

Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **August 12, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On July 31, 2020, a DRAFT City Council Agenda for August 12, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Additions:

44. 20-1498 Authorize Supplemental Agreement No. 11 to the existing Master Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit, approved as to form by the City Attorney, that establishes certain obligations, conditions, roles, and responsibilities for the implementation and the long term maintenance associated with the portion of the Cotton Belt Project located within the City of Dallas (the "Project") - Financing: This action has no cost consideration to the City (see Fiscal Information)
45. 20-1297 Authorize **(1)** an amendment to the Small Business Continuity Fund Program; **(2)** a first amendment to the subrecipient agreement between the City of Dallas and Dallas Development Fund (DDF) in accordance with the amended Program Statement; and **(3)** the execution of a subrecipient agreement with DDF to administer \$2,000,000.00 in Coronavirus Relief Funds funding appropriated to the SBCF Program - Not to exceed \$2,000,000.00 - Financing: U.S. Department of Treasury Coronavirus Relief Fund
46. 20-1508 Authorize a real property tax abatement agreement with C5LC at Bonnie View, LLC, a Delaware limited liability company or an affiliate thereof and KeHE Distributors, LLC or an affiliate thereof for a period of ten years in an amount equal to the City ad valorem taxes assessed up to 90 percent in connection with a build to suit distribution facility located on approximately 80.897 acres at the southeastern corner of Bonnie View Road and Logistics Drive in Dallas, Texas, in accordance with the City's Public/Private Partnership Program - Estimated Revenue Foregone: up to \$5,932,759.00 over ten years
47. 20-1509 Authorize City of Dallas nomination of Southwest Airlines 2195 Research Row Project to receive designation as an Enterprise Zone Project under the Texas Enterprise Zone Act, as amended (Texas Government Code, Chapter 2303) to the Office of the Governor, Economic Development and Tourism division, through the Economic Development Bank - Financing: No cost consideration to the City

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48. 20-1510 Authorize City of Dallas nomination of Southwest Airlines 2832 Shorecrest Project to receive designation as an Enterprise Zone Project under the Texas Enterprise Zone Act, as amended (Texas Government Code, Chapter 2303) to the Office of the Governor, Economic Development and Tourism division, through the Economic Development Bank - Financing: No cost consideration to the City
49. 20-1419 Authorize **(1)** an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Agreement No. CSJ 0918-47-273, CFDA No. 20.205) for design and construction of the KCS Trail in the amount of approximately \$4,177,184.00 of which the Federal portion is \$4,000,000.00, the State's indirect cost portion is \$177,184.00, and the City of Dallas' local match, covered by the use of Transportation Development Credits is \$800,000.00; **(2)** the establishment of appropriations in the amount of \$4,000,000.00 in the KCS Trail Connector Grant Fund; **(3)** the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$4,000,000.00 in the KCS Trail Connector Grant Fund; **(4)** the reimbursement of \$3,920,000.00 from the Congestion Mitigation Air Quality Program; **(5)** the establishment of appropriations in the amount of \$80,000.00 in Park and Recreation Facilities Fund for TxDOT project administration costs; and **(6)** execution of the grant agreement including all terms, conditions and documents required by the grant agreement - Total amount \$4,177,184.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$3,920,000.00), Texas Department of Transportation Funds (\$177,184.00), and Park and Recreation Facilities Fund (2006 General Obligation Bond Funds) (\$80,000.00)
50. 20-1420 Authorize **(1)** an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Agreement No. CSJ: 0918-47-274) for construction of the SOPAC Trail in the amount of approximately \$4,177,184.00 of which the Federal portion is \$4,000,000.00, the State's indirect cost portion is \$177,184.00, and the City of Dallas' local match, covered by the use of Transportation Development Credits, is \$800,000.00; **(2)** the establishment of appropriations in the amount of \$4,000,000.00 in the SOPAC Trail Connector Grant Fund; **(3)** the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$4,000,000.00 in the SOPAC Trail Grant Fund; **(4)** the reimbursement of \$3,920,000.00 from the Congestion Mitigation Air Quality Program; **(5)** the establishment of appropriations in the amount of \$80,000.00 in Park and Recreation Facilities Fund for TxDOT project administration costs; and **(6)** execution of the grant agreement including all terms, conditions and documents required by the grant agreement - Total Amount \$4,177,184.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$3,920,000.00), Texas Department of Transportation Funds (\$177,184.00), and Park and Recreation Facilities Fund (2006 General Obligation Bond Funds) (\$80,000.00)

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Revisions:

7. 20-1281 Authorize a twenty-year license agreement with Oncor Electric Delivery Company, LLC for the non-exclusive use of approximately 1,615 square feet of land located near the intersection of Live Oak and North Pearl Streets for the relocation of utility lines for the period August 1, 2020 through July 31, 2040 - Financing: No cost consideration to the City
8. 20-1298 Authorize a twenty-year license agreement with CenturyLink Communications, LLC for the non-exclusive use of approximately 225 square feet of land located near the intersection of Live Oak and North Pearl Streets for the relocation of utility lines for the period August 1, 2020 through July 31, 2040 - Financing: No cost consideration to the City
20. 20-1300 Authorize an agreement between the City of Dallas and the North Central Texas Council of Governments for payment of the 11.4 percent local match of the off-system detection system improvements for the purpose of the implementation of the Minor Intersection Improvement Program - Not to exceed \$102,600.00 - Financing: General Fund
35. 20-1325 Authorize **(1)** Supplemental Agreement No. 2 to increase the service contract with Industrial/Organizational Solutions, Inc. to develop and administer promotional examinations for the Police and Fire-Rescue Departments and to extend the contract term from March 23, 2020 to March 22, 2021 in the amount of ~~\$35,729.25~~ ~~\$7,779.25~~, from \$375,252.00 to ~~\$410,981.25~~ ~~\$383,031.25~~; and **(2)** the ratification of \$27,950.00 to pay outstanding invoices for developing and administering promotional examinations for the Civil Service Department - Total not to exceed ~~\$63,679.25~~ ~~\$35,729.25~~ - Financing: General Fund
38. 20-449 Authorize a professional services contract with Alan Plummer and Associates, Inc. (dba Plummer Associates) to provide engineering services for major maintenance rehabilitation and improvements at Dallas Water Utilities Water Treatment Plants - Not to exceed \$3,500,000.00 - Financing: Water Capital Improvement E Fund

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax
City Manager

C: Chris Caso, City Attorney
Mark Swann, City Auditor

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager

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Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Dr. Eric A. Johnson, Chief of Economic Development and
Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for August 12, 2020 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the August 12, 2020 City Council Agenda. The total contract award amount, consisting of 13 agenda items, is \$26.1M. **M/WBE is applicable to eight of the 13 agenda items. For these items, construction and architectural and engineering items total \$6.7M with an overall M/WBE participation of \$2.7M or 39.83%, while goods and services items total \$16.1M with an overall M/WBE participation of \$881K or 5.47%. Goods and service items have less opportunities for M/WBE participation due to the specialized nature of the specifications, and participation on those contracts is limited to availability of M/WBE vendors.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet. Also, the local status for each prime contractor and the percentage of local workforce is included in the agenda information sheet.

Local Business

This agenda consists of 13 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 15 M/WBE subcontractors. 11 or 73.33% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	5	35.71%	1	7.14%	8	57.14%	14
M/WBE Sub	11	73.33%	0	0.00%	4	26.67%	15

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Local Workforce

This agenda consists of 13 agenda items with a total of 14 prime contractors (one agenda item has two prime contractors). **7 prime contractors or 50.00% of the prime contractors reported a local workforce composition greater than 20.00%.**

2017 Bond Program – August 12th Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. **This agenda does not include any items that are funded by 2017 bond funds.**

2017 Bond Program – Inception to Date

2017 Bond Program ITD consists of 235 items totaling \$424.3M with an overall M/WBE participation of \$166.3M \$184.1 or 43.40%.

Highlighted Items:

Major Maintenance Rehabilitation and Improvements – Dallas Water Utilities

Agenda Item No. 38 Authorizes a professional services contract in the amount of \$3.5M with Alan Plummer and Associates, Inc. (dba Plummer Associates) to provide engineering services for major maintenance rehabilitation and improvements at Dallas Water Utilities Water Treatment Plants. **This item includes participation from four M/WBE vendors, resulting in \$1.8M participation or 51.22% M/WBE participation on an 25.00% goal.**

Professional Service Contract for Major Maintenance at Southside Wastewater Treatment Plant – Dallas Water Utilities

Agenda Item No. 39 Authorizes a professional services contract in the amount of \$2.3M with Gresham Smith to provide engineering services for investigation, preliminary design, development of construction plans and specifications, bid phase services, construction administration and start-up associated with the major maintenance at Southside Wastewater Treatment Plant. **This item includes participation from two M/WBE vendors, resulting in \$637K participation or 28.33% M/WBE participation on an 25.00% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

DATE August 7, 2020

SUBJECT **M/WBE Participation for August 12, 2020 Council Agenda**

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
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CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Availability and Disparity Study Final Report**

On Wednesday, August 5, 2020, MGT of America Consulting, LLC (MGT) and the Office of Business Diversity (OBD) shared the Availability & Disparity Study findings and proposed Minority and Women-owned Business Enterprise (M/WBE) goals. For your information and review, the link to the full availability & disparity report is provided below.

<https://dallascityhall.com/departments/public-affairs-outreach/DCH%20Documents/availability-disparity-study.pdf>

The City initiated this study for the first time since 2004 to determine if there were opportunities to increase utilization of minority or women business enterprises (M/WBEs) based on the availability of M/WBEs in the marketplace who are ready, willing, and able to perform work. The findings legally justify the City's continuation of its M/WBE program in accordance with the guidelines set forth by the Supreme Court and relevant subsequent cases.

Staff, in conjunction with the City Attorney's office and community groups, are working to draft a new business inclusion policy and M/WBE goals using the findings of this report. As a reminder, the current M/WBE goals are set to expire on September 30, 2020. At the September 23, 2020 City Council meeting, you will be asked to accept the findings of the Availability & Disparity study as well as adopt the OBD's recommended M/WBE goals.

Please feel free to contact me if you have any questions or should you require additional information.

A handwritten signature in blue ink that reads "Zarin D. Gracey".

Zarin D. Gracey

Director

Office of Business Diversity

c:

T.C. Broadnax, City Manager
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CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Response to Questions from City Council Members regarding Atmos Briefing**

During the August 5, 2020 briefing to City Council on the Atmos Dallas Annual Rate Review Filing, several Council Members requested further information. Please see the provided attachment for responses from Atmos about their ongoing projects and contributions in the City of Dallas.

Please contact Nick Fehrenbach, Manager of Regulatory Affairs & Utility Franchising in the Office of Budget, if you have further questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

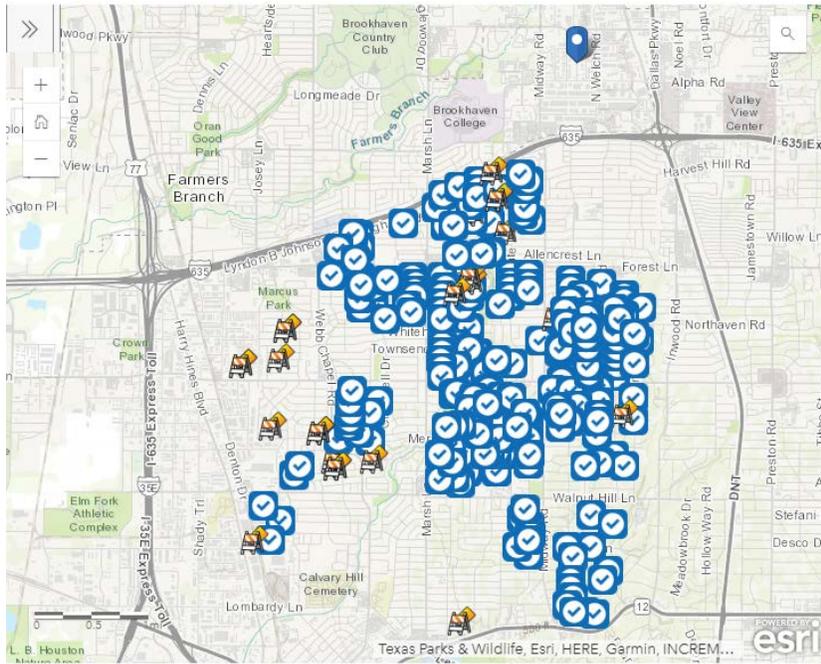
Jon Fortune, Assistant City Manager
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Responses to Council Briefing on 8/5/20

Projects in the City of Dallas

We continue to update the interactive map of ongoing projects and projects completed within the last 6 months. This map allows you to zoom into specific addresses and areas to view projects in your district.

Click here to access the interactive map → <https://www.atmosenergy.com/pipeline-projects/texas/texas>



 Completed Project

 Ongoing Project

Our comprehensive prioritization model takes many factors into consideration, including, maintenance history, age, material, construction methods, and other factors.

This approach guides our work. For any segment of pipe that is identified as being high relative risk, the pipe is either scheduled for replacement or accelerated action is taken by scheduling it to be leak surveyed more frequently. Each year, we reassess the performance of our system and re-prioritize our work based on that performance. This is consistent with operating practice and required by federal and state regulations.

We will continue to meet with Council Members to discuss projects in each district. Our Dallas Operations team meets with the City of Dallas to discuss ongoing infrastructure replacement projects and coordination with the City's Infrastructure Management Program, as well as customer concerns, sanitation coordination, and permitting. This partnership is essential for us to provide exceptional customer service to our customers and City of Dallas residents as we continue to accelerate our pipeline replacement efforts.



