

# Memorandum



CITY OF DALLAS

DATE September 9, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 8, 2022**

## National Payroll Week



This week the City Controller’s Office celebrated National Payroll Week. The City Payroll Department is responsible for paying all city employees timely and accurately, making on-time deposits of their taxes to the IRS, and posting payroll entries to the general ledger. We are extremely proud of our Payroll Team, who pays over 5,000 uniformed and over 8,000 civilian employees on an alternating bi-weekly payroll cycle. Should you have any questions please

contact Innocent Maduka, Assistant Director for Accounts Payable at [innocent.maduka@dallas.gov](mailto:innocent.maduka@dallas.gov).

## Read Away Library Fees & Two Mini-DPLs at Recreation Centers

Dallas Public Library (DPL) customers with outstanding account balances can “read them away” during the Big Read Down, from September 15 to October 15. Fifteen minutes of reading earns \$1 in fee forgiveness. Readers can read down their own fees or read for others. Register at [dallaslibrary.beanstack.org](http://dallaslibrary.beanstack.org). Dallas Public Library no longer charges fines for late returns, but customers who lose or damage materials may incur replacement fees.



Eloise Lundy and Beckley-Saner Recreation Centers now have Mini DPLs stocked with books. The District 4 locations join the “Mini DPL” placed at the Inter-Urban Tribal Center in District 2 earlier this year. Dallas Public Library is working with community centers across the city to promote easy access to reading materials.

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DPL Staff will keep the shelves stocked with donations and uncirculated materials from the library's collection, customized for the community being served. Mini DPLs follow the "take a book, leave a book" model. Should you have any questions, please contact Jo Giudice, Director of Libraries at [Maryjo.giudice@dallas.gov](mailto:Maryjo.giudice@dallas.gov).

### **Community Conversations About the Racial Equity Plan**

Following the recent approval of the City's first-ever Racial Equity Plan (REP), the City of Dallas Office of Equity & Inclusion will host two community conversations in English and Spanish on the recently adopted City of Dallas Racial Equity Plan (REP). The first will take place on Thursday, September 8 from 6:30pm-7:30pm at the West Dallas Multipurpose Center, and the second discussion will take place on Saturday, September 10 from 11am-12pm at the Hampton-Illinois Branch Library. Please see the attached flyers, both in Spanish and English. Staff will hear from residents to continue building out the REP framework for the Action Targets and Big Audacious Goals, helping the City address racial, ethnic and socioeconomic disparities. Should you have any questions, please contact Dr. Lindsey Wilson, Director of the Office of Equity and Inclusion at [lindsey.wilson@dallas.gov](mailto:lindsey.wilson@dallas.gov)

### **Convention and Event Services Weekly Event Report**

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallascityhall.com](mailto:rosa.fleming@dallascityhall.com)

### **OHS Street Outreach Update**

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Metro Dallas Homeless Alliance (MDHA), is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the below schedule for homeless encampment cleaning the week of September 5 through September 9, 2022. Please note that these will be for debris

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removal and outreach only. All encampment cleaning requests are being resolved as time allows. We appreciate everyone’s patience.

**Encampment Resolution (Cleaning) Schedule September 5 – September 9, 2022**

LOCATION
3081 I 345 Expwy
4378 Greenville Ave
4907 Greenville Ave
11820 Abrams Rd
3017 Clamath Dr
7100 Abrams Rd
12610 E Northwest Hwy
9272 LBJ Fwy EB
11771 Ferguson Rd

OHS continues to urge people who see an encampment to report it via 311 or 311’s OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [Christine.Crossley@dallas.gov](mailto:Christine.Crossley@dallas.gov).

**Media Inquiries**

The Communications, Outreach, and Marketing (COM) Department has updated their [Menu of Services](#) to align with the updated [COM Service Request Form](#). A training and overview of the updates will be provided during the next COM Huddle scheduled for September 15<sup>th</sup> at 9:30 a.m. A second session will be offered to departments on September 22.

As of September 5, 2022, COM has received various media inquiries available to view [here](#). For more information, please contact Catherine Cuellar.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from August 30<sup>th</sup> – September 5<sup>th</sup>. A more detailed account of the department’s responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis.

- DFR Opens Temporary Fire Station 41
- Bomb Squad Responds to DPD Central Sub-Station for Suspicious Device
- Lakewood Publication Features its Local Fire Station

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- Townhomes Under Construction Collapses During Storm
- Storm Causes Spike in Downed Powerline Calls

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors