

Memorandum



CITY OF DALLAS

DATE March 30, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Fiscal Year 2017 Comprehensive Annual Financial Report**

The City Charter requires an annual audit of the financial statements and related records and accounts of the City by a firm registered with the Texas State Board of Public Accountancy as a firm practicing public accountancy. The Comprehensive Annual Financial Report (CAFR) is the summary of the financial activities of the City for the past fiscal year. The audit is an evaluation of the financial statements to express an opinion on whether the financial statements are fairly presented in accordance with generally accepted accounting principles of the United States of America. Grant Thornton LLP performed the fiscal year 2017 audit.

The City continues to receive a clean/unmodified opinion on its financial statements. In addition, the fiscal year 2017 CAFR will be submitted to the Government Finance Officers Association (GFOA) for consideration of the Certificate of Achievement for Excellence in Financial Reporting. The GFOA previously awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Dallas for the fiscal year 2016 CAFR, and we believe the fiscal year 2017 CAFR continues to conform to the requirements in the current report. On Monday, April 16, 2017, Grant Thornton will brief the Government Performance and Financial Management Committee on communications related to the fiscal year 2017 audit.

The CAFR is published on the City's financial transparency website at: http://dallascityhall.com/departments/budget/financialtransparency/AuditedFinancials/CAFR_FY2017.pdf. Please contact me if you would like to receive a bound copy of the report.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

- c: T. C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE March 30, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Additional Information - March 19, 2018 Government Performance & Financial Management Committee Briefing on Dallas Fleet Management Efficiency Study**

Responses to outstanding questions and requests for information from Committee members on the subject briefing are included below:

1. Provide additional information on the cooperative procurement, the competitive process used, and whether the pricing is reasonable.

Staff has recommended a contract with Alvarez & Marsal (A&M) through the U.S. Communities Government Purchasing Alliance (Alliance). The Alliance assists participating public agencies in reducing the cost of purchased goods and services through strategic sourcing by utilizing the volumes and the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies. U.S. Communities is jointly sponsored by the National Association of Counties (NACo), the National League of Cities (NLC), the Association of School Business Officials International (ASBO) and the United States Conference of Mayors (USCM).

Fairfax County, Virginia acted as the lead public agency for the specific procurement. Fairfax County issued a competitive solicitation, RFP # 2000001342, for *Innovative Solutions, Applications, Products, and Services*, in October 2014. Thirty (30) proposals were received and A&M was selected through the public procurement process. The process resulted in a competitive fee structure for consulting services to be used by Fairfax County and other participating public agencies of the Alliance. The contract with A&M that we are recommending will use the fee structure and labor categories negotiated during this competitively solicited master agreement. Because the Alliance leverages the market buying power of many participating public agencies, the price is likely lower than the City would be able to negotiate independently.

2. Provide additional information on the various makes and models represented in the fleet.

Equipment and Building Services (EBS) maintains a fleet that includes 23 different manufacturers and 126 models including vehicles, trailers, off road equipment, compressors, stationary equipment, and generators. Attached is a detailed listing.

DATE March 30, 2018
SUBJECT Additional Information - March 19, 2018 Government Performance & Financial Management Committee Briefing
on Dallas Fleet Management Efficiency Study

3. How are we going to implement this study?

There are five components of the \$475,209 study as outlined in the briefing. The consultant will work through each of the five components listed below with each of the seven departments. The proposal includes 2,590 consulting hours to interview departmental staff, gather data, analyze the data, and draft recommendations.

An additional 360 hours are proposed to assist with beginning implementation of some of the recommendations based on City direction. The overall proposed \$475,209 contract represents 2,950 consulting hours working with seven fleet operations across the City.

- i. **Utilization Study:** The proposed study includes a utilization gap analysis by vehicle type. Additionally, the review will analyze the City's use of outside rental contracts in lieu of using City owned vehicles when determining overall fleet utilization.
- ii. **Replacement Criteria Review:** The proposed study includes analysis and recommendations related to the replacement criteria policy and review of lease/buy alternatives by vehicle type. Leasing alternatives will be considered as part of the analysis of alternatives.
- iii. **Cost of Service / Billing Rate Modeling:** The proposed study includes analysis of the City's internal cost structures and provide recommendations to simplify / streamline the budgeting/billing process. The review and analysis of internal labor rates and associated overheads will provide comparison with local private market labor rates and those of comparable municipal/government fleets.
- iv. **Fleet Right-sizing:** Using the utilization study and replacement criteria, this component of the proposed study will develop recommendations to right-size the fleet. The review will consider the City's use of outside rental contracts in lieu of using City owned vehicles when determining the proper size of the fleet.
- v. **Organizational Structure and Performance Measures:** The proposed study will assess the City's overall fleet management organizational structure. Performance measures (including reporting structure, and performance metrics such as hours of service, preventative maintenance, vehicle turnaround time, self-performed vs outsourced repairs, etc.) are to be assessed.

DATE March 30, 2018
SUBJECT Additional Information - March 19, 2018 Government Performance & Financial Management Committee Briefing
on Dallas Fleet Management Efficiency Study

4. Provide additional details on average, major, and minor repair costs.

In FY 2016-17, the overall average repair cost for EBS was \$196.67. The average cost of a major repair was \$3,775.66. The average cost of a minor repair was \$153.50. Additionally, the FY 2016-17 fully burdened EBS labor rate was \$97.46 per hour and the 16 current contract labor rates (depending on type of vehicle/equipment) average \$135.34 per hour for regular business hours.

Please contact me or Errick Thompson, Director of Equipment and Building Services, if you have additional questions.



Jo M. (Jody) Puckett, P.E.
Assistant City Manager (Interim)

[Attachment]

c: TC Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Raquel Favela, Chief of Economic Development & Neighborhood Services
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

EBS Fleet Makes and Models

23 Total Makes

Make	Model
ALLIANZ	MT350
AUTOCAR	ACMD42
	ACX64
	WX42
CHEVROLET	1 TON
	1500
	2500
	2500 EXPRESS
	3500
	3500 EXPRESS
	BLAZER
	C1500
	C2500
	C6500
	C7500
	C7H042
	CAVALIER
	CC20953
	CC30903
	CC30943
	CC31003
	CK30943
	COLORADO
	G2500
	IMPALA
	K1500
	S-10
SILVERRADO	
SUB CC20906	
SUBURBAN	
TAHOE	
TRAIL BLAZER	
VOLT	
DODGE	1500
	2500
	2500HD
	2500HD4X4ST
	3500
	CHARGER
	DURANGO
	NITRO
	RAM 2500
RAM 3500	

ELECTRIC V	VAN	
ELGIN	EAGLE F	
FORD	BRONCO	
	CROWN VIC	
	E150	
	E250	
	E350	
	E450	
	ESCAPE	
	EXCURSION	
	EXPEDITION	
	EXPLORER	
	F150	
	F250	
	F350	
	F450	
	F550	
	F650	
	F750	
	FOCUS	
	FUSION	
	POLICE INTER	
	RANGER	
	T150	
	T250	
T350		
TAURUS		
FREIGHTLINER	CL120	
	M2	
	M2106	
	M2112V	
	FL-60	
	FL70	
	114SD	
	122-SD	
	FL80	
	MM112064S	
	GMC	N9F064
		TC7D064
HARLEY	FLHTP	
HONDA	CIVIC	
	CIVIC GX	

HYUNDAI	360LC-3
	HL730-3
	HL740-3
	HL750-3
INTL	1654
	4200
	4300
	4400 SBA
	4600
	4700
	4900
	5600
	7300
	7400
	7600
KENWORTH	T-300
MACK	MR6885
MITSUBISHI	FD35-D2
	FD70
NISSAN	2300
	LEAF
	UD2300DH
PETERBILT	210
	220
	320
	337
	365
	382 CNG
	579
STERLING	60
	L7500
	LT75
	LT9500
TOYOTA	PRIUS
TRANSIT	CONNECT VAN
	TRANSIT WAGON
VOLVO	EC460
	VDH84FT
	WG64
	WX64
VOLVO/AUTO	ACL64FT

