

# Memorandum



CITY OF DALLAS

DATE September 22, 2023  
TO Honorable Mayor and Members of the City Council  
SUBJECT **September 27, 2023 Upcoming Agenda Items #33, #38, and #39 – 23-2002, 23-2309, 23-2345 – Office of Homelessness Solutions**

The purpose of this memorandum is to provide information regarding the following upcoming Office of Homeless Solutions (OHS) agenda items #33, #38, and #39 on the September 27, 2023, City Council Agenda.

### **Agenda item # 33**

*Authorize Supplemental Agreement No. 2 to the contract with Family Gateway, Inc. for property management, supportive services for temporary and permanent housing, to: (1) extend the contract term by one year, from September 30, 2023 to September 30, 2024; and (2) provide alternate funding for a total amount not to exceed \$700,000.00 per year sourced with FY 2022-23 Emergency Solutions Grant (ESG) Funds in the amount of \$131,565.00 and, beginning October 1, 2023, FY2023-24 ESG Funds in the amount of \$568,435.00, in lieu of unspent ARPA Homelessness Assistance and Supportive Services Program Funds and FY2021-22 ESG Funds, to be used for the continued provision of property management for eligible operating costs and essential services – Total not to exceed \$700,000.00 - Financing: FY 2022-23 Emergency Solutions Grant Funds (\$131,565.00) and FY 2023-24 Emergency Solutions Grant Funds (\$568,435.00) (subject to appropriations).*

This item provides a one-time supplemental agreement to the contract with Family Gateway in the amount of \$700k for additional funding to provide property management and supportive services for unsheltered families. This funding addresses unmet budget resource needs during renovations and facility transition. This action will allow Family Gateway to continue uninterrupted service of unsheltered families.

### **Agenda item # 38**

*Authorize a one-year service contract, with two one-year renewal options, with CitySquare for a Landlord Subsidized Leasing Program to be operated on behalf of the Office of Homeless Solutions for the period October 1, 2023 through September 30, 2024, - Not to exceed \$650,000 - Financing: General Fund (subject to appropriations).*

This service contract provides a one-year contract with two renewal options for \$650,000 annually to operate a Landlord Subsidized Leasing Program on behalf of the OHS. This program will provide financial assistance for eligible homeless persons and risk mitigation funds for landlords.

### **Agenda item # 39**

*Authorize a one-year service contract, with two one-year renewal options, for access to homeless recovery services on behalf of the Office of Homeless Solutions for the period*

DATE September 22, 2023  
SUBJECT **September 27, 2023 Upcoming Agenda Items #33, #38, and #39 – 23-2002, 23-2309, 23-2345 –  
Office of Homelessness Solutions**  
PAGE **2 of 2**

*October 1, 2023 through September 30, 2024 – Austin Street Center in the amount of \$575,000 per year, CitySquare in the amount of \$475,000 per year, and Bridge Steps dba The Bridge in the amount of \$450,000 per year, most advantageous proposers of three – Total not to exceed \$1,500,000 – Financing: General Fund (subject to annual appropriations).*

This service contract provides a one-year contract, with two renewal options for a total of \$1,500,000 annually to be utilized amongst three agencies to operate homeless recovery services on behalf of the OHS. These services enable individuals to secure independent housing, secure competitive employment, build or improve existing relationships, and achieve and maintain ongoing recovery from medical, mental health, and substance use disorders.

These items were briefed to the September 19, 2023, Housing and Homelessness Committee. Should you have any questions or need additional information at this time, please contact me or Christine Crossley, Director of the Office of Homeless Solutions at [christine.crossley@dallas.gov](mailto:christine.crossley@dallas.gov).



Kimberly Bizzor Tolbert  
Deputy City Manager

c: T.C. Broadnax, City Manager  
Tammy Palomino, Interim City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors