer for our youngest residents – rolling out a comprehensive plan to replace 1,000 outdated school zone flashing beacons with state-of-the-art technology which allows continual remote monitoring that assists with faster response to possible malfunctions or needed changes by the school. TRN has also made progress on its goal to extend and improve the city’s bike lane network by moving forward on the Vernon Bike Lanes project and the Union Bikeway Project. More information on the many ways that TRN keeps us in motion is available at: <https://dallascityhall.com/transportation>



## FY 2021-22 Budget Initiative Tracker

## ECONOMIC DEVELOPMENT

**1 Economic Development Entity**

**INITIATIVE** Launch the economic development entity called for in the Economic Development Policy with \$7 million over 3 years to pay formation costs and hire staff to begin the entity's business and real estate development work, after which it will be self sustaining. In FY 2021-22, ECO will spend \$2 million to launch operations, hire a new Economic Development Corporation Director, develop a 3-year work plan, and develop an operational budget for Year 2 and Year 3. (ECO)

**STATUS** City Council approved creation of the Economic Development Corporation (EDC) on January 12, 2022 and the certificate of formation was filed with the State of Texas in February. Applications for board member nominations opened in March and closed on April 30, 2022.

**2 Small Business Center**

**INITIATIVE** Establish a Small Business Center focused on business diversity, including the Minority/Women-owned Business Enterprises program, workforce development and reentry services, and entrepreneurship to support local businesses. (ECO)

**STATUS** SBC has launched the Food Series Collaborative, a seven-week virtual presentation designed to engage food industry startups and existing small businesses; the Encanto Market & Cocina, an example of the SBC's Adaptive Reuse Program; and a Mentor/Protégé program designed to foster the establishment of long-term business relationships between large prime contractors and small business subcontractors and to strengthen subcontracting opportunities. SBC is also hosting the 2022 Women's Entrepreneurs Leadership Forum in April to provide information about writing business plans, marketing, and building strategic lender relationships to finance your business.

## ENVIRONMENT &amp; SUSTAINABILITY

**3 Sanitation Collection**

**INITIATIVE** Keep Dallas a safe, clean, and beautiful place to live by improving trash, recycling, and brush and bulky trash service delivery, including increasing employee pay to attract enough staff to meet our requirements and creating an outreach/compliance division to strengthen customer experience. (SAN)

**STATUS** SAN residential collection services have shown improvements from FY 2020-21. The number of missed garbage and recycling service calls from October 2021 through March 2022 decreased approximately 10 percent from the same months of the prior year. The on-time brush and bulky waste service has remained consistently at the 99.9 percent target since the beginning of FY 2021-22.

The pay increase for truck drivers, heavy equipment operators, and crew leaders was implemented in July 2021. In early March 2022, the Department's filled truck driver positions increased by 18.4 percent compared to last fiscal year. SAN is now approximately 4 percent short from the target of 240 truck drivers. Sanitation continues to hold weekly interviews and job offers are extended the same day for truck driver positions.

The Outreach and Enforcement Team Manager was hired in February 2022 and the hiring process for the Inspector positions is underway.

**4 Air Quality Monitors**

**INITIATIVE** Install \$1 million worth of additional Air Quality Monitors around the city to collect data on air quality and inform policy decisions affecting residents' health and quality of life. (OEQS)

**STATUS** The first contract for Level 1 sensors has been approved by City Council. OEQS staff held a series of three neighborhood meetings in West Dallas to attain community input into optimal locations for the first several monitors. Work continues on the data platform and data qualification procedures. Equipment will be ordered in May and calibrated for installation in early summer 2022.

## FY 2021-22 Budget Initiative Tracker

## ENVIRONMENT &amp; SUSTAINABILITY

5 Solar Energy Initiative 

**INITIATIVE** Invest \$1.5 million in FY 2021-22 and \$500,000 in FY 2022-23 for a solar energy initiative, to install solar panels, energy efficient lighting, and retrofit controls at City facilities. (BSD)

**STATUS** Approximately \$1.5 million in energy efficiency and solar panel installation projects are in development and the Environmental Commission was briefed on them in February 2022. The projects are planned to be on the April 4, 2022 agenda for the Environment and Sustainability Committee in advance of City Council consideration of contracts on April 13, 2022.

6 Comprehensive Food & Urban Agriculture Plan 

**INITIATIVE** Prioritize Dallas communities' access to healthy, local food by contributing \$200,000 to implement a Comprehensive Food & Urban Agriculture Plan in collaboration with external stakeholders. (OEQS)

**STATUS** OEQS staff are continuing efforts under the contract for the Comprehensive Food & Urban Agriculture Plan, including internal and external engagement with over 35 different farms (both community and commercial scale) and other Dallas food stakeholders. OEQS staff are also working with the City's internal Food Equity Working group and the Office of Procurement efforts to pilot a project to provide small growing units for food desert homes, to be implemented in late spring 2022.

7 Branch Out Dallas 

**INITIATIVE** Relaunch Branch Out Dallas to provide 2,500 native trees to residents to plant in yards across Dallas helping to reduce heat island effect and stormwater runoff to our drainage system. (SDM)

**STATUS** The City held the FY 2021-22 Branch Out Dallas event on November 6, 2021 and distributed 2,500 trees across the City for residential properties. The FY 2022-23 activities are currently being planned and will be provided in spring 2023.

8 Water Distribution System 

**INITIATIVE** Enhance monitoring for lead and copper in the water distribution system and develop a plan to educate and support customers in regulatory-driven programs for lead and copper monitoring within schools, childcare centers, and public spaces. In FY 2021-22, DWU will hire two FTEs and spend approximately \$75,000 to develop an outreach plan and procedures to sample both schools and day care operations; develop a data management and reporting procedure to comply with the new regulations; and, begin initial sampling in the second quarter of 2022 with a goal of 50 sites sampled by September 30, 2022. (DWU)

**STATUS** The Water Quality Group has determined the total number of schools and daycare centers that will be impacted by the new Lead and Copper Rule Revision: 389 Public and Charter Schools, 73 Private Schools and 412 Childcare and Daycare Centers. DWU is currently reclassifying two existing positions who will be responsible for developing a Lead Service Line inventory, contacting schools and day care centers to develop a facilities database and distribute education material, and developing the plan to conduct sampling and lead testing.

## FY 2021-22 Budget Initiative Tracker

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## 9 Equipment and Fleet

**INITIATIVE** Achieve a state of good repair in five years for all City fleet vehicles, including sanitation trucks, fire apparatus, police cruisers, and heavy vehicles used by Public Works and Dallas Water Utilities by investing \$75 million for the purchase of replacement and additional fleet and equipment. (EFM, SDM, DWU, and SAN)

**STATUS:** The FY 2021-22 fleet acquisition is currently underway for nine departments, with \$48 million obligated for this fiscal year.

## 10 Data Analytics

**INITIATIVE** Harness the power of data to increase transparency and accountability by adding six new positions to the Office of Data Analytics & Business Intelligence, investing in the City's Data Inventory, and embracing data-driven decision making across our organization. (DBI)

**STATUS** DBI hired three Data Science Analyst positions and is in the process of recruiting for several additional positions, including one Data Coordinator, two Data Analytics Administrators, one Senior Analytics Manager, one Data Analyst, and one GIS Intern, with anticipated hire dates in July 2022.

## 11 Total Compensation Study

**INITIATIVE** Invest in our City employees and improve recruiting and retention of high-caliber and diverse employees by continuing to implement the Total Compensation Study and ensuring competitive pay. (HR)

**STATUS** Phase one of the compensation study was completed in 2021. Phase two will be completed in April and is focused on moving positions that were not able to be moved to market in phase one and addressing internal pay compression. Phase three, beginning in FY 2022-23, will continue to address internal pay compression.

# HOUSING & HOMELESSNESS SOLUTIONS

## 12 Addressing Homelessness

**INITIATIVE** Contribute \$25 million to leverage an additional \$47 million in public and private investment for an overall \$72 million program that employs housing navigation services, landlord incentives, rental subsidies, move-in kits, and case management to reduce and prevent homelessness, in partnership with Dallas County, the Dallas Housing Authority, the Metro Dallas Homeless Alliance, and other cities in Dallas County. The program will be implemented from FY 2021-22 through FY 2023-24. It is anticipated approximately 1,000 individuals will be housed in the first year and a total of 2,762 individuals housed by the end of September 2023. The third year of the program will be focused solely on providing rental assistance and case management to those individuals housed in FY 2021-22 and FY 2022-23. (OHS)

**STATUS** From October 2021 to March 2022, the Dallas Real Time Rapid Rehousing Initiative housed 171 households. Of these households, 51 percent consist of adults with children and 49 percent are adults only. OHS is partnering with Metro Dallas Homeless Alliance (MDHA) to launch the encampment decommissioning effort to offer individuals in established encampments housing solutions.

## 13 Affordable Housing Units

**INITIATIVE** Incentivize developers to build affordable housing by subsidizing \$10 million worth of water and sewer infrastructure required for up to 250 new affordable single family and 1,000 multifamily units over the life of the program (based on the mix of projects and the amount of funding requested). The program will be implemented from FY2021-22 to FY 2023-24 with new units projected in years 2 and 3 due to construction timelines. (HOU)

**STATUS** Housing is implementing this new funding along with other measures through the existing Notice of Funding Availability. On January 12, City Council approved the first project utilizing these funds, providing \$1.8 million to be used for water infrastructure related to the development of 125 for-sale single family homes. 20 percent of these homes will be reserved for families 80 percent AMI and the remaining homes will be restricted to 120 percent AMI and below.

## FY 2021-22 Budget Initiative Tracker

## HOUSING &amp; HOMELESSNESS SOLUTIONS

**14** Preservation of Affordable Housing

**INITIATIVE** Devote \$11.3 million for the preservation of affordable housing and investment in water and sewer infrastructure in qualified census tracts. In FY 2021-22, HOU will spend \$2 million for neighborhood infrastructure and \$2 million to preserve 20 housing units. (HOU)

**STATUS** In December, City Council approved the program design to use ARPA funding for home repairs and infrastructure improvements within specific qualified neighborhoods in Dallas. Staff are currently engaged in the hiring process, as well as communications and outreach planning. Application launch is tentatively scheduled for spring 2022.

## PUBLIC SAFETY

**15** Police Response Times

**INITIATIVE** Improve response times to high priority calls by hiring 250 police officers to end FY 2021-22 at 3,155 police officers, and by continuing to implement the recommendations of the KPMG efficiency study. (DPD)

**STATUS** DPD readjusted staffing at all patrol divisions for optimized efficiency in order to help better answer the call volume at each division. DPD continues to proactively recruit and hire to meet the FY 2021-22 hiring goal and end the fiscal year with 3,155 officers. Year to date in FY 2021-22, 94 sworn officers have been hired. In February, 21 recruits graduated the academy and are currently in field training.

**17** RIGHT Care

**INITIATIVE** Mitigate behavioral health crises and avoid unnecessary arrests and hospitalizations by adding \$2 million to double the number of RIGHT Care teams from five to ten. (IPSS)

**STATUS** The RIGHT Care team performance continues to excel as it becomes more established. 50.5 percent of crisis intervention calls were handled by RIGHT Care team as of February 28. An additional team was added to the program in December 2021 for a total of seven teams, so that each police division within the city has a designated team. Team eight is in the final planning stages and is projected to launch in April 2022. The remaining two teams (one support team and one overnight team) are planned to be implemented in spring 2022. IPSS anticipates a continual increase in the number of calls handled by the RIGHT Care Team.

**16** 911 Response

**INITIATIVE** Answer 90 percent of 911 calls within 10 seconds by adding 911 call takers and dispatchers and increasing pay to improve talent acquisition and retention. (DPD)

**STATUS** The March service level was 98.16 percent, with an average answer time of 4 seconds. DPD currently has 114 call takers and 17 trainees, making the 911 Call Center staffed at 86 percent.

**18** Street Racing Remediation

**INITIATIVE** Address city wide speeding and unsafe drivers with \$500,000 for traffic calming in neighborhoods and \$200,000 for a street racing remediation pilot project. (TRN)

**STATUS** In March, street racing remediation measures such as raised pavement markers and ceramic buttons began at five additional locations, for a total of 25 locations this fiscal year. Traffic calming modifications, such as speed cushions, have been completed at five locations and are scheduled to begin at another location in April. Designs are in progress to create a road diet via pavement markings at Jefferson Boulevard to reducing the current configuration of six lanes down to four lanes. Construction is tentatively scheduled to complete by August 2022.

## FY 2021-22 Budget Initiative Tracker

## PUBLIC SAFETY

**19 Non-Emergency Enforcement** ✓

**INITIATIVE** Alleviate Police Department call volume by transferring non-emergency calls such as handicapped/fire lane parking enforcement and street blockage clearance from DPD to the Department of Transportation. (DPD and TRN)

**STATUS** HR finalized the position description for Manager-Parking Enforcement position and recruitment is in progress for the Senior Officer and Parking Enforcement Officer positions. TRN continues to work with Public Works to coordinate parking options. TRN continues to work with Real Estate on additional facility options to accommodate remaining staff, service vehicles, and guest parking. One site was reviewed in January and one additional in March. The Courts Adjudication Team relocated in March and their current facility and furniture are now available for TRN non-emergency enforcement use. TRN is currently working on obtaining more parking spaces at OCMC to accommodate the vehicles. TRN continues to work on a training strategy with DPD and will meet again in March to schedule training dates. Both departments anticipate a transition date of late July 2022.

**21 Tornado Warning Sirens** ✓

**INITIATIVE** Improve tornado warning siren coverage by purchasing and installing ten additional sirens for a total of 178 sirens citywide. (OEM)

**STATUS** All ten sites have been identified and approved by Oncor, and all but one have been approved by the Department of Public Works. The tenth site is slated for Forest Cliff Park. Notice to residents for all ten siren locations have been mailed with the comment period ending on May 6, 2022. Once the comment period is over, OEM will schedule a public hearing regarding the Forest Cliff Park site and a briefing memo to the Park and Recreation Board. Almost all components of the sirens have been ordered and delivered, and OEM staff is coordinating with ITS on the purchase of radios for the sirens. The project is still on schedule to be completed by summer 2022.

**20 Single-Role Paramedic Program** ✓

**INITIATIVE** Develop and pilot a new Single-Role Paramedic Program to introduce a new career path within Dallas Fire-Rescue to better meet workload demands and calls for medical service. (DFR)

**STATUS** DFR has identified the rescue vehicles for the pilot program and solicited volunteers from current paramedics. The pilot program will be implemented in spring 2022.

**22 Emergency Preparedness** ✓

**INITIATIVE** Prepare for emergency situations that may require sheltering through the purchase and installation of eight generators in City facilities and the purchase of six mobile "power packs" that can be used to provide warming or cooling for up to a 5,000 square foot facility. (BSD and OEM)

**STATUS** City Council approved the purchase of the eight generators in September 2021 and seven have been delivered. The last generator is anticipated to arrive by the end of March. The January 12 City Council agenda included a contract for electrical upgrades, site work, and installation of the generators at the eight facilities. BSD anticipates installations to be completed before the end of June 2022.

With the use of additional funding sourced from the Homeland Security Grant Program, OEM will be able to procure two additional power packs, for a total of eight. Five power packs are now fully operational. Delivery of materials for the final three power packs are delayed due to supply chain issues.

**23 City Facility Security Assessment** ✓

**INITIATIVE** In FY 2021-22, initiate \$3.5 million (of \$6.4 million allocated) of high-priority improvements identified through the City Facility Security Assessment including perimeter access control, security camera systems, radio systems, officer shelter space, vehicles access control, panic notification, lighting, weapons screening, security operating center upgrades, security staffing, and intrusion detection. (CTS)

**STATUS** Security enhancement projects are underway in various park locations, City Hall, Oak Cliff Municipal Center, and Municipal Court facilities. Year-to-date obligations total \$1,285,000 for security operation upgrades and radio communication systems. Installation for video management systems is projected to begin in May and June for the Dallas Animal Shelter, Rec Centers, and Cultural Arts Centers subject to hardware and equipment availability.

## FY 2021-22 Budget Initiative Tracker

## QUALITY OF LIFE, ARTS, &amp; CULTURE

**24 Trail Program** 

**INITIATIVE** Clean 1,365 unimproved alleys spanning 129 miles and launch a pilot trail program transforming 33 alleys into safe, well-lit trails. (Revised)(PBW)

**STATUS** Through March, PBW has completed cleanup of 1,216 of 1,365 alleys.

**26 White Rock Lake** 

**INITIATIVE** Initiate a Comprehensive Master Plan for White Rock Lake and procure a consultant to provide preliminary engineering to determine a phased approach for the dredging of White Rock Lake. (PKR and DWU)

**STATUS** By the end of this fiscal year, PKR will engage a consultant to update the Comprehensive Master Plan for White Rock Lake and move forward with procuring a consultant for preliminary engineering and conceptual design

**25 Library Master Plan** 

**INITIATIVE** Utilize federal ARPA funds to leverage private funds and initiate a new Library master plan. (LIB)

**STATUS** Revisions to a new RFP (Request for Proposal) are in process to allow for and attract more consultant proposal submissions. A new schedule for posting and proposal submission deadline will be provided by Office of Procurement Services. The Friends of the Dallas Public Library are prepared to issue payment of matching funds directly to the vendor upon contract execution.

**27 Wi-Fi at Park Facilities** 

**INITIATIVE** Install Wi-Fi at 63 park facilities. (PKR)

**STATUS** This project uses \$2.5 M. of ARPA funding that has been allocated for Park & Rec's security enhancements. The ITS vendors have submitted quotes for the WiFi installation and equipment at 63 locations. PKR has approved the amounts and forwarded to ITS for processing. Once the delivery order (DO) is processed, PKR will provide a timeline of estimated start and completion dates for this phase.

## FY 2021-22 Budget Initiative Tracker

## TRANSPORTATION &amp; INFRASTRUCTURE

**28 Sidewalk Master Plan** ✓

**INITIATIVE** Improve pedestrian mobility by reconstructing and repairing half of the Sidewalk Master Plan's \$30 million priority projects within the next two years. In FY 2021-22, PBW will spend \$9.7 million in bond funds (certificate of obligation and general obligation bonds), and \$0.3 million from the General Fund to complete 28 sidewalk projects, which equates to approximately 20.4 miles of sidewalk improvements. (PBW)

**STATUS** PBW is on track to complete approximately 20.4 miles of sidewalk improvements by September 2022. Construction on eight of the 28 projects has been completed and six projects are under construction.

**30 Crosswalks** ✓

**INITIATIVE** In FY 2021-22, spend \$2.5 million (of \$5.0 million allocated) to restripe 540 lane miles and paint 504 crosswalks. (TRN)

**STATUS** As of March, 305.83 lane miles have been restriped and 540 crosswalks have been painted.

**32 Bike Lanes** ✓

**INITIATIVE** Extend and improve our bike lane network throughout the City with an annual investment of \$2 million to design and/or implement approximately 18 lane miles of bicycle facilities per year. (TRN)

**STATUS** The Union Bikeway project was advertised for bid in February 2022 and a consultant is now under contract to update the Dallas Bike Plan. Vernon Bike Lanes bikeway design is approved and will be implemented in Spring 2022.

**29 Traffic Signals** ✓

**INITIATIVE** Devote \$14 million over three years to leverage over \$50 million in matching federal funds to replace 100 traffic signals as part of our Vision Zero strategy. In FY 2021-22 spend \$2 million to design 50 traffic signals to leverage federal and county funds. (Revised)(TRN)

**STATUS** TRN is currently waiting to receive the match fund agreement from TxDOT in addition to the ones received from Dallas County and NCTCOG for the design of 44 signals in total. Design is expected to begin this fiscal year and the project to replace traffic lights will be a multi-year effort.

**31 School Zone Flashing Beacons** ✓

**INITIATIVE** Replace 1,000 outdated school zone flashing beacons with state-of-the-art technology to protect students as they walk to school. This initiative will be implemented in three phases. In FY 2021-22 spend \$2.0 million to procure service contract for the replacement of the school zone flashing beacon system. Phase 1 will be purchasing the system, and the vendor chosen will be responsible for the installation of all in field equipment in phases 2 and 3. (TRN)

**STATUS** The first delivery order for school zone flashing beacons was issued in February. A comprehensive plan for the deployment of the school zone flashing beacons is in progress.

## FY 2021-22 Budget Initiative Tracker

**WORKFORCE, EDUCATION, & EQUITY****33 Language Access**

**INITIATIVE** Hire four additional Spanish speaking agents in 311, add a City language access coordinator, and ensure bilingual employees receiving language pay serve the public effectively. (311, EQU, and COM)

**STATUS** Four Spanish-speaking customer service agents were hired in January 2022 and completed training in February 2022. The Language Access Coordinator position has closed, first round interviews with HR have been scheduled, and second round interviews will include a full panel with representatives from DPD, OCC, COM, and PUD. The Language Skill Assignment Pay audit was published on February 25, 2022. COM and EQU will work in conjunction with HR to review the policy, research peer city policies, and implement recommendations.

**35 Water/Wastewater Service**

**INITIATIVE** Accelerate the extension of water and sewer services to all 47 occupied and unserved areas of the City. In FY 2021-22, DWU will award approximately \$9.5 million for the design of 211,219 feet and construction of 9,960 feet of new pipelines in the Mesquite Heights, Killough Blvd & Wasco Lane, and Gooch Street areas. (DWU)

**STATUS** The construction of new water and wastewater pipelines for occupied areas is underway in the Mesquite Heights and Gooch Street areas. Wasco and Killough from Wasco to University Hills Boulevard have been awarded for construction. Design contracts for all remaining occupied and unserved areas of the City were awarded by Council on February 9, 2022 and engineering work is underway.

**34 Accessibility**

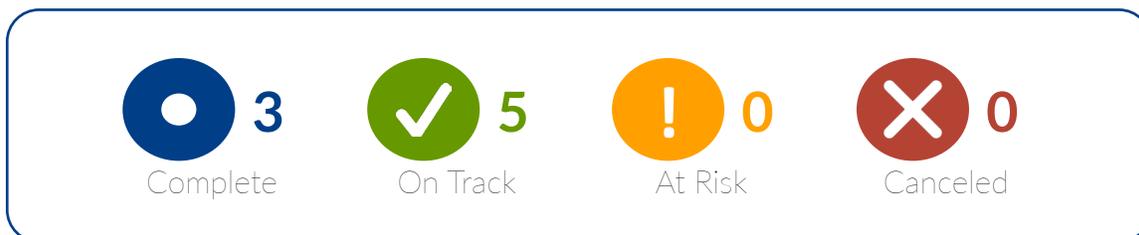
**INITIATIVE** Implement software system to track identified American Disabilities Act (ADA) compliance issues and barrier removal costs. (EQU)

**STATUS** EQU, ITS, and the proposed (ADA) software vendor have confirmed the ADA tracking program is compatible with the City's systems and meets security requirements. 30-day software testing is scheduled for the first week of May.

## Budget Initiative Tracker

## MULTI-YEAR INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19, FY 2019-20, and FY 2020-21 initiatives required additional time because of the scope and term of the project, as well as delays due to COVID-19. We will continue to report the status of these seven initiatives below, using the initiative numbers from the prior reports for reference.



## FY 2018-19

**7 P-25 Radio System** 

**INITIATIVE** Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (ITS)

**STATUS** The project is on track to go live in August 2022. Of the 33 planned sites, 23 are complete, and the remaining 10 are more than 75 percent complete. The City has signed an interlocal agreement (ILA) with the City of Irving, City of Fort Worth, City of DeSoto, City of Sachse, and City of Mesquite.

The Oak Lane site has been delayed due to environmental concerns, and the team is working with OEQS on a solution. Oncor has advised the project team about potential significant delays in providing meters and meter equipment at 7 of our radio sites. The projects team have found alternative meter sources for 2 of the 7 sites. Executive leadership is working with ONCOR to explore additional solutions. Training is anticipated to begin in April.

**23 Historic Resource Survey** 

**INITIATIVE** Devoting \$100,000 to conduct a historic resource survey with private partners. (OHP)

**STATUS** OHP Staff and Preservation Dallas are scheduled to meet with HHM & Associates, Inc. in April 2022 to review final steps necessary for the adoption of the historic resource survey results. This item will be placed on the 5/2/2022 agenda of the Landmark Commission and it is intended to proceed to City Plan Commission in May 2022 and City Council in June 2022.

## FY 2019-20

**29 Juanita J. Craft Civil Rights House** 

**INITIATIVE** Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (OAC)

**STATUS** The Mayor proclaimed February 9, 2022 as Juanita Craft Day and City Council accepted \$176,481 in private donations for the Craft House from the Junior League of Dallas and other community stakeholders with the total private donations to this project at \$403,000. An executed contract and approval for all building permits have been issued and construction is now underway, with a goal to complete construction in September.

**39 Ethics Training** 

**INITIATIVE** Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (EQU)

**STATUS** The Biennial Ethics training program was completed in December 2021. On December 8, City Council voted to approve amendments to the Code of Ethics creating the new Inspector General role, Chief Integrity Officer role, and an Integrity Champions program. The Values Ambassador program is cancelled and will be replaced in 2022 with the new Inspector General's Office. EQU acquired new Ethics eLearning content and continues to deliver live Ethics training to all new employees through New Employee Orientation and Fire Academy programs.

## Budget Initiative Tracker

## MULTI-YEAR INITIATIVES

## FY 2020-21

**4** Brush and Bulky Trash Collection

**INITIATIVE** Streamline brush/bulky trash collection to reduce emissions, improve air quality, and realize collection efficiencies as outlined in the CECAP. (SAN)

**STATUS** SAN continues to work with the GIS vendor Route Smart Technologies to optimize and streamline collection routes. From January to March 2022 (Q2), SAN averaged 8.78 total miles driven per tons of bulk and brush collected. This is a 23.78% improvement from October to December 2021 (Q1). SAN will continue to monitor miles per tons of bulk and brush to ensure it continues to reduce emissions, improve air quality, and realize collection efficiencies as outlined in the CECAP.

**5** Language Equity

**INITIATIVE** Assist residents in their primary languages, which include Spanish, Vietnamese, Arabic, French, Burmese, Hindi, Korean, Swahili, and Mandarin, by recruiting four additional Spanish-speaking customer service agents (CSAs) and maintaining LanguageLine translation services. (311)

**STATUS** 311 recruitment efforts have allowed management to hire four additional bilingual CSAs during the second quarter of FY 2021-22. Their training will be completed in March 2022. Additionally, 311 has maintained its utilization of LanguageLine, a translation service provider, which allows 311 to bridge language and cultural barriers on-demand, 24/7/365 days a year.

**11** Police Mediation

**INITIATIVE** Strengthen accountability through the Office of Community Police Oversight by adding a mediation coordinator and intake specialist. (OPO)

**STATUS** Interviews for the Intake Specialist and Mediation Coordinator positions took place in March. OPO hopes to have an offer made by April to allow for May start date.

**25** Facility Accessibility

**INITIATIVE** Increase accessibility for residents with disabilities by updating City facilities in compliance with the Americans with Disabilities Act (ADA). (EQU)

**STATUS** ADA compliance assessment will be conducted on 26 city buildings during FY 2021-22; 11 building reviews have been completed since October 2021. There were no building reviews scheduled from December through February to avoid winter weather events preventing scheduled completion. However, the Cotton Bowl was assessed in response to ADA complaint in December 2021. Demolition was completed on the 4th and 6th floor restrooms of City Hall as part of the ADA compliance improvements. The Blue side's restroom completion is anticipated for Mid-June with the Green side restrooms after. ITS Website training has been completed and EQU and ITS will next design Web Accessibility Training for the CoD (Department) Web content uploaders. Training is anticipated by end of FY22.

# PROCESS IMPROVEMENT

The process improvement team strives to transform the culture at the City of Dallas so that continuous improvement is an intrinsic part of daily operations, data insights drive leadership decision-making, and reliability and high performance are a part of the organizational DNA.

The focus for FY 2021-22 is to build awareness, establish a structured approach to the way process improvement is done at City of Dallas, and expand the knowledge base across all functions.

For each process improvement project, the below table includes Phase and Status. Project phase will be reported as Initiation, Planning, Execution, or Closure. Project status will be reported as Not Started, On-Track, Delayed, or Completed. Additional projects will be added to the list throughout the course of the fiscal year.



	Project Title	Dept	Description	Phase	Status	Start Date	End Date
1	Building Inspection Call Center	DEV	Increasing customer satisfaction at the BI Call Center by eliminating common issues, increasing number of satisfactorily resolved calls, and reducing overall calls	Closure	Completed	May 2021	Oct 2021
Notes: Project successfully increased average call handle rate by over 20 percent and empowered internal staff to continually improve their process to sustain the results. Followed up with new supervisor in April 2022 to revamp solutions, ensure process changes remain, and results continue to trend upward.							
2	Low Sterrett Prisoner Intake	DPD	Streamlining the central prisoner intake process at Low Sterrett in order to increase officer availability and/or reduce overtime	Planning	On Track	Mar 2022	Aug 2022
Notes: All stakeholders have been contacted and briefed. Team member selection in progress, kick-off meeting to be scheduled by the beginning of June 2022.							
3	Water / Wastewater Permit Process	DEV/ DWU	Reducing cycle time of Water / Wastewater permit application process, in order to decrease overall building permit lead time	Execution	On Track	Nov 2021	Mar 2022
Notes: The Water/Wastewater permit team has reduced their backlog from 45 days down to 0, (working on permits the day received). Metric visual tools being developed and will be published by end of June for internal monitoring of performance							
4	SFD Building Permit Process	DEV	Decreasing building permits issuance lead time for single-family residential developments requested at the City of Dallas and stopping the loss in revenue and ongoing customer dissatisfaction.	Execution	Delayed	TBD	May 2022
Notes: Initial observations, data assessment, and brainstorming sessions have been conducted. Though an aggressive 60-day action plan has been compiled, implementation has been delayed due to a pending software upgrade. Plan implementation will commence immediately following software upgrade by ITS.							
5	DPD Workload Optimization	DPD	Assessing current operational demands and identifying opportunities for improving and optimizing workload management processes.	Planning	On Track	Jan 2022	Jul 2022
Notes: Data assessment is ongoing; site observations to be scheduled.							

# PROCESS IMPROVEMENT

	Project Title	Dept	Description	Phase	Status	Start Date	End Date
6	DFR Workload Optimization	DFR	Assessing current operational demands and identifying opportunities for improving and optimizing workload management processes, while supporting the transition to an automated scheduling system.	Planning	On Track	Jan 2022	Jul 2022
	Notes: Initial assessment complete. Stakeholder meeting to be held to align on problem statement, goal statement, and scope of engagement.						
7	New Employee Hiring & Onboarding	HR/ CVS	Reducing lead time for onboarding new employees in order to maximize throughput and increase internal customer satisfaction.	Execution	On Track	Mar 2022	Aug 2022
	Notes: Current state process map completed, metric visual tools finalized and published for internal monitoring of performance. Opportunities for improvement identified, next sessions will be used for solution brainstorming and compiling action plan.						



# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Actual HUD Grant Allocations for FY 2022-23 Consolidated Plan Budget**

We began the development of the FY 2022-23 HUD Consolidated Plan Budget in January with community engagement meetings. Due to the lengthy process and to meet all statutory deadline requirements, we began the process assuming the four grant allocation amounts would remain the same as the current year, and knowing that adjustments would be necessary once the final grant allocation amounts were provided by HUD. The Community Development Commission completed their work April 7 and staff briefed the City Council on the budget recommendations April 20. On May 11, the City Council authorized preliminary adoption of the FY 2022-23 HUD Consolidated Plan Budget. The required public hearing is scheduled for May 25 and final adoption is scheduled for June 22.

Last week, on May 13, HUD published the actual formula grant allocations, and the City Manager has proposed increases and decreases as necessary to balance the budget with available resources, including capped categories. The HUD actual formula grant allocations are as follows:

Grant	Preliminary Estimate (Jan 2022)	Final Allocation (5/13/2022)	Change
Community Development Block Grant (CDBG)	\$15,086,728	\$14,120,128	(\$966,600)
HOME Investment Partnerships Program (HOME)	\$5,897,968	\$6,440,498	\$542,530
Emergency Solutions Grant (ESG)	\$1,290,230	\$1,268,197	(\$22,033)
Housing Opportunities for Persons with AIDS (HOPWA)	\$7,943,508	\$8,469,139	\$525,631
Estimated Program Income and One-Time Revenue	\$2,700,000	\$2,700,000	\$0
<b>Total</b>	<b>\$32,918,434</b>	<b>\$32,997,962</b>	<b>\$79,528</b>

DATE May 20, 2022  
SUBJECT **Actual HUD Grant Allocations for FY 2022-23 Consolidated Plan Budget**

The Attachment shows the following information for each grant (by funded project):

- FY 2021-22 Amended Budget
- FY 2022-23 Preliminary Adoption Budget (at 5/11/2022)
- Change between Preliminary Adoption and Proposed Final Adoption
- FY 2022-23 Proposed Final Adoption Budget (at 5/13/2022)

Below is a summary of the proposed changes shown in the Attachment.

- **CDBG:** As we previously shared with the City Council, the CDBG appropriation went down at the national level. As a result, the City's CDBG allocation went down by \$966,600. Of the total reduced amount, \$144,990 must be reduced from the public services category due to the 15 percent cap limit. This decrease was applied to Line CD01, Out-of-School Time Program. The program will use remaining CDBG-COVID funds to maintain services. There will be no increase in Line CD02, Early Childhood and Out of School Time Services Program as originally proposed. The program will be funded at the same level as the current year. In the program planning and oversight category, \$193,320 must be reduced due to the 20 percent cap limit. This decrease was applied to the Line CD11, Fair Housing Division and Line CD12, Citizen Participation/CDC Support/HUD Oversight. The remainder of the decrease (\$682,290) was applied to Line CD07, Residential Development Acquisition Loan Program, which is partially offset by the increase in HOME funds as noted below.
- **HOME:** Since the HOME appropriation increased at the national level, the City's HOME grant increased by \$542,530. To comply with HOME rules, a minimum of 15 percent of this increase must be allocated to Line HM01, CHDO Development Loan Program. The remainder of the additional funds was applied to Line HM06, Housing Development Loan Program.
- **ESG:** The City's ESG grant went down slightly by \$22,033. This small decrease was applied to the rapid re-housing activity (Line ES04), since there are considerable other resources dedicated to rapid re-housing in the community for the upcoming year.
- **HOPWA:** The HOPWA appropriation increased at the federal level, resulting in an increase in the City's HOPWA grant of \$525,631. This increase was used to enhance Emergency/Rental Assistance activity (Lines HW01/HW02), with associated increases in City Administration (Line HW07) and Project Sponsor Administration (HW09) to support the service enhancement.

DATE May 20, 2022  
SUBJECT **Actual HUD Grant Allocations for FY 2022-23 Consolidated Plan Budget**

We are sending a copy of this memorandum to the Community Development Commission (CDC). The next meeting of the CDC is scheduled for June 2 unless the members decide to hold a special called meeting prior to that date.

Please let me know if you need additional information.

  
M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
*Revised 5-20-22*

A	B	C		D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-	FY 2022-23 City Manager's Revised Budget
<b><u>SOURCE OF FUNDS</u></b>				
<b>Community Development Block Grant</b>				
Entitlement (grant)	15,086,728	15,086,728	(966,600)	14,120,128
Program Income - Housing Activities	500,000	200,000	0	200,000
One-Time Revenue	0	2,000,000	0	2,000,000
	<b>15,586,728</b>	<b>17,286,728</b>	<b>(966,600)</b>	<b>16,320,128</b>
<b>Home Investment Partnership</b>				
Entitlement (grant)	5,897,968	5,897,968	542,530	6,440,498
Program Income - Housing Activities	500,000	500,000	0	500,000
	<b>6,397,968</b>	<b>6,397,968</b>	<b>542,530</b>	<b>6,940,498</b>
<b>Emergency Solutions Grant</b>				
Entitlement (grant)	1,290,230	1,290,230	(22,033)	1,268,197
<b>Housing Opportunities for Persons with AIDS</b>				
Entitlement (grant)	7,943,508	7,943,508	525,631	8,469,139
<b>TOTAL SOURCE OF FUNDS</b>	<b>31,218,434</b>	<b>32,918,434</b>	<b>79,528</b>	<b>32,997,962</b>
<b><u>USE OF FUNDS</u></b>				
<b>Community Development Block Grant</b>				
Public Services (15% of CDBG maximum amount allowed)	2,265,163	2,297,030	(144,990)	2,152,040
Housing Activities	7,948,038	7,948,038	(628,290)	7,319,748
Public Improvements	2,400,000	4,024,314	-	4,024,314
Fair Housing and Program Oversight (20% of CDBG max amount allowed)	2,973,527	3,017,346	(193,320)	2,824,026
	<b>15,586,728</b>	<b>17,286,728</b>	<b>(966,600)</b>	<b>16,320,128</b>
<b>HOME Investment Partnerships Program</b>				
HOME Programs	6,397,968	6,397,968	542,530	6,940,498
<b>Emergency Solutions Grant</b>				
ESG Programs	1,290,230	1,290,230	(22,033)	1,268,197
<b>Housing Opportunities for Persons with AIDS</b>				
HOPWA Programs	7,943,508	7,943,508	525,631	8,469,139
<b>TOTAL USE OF FUNDS</b>	<b>31,218,434</b>	<b>32,918,434</b>	<b>79,528</b>	<b>32,997,962</b>

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
*Revised 5-20-22*

A	B	C		D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-	FY 2022-23 City Manager's Revised Budget
<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)</b>				
<b><u>CDBG - Public Services</u></b>				
CD01 <b>Out-of-School Time Program</b> - Provide after school and summer programs for low/mod income youth ages 6-12 Monday - Friday through structured recreational, cultural, social and life skills activities. 24 CDBG funded sites. FY 2022-23: estimated 2,800 children to be served. <b>(PKR)</b>	851,424	851,424	(113,123)	738,301
CD02 <b>Early Childhood and Out of School Time Services Program</b> - . The program enables low/moderate-income parents to work and adolescent parents to attend school by providing child care referral, support and services. Contracts with providers ensures access to quality child care services. Support levels based on cost and need, for infant or toddler care, underserved communities, quality programs, and parent workshops. Funds will also pay for intake, assessments and provide direct client services. FY 2022-23: estimated 314 children to be served. <b>(OCC)</b>	650,000	681,867	(31,867)	650,000
<b>Youth Programs Sub-Total</b>	<b>1,501,424</b>	<b>1,533,291</b>		<b>1,388,301</b>
CD03 <b>Community Court Program</b> - The Community Court, a unique program, provides restoration to the community where the crime is committed, seeks to rehabilitate individuals, deters further criminal action, and encourage defendants to become productive members of the community. FY 2022-23: estimated 1,020 clients to be served.	763,739	763,739		763,739
<ul style="list-style-type: none"> <li>• South Dallas / Fair Park Community Court</li> <li>• South Oak Cliff Community Court</li> <li>• West Dallas Community Court</li> </ul>	227,104	296,772		296,772
	273,790	203,203		203,203
	262,845	263,764		263,764
<b>Other Public Services (Non-Youth) Sub-Total</b>	<b>763,739</b>	<b>763,739</b>		<b>763,739</b>
<b>Total CDBG - Public Services</b>	<b>2,265,163</b>	<b>2,297,030</b>	<b>(144,990)</b>	<b>2,152,040</b>
CDBG - Public Services 15% Cap	2,298,027	2,297,030		2,152,040
Under/(Over) Cap	32,864	(0)		(0)
CDBG - Public Services Cap Percentage	14.8%	15.0%		15.0%
<b><u>CDBG - Housing Activities</u></b>				
CD04 <b>Dallas Homebuyer Assistance Program</b> - Provide no interest, deferred payment loans for down-payment, principle reduction and closing cost assistance. FY 2022-23: <b>estimated</b> 11 loans to be administered.	400,000	400,000		400,000
<b>Homeownership Opportunities Sub-Total</b>	<b>400,000</b>	<b>400,000</b>		<b>400,000</b>

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
*Revised 5-20-22*

A	B	C		D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-	FY 2022-23 City Manager's Revised Budget
CD05 <b>Home Improvement and Preservation Program (HIPP)</b> - Provide an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units and landlord/rental multi-family units, with the purpose of making needed improvements and preserving affordable housing. FY 2022-23: <b>TBD households to be served.</b>	3,094,038	3,094,038		3,094,038
CD06 <b>Support for Home Improvement and Preservation Program (HIPP)</b> - Provide direct service, delivery staff, to implement the Home Improvement Preservation Program.	1,560,000	1,560,000		1,560,000
CD07 <b>Residential Development Acquisition Loan Program</b> - Provide loans and grants to affordable housing developers for acquisition, relocation, and demolition to support affordable housing development for low income households at 80% or below AMFI. FY 2022-23: <b>TBD units to be developed.</b>	2,894,000	2,894,000	(628,290)	2,265,710
<b>Homeowner Repair/Development Sub-Total</b>	<b>7,548,038</b>	<b>7,548,038</b>		<b>6,919,748</b>
<b>Total CDBG - Housing Activities</b>	<b>7,948,038</b>	<b>7,948,038</b>	<b>(628,290)</b>	<b>7,319,748</b>
<b><u>CDBG - Public Improvements</u></b>				
CD08 <b>Public Facilities and Improvements</b> - Provide improvements to public facilities and infrastructure within eligible areas.	2,400,000	2,024,314		2,024,314
CD09 <b>NEW - Sidewalk Improvements</b> - Provide sidewalk improvements in eligible areas.	0	1,000,000		1,000,000
CD10 <b>NEW - ADA Improvements</b> - Provide improvements and upgrades to public facilities.	0	1,000,000		1,000,000
<b>Public Improvement Sub-Total</b>	<b>2,400,000</b>	<b>4,024,314</b>		<b>4,024,314</b>
<b>Total CDBG - Public Improvement</b>	<b>2,400,000</b>	<b>4,024,314</b>		<b>4,024,314</b>
<b><u>CDBG - Fair Housing and Planning &amp; Program Oversight</u></b>				
CD11 <b>Fair Housing Division</b> - Provide housing discrimination investigations, fair housing education and outreach, and citizen referrals.	585,206	623,432	(93,320)	530,112
CD12 <b>Citizen Participation/CDC Support/HUD Oversight</b> - Budget & Management Services/Community Development Division. Provide coordination of ConPlan budget development, citizen participation, and reporting to HUD as primary City liaison.	958,048	1,129,062	(100,000)	1,029,062
CD13 <b>HUD Environmental Review</b> - Budget & Management Services. Provides compliance for City's "responsible entity" designation with HUD, Part 58 environmental review requirements for all HUD funded projects, including Continuum of Care, Dallas Housing Authority, and nonprofits within the city limits of Dallas.	199,737	220,929		220,929

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
*Revised 5-20-22*

A	B	C		D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-	FY 2022-23 City Manager's Revised Budget
CD14 <b>Community Care Management Support</b> - Provide salaries and operational support to manage and administer CDBG-funded public service programs in the Office of Community Care.	203,390	178,890		178,890
CD15 <b>Housing Management Support</b> - Provide operational support for the management and administration for serving housing related CDBG programs.	1,027,146	865,033		865,033
<b>Total CDBG - Fair Housing and Planning &amp; Program Oversight</b>	<b>2,973,527</b>	<b>3,017,346</b>	<b>(193,320)</b>	<b>2,824,026</b>
CDBG - FH/PLN/Program Oversight 20% Cap	3,017,346	3,017,346		2,824,026
Under/(Over) Cap	43,819	(0)		(0)
CDBG - FH/PLN/Program Oversight Cap Percentage	20%	20%		20%
<b>TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT</b>	<b>15,586,728</b>	<b>17,286,728</b>	<b>(966,600)</b>	<b>16,320,128</b>
<b><u>HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)</u></b>				
HM01 <b>CHDO Development Loan Program</b> - Provide loans to City-certified Community Housing Development Organizations (CHDOs) to develop affordable housing for low to moderate income households earning up to 80% Area Median Family Income. (15% minimum)	900,000	884,696	81,380	966,076
HM02 <b>CHDO Operating Assistance</b> - Provides loans and grants to affordable housing developers for acquisition, relocation, and demolition to support affordable housing development for low income households at 80% or below AMFI.	150,000	0		0
HM03 <b>NEW - HOME Project Cost</b> - Project implemented in conjunction with Project #20 (HOME DHAP). Primary Purpose: Direct assistance provided to eligible homebuyers for down payment, principle reduction, and closing costs based on borrowers' need and debt capacity.	0	450,000		450,000
HM04 <b>HOME Program Administration</b> - Provide operational support for the administration and servicing of the HOME programs which are housing based. <b>(10% maximum)</b>	589,796	589,796		589,796
HM05 <b>Dallas Homebuyer Assistance Program</b> - Provide no interest, deferred payment loans for down-payment, principle reduction and closing cost assistance. DHAP is offered to homebuyers up to eighty percent (80%) Area Median Family Income. Eligible homebuyers must get a principal mortgage through participating lenders and complete a homebuyer counseling course by a HUD approved trainer. FY 2022-23: estimated 11 households to be served.	400,000	400,000		400,000

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
Revised 5-20-22

A	B	C	D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-
			FY 2022-23 City Manager's Revised Budget
HM06 <b>Housing Development Loan Program</b> - Provide private and nonprofit organizations with loans for the development of single family housing (1-4units) and multifamily housing (5 or more units); FY 2022-23 estimated 75 homes funded.	4,358,172	4,073,476	461,150
<b>TOTAL HOME INVESTMENT PARTNERSHIP PROGRAM</b>	<b>6,397,968</b>	<b>6,397,968</b>	<b>542,530</b>
<b>EMERGENCY SOLUTIONS GRANT (ESG)</b>			
ES01 <b>Emergency Shelter</b> - Provide (i) payment of operational costs for shelters or transitional housing facilities for homeless persons, and (ii) essential services to homeless persons residing in shelters or transitional housing facilities. Emergency Shelter and Street Outreach costs combined are limited to 60.0% of the grant. FY 2022-23 estimated 4,500 persons to be served <b>(OHS)</b>	538,680	627,847	627,847
ES02 <b>Street Outreach</b> - Provide direct services designed to meet the immediate needs of unsheltered homeless persons by connecting them with emergency shelter, housing, and/or critical health services. Emergency Shelter and Street Outreach costs combined are limited to 60.0% of the grant. FY 2022-23 estimated 272 persons to be served <b>(OHS)</b>	177,682	146,291	146,291
<b>Essential Services/Operations Sub-Total</b>	<b>716,362</b>	<b>774,138</b>	<b>774,138</b>
ES03 <b>Homeless Prevention</b> - Provide financial assistance and housing relocation/stabilization services to persons at-risk of homelessness and meet income limit below 30% of the area median income. Provide short-term (3 months) and medium-term (4 - 24 months) rental assistance; payment of rental arrears up to 6 months. FY 2022-23 estimated 102 persons to be served. <b>(OCC)</b>	246,086	246,086	246,086
<b>Homeless Prevention Sub-Total</b>	<b>246,086</b>	<b>246,086</b>	<b>246,086</b>
ES04 <b>Rapid Re-Housing</b> - Provide the rapid re-housing assistance to persons who are homeless, to include: (i) housing relocation and stabilization services (HRSS) service costs (ii) HRSS financial assistance and (iii) rental assistance (including short-term (3 months) and medium-term (4-24 months) rental assistance and one-time payment of up to 6 months of rental arrears. FY 2022-23 estimated 29 persons to be served <b>(OHS)</b>	238,782	178,003	(22,033)
<b>Rapid Re-Housing Sub-Total</b>	<b>238,782</b>	<b>178,003</b>	<b>155,970</b>
ES05 <b>ESG Administration</b> - Provide monitoring, reporting, and evaluation of contracts and related activities. Administrative costs are limited to 7.5% of the grant. <b>(OHS)</b>	66,000	69,003	69,003
ES06 <b>ESG Administration</b> - Provide monitoring, reporting, evaluation and environmental review for program activities. Administrative costs are limited to 7.5% of the grant. <b>(BMS)</b>	23,000	23,000	23,000
<b>Program Administration Sub-Total</b>	<b>89,000</b>	<b>92,003</b>	<b>92,003</b>
<b>TOTAL EMERGENCY SOLUTIONS GRANT</b>	<b>1,290,230</b>	<b>1,290,230</b>	<b>(22,033)</b>

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
*Revised 5-20-22*

A	B	C	D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-
			FY 2022-23 City Manager's Revised Budget
<b>HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)</b>			
HW01 <b>Emergency/Tenant Based Rental Assistance</b> - Provide financial assistance and staff costs for emergency short-term rent/mortgage/utility assistance, long-term tenant-based rental assistance, and permanent housing placement, to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2022-23 estimated 434 households to be served. <b>(OHS)</b>	2,232,600	2,455,000	366,830
HW02 <b>Emergency Tenant Based Rental/Financial Assistance</b> - Provide financial assistance and staff costs for emergency short-term rent/mortgage/utility assistance, long-term tenant-based rental assistance, and permanent housing placement, to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2022-23 estimated 320 households to be served. <b>(OCC)</b>	2,223,252	2,223,252	117,366
HW03 <b>Facility Based Housing</b> - Provide housing operation costs, including lease, maintenance, utilities, insurance and furnishings) <i>and supportive services, as well as rehabilitation/repair/acquisition</i> , at facilities and master leasing that provide assistance to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2022-23 estimated 234 households to be served. <b>(OHS)</b>	2,640,000	2,385,000	
HW04 <b>Housing Placement &amp; Other Support Services</b> - Provide supportive services to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area, including hospice and respite care for affected children. FY 2022-23 estimated 38 households to be served. <b>(OHS)</b>	97,400	150,000	
HW05 <b>Housing Information Services/ Resource Identification</b> - Provide housing navigation services consisting of a housing resource center with direct one-on-one housing referral assistance and online searchable housing database and web resources, for persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2022-23 estimated 175 households to be served. <b>(OHS)</b>	150,000	150,000	
<b>Program Services - Sub-Total</b>	<b>7,343,252</b>	<b>7,363,252</b>	<b>484,196</b>
			<b>2,821,830</b>
			<b>2,340,618</b>
			<b>2,385,000</b>
			<b>150,000</b>
			<b>150,000</b>

**FY 2022-23 CONSOLIDATED PLAN FOR  
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**APPENDIX**  
*Revised 5-20-22*

A	B	C		D
Project Name	FY 2021-22 Amended Budget	City Manager's Proposed Budget	Change +/-	FY 2022-23 City Manager's Revised Budget
HW06 <b>Program Administration/ City of Dallas</b> - Provide administrative oversight, evaluation, technical assistance, and HMIS client-level data collection for grant funds and program activities. Administrative costs are limited to 3.0% of the grant. <b>(OHS)</b>	120,600	120,600		120,600
HW07 <b>Program Administration/ City of Dallas</b> - Provide administrative oversight, evaluation, technical assistance and environmental review for grant funds and program activities. Administrative costs are limited to 3.0% of the grant. <b>(BMS)</b>	103,714	103,714	15,765	119,479
HW08 <b>Program Administration/ City of Dallas</b> - Provide administrative oversight, evaluation, technical assistance and environmental review for grant funds and program activities. Administrative costs are limited to 3.0% of the grant. <b>(OCC)</b>	13,990	13,990		13,990
HW09 <b>Program Administration/ Project Sponsors</b> - Provide administrative oversight, evaluation, and technical assistance for grant funds and program activities.	361,952	341,952	25,670	367,622
<b>Program Administration Sub-Total</b>	<b>600,256</b>	<b>580,256</b>	<b>41,435</b>	<b>621,691</b>
<b>TOTAL HOUSING OPPORTUNITIES FOR PERSONS W/ AIDS</b>	<b>7,943,508</b>	<b>7,943,508</b>	<b>525,631</b>	<b>8,469,139</b>
<b>GRAND TOTAL CONSOLIDATED PLAN BUDGET</b>	<b>31,218,434</b>	<b>32,918,434</b>	<b>79,528</b>	<b>32,997,962</b>

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Follow-up to the May 16, 2022 Quality of Life and Culture Committee Meeting –  
Demographics of the Board of Directors**

During the May 16 Quality of Life and Culture committee meeting, Councilmember Thomas requested the demographic composition of the Envision Dallas Holdings, LLC. Board of Directors. As requested, demographic composition of the Board of Directors is provided in the table below.

Board of Directors	Male	Female
White	5	2
Other	0	1

If you have additional questions, please contact Janette Weedon, Director, 311 Customer Service at [janette.weedon@dallas.gov](mailto:janette.weedon@dallas.gov).

Carl Simpson  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for May 25, 2022 Council Agenda**

The policy of the City of Dallas is to involve certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the May 25, 2022 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed 20 agenda items; twelve items on this agenda include an M/WBE goal. Of those twelve items, four exceed the goal, and six did not meet the goal, but were found to comply with the BID Policy. This agenda includes six items that did not have an applicable M/WBE goal; three of these six items include M/WBE participation. This agenda includes 2 federally funded items with a DBE goal. The table below provides a summary of M/WBE participation for this agenda.

Agenda Item No	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$	Status
2	\$5,600,000.00	Construction	N/A	26.93%	\$1,508,000.00	M/WBE N/A COOP; Includes M/WBE Participation
6	\$4,994,038.70	Construction	28.61%**	28.48%**	\$1,526,998.89	Does not meet the DBE goal (AVI)
7	(\$408,655.02)	Construction	25.00%	14.71%	(\$60,100.00)	Does not meet goal but complies with BID Policy
12	\$13,887,150.00	Construction	25.00%	100.00%	\$13,887,150.00	<b>Exceeds Goal</b>
14	\$0.00	Construction	25.00%*	\$0.00	\$0.00	Does not meet goal. Item is a zero-dollar change order
15	\$1,015,842.45	Construction	5.00%**	5.13%**	\$52,070.52**	Exceeds the DBE goal (TRN)

DATE May 20, 2022

SUBJECT **M/WBE Participation for May 25, 2022 Council Agenda**

Agenda Item No	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$	Status
17	\$430,580.31	Architecture & Engineering	25.66%*	25.67%	\$110,548.60	<b>Exceeds Goal</b>
23	\$1,519,536.00	Goods	32.00%	0.00%	\$0.00	Does not meet goal but complies with BID Policy
24	\$202,606.64	Revenue	N/A	N/A	N/A	M/WBE N/A Revenue
25	\$1,120,632.50	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
26	\$3,520,250.00	Goods	32.00%	0.00%	\$0.00	Does not meet goal but complies with BID Policy
27	\$1,682,984.17	Goods	32.00%	0.00%	\$0.00	Does not meet goal but complies with BID Policy
28	\$588,139.50	Goods	32.00%	0.00%	\$0.00	M/WBE N/A COOP
29	\$1,343,753.75	Goods	N/A	N/A	N/A	M/WBE N/A COOP
30	\$0.00	Other Services	23.80*	0.00%	\$0.00	Does not meet goal but complies with BID Policy
31	\$380,800.00	Other Services	N/A	25.66%	\$97,713.28	M/WBE N/A Other Services; Includes M/WBE Participation
32	\$3,649,371.48	Other Services	N/A	100.00%	\$3,649,371.48	M/WBE N/A Other Services; Includes M/WBE Participation
34	\$13,921,735.00	Construction	32.00%	34.00%	\$4,733,389.00	<b>Exceeds Goal</b>
35	\$5,886,800.00	Construction	32.00%	13.65%	\$803,727.00	Does not meet goal but complies with BID Policy
38	\$560,431.54	Construction	32.00%	44.61%	\$249,950.22	<b>Exceeds Goal</b>

\*This item reflects the previous BID Policy goal.

\*\*This item is funded through a federal grant which requires a DBE goal.

**The following items do not meet the M/WBE goal, but comply with the BID Policy:**

**Agenda Item No. 7** Authorize a decrease in the construction services Contract No. CCT-2020-00013016 with Sawyers Construction, Inc., for Change Order No. 2 reducing the contractor's scope of work for the Kay Bailey Hutchison Convention Center Dallas Elevator and Escalator Modernization project located at 650 South Griffin Street - Not to exceed (\$408,655.02) from \$6,503,498.00 to \$6,094,842.98 - Financing Convention Center Construction Fund. The overall M/WBE participation on this item is 14.71% on a 25.00% goal.

DATE May 20, 2022  
SUBJECT **M/WBE Participation for May 25, 2022 Council Agenda**

**Agenda Item No. 23** Authorize a three-year master agreement for the purchase of valves, valve parts, and accessories for the Water Utilities Department. The valve, valve parts, and accessories will be shipped directly from the manufacturer resulting in 0.00% participation on a 32.00% M/WBE goal.

**Agenda Item No. 26** Authorize a three-year service price agreement for the maintenance and repair of butterfly valve actuators for the Water Utilities Department and a three-year master agreement for the purchase of butterfly valves, parts, and actuators for the Water Utilities Department. The butterfly valve actuators will be shipped directly from the manufacturer resulting in 0.00% participation on a 32.00% M/WBE goal.

**Agenda Item No. 27** Authorizes a three-year master agreement for the purchase of fitness and exercise equipment for various City departments with Comm - Fit Holdings, LLC, Fit Supply, LLC, Marathon Fitness, Tuff Tread, and Service First in the estimated amount of \$92,750.00. The equipment will be shipped directly from the manufacturer resulting in 0.00% participation on a 32.00% M/WBE goal.

**Agenda Item No. 30** Authorize Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options, to the service contract with Standard Insurance Company to provide voluntary insurance benefits to employees and eligible retirees, a self-funded vendor-administered Employee Benefits Program. This service contract presented no opportunities for M/WBE subcontractors.

**Agenda Item No. 35**

Authorize a construction services contract for the installation of erosion control improvements at 8 locations and an increase in appropriations to Austin Filter Systems, Inc. The overall M/WBE participation on this item is 13.65% on a 32.00% goal.

**Local Businesses**

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 32 prime contractors considered in this agenda. Four agenda items have more than one prime contractor. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
Prime	7	21.88%	25	78.12%	32
M/WBE Sub	15	30.61%	34	69.39%	49

Please feel free to contact me if you have any questions or should you require additional information.

DATE May 20, 2022

SUBJECT **M/WBE Participation for May 25, 2022 Council Agenda**



Kimberly Bizer Tolbert  
Deputy City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Interim Assistant City Manager  
Carl Simpson, Interim Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis Gavino, Chief of Staff/Office of Resilience  
Directors and Assistant Directors



**M/WBE Agenda Item Matrix**  
**May 25, 2022 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-951 2	\$5,600,000.00	Construction	N/A	This Item 26.93% WF, HM Overall Item 22.50% BM, HM, WF	\$1,508,000.00
<b>Subject:</b>	Authorize an increase in the construction services contract with TDIndustries to provide heating, ventilation and air conditioning system installation and services at City facilities, through the National Cooperative Purchasing Alliance Contract No. 02-92 - Not to exceed \$5,600,000.00, from \$22,400,000.00 to \$28,000,000.00 - Financing: Coronavirus State and Local Fiscal Recovery Funds (\$4,000,000.00) and Capital Construction Fund (\$1,600,000.00) (subject to annual appropriations)				
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements, however, the prime contractor is subcontracting with certified M/WBEs.					
<b>Supplement Agreement No. 1 – 22.50% Overall Participation</b>					
Lysync, L, BM, 3.88% - General Freedom Heating and Air LLC, L, WF, 12.81% - HVAC JF Filtration, L, HM, 3.54% - Filtration and IAQ Installation Axiom Electric Corp dba Automated Control, NL, WF, 1.93% - HVAC Controls Allen and Company, NL, WF, 0.34% - Environmental Services					
<b>This Item – 26.93% MWBE participation</b>					
Freedom Heating and Air LLC, L, WF, 16.07% - HVAC JF Filtration, L, HM, 5.00% - Filtration and IAQ Installation Axiom Electric Corp dba Automated Control, NL, WF, 5.35% - HVAC Controls Allen and Company, NL, WF, 0.50% - Environmental Services					
TDIndustries – Local; Workforce – 40.00% Local					

Agenda Item #	Contract Amount	Procurement Category	DBE Goal	DBE %	DBE \$
22-963 6	\$4,994,038.70	Construction	28.61%	This Item 28.48% WF, HM, BM, NF, BF Overall Item 28.67% WF, BM, HM, BF, NF	\$1,526,998.89
<b>Subject:</b>	Authorize (1) an increase in the construction services contract with Flatiron Constructors, Inc. to provide additional construction services for the Reconstruction of Runway 13R-31L and Taxiway C Phase I Project at Dallas Love Field; and (2) an increase in appropriations in an amount not to exceed \$4,994,038.70 in the 2021 AVI Commercial Paper Fund - Not to exceed \$4,994,038.70, from \$124,623,248.58 to \$129,617,287.28 - Financing: 2021 AVI Commercial Paper Fund				
*This item reflects previous DBE goal.					
This contract does not meet the DBE goal, but complies with good faith efforts.					



City of Dallas

## M/WBE Agenda Item Matrix May 25, 2022 City Council Agenda

### Change Order No. 2 - 28.67% Overall DBE Participation

JRB Engineering, LLC, L, HM 2.01% - Quality control and testing  
 McRyan Trucking, NL, WF, 7.39% - Supplier Concrete Aggregates, stone and sand, bedding materials and flex base  
 KLP Commercial, LLC, NF, NL, 1.25% - Supplier precast inlets, manholes, structures rebar  
 Ray's Threading & Fabrication, NL, HM, 1.96% - Supplier Fabricate dowel baskets, epoxy coated dowels  
 SB Fleet-Lube, NL, WF, 0.72% - Fuel  
 Panther Creel Transportation, Inc, NL, WF, 4.98% - Hauling  
 A Brothers Milling LLC, NL, HM, 0.77% - Milling Asphalt  
 EPCS Environmental, NL, BF, 1.43% - Concrete Crushing  
 Brooklyn Sweeps, Inc, NL, BM, 2.17% - Sweeping  
 C&C Traffic Control LLC, NL, BM, 53% - Flagging & Gate Guards  
 Airport Lighting Systems, NL, WF, 1.28% - Electrical Materials  
 GJ Seeding, LLC, NL, HM, 1.84% - Erosion control and landscape  
 Magnum Manhole & Underground, L, WF, 0.1% - Storm Drain CCTV  
 Universal Fence Company, NL, WF, 0.23% - Fencing and Gates

### This Item – 28.48% DBE Participation

JRB Engineering, LLC, L, HM, 2.06% - Quality control and testing  
 McRyan Trucking, NL, WF, 8.35% - Supplier Concrete Aggregates, stone and sand, bedding materials and flex base  
 KLP Commercial, LLC, NL, WF, 2.05% - Supplier precast inlets, manholes, structures rebar  
 Underground Support Services, LLC, NL, WF, 1.19% - support  
 Ray's Threading & Fabrication, NL, WF, 1.35% - Supplier Fabricate dowel baskets, epoxy coated dowels  
 SB Fleet-Lube, NL, WF, 0.90% - Fuel  
 Panther Creel Transportation, Inc, NL, WF, 0.00% - Hauling  
 A Brothers Milling LLC, NL, WF, 0.61% - Milling Asphalt  
 Blue Chip Services, LLC, NL, BM, 0.23% - Flagging  
 EPCS Environmental, BF, NL, 1.10% - Concrete Crushing  
 Brooklyn Sweeps, Inc, NL, BM, 2.17% - Sweeping  
 C&C Traffic Control LLC, NL, WF, 0.0049% - Flagging & Gate Guards  
 Airport Lighting Systems, NL, WF, 1.28% - Electrical Materials  
 GJ Seeding, LLC, NL, HM, 0.89% - Erosion control and landscape  
 Magnum Manhole & Underground, L, WF, 0.01% - Storm Drain CCTV  
 Universal Fence Company, NL, WF, 0.01% - Fencing and Gates  
 Hanna Surveying and Engineering NL, WF, 0.23% - Surveying  
 Royal Electric via Airport Lighting Systems, NL, WF, 1.22% - Lighting  
 EJT Trucking, NL, BM, 6.34% - Trucking

Flatirons Constructors, Inc.–Non-local; Workforce – 0.00% Local



**M/WBE Agenda Item Matrix**  
**May 25, 2022 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-639 7	(\$408,655.02)	Construction	25.00%*	This Item 14.71% WF, HM Overall Item 0.00%	(\$60,100.00)
<b>Subject:</b>	Authorize a decrease of Contract No. CCT-2020-00013016 for construction services with Sawyers Construction, Inc., for Change Order No. 2 reducing the contractor's scope of work for the Kay Bailey Hutchison Convention Center Dallas Elevator and Escalator Modernization project located at 650 South Griffin Street - decreasing the contract amount by \$408,655.02 from \$6,503,498.00 to \$6,094,842.98 - Financing Convention Center Construction Fund				
*This item reflects previous Business Inclusion and Development Policy M/WBE goal.					
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
<b>Change Order No. 2 – 0.00% Overall MWBE participation</b>					
<b>This Item – 14.71% MWBE participation</b>					
Country Glass & Mirror, L, WF, 6.26% - Storefront Glass					
Sanchez Construction, NL, HM, 8.44% - Concrete, Soring, Cutting					
Sawyers Construction, Inc – Local; Workforce – 25.00% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-411 12	\$13,887,150.00	Construction	32.00%	100.00% HM, WF	\$13,887,150.00
<b>Subject:</b>	Authorize a thirty-six-month construction services contract for the 2022 Dallas Sidewalk Master Plan Improvements that includes water and wastewater adjustments at various locations throughout the City - Vescorp Construction, LLC dba Chavez Concrete Cutting, lowest responsible bidder of seven - Not to exceed \$13,887,150.00 - Financing: Certificate of Obligation Funds (\$6,922,812.89), Street and Alley Improvement Fund (\$5,682,577.11), General Fund (\$695,560.00), Water Construction Fund (\$546,200.00) and Wastewater Construction Fund (\$40,000.00) (subject to annual appropriations)				
This contract exceeds the M/WBE goal.					
Vescorp Construction LLC dba Chavez Concrete Cutting, L, HM, 65.00% - Concrete Improvements					
Lozano Paving LLC, L, WF, 25.00% -Labor					
Cow Town Redi Mix Inc, NL, WF, 10.00% - Concrete Supplier					
Vescorp Construction LLC dba Chavez Concrete Cutting, – Local; Workforce – 56.00% Local					



City of Dallas

## M/WBE Agenda Item Matrix May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1051 14	\$0.00	Construction	25.00%*	This Item 0.00 % Overall Item 33.53%	\$0.00
<b>Subject:</b>	Authorize Change Order No. 2 to the construction services contract with Heritage Materials, LLC to authorize reducing General Fund capacity by \$5,649,587.95 and Street and Alley Improvement Fund by \$5,649,587.95 and increasing Certificate of Obligation funding by \$11,299,175.90 for a zero-dollar change order, keeping the contract amount at \$193,566,066.60 - Financing: 2022 Certificate of Obligation Fund				

\*This item reflects previous Business Inclusion and Development Policy M/WBE goal.

This contract does not meet the M/WBE goal, this is a reduction.

**Change Order No.2 – 33.53% Overall MWBE Participation**

RoadMaster Striping, LLC, NL, HM, 1.08% - Pavement Marking  
 Oynx Paving & Utility Company, L, BM, 3.36% - Concrete Paving  
 Estrada Ready Mix Concrete, LLC, L, HM, 0.26% - Concrete Paving  
 Carfnas Total Concrete, Inc, L, HM, 0.52% - Concrete Paving  
 Compaz Concrete Inc, L, HM, 2.32% - Concrete Paving  
 HZ Paving Construction LLC, L, HM, 7.75% - Concrete Paving  
 RC Paving, Inc, L, HM, 7.75% - Concrete Paving  
 Elite Emerald Construction, LLC, L, WF, 10.33% - Concrete Paving  
 Denali Services and Transport, LLC, L, BM, 0.05% - Trucking and Transportation  
 Statewide Trucking Corp, NL, WF, 0.05% - Trucking and Transportation  
 Straightline Sawing & Sealing, Inc, L, BM, 0.05% - Trucking and Transportation

**This Item – 0.00% MWBE Participation**

Heritage Materials, LLC – Non-local; Workforce – 70.00% Local

Agenda Item #	Contract Amount	Procurement Category	DBE Goal	DBE %	DBE \$
22-940 15	\$1,015,842.45	Construction	5.00%	5.13% WF	\$52,070.52
<b>Subject:</b>	Authorize a construction contract for the Dallas Union Bikeway Connector Project from Houston Street and Nowitzki Way to the intersection of Harwood Street and Woodall Rodgers Freeway access road - Gibson & Associates, Inc., lowest responsible bidder of two - Not to exceed \$1,015,842.45 - Financing: Texas Department of Transportation Grant Fund (\$554,682.00), Bike Lane Fund (\$461,160.45)				
This contract exceeds the DBE goal.					
G.J. Seeding, LLC, NL, WF, 0.73% - Landscaping Axis Contracting, Inc., L, WF, 4.40% - Removals and Dirt Work Gibson & Associates, Inc. – Local; Workforce – 0.00% Local					



City of Dallas

## M/WBE Agenda Item Matrix

### May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-774 17	\$430,580.31	Architecture & Engineering	25.66%*	This Item 25.67% HM Overall Item 29.15% HM, BM, BF, PF, HF, IM	\$110,548.60
<b>Subject:</b>	Authorize Supplemental Agreement No. 1 to the consultant contract with AECOM/AZTECA Joint Venture to provide additional program management and staff augmentation services to complete the 2017 Bond Program horizontal projects for Streets and Transportation - Not to exceed \$430,580.31 from \$7,514,491.04, to \$7,945,071.35 - Financing: Bond Program Administration Fund				
*This item reflects previous Business Inclusion and Development Policy M/WBE goal.					
This contract exceeds the M/WBE goal.					
<b>Supplement Agreement No. 1 – 29.15% Overall Participation</b>					
Azteca Enterprise Inc, L, HM, 18.95% - General Contracting Consulting Services					
Clifton E Miller dba Cemetrics, L, BM, 0.77% - Public Relations Consulting Services					
K Strategies Group, L, BF, 1.81% - Public Relations Consulting Services					
Foster CM Goup, NL, BM, 0.72% - Professional Services					
Criado & Associates, Inc, L, HF, 5.41% - Professional Services					
HVJ North Texas – Chelliah Consultants Inc, L, IM, 0.96% - Professional Services					
Alliance Geotechnical Group Inc, L, BM, 0.53% - Professional Services					
<b>This Item – 25.67% M/WBE Participation</b>					
Azteca Enterprise Inc, L, HM, 25.67% - General Contracting Consulting Services					
AECOM/AZTECA Joint Venture– Local; Workforce – 0.00% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-945 23	\$1,519,536.00	Goods	32.00%	0.00%	\$0.00
<b>Subject:</b>	Authorize a three-year master agreement for the purchase of valves, valve parts, and accessories for the Water Utilities Department - Mueller Co., LLC. in the estimated amount of \$1,203,722, Municipal Valve & Equipment Company, Inc. in the estimated amount of \$310,814, and Valve & Equipment Consultants, Inc in the estimated amount of \$5,000, lowest responsible bidders of three - Total estimated amount of \$1,519,536 - Financing: Dallas Water Utilities Fund				
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
Mueller Co. LLC – Non-local; Workforce 0.00% Local					
Valve & Equipment Consultants, Inc. – Non-local; Workforce – 0.00% Local					
Municipal Valve & Equipment Company, Inc. – Non-local; Workforce – 0.00% Local					



City of Dallas

## M/WBE Agenda Item Matrix

### May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-943 24	\$202,606.64	Revenue	N/A	N/A	N/A
<b>Subject:</b>	Authorize a five-year service contract for the collection and recycling of scrap metal materials for City departments - Okon Metals, Inc., most advantageous proposer of three - Estimated annual revenue: \$202,606.64 - Express Business Center Fund (\$81,042.65), Dallas Water Utilities Fund (\$81,042.65), Sanitation Operation Fund (\$20,260.66), Convention and Event Services Fund (\$14,182.46), and Aviation Fund (\$6,078.22)				

The Business Inclusion and Development Policy does not apply to Revenue contracts.

Okon Metals, Inc. – Local; Workforce 100.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1091 25	\$1,120,632.50	Other Services	N/A	N/A	N/A
<b>Subject:</b>	Authorize a three-year service price agreement in the estimated amount of \$819,650, with one two-year renewal option in a total estimated amount of \$300,982.50, as detailed in the Fiscal Information section, for an executive and professional search firm for multiple areas of expertise for the Department of Human Resources - GovHR USA LLC, most advantageous proposer of nineteen - Total estimated amount of \$1,120,632.50. Financing: General Fund				

The Business Inclusion and Development Policy does not apply to Other Service contracts.

GovHR USA LLC – Non-local; Workforce – 0.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-936 26	\$3,520,250.00	Goods	32.00%	0.00%	\$0.00
<b>Subject:</b>	Authorize (1) a three-year service price agreement for the maintenance and repair of butterfly valve actuators for the Water Utilities Department - Machining and Valve Automation dba MVA Services in the estimated amount of \$1,413,250; and (2) a three-year master agreement for the purchase of butterfly valves, parts, and actuators for the Water Utilities Department - Municipal Valve & Equipment Company, Inc. in the estimated amount of \$1,631,000, Mueller Co., LLC in the estimated amount of \$436,000, and Macaulay Controls Company in the estimated amount of \$40,000, lowest responsible bidders of seven - Total estimated amount of \$3,520,250 - Financing: Dallas Water Utilities Fund (\$3,292,125) and Stormwater Drainage Management Fund (\$228,125)				

This contract does not meet the M/WBE goal, but complies with good faith efforts.

Machining and Valve Automation dba MVA – Non-local; Workforce 0.00% Local  
 Municipal Valve & Equipment Company, Inc. – Non-local; Workforce – 0.00% Local  
 Mueller Co. LLC – Non-local; Workforce – 0.00% Local  
 Maccaulay Control Company – Non-local; Workforce – 0.00% Local



City of Dallas

## M/WBE Agenda Item Matrix

### May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-822 27	\$1,682,984.17	Goods	32.00%	0.00%	\$0.00
<b>Subject:</b>	Authorize (1) a three-year service price agreement for the maintenance and repair of fitness equipment for various City departments - Calinmackbeau, LLC dba Service First in the estimated amount of \$93,800.00 and Assembly Unlimited, Inc. in the estimated amount of \$11,440.00; and (2) a three-year master agreement for the purchase of fitness and exercise equipment for various City departments - Advanced Healthstyles Fitness Equipment Inc in the estimated amount of \$98,926.25, Comm - Fit Holdings, LLC in the estimated amount of \$694,595.44, Fit Supply, LLC in the estimated amount of \$418,316.00, Team Marathon Fitness, Inc dba Marathon Fitness in the estimated amount of \$165,356.48, White Phoenix LLC dba Tuff Tread in the estimated amount of \$100,000.00, Calinmackbeau, LLC dba Service First in the estimated amount of \$92,750.00, and Assembly Unlimited Inc. in the estimated amount of \$7,800.00, lowest responsible bidders of eight - Total estimated amount of \$1,682,984.17 - Financing: General Fund				
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
Advanced Healthstyles Fitness Equipment, Inc. – Non-local; Workforce – 0.00% Local Assembly Unlimited, Inc. – Local; Workforce – 0.00% Local Service First dba Calinmackbeau, LLC – Non-local; Workforce – 0.00% Local Fit Supply, LLC – Non-local; Workforce – 0.00% Local Team Marathon Fitness, Inc. dba Marathon Fitness – Non-local; Workforce – 0.00% Local White Phoenix, LLC dba Tuff Tread – Non-local; Workforce – 0.00% Local Comm-Fit Holdings, LLC – Non-local; Workforce – 0.00% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1092 28	\$588,139.50	Goods	N/A	N/A	N/A
<b>Subject:</b>	Authorize the purchase of traffic monitoring cameras and related equipment for the Department of Transportation with AM Signal, LLC through The Local Government Purchasing Cooperative (BuyBoard) agreement - Not to exceed \$588,139.50 - Financing: Traffic Signal Retiming Grant Fund				
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.					
AM Signal, LLC – Non-local; Workforce – 0.00% Local					



City of Dallas

## M/WBE Agenda Item Matrix

### May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1116 29	\$1,343,753.75	Goods	N/A	N/A	N/A
<b>Subject:</b>	Authorize (1) the purchase of twenty-five ballistic shields for the Police Department with Galls, LLC dba Red the Uniform Tailor through The Local Government Purchasing Cooperative (BuyBoard) agreement in the amount of \$166,880.00; and (2) a two-year master agreement for the purchase of protective gas masks and related parts for the Police Department with Safeware, Inc. through the Omnia Partners cooperative agreement in an estimated amount of \$1,176,873.75 - Total not to exceed \$1,343,753.75 - Financing: General Fund (\$771,809.92), 2020 Homeland Security-Urban Area Security Initiative 20-22 (\$384,656.25), 2021 Homeland Security-Urban Area Security Initiative 21-23 (\$100,177.08) and Coronavirus State and Local Fiscal Recovery Funds (\$87,110.50)				
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.					
Galls, Inc. - Non-local; Workforce - 0.00% Local Safeware, Inc. - Non-local; Workforce - 0.00% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1132 30	\$0.00	Other Services	23.80%*	0.00%	\$0.00
<b>Subject:</b>	Authorize Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options, to the service contract with Standard Insurance Company to provide voluntary insurance benefits to employees and eligible retirees, a self-funded vendor-administered Employee Benefits Program - No cost consideration to the City (to be funded by employee and retiree premiums through payroll deductions)				
*This item reflects previous Business Inclusion and Development Policy M/WBE goal.					
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
Standard Insurance Company - Non-local; Workforce - 2.55% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1096 31	\$380,800.00	Other Services	N/A	Overall Item 25.70% BF This item 25.66% BF	\$97,713.28
<b>Subject:</b>	Authorize Supplemental Agreement No. 2 to increase the service contract with Mission Critical Partners, LLC. for professional radio engineering services to assist in the installation of a replacement P25 compliant radio system for the Department of Information and Technology Services - Not to exceed \$380,800, from \$2,874,101.73 to \$3,254,901.73 - Financing: Communication Service Fund				
The Business Inclusion and Development Policy does not apply to Other Service contracts, however the prime contractor is subcontracting with certified M/WBEs.					
<b>Supplemental Agreement No. 3 - 25.70% Overall Participation</b> Apex Engineered Solutions, LLC, L, BF, 25.70% - Engineering					
<b>This Item - 25.66% MWBE participation</b> Apex Engineered Solutions, LLC, BF, L, 25.66% - Engineering					
Mission Critical Partners, LLC. - Non-local; Workforce - 1.00% Local					



City of Dallas

## M/WBE Agenda Item Matrix

### May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1095 32	\$3,649,371.48	Other Services	N/A	100.00% WF	\$3,649,371.48
<b>Subject:</b>	Authorize Supplemental Agreement No. 3 to exercise the second of three, one-year renewal options to the service contract with GTS Technology Services, Inc. for desktop support services for the Department of Information and Technology Services - Not to exceed \$3,649,371.48 - Financing: Data Services fund (subject to annual appropriations)				
The Business Inclusion and Development Policy does not apply to Other Service contracts, however the prime contractor is a certified M/WBE.					
GTS Technology Services, Inc, HF, NL, 0.00% Local					
GTS Technology Services, Inc. – Non-local; Workforce - 0.00% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-394 34	\$13,921,735.00	Construction	32.00%	34.00% HM	\$4,733,389.00
<b>Subject:</b>	Authorize a construction services contract for the installation and rehabilitation of water and wastewater mains and appurtenances at 13 locations (list attached to the Agenda Information Sheet) - Douglas Dailey Construction, LLC, lowest responsible bidder of four - Not to exceed \$13,921,735.00 - Financing: Water (Drinking Water) - TWDB 2020 Fund (\$8,678,086.34), Wastewater (Clean Water) - TWDB 2021 Fund (\$4,000,900.57), Water (Drinking Water) - TWDB 2021 Fund (\$1,242,748.09)				
This contract exceeds the M/WBE goal.					
Muniz Construction, LLC, L, HM, 25.00% - Open Cut Concrete					
L.A. Banda LLC, L, HM, 9.00% - Open Cut Concrete					
Douglas Dailey Construction, LLC – Non-local; Workforce – 22.85% Local					

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-662 35	\$5,886,800.00	Construction	32.00%	13.65% HF, BF, WF, HM	\$803,727.00
<b>Subject:</b>	Authorize (1) a construction services contract for the installation of erosion control improvements at 8 locations (list attached to the Agenda Information Sheet) and (2) an increase in appropriations in an amount not to exceed \$1,316,901.00 in the Storm Drainage Management Capital Construction Fund - Austin Filter Systems, Inc., lowest responsible bidder of four - Not to exceed \$5,886,800.00 - Financing: Storm Drainage Management Capital Construction Fund (\$2,896,706.00), Flood Control (D) Fund (2017 General Obligation Bond Funds) (\$2,525,019.00), Wastewater Capital Improvement G Fund (\$328,075.00), and Street and Alley Improvement Fund (\$137,000.00)				
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
DFW Aggregates LLC, L, HF, 1.59% - Hauling					
Llano River Fence Company, L, BF, 0.74% - Site Cleaning, Tree Removal					
CowTown Redi-Mix, NL, WF, 2.63% - Concrete Supplier					
Elite Erosion Supply, NL, WF, 3.58% - Gabion and Anchor Supplier					
Champion Fuel Solutions, NL, WF, 3.49% - Fuel Delivery					
Gonzalez and Schneeberg, NL, HM, 0.42% - Surveyors					
Buyers Barricades Inc, NL, WF, 0.40% - Traffic Control					
C Greenscaping LP, NL, HF, 0.75% - Sod, Seeding Topsoil					
Austin Filter Systems, Inc – Non-local; Workforce – 0.00% Local					



City of Dallas

## M/WBE Agenda Item Matrix

### May 25, 2022 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
22-1217 38	\$560,431.54	Construction	32.00%	Overall Item 27.42% HM, HF, WF This Item 44.61% WF, HM	\$249,950.22
<b>Subject:</b>	Authorize an increase to the construction services contract with J.C. Commercial Inc. for Change Order No. 15 for additional work at the Willie B. Johnson Recreation Center in Hamilton Park, located at 12225 Willowdell Drive - Not to exceed \$560,431.54, from \$8,010,089.79 to \$8,570,521.33 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)				
This contract exceeds the M/WBE goal.					
<p><b>Change Order No. 15 – 27.42% Overall MWBE participation</b></p> <p>NX Electric, NL, HM, 7.59% - Electric Alarm and Fire  Walker Drywall, Inc., NL, WF, 5.86% - Drywall  Ramon Franklin, NL, WF, 5.29% - Roofing  Advance Glass Systems, Inc., NL WF, 3.81% - Glass and Glazing  A Star Heat and Air, L, HM, 2.57% - Plumbing  Pennington Commercial, DC, WF, 1.00% - Flooring  Posadas Painting, L, HM, 0.84% - Painting  Universal Fence, DC, WF, 0.19% - Fencing  D10 Specialties, LLC, DC, HM, 0.17% - Specialties  Rocky Duron &amp; Associates, Inc., L, HF, 0.10% - Benches and Lockers</p> <p><b>This Item – 44.61% MWBE participation</b></p> <p>Advance Glass Systems, Inc., NL WF, 15.97% - Glass and Glazing  Ramon Franklin, NL, WF, 9.51% - Roofing  NX Electric, NL, HM, 7.54% - Electric Alarm and Fire  Walker Drywall, Inc., NL, WF, 4.70% - Drywall  Posadas Painting, L, HM, 3.52% - Painting  A Star Heat and Air, L, HM, 2.75% - Plumbing  Pennington Commercial, DC, WF, 0.33% - Flooring  D10 Specialties, LLC, DC, HM, 0.29% - Specialties</p> <p>J.C. Commercial, Inc. – Non-local; Workforce – 0.00% Local</p>					

## Running Total M/WBE Participation by Agenda Item - 5/25/2022

GOODS and SERVICES															
Agenda #	B Total		H Total		A Total		N Total		W Total		M/WBE Total		Non Total		Total
23	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	1,519,536	100.00%	1,519,536
24	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	202,607	100.00%	202,607
25	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	1,120,633	100.00%	1,120,633
26	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	3,520,250	100.00%	3,520,250
27	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	1,682,984	100.00%	1,682,984
28	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	588,140	100.00%	588,140
29	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	1,343,754	100.00%	1,343,754
30	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	1	100.00%	1
31	97,713	25.66%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	97,713	25.66%	283,087	74.34%	380,800
32	-	0.00%	-	0.00%	-	0.00%	-	0.00%	3,649,371	100.00%	3,649,371	100.00%	-	0.00%	3,649,371
<b>TOTAL</b>	<b>97,713</b>	<b>0.70%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>3,649,371</b>	<b>26.05%</b>	<b>3,747,084</b>	<b>26.75%</b>	<b>10,260,990</b>	<b>73.25%</b>	<b>14,008,075</b>
<b>MWBE APPLIED</b>	<b>97,713</b>	<b>0.91%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>3,649,371</b>	<b>33.94%</b>	<b>3,747,084</b>	<b>34.85%</b>	<b>7,005,857</b>	<b>65.15%</b>	<b>10,752,942</b>

CONSTRUCTION and A&E															
Agenda #	B Total		H Total		A Total		N Total		W Total		M/WBE Total		Non Total		Total
2	-	0.00%	280,000	5.00%	-	0.00%	-	0.00%	1,227,520	21.92%	1,507,520	26.92%	4,092,480	73.08%	5,600,000
6	491,413	9.84%	147,324	2.95%	-	0.00%	-	0.00%	786,770	15.75%	1,425,508	28.54%	3,568,531	71.46%	4,994,039
7	-	0.00%	(34,490)	8.44%	-	0.00%	-	0.00%	(25,582)	6.26%	(60,072)	14.70%	(348,583)	85.30%	(408,655)
12	-	0.00%	9,026,648	65.00%	-	0.00%	-	0.00%	4,860,503	35.00%	13,887,150	100.00%	-	0.00%	13,887,150
14	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!	-
15	-	0.00%	-	0.00%	-	0.00%	-	0.00%	52,316	5.15%	52,316	5.15%	963,527	94.85%	1,015,842
17	-	0.00%	110,530	25.67%	-	0.00%	-	0.00%	-	0.00%	110,530	25.67%	320,050	74.33%	430,580
34	-	0.00%	4,733,390	34.00%	-	0.00%	-	0.00%	-	0.00%	4,733,390	34.00%	9,188,345	66.00%	13,921,735
35	43,562	0.74%	162,476	2.76%	-	0.00%	-	0.00%	594,567	10.10%	800,605	13.60%	5,086,195	86.40%	5,886,800
38	-	0.00%	79,021	14.10%	-	0.00%	-	0.00%	170,988	30.51%	250,009	44.61%	310,423	55.39%	560,432
<b>TOTAL</b>	<b>534,976</b>	<b>1.17%</b>	<b>14,504,898</b>	<b>31.61%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>7,667,081</b>	<b>16.71%</b>	<b>22,706,955</b>	<b>49.48%</b>	<b>23,180,968</b>	<b>50.52%</b>	<b>45,887,923</b>
<b>MWBE APPLIED</b>	<b>534,976</b>	<b>1.17%</b>	<b>14,504,898</b>	<b>31.61%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>7,667,081</b>	<b>16.71%</b>	<b>22,706,955</b>	<b>49.48%</b>	<b>23,180,968</b>	<b>50.52%</b>	<b>45,887,923</b>

TOTAL MWBE APPLIED GOAL															
	B Total		H Total		A Total		N Total		W Total		M/WBE Total		Non Total		Total
<b>TOTAL</b>	<b>632,689</b>	<b>1.06%</b>	<b>14,504,898</b>	<b>24.22%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>11,316,452</b>	<b>18.89%</b>	<b>26,454,039</b>	<b>44.17%</b>	<b>33,441,959</b>	<b>55.83%</b>	<b>59,895,998</b>
<b>MWBE APPLIED</b>	<b>632,689</b>	<b>1.12%</b>	<b>14,504,898</b>	<b>25.61%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>11,316,452</b>	<b>19.98%</b>	<b>26,454,039</b>	<b>46.70%</b>	<b>30,186,825</b>	<b>53.30%</b>	<b>56,640,864</b>

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of May 9, 2022 – May 13, 2022 by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant John Page, at (214) 316-3848 and/or by email at [john.page@dallascityhall.com](mailto:john.page@dallascityhall.com) should you need further information.

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune  
Deputy City Manager  
**[Attachment]**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez Assistant City Manager  
Carl Simpson Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis Gavino, Chief of Staff/Office of Resilience  
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D6	UNKNOWN AT PRESENT	10901 STEMMONS FRWY	SOB	5/10/2022	RENEWAL	STEVEN WILLIAM CRAFT
D6	BABY DOLLS TOPLESS SALOON	10250 SHADY TRAIL	SOB	5/10/2022	RENEWAL	STEVEN WILLIAM CRAFT

*License Definitions*

- DH - Class "A" Dance Hall - Dancing Permitted Three Days or more a Week*
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

# Memorandum



CITY OF DALLAS

DATE May 20, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **May 25, 2022, City Council Agenda Item #13 22-1026 (Department of Public Works)  
Sixty-two Month Lease Agreement for the Fire-Rescue Department Professional Services Office**

The following agenda item is scheduled for City Council consideration on May 25, 2022 and will enable Dallas Fire-Rescue to implement recently announced behavioral health services for its members.

### [Agenda Item #22-1026](#)

Authorize a sixty-two-month lease agreement with Ricchi Towers, LLC, for approximately 2,105 square feet of office space located at 8585 North Stemmons Freeway, Suite S-720, to be used for City personnel purposes for the Dallas Fire Department for the period July 1, 2022 through August 31, 2027 - Not to exceed \$190,151.68 - Financing: General Fund (subject to annual appropriations)

### **BACKGROUND**

This item authorizes a sixty-two-month lease agreement with Ricchi Towers, LLC, for approximately 2,105 square feet of office space located at 8585 North Stemmons Freeway, Suite S-720. This lease will provide office space for staff serving Fire-Rescue personnel.

This space will be utilized by the recently approved three staff clinical psychologists for DFR. These personnel will perform a significant aspects of Fire-Rescue's developing Resiliency Program, including pre-employment evaluations and screening, education, training, counseling, and therapy. Since anonymity is a vital component in behavioral health, it is important that the office space not only provides an environment conducive to these much-needed services; but is also away from departmental facilities to help meet the mental health needs of Dallas Fire Department's personnel.

The lease will begin on July 1, 2022 and end on August 31, 2027. Should you have any questions regarding these items, please contact me at (214) 502-9084

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune  
Deputy City Manager

DATE May 20, 2022

SUBJECT **May 25, 2022, City Council Agenda Item #13 22-1026 (Department of Public Works)  
Sixty-two Month Lease Agreement for the Fire-Rescue Department Professional  
Services Office**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE May 20, 2022  
TO Honorable Mayor and Members of the City Council  
SUBJECT **Taking Care of Business – May 19, 2022**

## Redistricting Update: Next Steps

On Monday, May 16, the 2021 Redistricting Commission (Commission) submitted its recommended districting plan to Mayor Johnson for presentation to the City Council as required by the City Charter. On Wednesday, May 18, the City Council received a briefing on the Commission's redistricting process and recommended districting plan. From the date of submission to the mayor on Monday, May 16, the City Council has 45 days to approve the plan or modify and approve the plan. The 45-day deadline expires on June 29, 2022. If City Council does not adopt the Commission's plan or a City Council-modified plan before the deadline, the Commission's plan is deemed approved. Any City Council member who wishes to amend the plan must post their proposed amendment and map 72 hours in advance to the City's website for public review.

The districting plan's new district boundaries will be reflected in the May 6, 2023, election. All election communications will be provided by the City Secretary. A cross-departmental effort is underway to plan for operational changes that will be necessary following adoption of the districting plan. The website, [www.dallasredistricting.com](http://www.dallasredistricting.com), remains accessible to the public. Should you have any questions, please contact Carrie Rogers, Director of the Office of Government Affairs at [carrie.rogers@dallascityhall.com](mailto:carrie.rogers@dallascityhall.com).

## Actualización sobre la Redistribución Distrital

Próximos pasos: el lunes 16 de mayo, la Comisión de Redistribución Distrital 2021 ("la Comisión") presentó su plan de delimitación de distritos recomendado al Alcalde Johnson para su presentación al Concejo de la Ciudad, tal como lo exigen los Estatutos de la Ciudad. El miércoles 18 de mayo, el Concejo Municipal recibió una sesión informativa sobre el proceso de Redistribución Distrital de la Comisión y el plan de delimitación de distritos recomendado. A partir de la fecha de presentación al Alcalde, el lunes 16 de mayo, el Concejo Municipal tiene 45 días para aprobar el plan o modificarlo y aprobarlo. El plazo de 45 días expira el 29 de junio de 2022. Si el Concejo Municipal no adopta el plan de la Comisión o un plan modificado por el Concejo Municipal antes de la fecha límite, el plan de la Comisión se considera aprobado. Cualquier miembro del Concejo Municipal que desee modificar el plan debe publicar su propuesta de modificación y el mapa con 72 horas de antelación en el sitio web de la ciudad para su revisión pública.

La nueva delimitación de distritos del plan se reflejará en las elecciones del 6 de mayo de 2023. Todas las comunicaciones acerca del proceso electoral serán proporcionadas por el Secretario de la Ciudad. Se está llevando a cabo un esfuerzo interdepartamental para planificar los cambios operativos que serán necesarios tras la adopción del plan de delimitación de distritos. La página web, [www.dallasredistricting.com](http://www.dallasredistricting.com), sigue siendo accesible al público. Si tiene alguna pregunta, póngase en contacto con Carrie Rogers, Directora de la Oficina de Asuntos Gubernamentales: [carrie.rogers@dallascityhall.com](mailto:carrie.rogers@dallascityhall.com).

DATE May 20, 2022  
SUBJECT **Taking Care of Business – May 19, 2022**

### **City of Dallas ‘Future of Work’ Forum**

On Thursday, June 9, 2022 at 8:30 AM – 10:30 AM CST, the City of Dallas, in conjunction with the Dallas Regional Chamber of Commerce and Holmes Murphy, a City of Dallas business consulting partner, will host the first “Future of Work” Forum at the Fair Park Multimedia Center (formerly known as Science Place II at Fair Park), located at 1620 First Avenue, Dallas, TX 75210. This interactive discussion will feature an intriguing panel of area municipality and corporate leaders on the future of work in Dallas, the ever-changing workplace demands, the critical need for innovation and impact upon employers. Additionally, the panel will be streaming "live" for those who wish to join virtually and a recording will also be available in Spanish and English. To maintain CDC recommendations for indoor activities, there will be limited on-site seating. Should you have any questions or concerns, please contact Nina Arias, Director of Human Resources at [nina.arias@dallascityhall.com](mailto:nina.arias@dallascityhall.com).

### **City Council Top Three Budget Priorities**

As a follow up to the City Council FY 2022-23 and FY 2023-24 Biennial Budget Briefing on May 4, Budget and Management Services is inviting City Council members to identify and submit their top three budget priorities to the City Manager by May 25. Your budget priorities will provide additional insight in the development of a balanced budget that will be presented on August 9. Follow up meetings may be requested with the Chief Financial Officer in June if necessary. Should you have any questions or concerns, please contact Jack Ireland, Director of the Office of Budget and Management Services, at [jack.ireland@dallascityhall.com](mailto:jack.ireland@dallascityhall.com).

### **ARPA Coronavirus Local Fiscal Recovery Funding**

As part of the City’s \$355.4 million ARPA Coronavirus Local Fiscal Recovery Fund (CLFRF), the City Council approved \$16 million to provide for City Council district-specific needs. The allocation includes \$1 million for each of the 14 City Council Members and \$2 million for the Mayor to determine the specific use. The broad categories of eligible uses outlined in the federal legislation include: 1) Respond to COVID-19 or its economic impacts; 2) Replace revenue lost due to COVID-19; 3) Provide premium pay for eligible essential workers; and 4) Invest in water, sewer, and broadband infrastructure. Additional eligible uses were identified in the [memo](#) distributed to you on May 13. Please identify the activities and funding allocations for your district and email them to Elizabeth Reich, Chief Financial Officer by Tuesday, May 31. Should you have any questions or concerns, please contact Jack Ireland, Director of the Office of Budget and Management Services, at [jack.ireland@dallascityhall.com](mailto:jack.ireland@dallascityhall.com).

### **Members from DFR Wildland Team Deployed to Wildland Fires in Vernon, Texas**

On Wednesday, May 18<sup>th</sup>, as part of a Texas Intrastate Fire Mutual Aid System (TIFMAS) Request, Dallas Fire-Rescue’s (DFR) Wildland Firefighting Team has been requested to deploy personnel to Vernon, TX to support resources responding to a growing wildfire threat throughout the region. Three (3) DFR members, along with other wildland firefighters from across the region, will deploy to satisfy this request. Should you have any questions or concerns, please contact Dallas Fire-Rescue Administrative Lieutenant, Robert Borse, at [robert.borse@dallascityhall.com](mailto:robert.borse@dallascityhall.com).

DATE May 20, 2022  
SUBJECT Taking Care of Business – May 19, 2022

### Convention and Event Services Weekly Event Report

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact, Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallascityhall.com](mailto:rosa.fleming@dallascityhall.com)

### City Procurement Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ-DWU-22 051	Dallas Water Utilities Elm Fork Water Treatment Plant Filter Complex - Phase I, Contract No. 22-051, by Dallas Water Utilities
CIZ22-AVI-2039	Dallas Airport System CM/PM Services, Contract No. 22-00019348, by Aviation
CIZ22-PBW-2038	Ally Reconstruction Group 17-7002, by Public Works
CIZ22-PBW-2040	Street Reconstruction Group 17-5002, by Public Works

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at [Danielle.thompson@dallascityhall.com](mailto:Danielle.thompson@dallascityhall.com).

### OHS Street Outreach Update

The DRTRR team of homeless service providers, co-led by OHS and MDHA, is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of May 16 through May 20, 2022. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time allows. We appreciate everyone's patience.

DATE May 20, 2022  
SUBJECT Taking Care of Business – May 19, 2022

**Encampment Resolution (Cleaning) Schedule May 16 – May 20, 2022**

LOCATION
Forest Lane at I 75
2827 Nagle
Hickory at Baylor
Good Latimer at Combs
Good Latimer at Dawson

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. Should you have any questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions at [Christine.crossley@dallascityhall.com](mailto:Christine.crossley@dallascityhall.com).

**Media Inquiries**

As of May 17, 2022, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#).

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from May 10<sup>th</sup> – 16<sup>th</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis at [dominique.artis@dallascityhall.com](mailto:dominique.artis@dallascityhall.com).

- DFR Members Turn Out to Support Son of Fallen Colleague at Graduation
- DFR Accepting Applications for Trainee Fire Rescue Officer
- DFR Executive Deputy Chief Named Fire Chief in Orlando

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth(Liz)Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Interim Assistant City Manager  
Carl Simpson, Interim Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors



**City of Dallas**

**Convention and Event Services  
Weekly Events Report  
May 20, 2022**

<b>Event Type</b>	<b>Name</b>	<b>Dates</b>	<b>Location</b>	<b>District</b>
Special Event	Full Gospel Tabernacle Community Outreach	5/21/2022	623 E. Woodin Blvd.	4
Special Event	Good Local Markets - White Rock Farmers Market	5/21/2022	9044 Santa Clara Dr.	9
Special Event	Market on the Village Square Ext. 1	5/21/2022	5670 Village Glen Dr.	14
Special Event	MLK Phlebotomy & Community Health Worker Commencement	5/21/2022	2922 MLK Jr. Blvd.	7
Special Event	The Bloom Space Presents Como La Flor Pop-Up	5/21/2022	938 W. Page Ave.	1
Special Event	Festival of Joy 2022	5/21/2022	2012 Woodall Rodgers Fwy.	14
Special Event	DPD UNIDOS Community Bike Ride	5/21/2022	8700 Elam Rd.	5
Special Event	New Vida Parking Lot Market	5/21/2022	3727 W Kiest Blvd.	3
Special Event	Gross-Hodge Wedding	5/21/2022	2821 Turtle Creek Blvd.	14
Special Event	JBS Tour Dallas Event	5/21/2022	555 S Lamar St.	2
Special Event	Deep Ellum Outdoor Market #8	5/21/2022	100-199 N Crowdus St.	2
Special Event	Gentlemen's Reception	5/22/2022	2215 Sulphur St.	6
Special Event	Mex Tour Fanfest 2022	5/25/2022	311 S Akard St.	14
Special Event	Project Blue Dinner	5/25/2022	1601 Main St.	14
Special Event	Dallas Frida Fest	5/28/2022	1902 Main St.	14
Special Event	Carry the Load 2022	5/29/2022	3505 Maple Ave.	2
Special Event	Temple Shalom Cornhole Bowl	5/29/2022	6930 Alpha Rd	11
Special Event	Paella y Pasion	5/29/2022	408 W 8th St.	1
Special Event	Family Festival	5/29/2022	419 N Cockrell Hill Rd.	3
Special Event	Camp Sweeney's Play for the Day 5k & Festival	5/30/2022	9344 Church Rd.	10
Special Event	Dallas Symphony Parks Concerts at Flag Pole Hill	5/30/2022	8007 E Northwest Hwy.	10

**Kay Bailey Hutchison Convention Center Dallas Schedule of Events**

<b>Event Type</b>	<b>Name</b>	<b>Dates</b>	<b>Location</b>	<b>District</b>
KBHCCD	Medline	5/16/2022	650 S. Griffin St.	2
KBHCCD	VisitDallas Annual Meeting	5/19/2022	650 S. Griffin St.	2
KBHCCD	Clash of the Clubs Girls Basketball Tournament	5/20/2022	650 S. Griffin St.	2
KBHCCD	DistribuTECH & PowerGen International	5/22/2022	650 S. Griffin St.	2
KBHCCD	Dreamhack Festival	6/03/2022	650 S. Griffin St.	2