

Memorandum



CITY OF DALLAS

DATE September 20, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda Item #63 –
September 25, 2019**

The following Office of Homeless Solutions item will be considered by City Council on the September 25, 2019 Agenda:

Agenda Item Number 63: Authorize an amendment to Resolution No. 19-1016, previously approved on June 26, 2019, to increase the contract amount by \$325,000.00 contingent upon performance and subject to appropriation with CitySquare, to administer the Landlord Subsidized Leasing Program for the period July 1, 2019 through September 30, 2020 - Not to exceed \$325,000.00, from \$1,300,000.00 to \$1,625,000.00 - Financing: General Fund

Background:

On August 1, 2018, the Office of Homeless Solutions briefed the City Council on its four-track Homeless Solutions Strategy to address homelessness in the City of Dallas. This Strategy includes Track 3, Landlord Subsidized Leasing Program, which aims to increase access to affordable housing units by addressing challenges faced by persons experiencing homelessness as they navigate the rental market.

On June 26, 2019, City Council authorized a fifteen-month contract, with one twelve-month renewal option, with CitySquare to implement a Landlord Subsidized Leasing Program under Track 3 of the Homeless Solutions Strategy by providing move-in and rental assistance for eligible individuals and families in need of temporary assistance and risk mitigation funds to landlords that reserve units for eligible individuals and families experiencing homelessness for the period July 1, 2019 through September 30, 2020, by Resolution No. 19-1016.

CitySquare was selected as the administrative entity through a competitive procurement process. On January 31, 2019, the Office of Procurement Services advertised a Request for Competitive Sealed Proposals (“RFCSP”) (#BPZ1905) for Landlord Subsidized Leasing Program, The RFCSP closed on March 14, 2019, with two proposal submissions. CitySquare was recommended for award.

An additional \$325,000 is available due to budget set-aside to support services for capital bond projects. Dallas Homeless Investment Program RFP BC19-00010982 was released through Office of Procurement Services on July 15, 2019. The Office of Homeless Solutions received the evaluations of submitted proposals on August 1, 2019; however, they did not meet the requirements of shovel ready projects as defined by the RFP specification. Staff requests a repurpose of these general funds to support the Landlord Subsidized Leasing program to allow for CitySquare to house an additional 25 individual/families bringing the total number of persons/families served to 100.

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Fiscal Impact:

General Fund - \$325,00.00

Should you have any questions or concerns, please contact myself or Monica Hardman, Director,
Office of Homeless Solutions.



Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors