

# Memorandum



CITY OF DALLAS

DATE August 18, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – August 17, 2023**

Mayor and City Council,

In this week's issue of Taking Care of Business are the following topics:

## New Information

- CitiesForward Program
- Clear the Shelters
- Strategic Plan for Historic and Cultural Preservation
- Community Clean event caps big weekend for Code
- ForwardDallas Open House for City Employees
- 6th Annual Riverfront Jazz Festival – Convention and Event Services and Office of Arts and Culture

## Weekly Updates

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- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
  - R.E.A.L. Time Rehousing
  - Give Responsibly Campaign Outreach Update
  - OHS Street Outreach Update
  - H.A.R.T/eam Update
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- Media Inquiries

## NEW INFORMATION

### **CitiesForward Program**

The City of Dallas has been selected as one of 24 cities to participate in the inaugural CitiesForward Program, a collaborative initiative between the U.S. State Department, ICLEI-Local Governments for Sustainability, Resilient Cities Catalyst, and the Institute of the Americas. The Program pairs 12 U.S. cities and 12 Latin America and Caribbean cities to share knowledge to implement sustainable, inclusive, and resilient communities. Dallas has been paired with Guatemala City, Guatemala and will spend the next two to three years working closely on issues related to urban heat, air quality, and resilient grid network. For more information visit: <https://icleiusa.org/cities-forward/>. Should you have

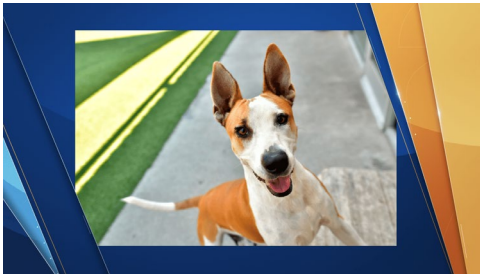
“Our Product is Service”

Empathy | Ethics | Excellence | Engagement | Equity

any questions or concerns, please contact Genesis D. Gavino, Chief of Staff and Resilience Officer at [genesis.gavino@dallas.gov](mailto:genesis.gavino@dallas.gov) or Carlos Evans, Director of the Office of Environmental Quality and Sustainability at [carlos.evans@dallas.gov](mailto:carlos.evans@dallas.gov).

### **Clear the Shelters with NBC 5 and Telemundo**

Dallas Animal Services (DAS) has teamed up once again with NBC DFW and Telemundo 39 for a nationwide adoption effort, Clear the Shelters. Since its inception in 2015, Clear the Shelters has helped more than 860,000 pets find new homes. DAS Director MeLissa Webber recently [spoke with NBC DFW's Vince Sims](#) on current initiatives and opportunities the community has to help at DAS. During the month of August, DAS continues fee-waived adoptions as a part of the nationwide event. All pets also come spayed/neutered, microchipped, and up-to-date on current vaccines. DAS hopes to utilize the partnership to increase adoption numbers in the month of August. Should you have any questions, please email MeLissa Webber at [melissa.webber@dallas.gov](mailto:melissa.webber@dallas.gov).



#### **[5 Talk Street: Clear The Shelters – Dallas Animal Services](#)**

We discuss Clear The Shelters with Melissa Webber, the Director of Dallas Animals Services. Now – August 31, Dallas Animals Services will be offering free adoptions. To become a foster, adopter, or lifesaver, visit [www.BeDallas90.org](http://www.BeDallas90.org). [www.nbcdfw.com](http://www.nbcdfw.com)

### **Strategic Plan for Historic and Cultural Preservation**

The City's Department of Planning and Urban Design is working on a Strategic Plan for Historic and Cultural Preservation. **What is historic preservation?** Historic preservation is the practice of identifying, protecting, and celebrating physical spaces (usually buildings, neighborhoods, sites, and landscapes) that are historically and culturally important. To protect these spaces, city governments regulate demolition and renovations to historically designated properties. **How can Dallas residents get involved?** We need residents' help to define a mission and vision for the City's historic preservation program! Please fill out our brief survey at [bit.ly/dallashistoricpreservation](http://bit.ly/dallashistoricpreservation) and join us at one of our community workshops on September 12, 13, or 16. Please provide your email at the end of the survey to receive updates about workshop locations and times. Should you have any additional questions, please contact Julia Ryan, Director of Planning and Urban Design, at [julia.ryan@dallas.gov](mailto:julia.ryan@dallas.gov).

### **Community Clean event caps big weekend for Code Compliance**

Kiest Park Softball Complex was the site of Code's largest Community Clean event of the year. On Saturday, August 12, over 300 residents brought their bulk trash,

hazardous waste, tires, and documents to safely shred. Below are the numbers from the four-hour session:

- 304 residents
- 23,740 lbs. of bulk trash collected
- 152 spare tires
- 3,000 lbs. of documents shredded
- Hundreds of pounds of hazardous waste collected

This event was made even more special because Code and the Office of Arts and Culture unveiled the latest mural in a partnership between the two departments. The mobile mural will be utilized for city-wide cleanup events. This is the fourth mural to be created by local Dallas artists for Code/OAC’s Beautiful Communities initiative. To see highlights of the event, check out Code Compliance Services on [YouTube](#). For more information contact, Eric Onyechefule, CCS Public Information Coordinator II, [eric.onyechefule@dallas.gov](mailto:eric.onyechefule@dallas.gov).



### **ForwardDallas Open House for City Employees**

City employees are invited to attend a ForwardDallas workshop in City Hall lobby on Friday, August 25 from 11:30 – 1:30. Review & give input on the ForwardDallas map, understand how this relates to your department and enjoy sweet treats. Additionally, beginning August 29, a series of public Open Houses will begin throughout the city. See the Open House at <https://bit.ly/forwarddallasevents>. Should you have any questions, please contact Chalonda Mangwiro-Johnson, Supervisor – Service Area Planning, P+UD, [chalonda.johnson@dallas.gov](mailto:chalonda.johnson@dallas.gov).

## **6th Annual Riverfront Jazz Festival – Convention and Event Services and Office of Arts and Culture**

The Black Academy of Arts and Letters (TBAAL) will be producing and hosting the 6<sup>th</sup> Annual Riverfront Jazz Festival from September 1 - 3. A diverse program of jazz, blues, R&B, soul, pop and neo-soul, the music festival benefits the ongoing mission of the organization as it embarks on its 46<sup>th</sup> year of working with emerging and promising young artists, and creating an awareness and understanding of African, African American and Caribbean culture through the arts. Performances for the weekend will take place at TBAAL and the Memorial Arena in the Kay Bailey Hutchison Convention Center Dallas. For more information related to ticketing, locations, and performance times, please access <https://www.tbaalriverfrontjazzfestival.org>. Please contact Rosa Fleming, Director of Convention and Event Services, or Martine Philippe Director of the Office of Arts and Culture for other questions.

## **WEEKLY UPDATES**

### **Convention and Event Services Weekly Event Report**

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallas.gov](mailto:rosa.fleming@dallas.gov).

### **Office of Procurement Services New Opportunities**

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
CIZ-DWU-23-385E	Storm Drainage and Erosion Control Projects
CIZ23-PKR-3038	Anita N. Martinez Recreation Center Building Envelope Repairs
BBZ23-00022099	Medical Waste Removal & Disposal
BCZ23-00022394	Armored Car Services
BGZ23-00022741	Garden Box Kits
BJ23-00022632	Translation and Interpretation Services

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Angela Akins, at [angela.akers@dallas.gov](mailto:angela.akers@dallas.gov) or call 972.243.2127

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at [danielle.thompson@dallas.gov](mailto:danielle.thompson@dallas.gov).

## **Office of Homeless Solutions Updates**

### **R.E.A.L. Time Rehousing**

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward is on track to house over 2,700 unique individuals by 2023. The City and its partners now have a new goal of housing 6,000 unique individuals by 2025 and have rebranded the initiative to reflect the rehousing of those individuals across the expanse of the metroplex to R.E.A.L. Time Rehousing (RTR).

### **OHS Street Outreach Update**

Outreach is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The RTR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of August 14 through August 18, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows and are subject to modification in response to special requests by City leadership.

### **Give Responsibly Campaign Outreach Update**

The Office of Homeless Solutions and Code Compliance work together to promote the Give Responsibly Campaign (GRC). This initiative aims to prevent street charity and illegal solicitation in the community through education and engagement. While providing alternative solutions for our residents experiencing homelessness.

The Office of Homeless Solutions Community Liaison and Code Compliance Neighborhood Code Representatives are partnering to visit businesses in hot spots across all districts. This joint effort aims to address issues related to homelessness and the adverse effects street charity and illegal solicitation have on the community. It will provide education on sustainably supporting those in need while ensuring a safer and more comfortable environment for businesses and their patrons. For more information on



the GRC, to request GRC materials, or to request event/meeting presence, please reach out to the OHS Community Liaison, Marci Jackson, at [marci.jackson@dallas.gov](mailto:marci.jackson@dallas.gov).

### **H.A.R.T/eam Update**

The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. For any questions or concerns please reach out to the H.A.R.T. Supervisor, Anthony Virgil, at [anthony.virgil@dallas.gov](mailto:anthony.virgil@dallas.gov).

The teams are assigned and respond to time-sensitive, critical issues received via 311 and via email which are defined as:

- Issues raised by City Leadership and members of City Council requests
- Issues presenting an immediate safety concern (the presence of firearms, uncontrolled fires, reports of threatening behavior)
- Any issues which would derail the normal street outreach service resolution process
- Panhandling

Please see the attached the H.A.R.T/eam's performance measures for the week of August 7 through August 12, 2023, and the H.A.R.T/eam's encampment resolution schedule for August 14 through August 19, 2023. OHS staff will also send individual H.A.R.T. encampment resolution reports bi-weekly to applicable Districts for a more comprehensive report out on the data outside of the TCB.

### **Heat Advisory**

When a heat advisory is in effect, partners within the local Continuum of Care will offer additional services so that our unsheltered neighbors may seek relief from the heat, as well as accept in-kind donations. For all other donations please see the link provided [here](#). All inquires may be directed to [ohsinfo@dallas.gov](mailto:ohsinfo@dallas.gov).

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [christine.crossley@dallas.gov](mailto:christine.crossley@dallas.gov).

### COM Media Inquiries

As of August 8, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). For more information, contact Catherine Cuellar, [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

### Dallas Fire-Rescue Media Inquiries

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from August 8<sup>th</sup> – 14<sup>th</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at [dominique.artis@dallasfire.gov](mailto:dominique.artis@dallasfire.gov).

- Northeast Dallas Condo Fire Displaces Three
- Former Synagogue Demolished After Two-Alarm Fire Response
- DFR Assists with Wildfire in Cedar Hill State Park
- Five Apartments Damaged During Fire in North Dallas Apartment Complex
- At Least One Dead After Vehicle Crashes Through South Dallas Home
- DFR Continues Seeing Increase in Heat-Related Incidents

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Tammy Palomino, Interim City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors



City of Dallas

Convention and Event Services  
Weekly Events Report  
August 18, 2023

Event Type	Name	Dates	Location	District
Special Event	Private Event	8/18/2023	2821 Turtle Creek Blvd.	14
Special Event	Hot Trot Half Marathon, 10k & 5k	8/19/2023	200 N. Buckner Blvd.	9
Special Event	Happiest Hour Summer Nights with DJ Deux Twins #2	8/19/2023	2616 Olive St.	14
Special Event	Sky Elements Drone Show	8/20/2023	2401 McKinney Ave.	14
Special Event	DJ Zeta Back to School Fest	8/20/2023	109 Continental Ave.	6
Special Event	Hatch 2023 #3	8/22/2023	4349 W. Northwest Hwy.	13
Special Event	Celebrating Community	8/24/2023	1400 S. Akard St.	2
Special Event	Free Food Distribution and Health Fair	8/25/2023	3751 Merrell Rd.	13
Special Event	Tlahtokan – La Reunion de Naciones	8/25/2023	2600 Live Oak St.	14
Special Event	ForwardDallas Open House	8/25/2023	1500 Marilla St.	2
Special Event	Deep Ellum Outdoor Market #16	8/26/2023	100 – 199 N. Crowdus St.	2
Special Event	TBAAL 6 <sup>th</sup> Annual Riverfront Jazz Festival	9/1/2023	1309 Canton St.	2
Special Event	Emmett J. Conrad High School Homecoming Parade	9/1/2023	7502 Fair Oaks Ave.	13

KBHCCD Schedule of Events

KBHCC	Success Summit	8/22/2023	650 S. Akard St.	2
KBHCC	KnowledgeFest	8/26/2023	650 S. Akard St.	2
KBHCC	Sumrock AIMNATCON	8/27/2023	650 S. Akard St.	2
KBHCC	Ambition Convention 2023	8/29/2023	650 S. Akard St.	2
KBHCC	TBAAL 6 <sup>th</sup> Annual Riverfront Jazz Festival	9/1/2023	650 S. Akard St.	2



**City of Dallas  
Office of Homeless Solutions  
TCB Update – August 17, 2023**

**Encampment Resolution (Cleaning) Schedule  
August 14 – August 18, 2023**

<b>Location</b>	<b>District</b>
4420 W. Kiest Blvd	6
12802 N Central	10
10331 Red Elm	10
15353 Dallas N Tollway	11
5816 Beltline Rd	11
Coit & LBJ Fwy	11
7998 LBJ Fwy	11

**H.A.R.T. Outreach and Advocacy  
August 7 – August 12, 2023**

<b>Performance Measure</b>	<b>Total</b>
Number of Service Request Closed within 10 days	6
Number of Service Request still open (pending closure)	31
Number of MCC's received for the week	6
Number of Locations Visited	40
Number of Individuals Engaged	69
Number of HMIS Entered	3
Number of Panhandlers Engaged	0

**H.A.R.T. Encampment Resolution (Cleaning) Schedule  
August 14 – August 19, 2023**

<b>Location</b>	<b>District</b>
None scheduled at this time	