

Memorandum



CITY OF DALLAS

DATE June 23, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item 23-1741 on June 28 – Financial System Modernization**

On June 28, you are asked to consider and approve an item for the modernization of the City's financial system.

Authorize a ten-year cooperative purchasing agreement for the purchase of a software upgrade and infrastructure migration to the City's existing financial software for the Department of Information and Technology Services with Carahsoft Technology Corp. through the Omnia Partners cooperative agreement - Not to exceed \$22,095,744.84 - Financing: Data Services Fund (\$19,595,744.84) and Coronavirus State and Local Fiscal Recovery Funds (\$2,500,000.00) (subject to annual appropriations)

The current Advantage system is utilized by all departments within the City for recording and processing all revenues/expenses, procurement, and financial accounting transactions. The system includes over 30 data file integrations with many enterprise business applications such as human resources/payroll, utility billing, and banking services.

The new proposed contract is a 10-year agreement to upgrade the existing applications including financial management, procurement, and vendor self-service to the latest release of CGI Advantage Cloud. This project includes the incorporation of additional modules for travel and expense management, grants lifecycle management for grantees, cash management, debt management, and budget planning.

The scope of the engagement includes consulting services necessary to support the upgrade by:

- Re-engineering the City's highest priority business processes using human centered design methodology,
- Configuring the upgraded CGI Advantage applications to align to the City's business processes,
- Converting the City's highest priority reports to new dashboards, scorecards and ad hoc reports,
- Identifying two high-value business processes for automation using Robotic Process Automation (RPA), and
- Developing and executing end user training on new features and user interface for over 600 users prior to the upgraded system going live.

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Information & Technology Services (ITS) supports the Advantage hardware and software which was last upgraded in May 2014. The proposed upgrade will transition the City from an on-premise infrastructure to the CGI Advantage Cloud which will reduce the City's technical debt, make the system more secure, and increase operational efficiencies including easier integration with other enterprise applications.

If you have any questions, please contact me or William (Bill) Zielinski, Chief Information Officer and Director of Information & Technology Services at william.zielinski@dallas.gov.



Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors