

# Memorandum



CITY OF DALLAS

DATE November 30, 2018

TO Honorable Members of the Mobility Solutions, Infrastructure and Sustainability Committee

SUBJECT **Four-Way Stop Notification**

This memo provides a succinct history of the Five-Signature Memo for Four-Way Stop Notification Process, and responds to Council Member Greyson's question regarding wording.

On August 15, 2018, a Five-Signature Memo was submitted to the City Secretary's office, and was received by the Mayor's Office, proposing a change to the notification process for the installation of Four-Way Stops. (Attached as EXHIBIT "A")

On August 21, 2018, Transportation staff was requested via email from the Mayor's Office to brief the item at an upcoming MSIS Committee meeting. On September 24, 2018, the Five-Signature Memo was briefed to the MSIS Committee, and during the meeting, several Council Members raised questions about the background of the item and the previous attempts to change the four-way stop notification process, and requested that staff further clarify the matter and bring back at a future MSIS meeting.

On November 12, 2018, staff provided a clarification memo to the MSIS Committee with additional background information regarding the notification process for four-way stops, including specific language that was used in the resolution from the Five-Signature Memo (attached as EXHIBIT "B"). During this committee meeting Council Member Greyson asked about the wording, as it related to the notification protocol, and staff responded that clarification would be provided in an upcoming memo. To clarify, below are excerpts from the language of the 5-Signature Memo, and the current Dallas Development Code.

The 5-Signature Memo requested:

1. The traffic engineer shall not accept an application unless it has the support of at least two-thirds of 70 of the closest owners or tenants reside within 900 feet of the residential intersection at issue. An application must have the support of at least two-thirds of all of the owners or tenants within the 900-foot radius.
2. Except as provided in this paragraph, owners or tenants residing within 900 feet of the residential intersection at issue, but across a thoroughfare, flood plain or waterway are not counted toward the 70 closest owners or tenants. Exception: If a bridge connects owners or tenants separated by a flood plain or water way to the neighborhood seeking the four-way/all-ways stop control, the owners or tenants may be counted toward the 70 closest owners or tenants.

The current Dallas Development Code states:

1. The traffic engineer shall not accept an application unless it has the support of at least two-thirds of the owners or tenants residing within 900 feet of the intersection at issue.

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MSIS Committee did not support moving this memo forward. Staff will not proceed further with the request without future direction from the MSIS Committee or the full City Council to do so.

If you have any questions, please contact Mike Rogers, Transportation Director, at 214-671-9596.



Majed A. Al-Ghafry, P.E.  
Assistant City Manager

c: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Chris Caso, City Attorney (I)  
Carol A. Smith, City Auditor (I)  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge

Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors

EXHIBIT "A"

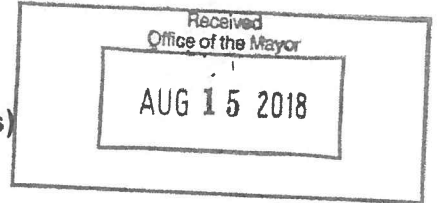
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Memorandum

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City of Dallas



CITY SECRETARY DALLAS, TEXAS

DATE August 15, 2018
TO The Honorable Michael S. Rawlings
FROM Philip T. Kingston
SUBJECT Request for Placement of Agenda Item - Council Member(s)

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

Pursuant to Section 6.2 of the City Council Rules of Procedure, please post the following item on the first VOTING agenda scheduled at least 30 calendar days after receipt of this request:

Submitted for consideration by:

Philip T. Kingston, District #14
Printed Name, District #

Signature [Handwritten Signature]

Supporting Council Member Signatures (4 Signatures Only):

Omar Norvaer District 6
Printed Name, District #

Signature [Handwritten Signature]

SCOTT GRIGGS, DISTRICT 1
Printed Name, District #

Signature [Handwritten Signature]

Adam Medrano District 2
Printed Name, District #

Signature [Handwritten Signature]

Mark Clayton DIST 9
Printed Name, District #

Signature [Handwritten Signature]

Attachment: Draft Resolution or Ordinance

- Honorable Council Members
T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary
Scott Goldstein, Chief of Policy and Communications, Office of the Mayor

## COUNCIL CHAMBER

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**SECTION 1.** That Subsection (a), "Prerequisites for Accepting an Application," of Section 51A-9.401, "Application," of Division 51A-9.400, "Four-Way/All-Way Stop Controls at Residential Intersections," of Article IX, "Thoroughfares," of Chapter 51A, "Dallas Development Code: Ordinance No. 19455, as amended," of the Dallas City Code is amended to read as follows:

"(a) Prerequisites for accepting an application.

(1) An application for installation or removal of four-way/all-way stop controls at residential intersections must be filed with the traffic engineer.

(2) The traffic engineer shall not accept an application unless it has the support of at least two-thirds of 70 of the closest [the] owners or tenants residing within 900 feet of the intersection at issue. If fewer than 70 owners or tenants reside within 900 feet of the residential intersection at issue, an application must have the support of at least two-thirds of all of the owners or tenants within the 900 foot radius.

(3) Except as provided in this paragraph, owners or tenants residing within 900 feet of the residential intersection at issue, but across a thoroughfare, flood plain, or waterway are not counted toward the 70 closest owners or tenants. Exception: If a bridge connects owners or tenants separated by a flood plain or water way to the neighborhood seeking the four-way/all-way stop control, the owners or tenants may be counted toward the 70 closest owners or tenants."

**SECTION 2.** That a person violating a provision of this ordinance, upon conviction, is punishable by a fine not to exceed \$2,000.

**SECTION 3.** That Chapter 51A of the Dallas City Code shall remain in full force and effect, save and except as amended by this ordinance.

**SECTION 4.** That the terms and provisions of this ordinance are severable and are governed by Section 1-4 of Chapter 1 of the Dallas City Code, as amended.

**SECTION 5.** That this ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so ordained.

Each councilmember signing the five-person request to place an item on the agenda must review and confirm that they have read and agree with the draft resolution by dating, initialing, and placing their district number below.

<u>8/15/18</u>	<u>8/15/18</u>	<u>8/15/18</u>	<u>8/15/18</u>	<u>8/15/18</u>
DATE	DATE	DATE	DATE	DATE
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>AM</u>	<u>[Signature]</u>
CM INITIAL	CM INITIAL	CM INITIAL	CM INITIAL	CM INITIAL
<u>14</u>	<u>6</u>	<u>1</u>	<u>2</u>	<u>27</u>
DIST. NO.	DIST. NO.	DIST. NO.	DIST. NO.	DIST. NO.

# Memorandum



CITY OF DALLAS

EXHIBIT "B"

DATE October 26, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **Proposed Amendment to Section 51A-9.401 of Chapter 51A of the Dallas City Code**

On September 24, 2018, the Mobility Solutions, Infrastructure and Sustainability Committee reviewed a briefing memo regarding the notification process for all-way stop petitions. Several City Council Members asked questions regarding the history of the issue. Answers to those questions as well as additional information has been provided below.

## **Background:**

### **June 24, 2015 Original Proposal**

1. Installation of four-way/all-way stop controls at residential intersections based on petition supported by at least 2/3 of owners or tenants residing within 900 feet of the intersection at issue.
2. A proposed amendment to reduce the petition distance to 300 feet was presented to the Public Safety and Criminal Justice (PSCJ) Committee on June 23, 2014, which recommended that it be presented to the Dallas City Council. The amendment was presented to the City Plan Commission at its December 4, 2014 and January 22, 2015 meetings. CPC voted to keep the petition distance at 900 feet.
3. At its May 26, 2015 meeting, the PSCJ committee proposed an alternate amendment for council consideration: to revise the 900-foot petition distance to the 70 closest lots from the intersection at issue. City Council was briefed on the potential amendment on June 24, 2015. City Council modified recommended the petition distance to 70 closest lots, or 900 feet, whichever was closest to the intersection at issue.
4. City Council did not approve the item on the August 26, 2015 voting agenda.

## **Council Request:**

### **August 15, 2018 Five-Signature Memo Proposal**

1. Installation of four-way/all-way stop controls at residential intersections must be supported by 2/3 of the 70 closest owners or tenants residing within 900 feet of the residential intersection at issue. An application must have the support of at least two-thirds of ALL the owners or tenants within 900-foot radius.
2. Owners or tenants residing within 900 feet of the residential intersection at issue, but across a thoroughfare, flood plain or waterway are NOT counted toward the 70 closest owners or tenants. Exception: If a bridge connects owners or tenants separated by a flood plain or water way to the neighborhood seeking the four-way/all-ways stop control, the owners or tenants may be counted toward the 70 closest owners or tenants.

## **Department of Transportation Recommendation:**

The Department of Transportation has no objections to the amendments to the four way/all-way stop control regulations at residential intersections in Section 51A-9.401 of the Dallas City Code proposed in Councilmember Kingston's five-person memorandum dated August 15, 2018.

DATE October 26, 2018  
SUBJECT Proposed Amendment to Section 51A-9.401 of Chapter 51A of the Dallas City Code



Majed Al-Ghafry  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney (I)  
Carol A. Smith, City Auditor (I)  
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