

Memorandum



CITY OF DALLAS

DATE August 10, 2018

TO Honorable Members of the Mobility Solutions, Infrastructure and Sustainability Committee

SUBJECT **Forest Green Branch Library – HKS, Inc.**

BACKGROUND

HKS, Inc. (Architect) completed approximately 95% of the design plans in 2011 with 2006 bond funds, due to a shortage of funds, the design plans and the total reconstruction of this facility were not completed. The 2012 Bond Program did not include funding for facilities projects. In the approved 2017 Bond Program, funding was allocated to complete the construction of the Forest Green Branch Library. By utilizing the same Architect, the City of Dallas (City) will have a cost savings in the design process as well as having a final design set of plans sooner than contracting out a new architectural firm.

SCOPE OF WORK

The scope of work will include finalizing and provide minor modifications to the existing architectural, engineering, and construction documents previously prepared by the Architect. In addition, the project scope also includes completion of bidding, negotiation, and construction contract administration phases to complete the project.

The Supplemental Agreement No. 1 will include the following services and pricing:

<u>Services</u>	<u>Net Contract Add</u>
Basic Services	\$144,094
Redesign Meeting/Classroom Suite	\$ 13,700
<u>Supplemental Services</u>	<u>\$ 61,850</u>
Total SA No. 1 Amount	\$219,644

FINANCING

2017 Bond Funds \$219,644

ESTIMATED SCHEDULE

Begin Design	September 2018
Complete Design	December 2018
Begin Construction	April 2019
Complete Construction	April 2021

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LOCATION

Forest Green Branch Library
9619 Greenville Avenue, Dallas TX 75243

Please feel free to contact me if you have any questions or concerns.



Majed A. Al-Ghafry
Assistant City Manager

c: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors