

Memorandum



CITY OF DALLAS

DATE August 19, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Status Update on the Upgrade of the Development Services Electronic Plan Review System**

On August 8, staff provided an [update](#) on the upgrade to the Development Services Electronic Plan Review System (EPRS), ProjectDox 9.2. At that time, there was a known and documented issue with the upgraded software that impacted internal users on pending permit applications initiated prior to the August 8 GoLive date.

We are pleased to inform the City Council that on Tuesday, August 16, the vendor reported that all data associated with existing projects has been synchronized to the new ProjectDox 9.2 platform, and users are reporting that previously unavailable files can now be accessed to conduct reviews. The project team continues to monitor the performance of ProjectDox 9.2 and resolve any other issues reported.

Please contact me or Bill Zielinski, Chief Information Officer, if you have any questions.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors