

Memorandum



CITY OF DALLAS

DATE May 6, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Summary of the April 27, 2022, Proposed Amendments to: Chapter 17-10.2. Mobile Food Establishments Fee Adjustment**

To better support small business operations following the COVID-19 pandemic, City of Dallas Code Compliance is seeking approval to reduce certain fees associated with the mobile food industry. Informed by the City of Dallas 2021 Fee Study on Mobile Food Units (MFU), Code Compliance intends for the fee for the customer to be revised to the pre-2020 Fee Study rates and run through the end of the current fiscal year. The request requires no fee refunds.

The temporary fee roll back represents a reduction in revenue of \$86,277 based on the service volumes reported in the City of Dallas 2020 Fee Study.

This memorandum provides an update on the proposed amendment to Chapter 17, "Food Establishments," of the Dallas City Code, by amending Section 17-10.2:

- Revises the application fee and inspection fee related to Class II, III and IV mobile food units;
- Revises the plan review fee for Class III and IV mobile food units;
- Provides a saving clause;
- Provides a severability clause; and
- Provides an effective date - Estimated Revenue Foregone: \$86,277.

See the breakdown of this action below.

| Fee Description | Old Fee | Current Fee (full Cost) | Projected Revenue Budget (June - Sept) | Revenue to be Collected | Revenue Foregone |
|--|---------|-------------------------|--|-------------------------|------------------|
| 7468-Food Permit Application Fee (food prep/hot truck) | 121 | 197 | 135,390 | 82,588 | 52,802 |
| 7492- Mobile Food Unit Permit Fee (General Service) | 240 | 408 | 25,107 | 14,813 | 10,294 |
| 7492-Mobile Food Unit Permit Fee (Vehicle Inspection) | 185 | 330 | 52,683 | 29,503 | 23,181 |
| Total | | | 213,181 | 126,904 | 86,277 |

Please let me know if you have any questions.

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SUBJECT **Summary of the April 27, 2022, Proposed Amendments to: Chapter 17-10.2. Mobile Food Establishments relating to Fee**



Carl P. Simpson
Assistant City Manager

c: T.C. Brodnax, City Manager
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bazor Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Chris Caso, City Attorney
Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager (I)
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors