

# Memorandum



DATE August 24, 2018

TO Honorable Members of the Public Safety and Criminal Justice Committee

SUBJECT **PSCJ Upcoming Agenda Items – September 12, 2018 Council Agenda**

The next scheduled Public Safety and Criminal Justice Committee (PSCJC) Meeting is Monday, September 24, 2018. Due to the committee not meeting again prior to the September 12, 2018 Council Agenda, I have provided a summary of upcoming agenda items below and attached the information for each item.

- A. File ID: 18-498: Authorize a five-year service price agreement for language interpretation services for call centers with Language Line Services, Inc. through the Department of Information Resources cooperative agreement - Not to exceed \$632,212.00 - Financing: General Fund
- B. File ID: 18-511: Authorize a five-year service contract for system upgrade, maintenance, and support for the equipment tracking and deployment software for the Fire-Rescue Department - Deccan International, sole source - Not to exceed \$188,350.00 - Financing: Communication and Information Services Current Funds (subject to annual appropriations)
- C. File ID: 18-513: Authorize Supplemental Agreement No. 3 to exercise the second of three one-year renewal options to the service contract with Gila LLC dba Municipal Services Bureau for the collection of delinquent fines and fees for violations of City ordinances, traffic, and state laws, excluding parking violations for Court and Detention Services - Estimated Annual Net Revenue: \$4,500,000.00
- D. File ID: 18-554: Authorize **(1)** an application for and acceptance of the Comprehensive Selective Traffic Enforcement (STEP) Program Grant (Grant No. 2019-Dallas-S-1YG-0060, CFDA No. 20.600) from the U.S. Department of Transportation passed through the Texas Department of Transportation in an amount not to exceed \$891,260.50 for travel expenses and overtime reimbursement for the period October 1, 2018 through September 30, 2019; **(2)** the establishment of appropriations in an amount not to exceed \$891,260.50 in the Comprehensive Selective Traffic Enforcement Program-STEP FY19 Fund; **(3)** the receipt and deposit of grant funds in an amount not to exceed \$891,260.50 in the Comprehensive Selective Traffic Enforcement Program-STEP FY19 Fund; **(4)** a local cash match in an amount not to exceed \$224,280.26; and **(5)** execution of the grant agreement for the Comprehensive Selective Traffic Enforcement (STEP) Program - Total not to exceed \$1,115,540.76 - Financing: Texas Department of Transportation Grant Funds (\$891,260.50) and General Funds (\$224,280.26) (subject to appropriations)

- E. File ID: 18-574: Authorize payment to Dallas County for processing and maintaining City prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2018 through September 30, 2019 - Not to exceed \$8,908,016.00 - Financing: General Fund (subject to appropriations)
- F. File ID: 18-715: Authorize renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas, for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2018 through September 30, 2019 - Not to exceed \$3,800,000.00 - Financing: Confiscated Monies Funds
- G. File ID: 18-726: Authorize **(1)** the Dallas Police Department to receive funds in the amount of \$600,000.00 from various federal, state and local law enforcement agencies including, but not limited to those shown (list attached) for reimbursement of overtime for investigative services for FY 2018-19; **(2)** a City contribution Federal Insurance Contributions Act costs in the amount of \$8,700.00; and **(3)** execution of the agreements - Total not to exceed \$608,700.00 - Financing: General Fund (\$8,700.00) (subject to appropriations) and Various Federal, State and Local Law Enforcement Agencies (\$600,000.00) (\$1,000,000.00) (subject to appropriations) and General Funds (\$2,800,000.00) (subject to appropriations)
- H. File ID: 18-729: Authorize the **(1)** application for and acceptance of the FY 2018 Edward Byrne Justice Assistance Grant from the U.S. Department of Justice, Bureau of Justice Assistance for a broad range of activities to help control and prevent crime, and to improve the criminal justice system (Grant No. TBD, CFDA No. 16.738), in the amount of \$943,403.00 for the period October 1, 2017 through September 30, 2021; **(2)** execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government; **(3)** receipt and deposit of funds in an amount not to exceed \$943,403.00 in the Bureau of Justice Assistance Grant FY18 17-21 Fund; **(4)** establishment of appropriations in an amount not to exceed \$943,403.00 in the Bureau of Justice Assistance Grant FY18 17-21 Fund; and **(5)** execution of the grant agreement and all documents required by the grant - Not to exceed \$943,403.00 - Financing: U.S. Department of Justice Grant Funds
- I. File ID: 18-743: Authorize a Memorandum of Understanding with Dallas County to allow the Dallas Police Department to share law enforcement incident data with other agencies through the Dallas County Incident Management Module Software - Financing: No cost consideration to the City
- J. File ID: 18-746: Authorize donation agreements with the National Insurance Crime Bureau for the acceptance of vehicles to be utilized by the Dallas Police Department for bait vehicle operations - Financing: No cost consideration to the City

Please contact me if you have any questions or need additional information.



**Jon Fortune**  
**Assistant City Manager**

[Attachment]

cc: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Assistant City Manager & Chief Resilience Center  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Directors and Assistant Directors

**STRATEGIC PRIORITY:** Government Performance and Financial Management  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Elizabeth Reich

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## **SUBJECT**

Authorize a five-year service price agreement for language interpretation services for call centers with Language Line Services, Inc. through the Department of Information Resources cooperative agreement - Not to exceed \$632,212.00 - Financing: General Fund

## **BACKGROUND**

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. We anticipate the following City departments will use this agreement:

- Police Department
- Office of Management Services

This service price agreement will provide language interpretation services for the City's 911 and 311 call centers and will provide interpreter services for more than 240 languages. As a diverse City, the call centers receive calls that require immediate and accurate translation service. The call centers process an average of 5,000 emergency calls for service per day. The City uses staff to translate as often as possible, but at times call volume necessitates the need for an outside vendor to assist in translating calls.

Communication barriers pose a difficult challenge to any government agency. This service price agreement also provides video remote interpreting for the limited English speaking, deaf, and hard of hearing community that face a unique communication barrier that impedes their ability to effectively communicate. This agreement provides access to video interpreters to see firsthand the critical non-verbal gestures, body language or facial expressions during the encounter, which improves understanding and clarity of communication.

The contractor will provide the City with a central phone number for remote capabilities which is routed to a live phone bank. Once the language need is identified, an interpreter is connected to both parties; the interpreter stays connected as long as

necessary to complete the service request. Currently, 876 Texas agencies utilize Language Line Services, Inc. through the Department of Information Resources.

The Department of Information Resources cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 28, 2013, City Council authorized a three-year service contract for language interpretation services for the Dallas Police Department with Language Line Services, Inc. by Resolution No. 13-1415.

The Public Safety and Criminal Justice Committee was briefed by memorandum regarding this matter on August 24, 2018.

**FISCAL INFORMATION**

General Fund - \$632,212.00

- FY 17-18 - \$ 10,372.00
- FY 18-19 - \$124,462.00
- FY 19-20 - \$124,462.00
- FY 20-21 - \$124,462.00
- FY 21-22 - \$124,462.00
- FY 22-23 - \$123,992.00

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$632,212.00	CO-OP	N/A	N/A	N/A
<ul style="list-style-type: none"> <li>• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs).</li> </ul>				

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Cooperative	• Cooperative Purchasing Agreements enable the City to associate
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Purchasing	with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices <ul style="list-style-type: none"><li>• Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement</li></ul>
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**OWNER**

**Language Line Services, Inc.**

Scott Klein, President  
David Bethea, Vice President

**STRATEGIC PRIORITY:** Government Performance and Financial Management  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Elizabeth Reich

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## **SUBJECT**

Authorize a five-year service contract for system upgrade, maintenance, and support for the equipment tracking and deployment software for the Fire-Rescue Department - Deccan International, sole source - Not to exceed \$188,350.00 - Financing: Communication and Information Services Current Funds (subject to annual appropriations)

## **BACKGROUND**

This service contract for system upgrade, maintenance, and support for the equipment tracking and deployment software currently utilized by the Fire-Rescue Department will provide ongoing maintenance and support. Maintenance and support includes software upgrades to current releases, ongoing technical support, and specific future requests needed by the Fire-Rescue Department. Upgrades under this new agreement includes enhancements that provide improved functionalities and efficiencies. Additionally, this upgrade provides improved back-up and disaster recovery capabilities. We anticipate the following City departments will use this agreement:

- Department of Communication and Information Services
- Fire-Rescue Department

The software includes tools that are designed to collect real-time data directly from Computer Aided Dispatch (CAD) and analyze equipment placement/deployment. The Fire-Rescue Department uses this critical data to improve response times and ensure the most effective deployment of equipment in the field. Examples of functionality include:

- Monthly reporting of “run time data” from the CAD system
- Situational analysis of the effects of deploying or moving equipment from one station to another
- Provides a real-time electronic map overlay showing response capabilities of specific fire stations relevant to its equipment
- Provides a back-up dispatch system in the event CAD is disabled

- Fire-Rescue Department responded to approximately 437,664 calls in fiscal year 2017

The Fire-Rescue Department also uses this software to assist in the daily management of over 150 pieces of equipment deployed at 57 fire stations throughout the City.

On November 10, 2015, City Council authorized the wage floor rate of \$10.94, by Resolution No. 15-2141; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 14, 2013, City Council authorized a five-year service contract for maintenance and support of equipment tracking and deployment software for Dallas Fire-Rescue with Deccan International by Resolution No. 13-1278.

The Public Safety and Criminal Justice Committee was briefed by memorandum regarding this matter on August 24, 2018.

**FISCAL INFORMATION**

Communication and Information Services Current Funds - \$188,350.00 (subject to annual appropriations)

- FY 2017-18 - \$47,651.00
- FY 2018-19 - \$33,631.00
- FY 2019-20 - \$34,640.00
- FY 2020-21 - \$35,679.00
- FY 2021-22 - \$36,749.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$188,350.00	Other Services	N/A	N/A	N/A
<ul style="list-style-type: none"> <li>• M/WBE Goal Waived</li> </ul>				
The Business Development and Inclusion Program does not apply to sole source providers.				

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Sole Source	<ul style="list-style-type: none"> <li>• Utilized for procurements where functional requirements can only be satisfied by one vendor, such as those where patents, copyrights or monopolies exists</li> <li>• Exempted from competitive bidding process</li> <li>• Reviewed by Procurement Services to ensure the procurement meets at least one general exception as stated in the Texas Local Government Code</li> </ul>
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**Bidder**

**Address**

**Amount**

Deccan International	5935 Cornerstone Court West San Diego, CA 92121	\$188,350.00
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**Note:** The Office of Procurement Services conducted a sole source review and found no exceptions.

**OWNER**

**Deccan International**

Latha Nagaraj, President

**STRATEGIC PRIORITY:** Government Performance and Financial Management  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** N/A  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Elizabeth Reich

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## **SUBJECT**

Authorize Supplemental Agreement No. 3 to exercise the second of three one-year renewal options to the service contract with Gila LLC dba Municipal Services Bureau for the collection of delinquent fines and fees for violations of City ordinances, traffic, and state laws, excluding parking violations for Court and Detention Services - Estimated Annual Net Revenue: \$4,500,000.00

## **BACKGROUND**

This Supplemental Agreement No. 3 will continue to provide the City with the collection of delinquent fines and fees for violations of City ordinances, traffic, and state laws, excluding parking violations. Court and Detention Services is responsible for the collection and processing of fines and fees associated with Class C misdemeanor and civil violations enforced within the City limits. Cases which are unresolved and become delinquent are assigned to a private vendor for collection. This Supplemental Agreement will enable the department to continue timely collection of delinquent amounts for traffic, ordinance, and state law violations.

Per State law, Gila LLC dba Municipal Services Bureau will receive a 30 percent add-on commission which is paid by the defendant on cases originating on or after June 18, 2003. No commission will be paid on cases preceding that date, in accordance with current interpretation of State law.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 22, 2014, this item was remanded by City Council for briefing on November 5, 2014.

On November 5, 2014, City Council was briefed regarding this matter.

On November 12, 2014, City Council authorized a three-year service contract, with three one-year renewal options, for the collection of delinquent fines and fees for violations of City ordinances, traffic, and state laws, excluding parking violations with Gila LLC dba Municipal Services Bureau by Resolution No. 14-1985.

The Budget, Finance, and Audit Committee was briefed by memorandum regarding this matter on April 10, 2017.

On April 26, 2017, City Council authorized Supplemental Agreement No. 2 to exercise the first of three one-year renewal options to the service contract, for the collection of delinquent fines and fees for violations of City ordinances, traffic, and state laws, excluding parking violations with Gila LLC dba Municipal Services Bureau by Resolution No. 17-0680.

The Public Safety and Criminal Justice Committee was briefed by memorandum regarding this matter on August 24, 2018.

**FISCAL INFORMATION**

Estimated Annual Net Revenue - \$4,500,000.00

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$4,500,000.00	Revenue	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Revenue contracts.				

**OWNER**

**Gila LLC dba Municipal Services Bureau**

Aaron Million, President  
Mark Heleen, Secretary

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Police Department  
**EXECUTIVE:** Jon Fortune

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## **SUBJECT**

Authorize **(1)** an application for and acceptance of the Comprehensive Selective Traffic Enforcement (STEP) Program Grant (Grant No. 2019-Dallas-S-1YG-0060, CFDA No. 20.600) from the U.S. Department of Transportation passed through the Texas Department of Transportation in an amount not to exceed \$891,260.50 for travel expenses and overtime reimbursement for the period October 1, 2018 through September 30, 2019; **(2)** the establishment of appropriations in an amount not to exceed \$891,260.50 in the Comprehensive Selective Traffic Enforcement Program-STEP FY19 Fund; **(3)** the receipt and deposit of grant funds in an amount not to exceed \$891,260.50 in the Comprehensive Selective Traffic Enforcement Program-STEP FY19 Fund; **(4)** a local cash match in an amount not to exceed \$224,280.26; and **(5)** execution of the grant agreement for the Comprehensive Selective Traffic Enforcement (STEP) Program - Total not to exceed \$1,115,540.76 - Financing: Texas Department of Transportation Grant Funds (\$891,260.50) and General Funds (\$224,280.26) (subject to appropriations)

## **BACKGROUND**

The Comprehensive Selective Traffic Enforcement Program (STEP) Grant provides for the reimbursement of overtime salaries paid to officers and supervisors enforcing specific traffic laws at targeted locations. The focus is on driving while intoxicated (DWI) violations, speeding, occupant restraint use, and traffic control device violations. The goals are: **(1)** to increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes, **(2)** to reduce the number of DWI related crashes, injuries and fatalities, and **(3)** to increase occupant restraint use in all passenger vehicles and trucks.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 25, 2013, City Council authorized an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program Grant from the U.S. Department of Transportation pass through for travel expenses and overtime reimbursement for the period October 1, 2013 through September 30, 2014; a city

contribution of pension; and execution of the grant agreement by Resolution No. 13-1689.

On August 27, 2014, City Council authorized an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program Grant from the U.S. Department of Transportation pass through for travel expenses and overtime reimbursement for the period October 1, 2014 through September 30, 2015; a city contribution of pension; and execution of the grant agreement by Resolution No. 14-1383.

On August 26, 2015, City Council authorized an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program Grant as a pass through grant from the U.S. Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2015 through September 30, 2016; a local cash match of city pension contribution; and execution of the grant agreement by Resolution No. 15-1551.

On September 28, 2016, City Council authorized an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program Grant from the U.S. Department of Transportation passed through the Texas Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2016 through September 30, 2017; a city contribution of pension; and execution of the grant agreement by Resolution No. 16-1574.

On September 13, 2017, City Council authorized an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program Grant from the U.S. Department of Transportation passed through the Texas Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2017 through September 30, 2018; a city contribution of pension; and execution of the grant agreement by Resolution No. 17-1438.

City Council was briefed by memorandum regarding this matter on August 24, 2018.

### **FISCAL INFORMATION**

Texas Department of Transportation Grant Funds - \$891,260.50  
General Funds - \$224,280.26 (subject to appropriations)

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** CTS  
**EXECUTIVE:** Jon Fortune

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## **SUBJECT**

Authorize payment to Dallas County for processing and maintaining City prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2018 through September 30, 2019 - Not to exceed \$8,908,016.00 - Financing: General Fund (subject to appropriations)

## **BACKGROUND**

On June 11, 1997, City Council authorized Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County which established a new cost methodology for the housing of City prisoners at the Lew Sterrett Criminal Justice Center and adjusts the City's cost for jail services for FY 96-97, in an amount not to exceed \$4,647,714, by Resolution No. 97-1995. The new cost methodology is based on direct cost for providing intake/release and housing, indirect costs associated with Dallas County Central Services applicable to the jail contract and apportioned costs of certain Sheriff's Office operations. This methodology is reviewed yearly. This action will allow continuation of payments to Dallas County beginning October 1, 2018.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 25, 2013, City Council authorized payment to Dallas County for processing and housing prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County, previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2013 through September 30, 2014, by Resolution No. 13-1679.

On September 24, 2014, City Council authorized payment to Dallas County for processing and housing prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County, previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2014 through September 30, 2015, by Resolution No. 14-1595.

On September 22, 2015, City Council authorized payment to Dallas County for processing and housing prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County, previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2015 through September 30, 2016, by Resolution No. 15-1747.

On September 28, 2016, City Council authorized payment to Dallas County for processing and housing prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County, previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2016 through September 30, 2017, by Resolution No. 16-1560.

On September 27, 2017, City Council authorized payment to Dallas County for processing and maintaining City prisoners at the Lew Sterrett Criminal Justice Center, pursuant to Amendment No. 4 to the Criminal Justice Center Memorandum of Agreement with Dallas County, previously approved on June 11, 1997, by Resolution No. 97-1995, for the period October 1, 2017 through September 30, 2018, by Resolution No. 17-1536.

City Council was briefed by memorandum regarding this matter on August 24, 2018.

### **FISCAL INFORMATION**

General Fund - \$8,908,016.00 (subject to appropriations)

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Police Department  
**EXECUTIVE:** Jon Fortune

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## **SUBJECT**

Authorize renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas, for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2018 through September 30, 2019 - Not to exceed \$3,800,000.00 - Financing: Confiscated Monies Funds (\$1,000,000.00) (subject to appropriations) and General Funds (\$2,800,000.00) (subject to appropriations)

## **BACKGROUND**

In 1969, the City withdrew from a joint Criminal Investigations Laboratory operation with Dallas County; therefore, laboratory services became a function of the Dallas County Medical Examiner's Office. The County's laboratory services are known as the Southwestern Institute of Forensic Sciences at Dallas (SWIFS). SWIFS provides a broad range of evidence analysis for both the Police and Fire Departments. In 1999, the first annual Interlocal Agreement for these services was approved.

SWIFS' services include analysis of drug evidence, DNA analysis and comparison, microscopic (trace) evidence analysis, examination of firearms and tool marks (matching bullets to weapons that fired them), and identification of fire accelerants. These services are vital to the successful investigation and prosecution of crime.

The proposed Interlocal Agreement will provide services from October 1, 2018 through September 30, 2019. The \$3,800,000 cost is shared between Dallas Police Department \$3,795,000 and with the Fire Department \$5,000. The cost is the same as the previous year.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 12, 2013, City Council authorized renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas for the provision of forensic, drug, toxicological, environmental, and physical evidence

analysis, and other similar medical/forensic analytical services by Resolution No. 13-1943.

On November 12, 2014, City Council authorized renewal of the Interlocal Agreement with Dallas County, through the Southwestern Institute of Forensic Sciences at Dallas, for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2014 through September 30, 2015, by Resolution No. 14-1914.

On October 28, 2015, City Council authorized renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2015 through September 30, 2016, by Resolution No. 15-1962.

On October 11, 2016, City Council authorized renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2016 through September 30, 2017, by Resolution No. 16-1676.

On September 13, 2017, City Council authorized renewal of the Interlocal Agreement with Dallas County, through Southwestern Institute of Forensic Sciences at Dallas for the provision of forensic, drug, toxicological, environmental, and physical evidence analysis, and other similar medical/forensic analytical services for the period October 1, 2017 through September 30, 2018, by Resolution No. 17-1437.

City Council was briefed by memorandum regarding this matter on August 24, 2018.

### **FISCAL INFORMATION**

Confiscated Monies Funds - \$1,000,000.00 (subject to appropriations)

General Fund - \$2,800,000.00 (subject to appropriations)

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Police Department  
**EXECUTIVE:** Jon Fortune

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## **SUBJECT**

Authorize **(1)** the Dallas Police Department to receive funds in the amount of \$600,000.00 from various federal, state and local law enforcement agencies including, but not limited to those shown (list attached) for reimbursement of overtime for investigative services for FY 2018-19; **(2)** a City contribution Federal Insurance Contributions Act costs in the amount of \$8,700.00; and **(3)** execution of the agreements - Total not to exceed \$608,700.00 - Financing: General Fund (\$8,700.00) (subject to appropriations) and Various Federal, State and Local Law Enforcement Agencies (\$600,000.00)

## **BACKGROUND**

The Dallas Police Department is routinely asked to participate in various federal, state and local law enforcement investigation task forces and receives reimbursement for expenses associated with those task forces from the sponsoring federal, state, or local agency involved. The reimbursed expenses are generally for the Dallas Police Department officers' overtime associated with the investigations. Occasionally, the task force agreement specifies reimbursement for other miscellaneous expenses.

The Dallas Police Department participates in approximately 18 to 25 task forces per year for varying lengths of time. Each task force investigation is usually confidential, and the officers assigned to the investigation are generally undercover officers. Each task force agreement specifies the nature, time period, and maximum amount of reimbursement the City may receive and must be signed by an authorized official of the City.

The purpose of this agenda item is to create a better tracking-monitoring system on all task force activities. In fiscal year 1999-00, the Dallas Police Department initiated a procedure to obtain approval for all task force participation through one City Council resolution in lieu of processing an Administrative Action for each task force each fiscal year. This procedure ensures that the agreements are processed in a routine, but confidential manner.

Funding allocations represent projections only and are subject to modification based upon the progress and needs of the investigation. Additionally, resources are contingent upon the availability of federal, state, and local funds as well as the availability of Dallas Police Department officers to work on a task force as planned. Approval of this item will ensure that all task force revenues are authorized to be deposited, and subsequently, the general fund will be reimbursed consistent with the original overtime expenditures.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 23, 2013, City Council authorized the expenditure of funds, acceptance of reimbursement and execution of agreements with federal and state law enforcement agencies by Resolution No. 13-1842.

On September 24, 2014, City Council authorized the expenditure of funds, acceptance of reimbursement and execution of agreements with federal and state law enforcement agencies by Resolution No. 14-1601.

On August 26, 2015, City Council authorized the expenditure of funds, acceptance of reimbursement and execution of agreements with federal and state law enforcement agencies by Resolution No. 15-1553.

On September 28, 2016, City Council authorized the expenditure of funds, acceptance of reimbursement and execution of agreements with federal and state law enforcement agencies by Resolution No. 16-1575.

On September 13, 2017, City Council authorized the expenditure of funds, acceptance of reimbursement and execution of agreements with federal and state law enforcement agencies by Resolution No. 17-1440.

City Council was briefed by memorandum regarding this matter on August 24, 2018.

### **FISCAL INFORMATION**

General Fund (subject to appropriations) - \$8,700.00

Various Federal, State and Local Law Enforcement Agencies - \$600,000.00

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Strategic Partnerships & Government Affairs  
**EXECUTIVE:** Kimberly Bizer Tolbert

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## **SUBJECT**

Authorize the **(1)** application for and acceptance of the FY 2018 Edward Byrne Justice Assistance Grant from the U.S. Department of Justice, Bureau of Justice Assistance for a broad range of activities to help control and prevent crime, and to improve the criminal justice system (Grant No. TBD, CFDA No. 16.738), in the amount of \$943,403.00 for the period October 1, 2017 through September 30, 2021; **(2)** execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government; **(3)** receipt and deposit of funds in an amount not to exceed \$943,403.00 in the Bureau of Justice Assistance Grant FY18 17-21 Fund; **(4)** establishment of appropriations in an amount not to exceed \$943,403.00 in the Bureau of Justice Assistance Grant FY18 17-21 Fund; and **(5)** execution of the grant agreement and all documents required by the grant - Not to exceed \$943,403.00 - Financing: U.S. Department of Justice Grant Funds

## **BACKGROUND**

Part E of Title 1 of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (the "JAG Program") authorize the Bureau of Justice Assistance (the "BJA") to make funds available to units of local government in order to support a broad range of activities to prevent and control crime and to improve the criminal justice system.

The JAG Program is the primary provider of federal criminal justice funding to state and local jurisdictions. JAG funds can support all components of the criminal justice system from multijurisdictional drug and gang task forces to crime prevention and domestic violence programs, courts, corrections, treatment, and justice information sharing initiatives. JAG funded projects may address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes, and procedures.

In recent years, the City of Dallas has used the JAG grant to fund salaries, benefits, and other associated costs for the Community Prosecution program. Other past projects include Fair and Impartial Policing Training and Sharepoint implementation for the Dallas Police Department. For the 2018 award (Application No 2018-H3567-TX-DJ),

Dallas will fund salaries and benefits for three Community Prosecutors. 10 percent of the total award is also used to reimburse administrative expenses associated with managing the grant.

The City of Dallas, Dallas County, and certain units of local government designated by the BJA are eligible for 2018 JAG funding and have been certified by the BJA as a disparate jurisdiction. The application guidelines ask for one fiscal agent to apply for, accept, and disburse funds throughout the disparate jurisdiction. Dallas County and all eligible units of local government in the disparate jurisdiction have agreed to designate the City of Dallas as the applicant and fiscal agent for the JAG Program.

Dallas County and the eligible cities agree and acknowledge that as a certified disparate jurisdiction, the Parties must reach an agreement regarding the sharing of funds prior to submitting a JAG application with the BJA. Accordingly, this resolution will authorize the City Manager to set forth the following: (i) the amount of funds originally allocated by the BJA before the Parties were certified to be disparate jurisdictions; (ii) the amounts to be transferred among the respective jurisdictions, including the amount to be paid to the City of Dallas as the fiscal agent for the jurisdiction; and (iii) the final amount for each of the Parties.

#### Initial Allocations

For 2018, the BJA has determined the Initial Allocations of JAG Funds for the parties as follows:

Dallas County	\$ 0.00
Balch Springs	\$ 15,844.00
Carrollton	\$ 14,660.00
Dallas	\$694,378.00
DeSoto	\$ 12,318.00
Duncanville	\$ 12,419.00
Garland	\$ 53,402.00
Grand Prairie	\$ 38,540.00
Irving	\$ 37,835.00
Lancaster	\$ 13,124.00
Mesquite	\$ 38,238.00
Richardson	<u>\$ 12,645.00</u>
Total	\$943,403.00

#### Amounts to be Transferred

All jurisdictions, with the exception of the City of Richardson, have agreed that 30 percent of their funds will be allocated to Dallas County per Department of Justice (DOJ) guidelines that require fund sharing with any unit of government that bears more

than 50 percent of the costs of prosecution or incarceration. Richardson has chosen to reallocate its total award of \$12,645.00 to the County.

The eligible cities agree to have the following funds transferred to Dallas County pursuant to the Funds Sharing and Fiscal Agency Agreement as follows:

Dallas County	\$ 0.00
Balch Springs	\$ 4,753.20
Carrollton	\$ 4,398.00
Dallas	\$ 208,313.40
DeSoto	\$ 3,695.40
Duncanville	\$ 3,725.70
Garland	\$ 16,020.60
Grand Prairie	\$ 11,562.00
Irving	\$ 11,350.50
Lancaster	\$ 3,937.20
Mesquite	\$ 11,471.40
Richardson	<u>\$ 12,645.00</u>
Total	\$ 291,872.40

This leaves adjusted allocations as follows:

Dallas County	\$ 291,872.40
Balch Springs	\$ 11,090.80
Carrollton	\$ 10,262.00
Dallas	\$ 486,064.60
DeSoto	\$ 8,622.60
Duncanville	\$ 8,693.30
Garland	\$ 37,381.40
Grand Prairie	\$ 26,978.00
Irving	\$ 26,484.50
Lancaster	\$ 9,186.80
Mesquite	\$ 26,766.60
Richardson	<u>\$ 00.00</u>
Total	\$ 943,403.00

#### Fiscal Agent Grant Administration Fees

The following amounts reflect each participant's grant administration fee deducted from their adjusted allocations, which shall be transferred to the Fiscal Agent, the City of Dallas.

Dallas County	\$ 20,431.07
Balch Springs	\$ 776.36

Carrollton	\$ 718.34
Dallas	\$ 62,326.60
DeSoto	\$ 603.58
Duncanville	\$ 608.53
Garland	\$ 2,616.70
Grand Prairie	\$ 1,888.46
Irving	\$ 1,853.92
Lancaster	\$ 643.08
Mesquite	\$ 1,873.66
Richardson	\$ <u>0.00</u>

Total \$ 94,340.30

### Final Allocations

The following amounts reflect the JAG funds each jurisdiction shall receive upon acceptance of and disbursements of funds from the BJA in accordance with the Funds Sharing and Fiscal Agency Agreement.

Dallas County	\$271,441.33
Balch Springs	\$ 10,314.44
Carrollton	\$ 9,543.66
Dallas	\$518,078.29
DeSoto	\$ 8,019.02
Duncanville	\$ 8,084.77
Garland	\$ 34,764.70
Grand Prairie	\$ 25,089.54
Irving	\$ 24,630.59
Lancaster	\$ 8,543.72
Mesquite	\$ 24,892.94
Richardson	\$ <u>0.00</u>

Total \$943,403.00

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 25, 2013, City Council authorized an application for and acceptance of the FY 2013 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice to be used for a broad range of activities to help control and prevent crime, and to improve the criminal justice system for the period of October 1, 2012 through September 30, 2016; execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government; and execution of the grant agreement by Resolution No. 13-1687.

On May 28, 2014, City Council authorized an application for and acceptance of the FY 2014 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of

Justice to be used for a broad range of activities to help control and prevent crime, and to improve the criminal justice system for the period of October 1, 2013 through September 30, 2017; execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government; and execution of the grant agreement by Resolution No. 14-0828.

On June 10, 2015, City Council authorized an application for and acceptance of the FY 2015 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice to be used for a broad range of activities to help control and prevent crime, and to improve the criminal justice system for the period of October 1, 2014 through September 30, 2018; execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government; and execution of the grant agreement by Resolution No. 15-1056.

On June 22, 2016, City Council authorized an application for and acceptance of the FY 2016 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice to be used for a broad range of activities to help control and prevent crime, and to improve the criminal justice system for the period of October 1, 2015 through September 30, 2019; execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government; and execution of the grant agreement by Resolution No. 16-1064.

On September 13, 2017, City Council authorized an application for the FY 2017 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice to be used for a broad range of activities to help control and prevent crime, and to improve the criminal justice system for the period of October 1, 2016 through September 30, 2020; and the execution of the Fiscal Agency and Funds Sharing Agreement between the City of Dallas, Dallas County and eligible units of local government by Resolution No. 17-1424.

On August 8, 2018, City Council authorized an acceptance of the FY 2017 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice to be used for a broad range of activities to help control and prevent crime, and to improve the criminal justice system for the period of October 1, 2016 through September 30, 2020; and execution of the grant agreement by Resolution No. 18-1053.

Information about this item will be provided to the Public Safety and Criminal Justice Committee on August 24, 2018.

### **FISCAL INFORMATION**

U.S. Department of Justice Grant Funds - \$943,403.00

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Police Department  
**EXECUTIVE:** Jon Fortune

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## **SUBJECT**

Authorize a Memorandum of Understanding with Dallas County to allow the Dallas Police Department to share law enforcement incident data with other agencies through the Dallas County Incident Management Module Software - Financing: No cost consideration to the City

## **BACKGROUND**

This agreement will allow the Dallas Police Department to share and receive data from other local governments/law enforcement agencies to assist in the management of public safety response activities during both emergency and non-emergency operations.

Dallas County has acquired the software necessary for agencies to communicate and has outlined responsibilities on the use of the data.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council was briefed by memorandum regarding this matter on August 24, 2018.

## **FISCAL INFORMATION**

No cost consideration to the City.

**STRATEGIC PRIORITY:** Public Safety  
**AGENDA DATE:** September 12, 2018  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Police Department  
**EXECUTIVE:** Jon Fortune

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**SUBJECT**

Authorize donation agreements with the National Insurance Crime Bureau for the acceptance of vehicles to be utilized by the Dallas Police Department for bait vehicle operations - Financing: No cost consideration to the City

**BACKGROUND**

The National Insurance Bureau is donating (6) vehicles to the Dallas Police Department for use in bait vehicle operations. Bait vehicles are used to apprehend offenders and curtail vehicle burglary and theft.

These vehicles include:

- 2006 Jeep Commander
- 2007 Mazda MCX
- 2007 Chevrolet Tahoe
- 2004 Chevrolet Tahoe
- 2007 Honda Accord
- 2000 Chevrolet Silverado

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council was briefed by memorandum regarding this matter on August 24, 2018.

**FISCAL INFORMATION**

No cost consideration to the City.