

Memorandum



CITY OF DALLAS

DATE August 18, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for August 23, 2023 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the August 23, 2023 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **9** agenda items; **4** items on this agenda include an M/WBE goal. Of those **4** items **1** met the goal, **1** exceeded the goal and **2** did not meet the goal but complied with the BID policy. This agenda includes **5** items that did not have an applicable M/WBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
7	\$891,000.00	Construction	32.00%	32.00%	32.00%	\$285,120.00	Meets Goal
13	\$7,641,270.00	Goods	N/A	N/A	N/A	N/A	M/WBE N/A Co-Op
18	\$2,191,947.20	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Co-Op
33	\$567,747.00	Goods	N/A	N/A	N/A	N/A	M/WBE N/A Co-Op
34	\$4,172,845.70	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet the goal
35	\$484,350.46	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
37	\$3,493,469.00	Construction	32.00%	62.43%	62.43%	\$2,181,000.00	Exceeds Goal
38	\$171,900.00	Construction	32.00%	0.00%	0.00%	\$0.00	Does not meet the goal
41	\$484,350.46	Goods	N/A	N/A	N/A	N/A	M/WBE N/A Co-Op

The following items do not meet the M/WBE goal, but comply with the BID Policy:

Agenda Item No. 34 Authorize a three-year master agreement for the purchase of building materials and lumber for citywide use from Craddock Lumber Co. Award amount will not exceed 4,172,845.70. Craddock Lumber is the supplier of all lumber being purchased on this contract. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

Agenda Item No. 38 Authorize a construction services contract for the construction of the Turtle Creek Park Site Improvements Project, increase appropriations in an amount not to exceed \$83,316.00 in the Capital Gifts, Donations, and Development Fund, and receive and deposit funds in an amount not to exceed 83,316.00 in the Capital Gifts, Donations, and Development Fund. Award amount will not exceed \$171,900.00. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 8 prime contractors considered in this agenda. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
Prime	4	50.00%	4	50.00%	8
M/WBE Sub	0	0.00%	1	100.00%	1

Please feel free to contact me or Joyce Williams, Director of the Small Business Center, if you have any questions or should you require additional information.



Kimberly Bizer Tolbert
 Deputy City Manager

- c: T.C. Broadnax, City Manager
- Tammy Palomino, Interim City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Jon Fortune, Deputy City Manager

- Majed A. Al-Ghafry, Assistant City Manager
- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Dr. Robert Perez, Assistant City Manager
- Carl Simpson, Assistant City Manager
- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors



City of Dallas

M/WBE Agenda Item Matrix

August 23, 2023 City Council Agenda

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2029 7	\$891,000.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	32.00%	32.00%	\$285,120.00
Subject:	Authorize (1) the sale of up to five Land Transfer Program lots to Building Community Workshop, Inc., and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; (2) the release of lien for all non-tax City liens, notices, or orders that were filed on up to five Land Transfer Program lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a development agreement with Developer for the construction of up to five single-family homes on the Land Transfer Program lots - Financing: Estimated Revenue: General Fund \$5,750.00. Revenue Foregone: General Fund \$0.00 (see Fiscal Information)		
This contract meets the M/WBE goal.			
Building Community Workshop - Local; Workforce - 100.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2025 13	\$7,641,270.00	Goods	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a three-year cooperative purchasing agreement for the purchase of waste and recycling collection roll carts and parts for the Department of Sanitation Services - Rehrig Pacific Company through the Sourcewell cooperative agreement - Estimated amount of \$7,641,270.00 - Financing: Sanitation Operation Fund		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
Rehrig Pacific Company – Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2027 18	\$2,191,947.20	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$



M/WBE Agenda Item Matrix

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	N/A	N/A	N/A
Subject:	Authorize (1) a two-year General Service Administration cooperative purchasing agreement with, two one-year renewal options, for hotspot service with devices for the Library with T-Mobile USA, Inc. through the Department of Information Resources cooperative agreement in the amount of \$1,733,600.00; and (2) the ratification of \$458,347.20 to pay outstanding invoices to T-Mobile USA, Inc. for providing mobile hotspot services - Total not to exceed \$2,191,947.20 - Financing: General Fund		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
T-Mobile USA, Inc. – Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2065 33	\$567,747.00	Goods	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a one-year cooperative purchasing agreement for the acquisition of mobile camera surveillance trailers for the Office of Integrated Public Safety Solutions with SHI Government Solutions, Inc. through the Omnia Partners Cooperative Agreement - Not to exceed \$567,747.00- Financing: 2021 Homeland Security-Urban Area Security Initiative 21-23 Grant Funds		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
SHI Government Solutions, Inc. – Non-local; Workforce 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2026 34	\$4,172,845.70	Goods	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	0.00%	\$0.00
Subject:	Authorize a three-year master agreement for the purchase of building materials and lumber for citywide use - Craddock Lumber Co., only bidder - Estimated amount of \$4,172,845.70 - Financing: General Fund (\$1,500,000.00), Capital Construction Fund (\$1,752,845.70), Dallas Water Utilities Fund (\$460,000.00), Aviation Fund (\$375,000.00), and Stormwater Drainage Management Fund (\$85,000.00)		
This contract does not meet M/WBE goal			
Craddock Lumber Co. – Local; Workforce 84.61% Local			



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M/WBE Agenda Item Matrix

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Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2028 35	\$484,350.46	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize a five-year service contract for maintenance and technical support of the point-of-sale and online payment processing system for Development Services managed by the Department of Information and Technology Services - N Harris Computer Corporation, sole source - Not to exceed \$484,350.46 - Financing: Building Inspection Fund (subject to annual appropriations)		
This is item is Other Services which does not have an availability and disparity goal			
N Harris Computer Corporation – Non-local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-1981 37	\$3,493,469.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	62.43%	62.43% NM	\$2,181,000.00
Subject:	Authorize a construction services contract for the Bachman Lake Skate Park located at 3500 Northwest Highway - Joel Brown & Co. LLC dba J.B. & Co. LLC, best value proposer of three - Not to exceed \$3,493,469.00 - Financing: Park and Recreation (B) Fund (2017 General Obligation Bond Fund)		
This contract exceeds the M/WBE goal.			
American Ramp Co., NM, NL, 62.43% - Skate Park			
Joel Brown & Co. LLC dba J. B. & Co. LLC - Local; Workforce - 19.35% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-1982 38	\$171,900.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	0.00%	\$0.00



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M/WBE Agenda Item Matrix

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Subject:	Authorize a construction services contract for the Turtle Creek Park Site Improvements Project located at 3333 Turtle Creek Boulevard - Joel Brown & Co. LLC dba J.B. & Co. LLC, lowest responsible bidder of two - Not to exceed \$171,900.00 - Financing: Capital Gifts, Donations, and Development Fund (\$83,316.00), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund) (\$83,316.00), and General Fund (\$5,268.00)
Request for bid method of procurement resulted in the lowest responsive bidder being selected	
Joel Brown & Co. LLC dba J.B. & Co. LLC – Local; Workforce – 19.35% Local	

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2130 41	\$484,350.46	Goods	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
Subject:	Authorize the purchase of four 1,600 Gallon Ice Master T-Series tanks with C & H Outdoor LLC dba SNO-BIZ through the Camion Sourcewell cooperative agreement - Not to exceed \$104,715.00 - Financing: General Fund		
The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.			
C & H Outdoor LLC dba SNO-BIZ – Non-local; Workforce 0.00% Local			