

# Memorandum



CITY OF DALLAS

DATE March 16, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Continuum of Care City-Administered Programs**

## **Background**

On September 13, 2017, City Council approved the following resolutions related to accept Continuum of Care (CoC) Grants received from the U.S. Department of Housing and Urban Development (HUD):

- (1) The Shelter Plus Care Program (Permanent Supportive Housing) in the amount of \$1,463,770, to provide tenant-based rental assistance for permanent housing and supportive services for homeless persons with disabilities for the period October 1, 2017 through September 30, 2018; (2) a local cash match in the amount of \$215,993 (CR 17-1416)
- (2) the My Residence Program (Rapid Re-housing) in the amount of \$421,215, to provide tenant-based rental assistance and case management for homeless families and single homeless persons and to provide funding for two staff positions to administer the program for the period October 1, 2017 through September 30, 2018; (2) a local cash match in an amount not to exceed \$105,304 (CR 17-1414)
- (3) the Gateway to Permanent Supportive Housing Program in the amount of \$865,079, to provide project-based rental assistance and case management for single chronically homeless persons and to provide funding for three staff positions to carry out the program for the period October 1, 2017 through September 30, 2018; (2) a local cash match in an amount not to exceed \$145,810 (CR 17-1413)

## **Update**

As part of the organizational restructure of the Office of Homeless Solutions, its new mission and service direction, and in an effort to increase efficiency and minimize duplication of services, the City will outsource the FY2018 CoC-funded supportive services and related grant-funded positions. The outsource will be facilitated by way of the City's standard procurement processes. Selected subrecipients will complete the supportive services component for the remainder of FY2018 ending September 30, 2018.

This transition is consistent with recommendations provided in the City Auditor's "Homeless Response System Effectiveness" Audit Report published in December 2017. A total of 11 positions will be impacted, in which eight (8) are filled and three (3) are vacant. Staff will receive a formal Reduction In Force (RIF) notification on March 16, 2018 with an effective date of June 1, 2018. The City's Human Resources department will work with affected employees to identify vacant positions and other employment opportunities within the City. Additionally, the Office of Homeless Solutions will encourage selected service providers to hire existing staff, as appropriate.

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Going forward, a formal bid will be issued for the FY2019 CoC programs which will outsource the entirety of CoC grants which will require subrecipients to administer both the rental assistance and supportive services related to the program. The City will remain as grantee and will continue to monitor the funds to ensure performance measures and compliance. This process will be included as part of the FY2019 Budget Development Process and will be briefed to the City Council accordingly.

Should you have any questions or require an individual briefing, please let me know.



**Nadia I. Chandler-Hardy**  
Chief of Community Services

c: Larry Casto, City Attorney  
T.C. Broadnax, City Manager  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary (Interim)  
Daniel F. Solis, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors