

Memorandum



CITY OF DALLAS

DATE March 11, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – March 9, 2022**

City Manager's Corner



Lalitha Vijayalakshmi has been with the City of Dallas for approximately 12 years, the first 6 years as an IT Contractor and the most recent 6 years as a Programmer Analyst III for Information & Technology Services (ITS). During her tenure with the City of Dallas she has had other roles, but most recently she has been an integral part of the team supporting the City's financial applications including Advantage and Hyperion. Her ability as a technical subject matter expert for the City's

financial applications helps keep the City of Dallas running smoothly with her excellent support of the City Controller's Office, Procurement Services, and Budget and Management Services. Her dedication to deliver high quality work is commendable, and she is an invaluable asset to the city. Thank you, Lalitha for all that you do.

Texas Broadband Listening Tour 2022 – Metroplex Region

To guide the strategic vision of Texas' new Broadband Development Office, Comptroller Glenn Hegar will tour 12 communities to get Texans' insights about internet access and collect input to develop the state's first broadband plan. These **events are free, and Texans are encouraged to attend and share their thoughts about broadband services in their communities.** Attendees wishing to participate in these forums are **encouraged to register.** Information related to the north Texas forum is listed below:

REGISTRATION: [link](#) (free)

DATE: Tue, March 22, 2022

TIME: 11:00 AM – 12:00 PM

LOCATION: Fort Worth Convention Center at 1200 Houston St. Fort Worth, TX 76102

HOSTED: by [Texas Comptroller and Broadband Development Office](#)

Texans who are unable to attend, or who wish to share input before or after an event, are encouraged to do so via [this online survey](#). Feedback will be collected through **May 5, 2022**. Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.

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Reopening of the Wellness Center

On Thursday, March 3, 2022, the COVID-19 Ad Hoc Committee was briefed on the final phase on the City of Dallas' Return to Work Plan. During the briefing, staff agreed to provide an update on the following items:

- Reopening of Wellness Centers
- Percentage of City Employees Vaccinated from March 2020 - February 2022
- Employee COVID-19 Leaves Granted from March 2020 – February 2022

The Wellness Centers at Dallas City Hall and the Oak Cliff Municipal Operations Center reopened on Wednesday, March 9. Staff is working with a third party to ensure the ongoing cleaning and sanitation of fitness equipment to comply with CDC standards. Internal communications are underway with current gym members about reopening guidelines, appointment scheduling, and usage rules. We are also sharing updated data on the number of employees granted COVID-19 Leave and total number of employees reporting their vaccination status in Apricity@Work™.

The chart below highlights the total number of employees granted COVID-19 Leave from March 2020 – February 2022.

Tier 1 Before 9/1/2021	Tier 2 9/2/2021-9/30-2021	Tier 3 10/1/2021-11/1/2021	Post Deadline Submissions 11/2/2021-3/1/2022	Grand Total	Total Active EE's as of 3/2/2022	Percentage of Employees Vaccinated
6621	1024	462	155	8252	12726	65%

Should you have any questions or concerns, please contact Nina Arias, Director of Human Resources.

Feedback Sessions: Neighborhood Planning Draft Process Review

In November 2021, the City of Dallas Planning & Urban Design (PUD) department hosted a series of listening sessions for ideas from neighborhood leaders on how the City of Dallas and neighborhoods can work together on neighborhood planning. PUD has taken that input and, along with best practices and experience from other cities, prepared a draft Neighborhood Planning process outlining how the City of Dallas and neighborhoods can work together on neighborhood planning. PUD invites residents and stakeholders to one of two small group sessions to review the proposed process and provide feedback on **Tuesday, March 22 at Noon or Wednesday, March 23 at 6pm**. The sessions are virtual and identical. Learn more or register at <https://pudnpdraftreview2022.eventbrite.com>. Should you have any questions or concerns, please contact Monique Ward, Chief Planner in Planning and Urban Design.

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Small Business Center

The City of Dallas Small Business Center proudly presents the 2022 Women's Entrepreneurs Leadership Forum scheduled to be held virtually from March 30 - April 21, 2022. Join us to receive valuable information about writing business plans, marketing, and building strategic lender relationships to finance your business. For more information please contact Regina Onyeibe, Economic Development Coordinator at the Small Business Center or visit online at: <http://www.SourceDallas.org>.

Code Compliance Community Clean

Code Compliance held the second Community Clean of 2022 on Saturday, March 5th, 2022. Close to 300 residents participated in bringing their bulk trash, hazardous waste, and documents to get safely shred.

Code will host another Community Clean event on Saturday, March 12th, 2022, from 8 a.m.- 12 p.m. at Mount Tabor Baptist Church on 3700 Simpson Stuart Road Dallas, Texas 75241. Residents can also bring bulk trash, hazardous waste and documents for shredding to this event as well. Should you have any questions or concerns, please contact Andres Espinoza, Interim Director of Code Compliance.

Mural on the Move

Code Compliance and the Office of Arts and Culture selected Dallas-based artist, Marrisa Caggiano, to create a mural highlighting the efforts women have made throughout history for Code and OAC's Mural on the Move: Women in Art campaign. Employees with Code and OAC had an in-depth conversation with Marissa to learn more about her influences and what to expect from her piece. The conversation can be viewed [here](#). Should you have any questions or concerns, please contact Eric Onyechefule, Public Information Coordinator for Code Compliance.

Redistricting

The Redistricting Commission met on Monday, March 7 at 6:30 p.m. via videoconference at Dallas City Hall – Council Chambers – 6EN. They received an update on map submissions and heard two map presentations from residents whose maps met the required map submittal criteria. [A 9 year old resident was among the presenters](#). Her map was the first map to be unanimously approved by the Commission for further consideration. The Commission accepted another map for further consideration after some discussion. The next Commission meeting will be on Monday, March 14 at 3:30 p.m. at Dallas City Hall – Council Chambers – 6EN. Individuals who wish to address the Redistricting Commission may do so virtually or in person by attending a regular meeting. For a complete list of meetings or to submit your very own map, visit www.DallasRedistricting.com or call 214-671-6197. All map submissions must be submitted by April 15, 2022. Should you have any questions or concerns, please contact Brett Wilkinson, Director of the Office of Government Affairs.

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City Procurement Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ-DWU-22 107	Major Rehabilitation of Raw Water Facilities, by Dallas Water Utilities
BV22-00018720	Clamps, Couplings, Sleeves & Adapters
BBZ21-00017575	Grounds Maintenance
BV22-00018721	Plastic Sewer Coupling
BA22-00018716	Renewable Natural Gas
BDZ22-00018077	Sales Tax Compliance Review Services

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

Temporary Inclement Weather Shelters (TIWS)

OHS plans to declare TIWS for Friday night, March 11, 2022 based on the National Oceanic and Atmospheric forecast, in accordance with Chapter 45 of the City Code. OHS is pleased to announce that the City will open a tertiary shelter in partnership with the Library, at the J. Erik Jonsson Central Library, in addition to those at Oak Lawn UMC and OurCalling. Oak Lawn UMC is located at 3014 Oak Lawn Avenue, OurCalling is located at 1702 S. Cesar Chavez Blvd., and the J. Erik Jonsson Central Library is located at 1515 Young St. Intake hours at all locations are 5:00 p.m. to 9:00 p.m. Admission to Oak Lawn UMC closes at 9:00 p.m. Any guests who present at Oak Lawn UMC after shelter intake hours will be directed to OurCalling or the Central Library, which will remain open for intakes throughout the night. Should you have any questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions.

OHS Street Outreach Update

The DRTRR team of homeless service providers, co-led by OHS and MDHA, is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness

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to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS).

Please see the attached schedule for homeless encampment cleaning the weeks of March 7 through March 18, 2022. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time allows. We appreciate everyone's patience.

Encampment Resolution (Cleaning) Schedule March 7 – March 18, 2022

March 7 – March 11	March 14 – March 18
LOCATION	LOCATION
1200 Pentagon Pkwy	I 75 & Forest
7100 Cockrell Hill	TBD
I 20 & I 67 East Ramps	TBD
I 20 & I 67 West Ramps	TBD
1555 Hastings Drive	TBD

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. Should you have any questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions.

DPD Named Finalist for the Smart Cities North America Awards

International Data Corporation (IDC) Government Insights selected the Dallas Police Department as a finalist in the Fifth Annual Smart Cities North America Awards. Finalists include cities, states, counties and universities from across the country. The Department submitted its "Violent Crime Evidence Based Reduction Plan" in the Data-Driven Policing category as their Smart Cities Project.

As a next step in the nomination process, IDC invites the public to vote on the named finalist by going to <https://www.surveymonkey.com/r/SCNAA22>. Voting will be open March 7, 2022 through 4:00pm on Sunday, March 13, 2022. The winners will be honored at Smart Cities Connect being held in April 2022 in Columbus, OH.

The Dallas Police Department would be proud to represent the city in this prestigious award. Members of the community, the City of Dallas and the hardworking men and women of the Department worked extremely hard to make this city safe and will

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continue our ongoing crime fighting efforts. Please take a moment and click on the survey link provided, go to the Data-Driven Policy category and select Dallas. The award recognizes the progress North American municipalities have made in executing Smart Cities projects, as well as provide a forum for sharing best practices to help accelerate Smart City development in the region. Should you have any questions or concerns, please contact Sgt. John Page, DPD Liaison.

Media Inquiries


As of March 1, 2022, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view by clicking [here](#). Should you have any questions or concerns, please contact Catherine Cuellar, Director of the Office of Communication, Outreach and Marketing.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from March 1st – 7th. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact [Fire Chief, Dominique Artis](#).

Highlights include:

- Fire Damages NE Dallas Pie Shop
- Burnt Food Causes Temporary Evacuation of Frank Crowley Courts Building

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T. C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth(Liz)Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Interim Assistant City Manager
Carl Simpson, Interim Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors