

Memorandum



CITY OF DALLAS

DATE June 29, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Issuance of Citations for Right of Way Violations**

Effective August 1, 2018, the Right of Way (ROW) Division of the Public Works Department will begin issuing citations for violating the City of Dallas' codes and ordinances that govern construction zones and activities within the ROW.

As of April 1, 2016, Ordinance No. 29993, Section 8, allowed for the issuance of a fine, not to exceed \$500, for violation of this ordinance (29993) or Chapter 43, "Streets and Sidewalks," of the Dallas City Code, which details certain uses of and guidelines for working within the City's ROW, and staff is preparing to implement the enforcement of the \$500 citation created through this Ordinance.

In the interim, staff has been issuing warnings for ROW users not abiding by the City's codes. However, as the warnings do not carry repercussions, staff will start issuing the \$500 citations to further enforce compliance. To begin, the citations will be issued by (4) staff members within the ROW Management team. Staff anticipates that most citations will be issued for working without a ROW or Traffic Control Permit, failed or improper traffic control setup, and failure to secure work zones.

While the \$500 citations will not begin until August 1, 2018, staff has begun reaching out to all registered ROW users to notify them that the current violations will become citations as of August 1, 2018.

If any of you have any questions, please let me know.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billierae Johnson, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors