

# Memorandum



CITY OF DALLAS

DATE February 17, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **City Council Listening Sessions in Advance of FY 2023-24 Budget Development**

On October 12, 2022, the City Council approved the 2023 City Calendar by Resolution No. 22-1557. City Council requested Budget Town Hall meetings beginning on Monday, March 6 and ending on Thursday, March 9. These meetings provide City Council Members an opportunity to listen to residents prior to beginning work on the FY 2023-24 budget. Should you decide to host meetings for your district, this memo provides information to assist in your planning.

### **Values of Service: Engagement**

All listening sessions will include a moderator, with interactive polling for residents to expand feedback and input on their budget priorities.

### **Remote/Virtual Meetings**

Virtual meetings have proven to be well attended over the years and Microsoft Teams or WebEx are both viable options. For virtual meetings, a representative from the City Manager's Office will be available to provide brief introductory remarks, and staff representatives from various departments will be available to answer questions.

### **In-Person Meetings**

If you choose to hold in-person meetings, a representative from the City Manager's Office will attend to provide brief introductory remarks, and we will provide a pre-recorded video of a traditional PowerPoint slide presentation. The City Manager representative will be available to assist with questions; and limited departmental staff will be available. Prior to scheduling an in-person meeting, staff can provide a list of recommended facilities that best support the polling activity and other audio-visual needs.

Please provide your meeting dates, times, and virtual or in-person information via [Spring Listening Session survey](#) no later than Thursday, February 23. Budget & Management Services will finalize the schedule and provide materials for you by February 24.

If you have any questions, please let me know.

A handwritten signature in blue ink that reads "Jack Ireland".

Jack Ireland  
Chief Financial Officer

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c: T.C. Broadnax, City Manager  
Tammy Palomino, Interim City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors