

Memorandum



CITY OF DALLAS

DATE September 21, 2018

TO Honorable Mayor and Members of the City Council

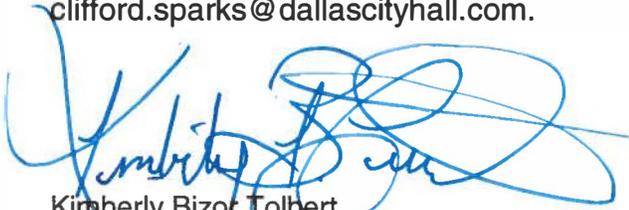
SUBJECT **Texas Municipal League (TML) Annual Conference and Exhibition**

The Texas Municipal League's (TML) Annual Conference and Exhibition is taking place October 10th – 12th, 2018 at the Fort Worth Convention Center, 1201 Houston St, Fort Worth, TX 76102. Registration for the conference is required.

Per City of Dallas Administrative Directive 4-7, Authorization and Reimbursement for Out-of-Town Travel and Related Expenses, lodging expenses cannot be reimbursed by the City for this event. Specifically, because the event is taking place within Tarrant County, and Tarrant County is within the Consolidated Metropolitan Statistical Area (CMSA), travel expenses will not be reimbursed, although mileage or parking may still apply.

In addition, we have arranged an informal dinner between the Dallas City Council and the Fort Worth City Council, which will be held on Thursday, October 11th at 8:00 pm at Joe T. Garcia's, 2201 N Commerce St, Fort Worth, TX 76164. We will reach out to your offices shortly to determine your availability to attend. Please note that you do not have to register for the conference to attend this dinner.

If you have any questions about the TML Conference, please contact Brett Wilkinson, Managing Director, Office of Strategic Partnerships and Government Affairs, brett.wilkinson@dallascityhall.com or Clifford Sparks, State Legislative Director, clifford.sparks@dallascityhall.com.



Kimberly Bizer Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (I)
Craig Kinton, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Directors and Assistant Directors