Memorandum



CITY OF DALLAS

DATE March 30, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas-Fort Worth International Airport Tax Revenue Collection and Rates**

In response to questions raised at the Mobility Solutions, Infrastructure, and Sustainability Committee meeting on March 26, 2018, we are providing additional information on (1) the process for depositing tax revenue from host cities and (2) the Hotel Occupancy Tax rate for Euless.

- 1) Tax revenue received from host cities is deposited into the General Fund via the Office of Financial Services.
- 2) Please refer to the table below for hotel occupancy tax rates of the host cities that collect tax revenues from DFW International Airport.

City	Hotel Occupancy Tax Rate
Euless	7%
Grapevine	7%
Irving	9%
Coppell	7%
Fort Worth	9%
Dallas	7%

If you have any questions or concerns, please let me know.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry
Assistant City Manager

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Biliera Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



DATE March 30, 2018

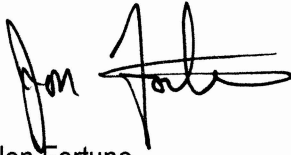
TO Honorable Mayor and Members of the City Council

SUBJECT **Graduation Ceremony for Dallas Police Recruit Class #357**

You are cordially invited to attend the graduation of Recruit Class #357 on Friday, April 13, 2018, at 2:00 P.M. The ceremony will be held at the Hall of State at Fair Park located at 3939 Grand Avenue, Dallas, Texas 75210.

At 2:00 P.M., you and stage participants will walk onto the stage to begin the ceremony. All attending city council members will be recognized at this time.

Please have your staff contact Sergeant Lisette Rivera, #7947 at (214) 670-4811 and/or by email at lisette.rivera@dcpd.ci.dallas.tx.us to RSVP by Monday, April 9, 2018. Thank you for your participation.



Jon Fortune
Assistant City Manager

cc: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



DATE March 30, 2018

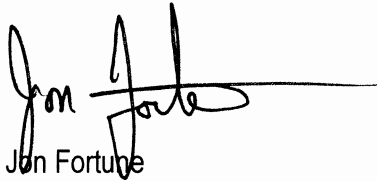
TO Honorable Mayor and Members of the City Council

SUBJECT **Patrol Divisional Compstat Weekly Meetings**

The Dallas Police Department has begun inviting all members of the Dallas community to attend their weekly compstat meetings at their respective patrol division. Community members will be able to observe first-hand how officers are working to keep their communities safe by discussing crime trends, quality of life issues, and effective deployment strategies. The Dallas Police Department needs the support, input, and feedback from residents to ensure they are moving in the right direction to address the needs of the community they protect and serve.

Together we can make Dallas the safest city in the nation. I've attached the weekly schedule that includes the contact person for each patrol division. If you would like to attend one of these weekly compstat meetings, please RSVP by contacting the appropriate division.

Should you have any questions or concerns, please contact Chief of Police U. René Hall.



Jon Fortune
Assistant City Manager

[Attachment]

cc: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

DPD Weekly Compstat Meetings

Patrol Division	Address	Contact Person	Telephone	Day of Meeting
Central	334 S. Hall	Sgt. Derrick Wright	214-670-4420	Wednesday/10:30 A.M.
Northeast	9915 E. Northwest Hwy.	Sgt. Keitric Jones	214-670-4415	Tuesday/9:00 A.M.
Southeast	725 N. Jim Miller Rd.	Sgt. Twana Walls	214-671-1620	Thursday/9:00 A.M.
Southwest	4230 W. Illinois Ave.	Sgt. Michael Lambert	214-670-7470	Wednesday 9:30 A.M.
Northwest	9801 Harry Hines Blvd.	Sgt. David Davis	214-670-6206	Wednesday/8:30 A.M.
North Central	6969 McCallum Blvd.	Sgt. Karl Kemper	214-670-7253	Tuesday/8:30 A.M.
South Central	1999 E. Camp Wisdom Rd.	Sgt. Michelle Thompson	214-671-4500	Wednesday/1:30 P.M.

Memorandum



CITY OF DALLAS

DATE March 30, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Removal of Sign Toppers in the Buckner Terrace Neighborhood**

At the March 28, 2018, Council Agenda meeting, Ms. Kay Taylor and Ms. Sherry Crawford, residents of the Enclave at Grove Hill (EGH) gated community, requested the “Buckner Terrace” sign toppers (neighborhood identifiers placed above street signs) at the intersections of Grove Hill Road with Samuell Boulevard and Forney Road be removed.

By way of background, the Buckner Terrace Homeowners Association (BTHA) approached the City in early 2017 to install 178 sign toppers in the Buckner Terrace neighborhood, a much larger neighborhood surrounding but separate from the EGH community. City staff installed all 178 sign toppers in March-April of 2017. Part of the installation was funded by the Grow South Neighborhood Challenge Grant for \$5,500.

While none of the sign toppers were within the gated boundaries of the EGH, two sign toppers were installed on City rights-of-way at the intersections of Grove Hill Road with Ladeau Drive and Belteau Lane – entry and exit points for the EGH. In January of 2018, BTHA requested staff remove the two sign toppers, presumably in response to a petition circulated by Ms. Taylor and signed by a majority of EGH residents. Staff removed the sign toppers on January 19, 2018.

A sign topper is not a traffic safety or traffic control requirement. It is a tool to foster neighborhood pride and a sense of belonging. City staff works with Homeowner Associations (HOAs) to install sign toppers at their request – the HOAs bear fabrication and installation costs. Per department policy, all requests for installation or removal of sign toppers must come through the HOA.

Ms. Taylor contacted staff in March 2018 to request that two additional sign toppers be removed at the intersections of Grove Hill Road with Samuell Boulevard and Forney Road. Staff reached out to the president of EGH Homeowners Association, Ms. Jennifer King, and to BTHA (because they paid for the original installation of the sign toppers, which are not within EGH boundaries) – **both HOAs disagreed with Ms. Taylor’s request and indicated the two sign toppers should stay.**

Staff has communicated their decision to Ms. Taylor and requested that she work with the HOAs to have them request the removal of the sign toppers. Staff will remove the sign toppers if they receive a request from the HOAs.

DATE March 30, 2018
SUBJECT **Removal of Sign Toppers in the Buckner Terrace Neighborhood**

If you have any questions, please contact me at (214) 671-3465 or majed.alghafry@dallascityhall.com.



Majed Al-Ghafry
Assistant City Manager

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE March 30, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **The Southern Gateway Project – Community Meeting on April 3, 2018**

The Texas Department of Transportation (TxDOT) will begin construction on the Southern Gateway Project to reconstruct IH 35E from Colorado Boulevard to the split and US 67 from the split to IH 20.

TxDOT has scheduled the first community meeting to provide updates on the upcoming construction and lane closures. The meeting details are as follows:

When: Tuesday, April 3, 2018 from 6-8 p.m.

Where: Yvonne E. Ewell Townview Magnet High School, Cafeteria
1201 E. 8th St., Dallas, 75203

The meeting will be an open house format where the community can listen to a presentation, view maps and renderings, and ask questions of TxDOT staff and the project's design-build contractor, Pegasus Link Constructors. Parking for all community meeting attendees will be in the gated lot along Eads Avenue.

If you have any questions, please contact me or Dianne Tordillo, Public Involvement Manager for TxDOT, at 214-562-2319 or dtordillo@kstrategies.com.

A handwritten signature in blue ink, appearing to read 'Majed Al-Ghafry'.

Majed Al-Ghafry
Assistant City Manager

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE March 30, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – March 27, 2018**

Staffing Announcement

I am pleased to announce the appointment of Eugene Johnson as the Ethics Officer. Eugene will join the City on April 4, 2018. For your review, I have attached the formal memorandum announcing his appointment.

Update Items

[DFR Receives Top ISO Rating](#)

As previously shared with City Council on December 7, 2017, Dallas Fire-Rescue (DFR) recently received its first ever Insurance Services Organization (ISO) Rating of a Class 1. A collaborative effort between DFR and Dallas Water Utilities, the designation was achieved through an evaluation of several technical and system abilities. This is a great accomplishment for our City as it can stimulate economic growth efforts, through its impact on commercial insurance rates. I want to thank the Public Safety and Criminal Justice Committee for providing staff an opportunity to present the ISO Rating at the March 26, 2018 meeting. For your reference I have attached the news release distributed to the media related to the designation. Should you have any questions or concerns, please contact Dallas Fire-Rescue Chief Coatney.

New Items

[Pain Medication Supply Shortage](#)

Dallas Fire-Rescue (DFR) was recently asked by WFAA Channel 8, if injectable pain medications are carried on rescue units, if they were aware of the reported national shortage of these medications, and if the shortage has negatively impacted our operations. DFR rescue units currently carry pain medications, like Fentanyl and Morphine, and while Staff is aware of the shortage, operations have not been impacted. Staff is proactively pursuing contingencies to ensure that the appropriate emergency medications are available and in stock, should they be necessary. For your reference, I have attached the response provided to the media in response to their request. Should you have any questions or concerns, please contact Dallas Fire-Rescue Chief Coatney.

[FY 2018 Omnibus Appropriations Act](#)

Last week, the United States Congress passed the FY 2018 Omnibus Appropriations Act, which rejects the Administration's proposal to eliminate funding for an array of programs of direct interest to the City. Instead, the \$1.3 trillion spending measure contains several funding increases to most programs of interest to the City including funding TIGER at \$1.5 billion (\$1B increase from FY 2017), CDBG at \$3.3 billion (\$300M increase from FY 2017), and HOME at \$1.362 billion (\$412M increase from FY 2017). In addition, Transit Capital Investment Grants are fully funded at \$2.645 billion (\$232M increase from FY 2017). Targeted for elimination by the Administration, Transit Capital Investment Grants are a priority for the City; they are critical to D2, Blue, and Red Line platform extensions. The bill also includes legislation to improve the National Instant Criminal Background Check System for gun buyers, as well as language which allows federal funds to be used to research gun violence. For additional funding information,

DATE March 23, 2018
SUBJECT Taking Care of Business – March 28, 2018

please use the following link which shows more detailed information on the [FY 2018 Omnibus](#). Should you have any questions or concerns, please contact Brett Wilkinson, Managing Director of Office of Strategic Partnerships and Government Affairs.

Dallas CRM – 311 System

On November 13, 2017 the City kicked off the transition effort of replacing the City's aging 311 system with Salesforce, which has more flexibility and capabilities for resident communication, data analysis, and automation interfaces with other City systems. The new 311 system will provide improved citizen engagement and transparency for service request response and resolution. Communication and Information Services and 311 are working with Mayor & City Council staff to ensure they will be well-prepared to use the system. Training for staff is scheduled to begin in April 2018. Should you have any questions or concerns, please contact Bill Finch, Chief Information Officer and/or Margaret Wright, Assistant Director.

Media Inquiries

As of March 27th, the City has received media requests from various news outlets regarding the following topics:

- Confederate Monuments
- Atmos Rate Case
- Dockless Bikeshare Ordinance

Please see the attached document compiling information provided to the media outlets for the week of March 20th – March 27th for your reference and in the event you are contacted by the press. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

Look Ahead

Upcoming City Council Briefing Meetings

April 4, 2018

- Historic Preservation Appeals
- City Secretary Interviews

April 18, 2018

- Panhandling
- Atmos



T.C. Broadnax
City Manager

c: Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary (Interim)
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jo M. (Jody) Puckett, Assistant City Manager (Interim)

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE March 27, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Executive Management Team Appointment**

I am pleased to announce the appointment of Eugene Johnson as City's Ethics Officer where he will oversee and manage the Ethics Program of the City of Dallas, creating awareness of the Ethics Program and Ethics Code, and monitoring the effectiveness of the program across the organization.

Eugene comes to the City with an extensive background in human resource management, dispute resolution, ethics, and advising management in employment related legal matters. He has spent the last 16 years of his career with one of the world's largest providers of business process services. While there, his roles included several years as the company's Ombudsman in its business ethics and compliance office with his most recent position as Ethics Manager and Corporate Counsel. Eugene received his Bachelor of Business Administration in Human Resource Management from the University of North Texas and his Juris Doctor, cum laude, from Texas Wesleyan University School of Law (now Texas A&M University School of Law).

Please join me in welcoming Eugene to the Executive Leadership Team.

A handwritten signature in black ink, appearing to read 'T.C. Broadnax', written over a circular stamp or seal.

T.C. Broadnax
City Manager

- c:
- | | |
|--|--|
| Larry Casto, City Attorney | Jon Fortune, Assistant City Manager |
| Craig D. Kinton, City Auditor | Joey Zapata, Assistant City Manager |
| Billerae Johnson, City Secretary (Interim) | M. Elizabeth Reich, Chief Financial Officer |
| Daniel F. Solis, Administrative Judge | Nadia Chandler Hardy, Chief of Community Services |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Raquel Favela, Chief of Economic Development & Neighborhood Services |
| Majed A. Al-Ghafry, Assistant City Manager | Theresa O'Donnell, Chief of Resilience |
| Jo M. (Jody) Puckett, Assistant City Manager (Interim) | Directors and Assistant Directors |



City of Dallas

**Public Affairs & Outreach
Media Requests**

Mar. 19, 2018 to Mar. 23, 2018

March 19; Andrea Lucia, CBS 11; I had a couple questions on the Confederate Monuments Recommendations assembled by Jennifer Scripps.

- What was the estimated cost of bringing down The Confederate Monument, as task force members recommended?

- If the Robert E Lee Monument is put on long term loan, will the museum it's loaned to pick up the cost of moving it?

City response: The cost to remove the monument was about \$400,000.

At this time, it's too early on future costs for the monument. In the briefing that will be presented to Council on Wednesday, there are options for the statue, one of which includes putting it in a museum. We will have more information to work with once the Council votes on the issue.

March 20; Ken Kalthoff, NBC 5; How many miles of gas distribution line does Atmos have in the City of Dallas? Who oversees Atmos in Dallas for rate cases, etc? Is that staff person available to discuss Atmos rate cases?

City response: Atmos will have the best information regarding how many miles of lines they have in City. What questions were you looking to ask about the rate cases? I can work on getting that information for you.

Follow up: Most important, I am seeking to know how much gas distribution line Atmos has in Dallas.

I have some data from the state showing that Atmos replacee 634,112 feet or about 120 miles of gas distribution lines in the city of Dallas between 2012 and 2015. The total number of miles would give us a comparison on how much was replaced.

Additionally, if possible from the knowledgeable person, I'm seeking to learn if the City considers this adequate for the age and amount of gas lines Dallas has. Was replacement of aging gas infrastructure an issue in the recent rate case? I also have leak data from the state which indicates 2,212 gas leaks were reported to the state from the City of Dallas in the year 2016, the most recent available. Is that number a concern? Were leaks an issue in the most recent rate case?



City of Dallas

City response: Replacement of aging gas infrastructure was not an issue in the recent rate case per se. Rates are based on historic cost and not projections of future construction. During the 2016 test year, Atmos spent approximately \$80million in Dallas replacing and upgrading gas infrastructure. It was this investment in new infrastructure that was the primary justification for the rate increase. As part of its review of the rate request the City does look at the construction projects completed during the test year to determine if they were reasonable and necessary. None of Atmos' investments were disallowed from rate base in the most recent case.

The City is concerned with any gas leaks reported within the City. Citizens are encouraged to call Atmos and 911 to report any suspected leaks if they smell gas. The number of reported leaks was not discussed in the most recent rate case. In reviewing the books and records of Atmos as part of the rate review, there was not a noticeable increase in costs associated with leak investigations or repairs.

Mar. 20; Tanya Eiserer, WFAA; Based on this letter sent to the AG, I want to make sure that I will be correct in reporting [tonight](#) that DFR's arson investigators are conducting a **criminal** investigation into the house fires on Durango and Espinola. If this is not the case, then why is DFR claiming this exemption?

Dallas Fire-Rescue response: Dallas Fire-Rescue's investigation into the February 23rd House Explosion, at 3534 Espanola Drive, that killed 12 year-old Linda "Michellita" Rogers, is still an open and active investigation. As is the case with any "undetermined" incident, all causes have to be taken into consideration; including those that may be criminal in nature. However, at this time there have been no indications or findings that would lead us to believe anything criminal has taken place.

Mar. 21; Cody Lillich, NBC 5; Can you confirm the information reported by the Dallas Morning News about draft ordinance(s) being worked up about bike sharing in Dallas? Was this information discussed in a meeting?

City response: The City can't confirm reporting. Can you specify what you are asking?

Follow up: We're seeking whether there is a draft ordinance(s) being worked up in regards to bike sharing companies?

Any details on what it may include?

Also, Is there an estimate on when this will be presented to city council?

City response: There is policy being drafted, which includes rules on where to park the bikes, and a fee structure for the rental bikes. The fees would go to pay for infrastructure upgrades for things like bike lanes and bike racks. The goal is to present this to the MSIS committee in the coming months.



CITY OF DALLAS

Dallas Fire-Rescue Department
Media Requests

March 21, 2018 – Teresa Woodard (CBS 11): Do DFR ambulances carry pain medications on board? There is a nationwide shortage of injectable opioids (like morphine, Dilautid, fentanyl) which is impacting some local hospitals (Parkland confirmed it's been impacted). I wondered if DFR administered these types of drugs in emergencies. If so – do you know if you have experienced any such shortage?

City Response: DFR does carry Fentanyl, and is authorized to administer Morphine. Our pharmaceutical supplier has informed us that they are experiencing challenges related to national shortages; however, we are actively pursuing options to ensure that we have the appropriate emergency medications to care for all of DFR's patients' needs.



CITY OF DALLAS

Dallas Fire-Rescue Department
News Release

All Local Media Outlets: Dallas Fire-Rescue Earns Top ISO Rating

Details: Dallas Fire-Rescue joins an elite group of municipalities by receiving a Class 1 Insurance Service Organization (ISO) rating. This is the first Class 1 ISO rating in the department's history.

The ISO rating system is based on the department's efficiency in receiving and processing emergency calls, training, equipment and accessibility to a permanent city-wide water supply.

"This is a major accomplishment for the City of Dallas and reflects well on Dallas Fire-Rescue," said Dallas Fire-Rescue Chief David Coatney. "It took a collaborative effort between Dallas Fire-Rescue Emergency Response and Communications, and the Water Utilities Department which are all critical components of the evaluation."

In 1999, the department received a Class 2 ISO rating. Since the previous rating, three new stations were built resulting in an increase in the number of emergency personnel and equipment available in the City. In addition, there was an increase in the number of fire hydrants in the City which played a role in the improved rating.

The Community Risk Reduction Program, implemented in 2013, also impacted the rating increase. The program incorporates the analysis of data, which enables the department to help reduce the loss of life and property by implementing programs to address various areas of risk.

The new ISO rating reflects a reduction in fire severity, loss and has the potential to reduce property insurance.

"I commend Dallas Fire-Rescue for always looking for ways to work more efficiently and effectively. This rating proves their commitment to providing excellent service to the citizens of Dallas," said City Manager T.C. Broadnax.