Responses to Council Briefing on 8/5/20

Contributions in the City of Dallas

In the last three years, Atmos Energy Corporation has contributed over \$4 million to more than 60 chambers, non-profit organizations, and other civic organizations within the City of Dallas.

Through our Sharing the Warmth program, we have contributed approximately \$900,000 to help elderly, disabled, veteran and low-income families pay their natural gas bills over the last two years.

Atmos Energy has a long history of contributing to charitable organizations that offer community services in the areas of health, education, and community development.

With community service a fundamental element of the culture, Atmos Energy support is widespread:

- With safety at the core of every action, Atmos Energy team members regularly conduct natural gas safety workshops for fire departments, police, and other first responders throughout the North Texas area. The workshops, which can be administered in the field or at the company's state-of-the-art Charles K. Vaughan Center in Plano, provide valuable safety training for emergency response situations and enhance Atmos Energy's relationships with North Texas first responders.
- Understanding the growing need to expand adult literacy opportunities and student reading programs throughout the city of Dallas, Atmos Energy first partnered with Friends of the Dallas Public Library (FODPL) in 2011, focused on supporting English language learning classes, General Education Development (GED) certification, student field trips and summer literacy programs. Atmos Energy has since contributed more than \$1.5 million to these innovative efforts and is the proud sponsor of programs including:
 - Free general English classes and GED test preparation classes in Spanish at the West Dallas Public Library and Bachman Lake Library Literacy Centers.
 - The GED Testing Center, located on the third floor of the J. Erik Jonsson Central Library, and the cost of the GED test for any student in need of assistance.
 - Early childhood and elementary level programs at Bookmarks at NorthPark Center.
 - The Discovery Wall, a 196 square foot flat screen monitor located on the second floor of the J. Erik Jonsson Central Library, which leverages Cisco Realtime TelePresence technology to connect Dallas students with destinations around the globe including zoos, museums and more.
 - Transportation costs to and from the Discovery Wall for local schools in need of sponsorship.
- Atmos Energy has partnered with Allies in Service for several years, serving as mentors in their Warrior Mentorship Program to support the DFW area veteran community. A dedicated veteran employment partner and supporter of the Allies in Service mission since 2013, Atmos Energy has offered its employees as mentors and hosted numerous meetings for corporate level Warrior Mentorship Program for newly transitioning veterans. Atmos Energy's commitment to hiring veterans and military spouses has also led to employment for Allies in Service candidates.
- Since 2009, the Atmos Energy Dallas cycling team has brought in more than \$162,000 for the DFW area Bike MS. Bike MS is the largest fundraising bike series in the world. Each year, nearly 75,000 cyclists and more than 6,000 teams ride together to change the world for people with MS. In addition



Responses to Council Briefing on 8/5/20

to participating in the ride, Atmos Energy team members also volunteer to cook meals for more than 1,800 cyclists. The 2019 Atmos Energy Cycling Team was presented the Bike MS award for Corporate Partner of the Year for their commitment to raising money and awareness year-round towards a world free from MS.

- Further demonstrating its commitment to educating the communities and customers it serves, Atmos Energy announced in February a \$100,000 donation to the African American Museum of Dallas that will enhance museum priorities including folk art collections, student summer camps and special events. The African American Museum, founded in 1974 and located in the heart of Dallas at Fair Park, is the only one of its kind in the southwestern region of the United States, devoted to the preservation and display of African American artistic, cultural and historical materials.
 - Atmos Energy's contribution supports the museum's summer camps, which are focused on teaching STEAM (science, technology, engineering, arts and mathematics) principles through artistic expression to students of all ages. Held at the museum, the camps' central objectives are to provide an environment where young people can discover and utilize the collections at the museum, connect the embedded principles of STEAM to cultural identity and expression, and create the Science of Art blog that connects them to young scholars and artists worldwide.
- Since 2005, Atmos Energy employees from the company's Dallas service center have volunteered with the Big Tex Youth Livestock Committee, which furthers the State Fair's mission of promoting agriculture, education and community involvement. Today, Atmos Energy's patronage has grown into an extensive partnership that contributes significant funds to the Big Tex Youth Livestock Committee and Youth Livestock Auction Committee and brings forth more than 400 volunteers to brand livestock, organize and train youth exhibitors, judge contests and support youth exhibitors in the care of their animals.

Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **August 12, 2020 Upcoming Agenda Item #20 - Minor Intersection Improvement Program**

The North Central Texas Council of Governments (NCTCOG) opened a Call for Projects for the Minor Intersection Improvement Program (MIIP) on September 15, 2017. The objective of the MIIP program is to improve the operational capacity of the existing roadway system through low-cost improvements to traffic control and detection infrastructure.

Applications were due on October 13, 2017. Approximately \$2.9 million was available to fund Minor Intersection Improvement projects within the 10-county air quality nonattainment area. The City of Dallas submitted its city-wide corridor signals list, which met the project call criteria, by the due date. NCTCOG evaluated and selected the attached list of locations which were approved by the Regional Transportation Council (RTC) on April 12, 2018. The total project cost is \$900,000.00. A local match of \$180,000.00 is required for the project. The City of Dallas will cover 11.4% of the local match totaling \$102,600.00 for the off-system portion of this program and TxDOT will cover the remaining 8.6% totaling \$77,400.00 for the on-system portion of this program.

The scope of work under the MIIP will include procuring and installing new detection systems at 21 intersections across the City of Dallas. The new detection systems will replace non-functional detection infrastructure to help address congestion and improve air quality through optimization of traffic signal operations.

If you have any questions, please let me know.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

[Attachment]

c: T.C. Broadnax, City Manager
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Mark Swann, City Auditor
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Directors and Assistant Directors

Main Street Name	Cross Street Name	Council District	Cost
Carpenter	Mockingbird	6	\$50,000.00
Frankford	George Bush	12	\$50,000.00
Frankford	Vail	12	\$40,000.00
Forest	SH 289 (Preston)	11, 13	\$40,000.00
Forest	Hillcrest	11	\$40,000.00
Forest	Web Chapel	6,13	\$40,000.00
Forest	Schroedor	10	\$40,000.00
Greenville	Markville	10	\$40,000.00
Greenville	Forest	10	\$40,000.00
Greenville	Walnut Hill	13	\$40,000.00
Greenville	Amberton	10	\$40,000.00
Greenville	Park	10	\$40,000.00
Greenville	Royal	10	\$40,000.00
Greenville	Whitehurst	10	\$40,000.00
Hampton	Leath	6	\$50,000.00
Hampton	Dennison	6	\$40,000.00
Hampton	Twelfth	1	\$40,000.00
Illinois	Zang	1,4	\$40,000.00
Stemmons	Regal Row	2,6	\$50,000.00
Stemmons	Empire Central	2,6	\$50,000.00
Stemmons	Mockingbird	2,6	\$50,000.00
NCTCOG Agreement			
Total Project Cost			\$900,000.00
Local Match			\$102,600.00
TxDOT Match			\$77,400.00
Federal Reimbursement			\$720,000.00

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DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **COVID-19 Funding**

This month, several COVID-19 related grants will be coming before the City Council for acceptance. Many of the grants were authorized as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which was designed to provide swift and direct economic assistance to individuals, businesses, and governmental agencies in order to mitigate the impact of the novel coronavirus pandemic. However, some private grants are also included.

August 12, 2020

- Item 4 – Acceptance of an Other Transaction Agreement (OTA) from the Transportation Security Administration (TSA) in the amount of \$280,408 to reimburse Dallas Love Field for cleaning and sanitization costs in TSA screening areas
- Item 23 – Acceptance of the Assistance to Firefighters Grant Program – COVID- 19 Supplemental from the Federal Emergency Management Agency in the amount of \$846,260.87 to purchase personal protective equipment for Dallas Fire-Rescue in response to COVID- 19

August 26, 2020 The draft agenda for August 26 will be sent to the City Council on Friday, August 14 and will include the following items:

- Acceptance of a private grant from Maddie’s Fund in the amount of \$20,000 to assist in running the Animal Foster Care program for Dallas Animal Services
- – Acceptance of a private grant from PetSmart Charities in the amount of \$9,630 to fund adjusted operations for COVID-19 at Dallas Animal Services

Please contact Brett Wilkinson, Director of the Office of Strategic Partnerships and Government Affairs at brett.wilkinson@dallascityhall.com if you have questions or concerns.

Kimberly Bizer Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
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Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Living Wage Update**

The City of Dallas implemented a living wage policy for general services contracts on November 10, 2015 by Resolution No. 15-2141. The policy requires an annual adjustment according to the Massachusetts Institute of Technology's Living Wage Calculator, found here: <https://livingwage.mit.edu/counties/48113>. For 2020, the living wage for an individual in Dallas County is \$12.38 per hour (an increase from the 2019 rate of \$11.71 per hour).

The Office of Procurement Services adjusts the living wage for its general services contracts each year on October 1, to align with the City's fiscal year. Accordingly, solicitations for general services contracts advertised after October 1, 2020 will include the \$12.38 per hour living wage, and that wage will apply for the term of the contract. Examples of general services include landscaping, janitorial, and administrative work.

Thank you for your support of living wages in Dallas. Please contact me if you have any questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

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SUBJECT **Office of Homeless Solutions Community Engagement Study Update**

In January 2020, the Office of Homeless Solutions (OHS) contracted with Texas Christian University's (TCU) School of Social Work to develop a community engagement plan for the implementation of Proposition J of the 2017 Bond Program. In February 2020, the TCU project team met with members of the City Council and/or their requested representative to discuss the methodology utilized for the study. The study is focused on soliciting public opinion and identifying solutions for addressing homelessness. Under the original plan, a link to a web-based survey would have been sent via email to residents of the City of Dallas, as identified by each councilmember. Survey participants who needed access to a computer would have been provided access through a designated computer at any Dallas public library. Participants would have been requested to complete the survey between April 1-15, 2020 and preliminary reports were to be submitted to the City Council in May 2020.

Due to COVID-19, the plan for execution was placed on hold and the survey was not conducted. With the reopening date of Dallas public libraries currently unknown, OHS is prepared to proceed with the project with modifications of the survey process. After much deliberation and consideration of various options, OHS and the TCU project team concluded that the use of a personal computer, smartphone, or tablet is the only method for respondents to safely complete the survey.

The TCU project team is prepared to move forward with the study and begin soliciting input from participants identified by Council members. The revised project schedule is as follows:

Date	Task
August 10-14	City Council offices to provide the TCU project team with the e-mail address of survey participants.
August 17	Survey participants identified by each councilmember will receive an e-mail from the TCU project team containing a link to the web-based survey and instructions. Reminders to complete the survey will be sent to participants until the survey period ends on September 7.
September 7-21	Data cleaning and organization by TCU project team
September 21-October 5	Data analysis by TCU project team
Late October 2020	TCU project team and OHS provide the preliminary report findings to City Council
December 10	Final report due to OHS

DATE August 7, 2020
SUBJECT **Office of Homeless Solutions Community Engagement Study Update**

Should you have any questions about this project, please contact myself or Kevin Oden, Interim Director of Office of Homeless Solutions.



Nadia Chandler-Hardy
Assistant City Manager

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Housing Nexus Study**

As we continue to face a shortage of affordable and workforce challenge, we are also faced with the reality that holistically addressing it will require exploring a range of diverse solutions.

To continue to evolve the City's approaches and tools designed to generate affordable housing, beginning in September and in alignment with the housing taskforce and community and development stakeholders, we will launch an *Affordable Housing Nexus Study*. The intent is to deliver on the promise to expand the City's capacity to create affordable housing. The study will not replace the *Comprehensive Housing Policy*, instead complementing and adding to it. The Nexus Study will provide a path for approaches, beyond traditional HUD funded programs. While HUD funded programs are important and should not be discounted, they do not provide the fuel needed to support increasing unit production.

An *Affordable Housing Nexus Study* establishes the foundation for the City to consider a range of flexible affordable strategies. Here's how it works:

- Analyze housing needs assessment to document the current housing affordability gaps within the local Dallas rental and for-sale housing markets
- Identifies the new demand for below market rate housing that is created by new market rate housing and new non-residential development
- Quantifies the cost to mitigate the demand for below market-rate housing based on the subsidy requirements for below market rate housing within the local market area

This data-driven understanding of the linkage between new market rate housing development, new non-residential development and the need for new below market-rate housing is a key underpinning for establishing affordable housing strategies. These strategies will be based on clear documentation of the relationship between new development, increased affordable housing demand, and the local needs identified.

The analysis also quantifies the maximum potential housing impact fees justifiably imposed voluntarily on market rate residential developments, based on the subsidy requirements for local below market rate housing. This will provide the City of Dallas with information that can then be used to inform subsequent decision-making regarding a range of affordable housing strategies that the City may wish to consider. For example, creating an alignment of development tools which provide a collection of options available for developers to pursue in support of the production of housing units. Such an approach

DATE August 7, 2020
SUBJECT **Housing Nexus Study**

can strike the proper balance between meeting local affordable housing needs and ensuring that market rate housing requirements remains financially feasible.

Engaging the housing taskforce, real estate development community, and affordable housing advocates will be key to providing the City Council with transparent communication and feedback as we progress. Once launched, the Housing and Homelessness Solutions Committee will be briefed regularly. The work is scheduled for completion (adjusting for Covid-19) within the first quarter of 2021.

For questions or further clarification, please do not hesitate to reach out.



Dr. Eric A. Johnson
Chief of Economic Development and Neighborhood Services

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
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Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Draft List of Potential Candidates for ENVS Advisory Committee**

The Comprehensive Environmental and Climate Action Plan (CECAP), (Council Resolution #20-688), includes a requirement that *“the City Manager identify and convene an Environment and Sustainability Advisory Committee, under guidelines established by the City Manager, comprised of professionals and community members to advise on environment, sustainability, and CECAP implementation.”* This interim advisory group will be comprised of 15 members, ten of which will be selected by the Council Committee on Environment and Sustainability (ENVS).

Each ENVS Council Committee member is asked to nominate two advisory committee members. Staff have worked with local stakeholders to develop a list of potential advisory committee members. The full City Council may submit nominations for the potential member list as well. Council Committee members may choose their two nominees from these names but are not limited to this list of candidates. Once the Council Committee’s ten members are selected, staff will select the five remaining seats to ensure the advisory committee reflects a diverse range of backgrounds, experience, and expertise. If a candidate is submitted by more than one Councilmember, that candidate will be nominated to serve on the advisory committee, and staff will work with the nominating Council Members to select an additional candidate(s) for consideration.

Staff recommend that the ENVS Advisory Committee includes representatives from the business community, environmental advocacy groups, and environmental/public health fields. To ensure a wide array of expertise, including subject matter experts in each of the eight CECAP sectors, special consideration will be given to candidates with experience working in the following subject areas:

- Building energy efficiency
- Renewable energy
- Multi-modal transportation
- Zero waste
- Water resource management
- Ecosystem/green space conservation
- Urban agriculture/food security
- Air quality
- Environmental advocacy
- Environmental justice
- Public health

To support this process, a draft ENVS Advisory Committee Candidate list is attached and it includes each person’s primary area of interest/expertise. **ENVS Council Committee members are asked to submit their selections to the ENVS Chair by August 18, 2020.**

If you have any questions or comments, please contact **Liz Cedillo-Pereira at (214) 671-5087.**

A handwritten signature in blue ink that reads 'Joey Zapata'.

Joey Zapata
Assistant City Manager

DATE August 7, 2020

Page 2

SUBJECT **Draft List of Potential Candidates for ENVS Advisory Committee**

CC:

T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

DRAFT. FOR INTERNAL USE ONLY.

Name	CD	Org	Buildings & Energy	Planning & Eco-Dev	Transportation	Urban Ecology/ Water	Solid Waste/ Resource Recovery	Urban Ag/Food	Air Quality/ Public Health	Env'l Justice
Acosta, Julio	6	Hispanic Chamber		1		1	1	1	1	
Albright, Roger	9	TREC	1	1						
Allen, Chuck	CW	American Airlines			1					
Anderson, Israel	CW	Social Justice		1	1	1	1	1		1
Anderson, Monte	1,3	Land developer	1	1						
Barrett, Nathaniel	9	NUD/ OED	1	1	1					
Basora, Zaida	2	AIA	1							
Betts, Cary	2	Oncor	1							
Beving, Rita	CW	Public Citizen			1					
Beyene, Dex	CW	Fed Reserve Bank	1							
Black, Margaret	CW	LHHF				1				
Boa, Brad		Restorative Farms						1		
Boone, Garrett	6	Container Store				1				
Brooks, Roger	CW	Fed Reserve Bank	1	1			1			
Brown, Mike		HKS	1	1						
Carlton, Bud		Greater Dallas Planning Council								
Carroll, Shannon	2	AT&T								
Carter, Rev. Bryan		Concord Baptist								1
Church, Matthew		Dallas MetroTex Realtors	1	1						
Clark, Lori	CW	NCTCOG	1	1	1				1	
Cook, Tamara	CW	NCTCOG		1	1		1		1	
Crommett, Matt		LHHF	1							
Crone, Phil		Dallas Builders Association	1	1	1	1				
Cuellar, John		Las Tres C's; Healthy Americas Foundation					1	1		
Cunningham, Daniel		TAMU Agri-Life Extension, Tree Specialist								
De La Cruz, Lori		DC/DCCCD	1							
Derrough, Temeckia	8	Joppa Freedmans Association			1					1
Diaz, Edie	CW	DART		1	1					
Dowdy, Chris	8	Paul Quinn	1							1
Earle, Doric		SMU, Hunt Institute						1		
Elk, Charles	CW	Oncor	1							
Ernest McMillam	CW	Env'l Justice	1							1
Evans, Steve		Earthx								
Finkleman, Lois		Former Council Member, Former Park Board Member, also Gas Drilling T		1		1				
Fladmark, Michael		NTREG	1							
Garde, Melinda		EarthX	1			1	1	1		
Garrett, Kourtney		DDI		1	1					
Goktan, Banu		UNT-Dallas, University Hills	1	1	1					
Good, Steve		Foley Gardere	1		1					
Greyson, Sandy		Former Council Member, Former Quality of Life Chair				1	1		1	
Griffin, EJ		DRC	1	1	1					
Grubisich, Matt	CW	Texas Trees Foundation		1		1				
Haynes, III Rev Dr Frederick		Friendship-West Baptist Church								1
Hinchcliff, Lora		Living Earth					1			
Hiramoto, Julie		HKS - Climate Planning	1	1	1	1			1	
Hoffmann, Alan		Hoffmann Homes	1							
Houston, Matt	4	Dallas Black Chamber	1		1				1	
Howard, Jeff	6	Parkland Hospital & Health System/ West Dallas One			1	1			1	1
Hunt, Hunter		Hunt Energy			1				1	
Igoufe, Miriam		Dallas Housing Authority	1	1						
Jack, Kathy	9	The Nature Conservancy		1		1				
Jones, Julie		Dallas Branch - American Society of Civil Engineers		1		1				
Kennedy, Patrick		Coalition for New Dallas	1	1	1	1				
Kent, Robert	9	Trust for Public Land		1		1				
King, Amy	14	Good Work	1	1						
Knudson, Roger	14?	Climate Reality	1							
Kraatz, Jonathan	CW	USGBC	1	1						
Lampert, Jeremy	?	Southwest Airlines			1					
Larney, Peggy	?	American Indian Heritage Day						1		1
Lehman, Norma		Beck Construction	1	1	1	1				
Lill, Velletha		Former Council Member				1		1	1	1
Lutz, Cyndy	?	Housing	1	1						
Lynch, Owen		SMU - Hunt Institute						1		
Marquis, David	3	Earthx/ J Matthews	1			1				
Marshall, Susie		Grow North Texas					1	1		

WORKING DRAFT

DRAFT. FOR INTERNAL USE ONLY.

Name	CD	Org	Buildings & Energy	Planning & Eco-Dev	Transportation	Urban Ecology/ Water	Solid Waste/ Resource Recovery	Urban Ag/Food	Air Quality/ Public Health	Env'l Justice
Martin, Michael		NTREG/ MMSolar	1							
McBee, Lynn		Coalition for New Dallas	1	1	1	1				
Melaise, Michael		Parkland Hospital & Health System	1	1				1	1	1
Meshesha, Bemnet		State Fair of Texas, Urban League Young Professionals	1	1						1
Mestas, Ronnie	6	W Dallas Chamber		1	1					1
Migliazzo, Marc		NTREG/ EIS Lighting	1							
Monear, Janette	?	Texas Trees Foundation				1				
Montgomery, Ples	4	Oak Cliff Veggie Project						1		1
Moojji, Salima		Dallas 2030 District	1	1	1	1				
Morton, Brandon		Dallas County Community College District, now Dallas Colle	1	1	1					
Nicole Small [LHH]	?	Lyda Hill Foundation		1		1			1	
Nikkel, Jesse	?	Southwest Air			1					
Nixon, Deborah		350.org	1	1	1	1				
Noble, Dan		HKS - Climate Planning	1	1						
Norris, Shammara		Asthma Chasers			1				1	
Olp, Gary	14?	Gary Olp Architects	1							
Ortiz, Rick	6	Hispanic Chamber of Commerce			1					
Parker, Maggie		Innovan Neighborhoods	1	1	1	1				1
Parrish, Barbara		Container Store	1							
Perea, Suzanna		EPA				1				
Plummer, Molly		Trust for Public Lands				1				
Raney, David	CW	Toyota			1					
Retana, Cristal		Children's Health, Asthma							1	
Robinson, Tony	14	Axis Design-Build; sustainable construction	1	1						
Rodriguez, 'Rose'	1	5m Biz	1	1				1		
Rogers, Pamela		Children's Health, Asthma							1	
Rooke, Molly	CW	Sierra Club		1	1	1	1			
Sanders, Andrea		Oncor	1	1						
Sanders, Jennifer		Dallas Innovation Alliance		1						
Schulze, Paul		Hunt Energy	1		1					
Shaw, Bryant	CW	Dallas ISD	1	1	1				1	
Silva, Patty		Earthx	1	1	1	1	1			
Silva, Raphaela		Apartment Association of Greater Dallas	1							
Singh, Aaryman	6?	Sunrise Movement	1	1	1	1	1	1	1	1
Sloan, Kevin		Kevin Sloan Architects		1		1				
Small, Nicolle		Lyda Hill	1							
Smith, Suzanne		Social Impact Architects		1						
Sobel-Blum, Elizabeth		Fed Reserve Bank/ SMU	1							
Steiner, Jake		Smart Energy 360/Dallas 2030 District	1							
Szalkai-Csaky, Eva		SMU-Exec Dir Hunt Institute for Eng'g Humanity	1	1	1				1	1
Tare, Megna	CW	UTA/RCE				1				
Thompson, Candace	4	Baylor, Scott & White			1			1	1	
Tony, Bryan		The Real Estate Council (TREC)	1	1	1	1				
Troiani, Corey		TCE					1			
Walker, Oric		Atmos Energy								
Wallace, Tracy	14	Green Careers	1							
Westbrook, Paul	CW	Resource Design	1							
Williams, Shawn	1	Allyn Media								1
Wineland, Desiree		American Butchers @ the Dallas Farmers Market						1		
Winguth, Dr. Arne	CW	UTA			1					
Wirtz, Zachary		Texas Trees Foundation								

WORKING DRAFT

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Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **New Procurement Opportunities**

The Office of Procurement Services (OPS) would like to inform the City Council of the following contract opportunities that have been advertised in the last week in the *Dallas Morning News*. These opportunities are also on Bonfire, the City’s electronic bid portal: <https://dallascityhall.bonfirehub.com/login>. (Free registration is required to view the opportunity in full.)

In addition, we have updated citywide opportunities for the current quarter on the OPS website: <https://dallascityhall.com/departments/procurement/Pages/Home.aspx>

Solicitation No.	Solicitation Name
1. CIZ1935	Dallas Airport System - Dallas Love Field Entry Road Enhancements (Department of Aviation)*
2. CIZ1936	Street Reconstruction (Public Works Department)*
3. CIZ1937	Walcrest Pump Station and Walnut Hill Pump Station Site and Security Improvements (Dallas Water Utilities)*
4. BL20-00013651	Stationary Electric Material Handler
5. BL20-0002636	Community Testing Sites and Laboratory Services
6. BXZ20-00014179	Commercial Paper Liquidity Provider and Dealer for Love Field Airport

*Solicitations that begin with a “C” are for construction projects and the issuing department handles those procurements directly. OPS only advertises and unseals submissions for the construction procurements.

Once an opportunity/solicitation is advertised, it is considered an open procurement until the City Council awards the contract. Please be advised that Section 12A-15.8(g) of the Code of Ethics prohibits communication between councilmembers and bidders or proposers on open procurements.

DATE August 7, 2020
SUBJECT **New Procurement Opportunities**

Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.



M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Community Care City Council Agenda Item for Childcare Providers Micro-Grant Program**

The following Office of Community Care (OCC) item will be considered by City Council on the August 12, 2020 Agenda:

File ID 20-1372: Authorize (1) the Childcare Providers Micro-Grant Program for the childcare providers who have been adversely affected by the coronavirus pandemic ; and (2) an Interlocal Agreement with Dallas County Local Workforce Development Board, Inc. DBA Workforce Solutions Greater Dallas to administer the Childcare Providers Micro-Grant Program, for the period of August 1, 2020 – December 30, 2020 - Not to exceed \$680,000.00 – Financing: U.S. Department of Treasury Coronavirus Relief Fund.

This interlocal agreement will allow the City of Dallas to partner with Workforce Solutions Greater Dallas to provide financial support to childcare providers within the city of Dallas who have been adversely affected by the COVID-19 pandemic. This support is in an effort to support childcare providers who have lost substantial revenue and seen increased expenses as a result of COVID-19.

Background

Eligible participants of this program will include childcare providers who have experienced loss of income, decreased enrollment and/or increased costs due to COVID-19. Participants must meet the following qualifications:

- Must be licensed with Texas Health and Human Services and be in good standing
- Must be physically located and operating in the City of Dallas, Texas
- Provider must have been in existence since October 1, 2019
- Must be current on taxes
- Currently providing childcare services to children
- Have experienced a loss of at least 25%, an increase of expenses of at least 25% or a combination of decreased revenue and increased expenses in an amount representing a 25% net impact on overall revenue versus expenditures AND/OR seen a decrease in enrollment of at least 25% since March 1, 2020
- Cannot be a franchise
- Cannot have received a Personal Protection Loan
- Cannot have received assistance from the City's Small Business Continuity Program in an amount exceeding \$5,000.00. Assistance received from the City's Small Business Continuity Program, if less than \$5,000.00, will be deducted from the total award amount so that the provider does not receive more than \$5,000.00 total from both programs

There are currently 250 licensed childcare providers located in the city of Dallas. The target goal is to serve at least 136 providers with the \$680,000.00 budget.

DATE August 7, 2020

SUBJECT **Upcoming Office of Community Care City Council Agenda Item for
Childcare Providers Micro-Grant Program**

Grants up to \$5,000.00 will be provided to childcare providers under this program, based on the individual need. The provider will be required to continue to be in operation for at least another three months after receiving assistance. Assistance will be administered via an online application process during one or more established application periods. If the number of applications received exceeds funding availability, funding will be administered using a lottery system. If the number of applications received is less than the total amount of funding available, the City may choose to do another application period in an attempt to reach more providers.

Contractor

Dallas County Local Workforce Development Board, Inc. DBA Workforce Solutions Greater Dallas ("Workforce Solutions Greater Dallas) is a non-profit organization and is the Local Workforce Development Board for Dallas County pursuant to Texas Local Government Code Section 791.003(4)(D). Funded by federal grants and private money, Workforce Solutions Greater Dallas is one of the largest non-profits in Dallas. Government funding sources have included, Texas Workforce Commission, the U.S. Department of Labor, Health and Human Services, and Agriculture and Education.

Workforce Solutions Greater Dallas uses its federal funding to provide workforce training, talent development, skills training, adult education, and English language skills. They also provide wraparound services to balance working and learning. Quality affordable childcare for working parents is a vital wraparound service. Childcare services are provided through a subsidy program via the ChildCareGroup, who is a non-profit leader in Early Childhood Education. Workforce Solutions Greater Dallas will work with ChildCareGroup to administer this program. This will allow the program to utilize an entity that already has extensive experience in this field.

Budget

The budget for this program is \$680,000.00 – funded under the U.S. Department of Treasury Coronavirus Relief Fund.

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy
Assistant City Manager

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
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Memorandum



CITY OF DALLAS

DATE August 7, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – August 7, 2020**

[Encampment Resolution Schedule August 3-7, 2020](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution the week of August 3-7, 2020. Attached is the encampment schedule.

Many of the sites listed below were previously serviced the weeks of July 13th, 20th and 27th. OHS has added new sites for resolution this week as some encampments have ended entirely with the adoption of this new resolution strategy. OHS' operation includes repetitive cleaning of the known areas of the City with concentrations of encampments. Repetitive service to concentrations of encampments is a recognized strategy to ending the recurrence of encampments and to encourage encampment residents to accept shelter and services.

The OHS Street Outreach teams have continued to engage with individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization will meet with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Please direct any questions to Nadia Chandler Hardy, Assistant City Manager or Kevin Oden, Interim Director of Office of Homeless Solutions.

New Updates

[Excellence in Performance Management](#)

The Office of Budget is pleased to announce the City of Dallas is a recipient of the ICMA Certificate of Excellence in Performance Management. This highest level of recognition is a testament to our efforts in performance management. An application was submitted to ICMA in May, and we received notification of the recognition on July 31. The Budget Accountability Report (BAR), Dallas 365 website, Financial Transparency website, community survey, and dashboard efforts citywide, which enhance transparency, are best practices which helped us achieve this distinction. The presentation of the award, which typically occurs at the annual conference, will be delayed due to COVID-19. For more information please contact Jack Ireland, Director or LaToya Jackson, Assistant Director in the Office of Budget.

[Mayor Star Council Class 9](#)

I will be participating in the [Mayor's Star Council](#) Class 9 virtual opening retreat this Saturday to discuss my role and a brief overview of our organization here at the City. The Mayor's Star Council is made up of a group of diverse leaders from the ages of 25-40 that come from eight different areas of cultural and professional influence: Arts & Entertainment, Business, Education, Government, Hospitality & Tourism, Media, Religion

DATE August 7, 2020
SUBJECT **Taking Care of Business – August 7, 2020**

and the Social Sector. Their mission is to empower leaders to impact the city through our purpose to Learn, Connect and Serve. They are developing a legacy of culturally diverse and connecting young professionals who are committed to creating a collective impact approach to moving the needle of progress. City staff have worked with this group and/or are alumni of their organization. For more information please contact Victoria Cruz, Assistant to the City Manager, at victoria.cruz@dallascityhall.com.

[Community Police Oversight Office Updates](#)

On July 15, 2020, the Community Police Oversight Board (CPOB) held its monthly meeting. They discussed the findings of an investigation conducted by Dallas Fire & Rescue regarding a complaint filed against Police Chief U. Renee Hall that had been generated from the CPOB's first meeting that was held October 8, 2019. The CPOB was not satisfied with the scope of the investigation and tasked Tonya McClary, Director of OCPO to conduct an independent investigation into the matter. When Ms. McClary concludes her investigation, she will bring her findings to the CPOB. The CPOB is also working to finalize a process for adding non-CPOB members to its subcommittees. There has been a lot of excitement about this from the community. The CPOB Rules Sub-Committee will meet tomorrow via WebEx, it will be streamed on the website and channel 95. The next CPOB meeting will be held next Tuesday. For more information, please contact Monitor McClary at tonya.mcclary@dallascityhall.com.

[FY21 Budget Town Hall Schedule](#)

The FY2020-21 MCC Budget Town Halls begin Thursday, August 13, and will run through Thursday, August 27. The complete schedule of dates and virtual platforms can be found [here](#). The City Manager's Office is working with departments regarding staff assignments for each of the town hall meetings. Should you have any question, please contact Carrie Prysock, Director of the Mayor and City Council Office.

[The City's Symptom Tracker supports North Texas Regional Food Bank](#)

We need your help! The Office of Innovation has partnered with Citi to help researchers and support food insecure households in Dallas! For each submission to the [2 minute anonymous survey](#), **Citi will donate \$1 to the North Texas Regional Food Bank, up to 15,000 meals**. The survey is used to track where symptoms are developing compared to test site locations, availability of health care facilities, etc. Please encourage your constituents to complete the survey once a day. Social media collateral is attached.

[Chief Innovation Officer featured as "Innovator of the Week" by Bloomberg Philanthropies](#)

Last week Bloomberg chose to showcase the work of innovation in the City of Dallas by highlighting the City's focus on data. Last year, the City Council asked for a greater focus on data activities under the leadership of the Office of Innovation. The article focuses on the activities put into place over the past fiscal year. To read more, click [here](#).

[Track Census Response Rates through City's new Census Dashboard](#)

DATE August 7, 2020
SUBJECT **Taking Care of Business – August 7, 2020**

The Office of Innovation has partnered with the Office of Strategic Partnerships and Government Affairs, along with Dallas County, our Census contractor Alpha Business Images, and Civis Analytics to create a Census dashboard (linked [here](#)) that provides convenient and transparent information to the public on the latest response rates. The dashboard has four tabs (two in English and two in Spanish), accessed from the top of the page. There is a tab for Census tract with overall response rates at the national, state, county and city level; and a tab for Council District, that provides response rates to date as well as demographic data if you hover over a District. Data on the dashboard is updated once every weekday. Please contact Laila Aleqresh, Chief Innovation Officer, should you have questions.

[NLC Dream Court Opening Aug 7th at 6701 S. Hampton](#)

[On Friday, August 7th at 4:00 p.m.](#) the Nancy Lieberman Charities will open the 90th Dream Court in the nation. The Dream Court will be located at the Oak Cliff YMCA, [6701 S. Hampton Road, Dallas, Texas](#). Thanks to the generous donation made by Toyota, the court will be presented in honor of Andre Emmett, who as a child often played basketball at the Oak Cliff YMCA. The Dallas Police Department has participated in the opening of these wonderful community Dream Courts because of their Kids and Cops Program and Police Activities League. The program uses sports as a great equalizer to build trust between local law enforcement and the communities they serve. The Police Activities League run programs on Dream Courts for local youth to build teamwork, trust and strengthen the relationship between officers and our youth. Well Health and Everyone Eatz will also provide members of the community with free COVID-19 testing and free food [from 5:00 p.m. – 7:00 p.m.](#) or until all of the free resources are gone, whichever comes first. For more information please contact Sergeant Nichole Walton at nicole.walton@dpd.ci.dallas.tx.us.

[2020 Census Deadline Update](#)

The U.S. Census Bureau has announced the 2020 Census deadline is now on September 30, 2020. This will be the final day for self-response and the final day for Census Enumerators to complete their door-to-door non-response follow up. Due to the COVID-19 pandemic, the U.S. Census Bureau had extended the deadline to October 31, 2020. They cited the December 31 deadline for reporting numbers to the White House as the reason for moving up the deadline. City staff will provide a 2020 Census briefing to the Workforce, Education, and Equity Committee on August 10, 2020. For questions or concerns, please contact Brett Wilkinson, Director of The Office of Strategic Partnerships and Government Affairs, Brett.Wilkinson@DallasCityHall.com

[Dallas Animal Services Awarded COVID-19 Emergency Grant](#)

Dallas Animal Services (DAS) been awarded \$10,000 from the Humane Society of the United States and Mars Petcare to support adjusted operations for COVID-19 response. This grant will fund the purchase of 3,000 microchips that will be administered in the field to the pets of Dallas residents, and will support DAS's ongoing efforts to improve Return-to-Owner compliance, despite a decreased ability to chip pets onsite at our shelter. For

DATE August 7, 2020
SUBJECT **Taking Care of Business – August 7, 2020**

additional information please contact Ed Jamison, Director of Dallas Animal Services, at edward.jamison@dallascityhall.com.

Beverly Davis Retirement Announcement

After serving over 38 years with the City, come September 8, Beverly Davis will be retiring. As the current Director of the Office of Fair Housing and Human Rights, Ms. Davis chaired and led the regional group of over 20 jurisdictions in North Texas that produced the first-ever Assessment of Fair Housing in 2018 with The University of Texas at Arlington. Beverly also championed the development of the update of the City of Dallas Americans with Disability Act Transition Plan with a goal to make all programs, services and activities accessible. She also led the City's nascent efforts to normalize and operationalize equity as the founding director of the Equity and Human Rights Office, where she oversaw the training all City of Dallas executives on equity. Beverly has served in leadership roles in several City departments including Equipment and Building Services, Public Works, Dallas Water Utilities, Human Resources, and Civil Service.

Please join us in saluting Beverly for her commitment to honorably serve the City and her friendship and support to so many of us. She will be incredibly missed, and we look forward to staying connected. Should you have questions, please contact Chief of Equity and Inclusion, Liz Cedillo-Pereira at liz.cedillopereira@dallascityhall.com.

Look Ahead

City Council Briefings

August 11, 2020

- City Manager's Recommended Budget for FY 2020-21 and FY 2021-22
- FY 2020-21 Budget: One Dallas: Responsible Equitable Accountable Legitimate (R.E.A.L.) Change and R.E.A.L. Action, Part 1

August 19, 2020

- FY 2020-21 Budget: One Dallas: Responsible Equitable Accountable Legitimate (R.E.A.L.) Change and R.E.A.L. Action, Part 2
- Update on the COVID-19 Budget

Media Inquiries

As of August 4, 2020, the City has received media requests from various news outlets regarding the following topics:

- Housing updates
- CompUdopt Interview Requests
- MRAP Program Updates
- DFR Response to Northeast Dallas Apartments After Man Barricades Himself in His Apartment and Starts Fire
- Firefighters Make Quick Work of Cooking Fire in Southwest Dallas Apartments
- DFR Reports A Total of 101 Members Total Testing Positive for COVID-19

DATE August 7, 2020
SUBJECT **Taking Care of Business – August 7, 2020**

- WFAA 8 Inquiries About DFR Employees Working In and Outside of City Limits

Please see the attached document compiling information provided to the media outlets for the July 28, 2020 – August 4, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

- c:
- | | |
|--|--|
| Chris Caso, City Attorney | Joey Zapata, Assistant City Manager |
| Mark Swann, City Auditor | Nadia Chandler Hardy, Assistant City Manager |
| Billieae Johnson, City Secretary | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Preston Robinson, Administrative Judge | M. Elizabeth Reich, Chief Financial Officer |
| Kimberly Bizer Tolbert, Chief of Staff | Laila Aleqresh, Chief Innovation Officer |
| Majed A. Al-Ghafry, Assistant City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

LOCATION	DIVISION
Monday, August 3rd	
1700 CHESTNUT STREET	South
1700 BAYLOR STREET	South
2600 DAWSON AVENUE	South
2600 LOUISE AVENUE	South
1800 SOUTH BLVD	South
2600 HICKORY STREET	North
75/N CENTRAL EXPRESSWAY AND 635/LBJ UNDERPASS (BOTH SIDES)	North
75/N CENTRAL EXPRESSWAY AT FOREST LANE	North
635/LYNDON B JHNSON AND PRESTON ROAD	North
FRANKFORD AND GIBBONS	North
Tuesday, August 4th	
4040 COMMERCE STREET	South
629 SOUTH 2 ND AVENUE	South
500 SOUTH HASKELL AVENUE	South
2600 TAYLOR STREET	South
1625 SOUTH MALCOLM X BOULEVARD	South
1577 SOUTH MALCOLM X BOULEVARD	South
560 SOUTH HILL AVENUE	South
635/LYNDON B JOHNSON AND TI BOULEVARD	North
75/N CENTRAL EXPRESSWAY AT ROYAL LANE	North
ROYAL LANE AT MANDERVILLE DRIVE	North
Wednesday, August 5th	
1800 SOUTH BOULEVARD	South
2300 COOMBS St	South
5600 S LAMAR STT	South
ELSIE FAYE HEGGINS AND SOUTH CENTRAL EXPRESSWAY	South
1-20 AT BONNIE VIEW RD	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
35/STEMMONS AT MOCKINGBIRD LANE	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
35/STEMMONS AT EMPIRE CENTRAL	North
WEST NORTHWEST HIGHWAY AND DENTON DRIVE	North
635/LYNDON B JOHNSON AT JOSEY LANE	North
635/LYNDON B JOHNSON AT WEBB CHAPEL ROAD	North
ROYAL LANE AT CHANNEL DRIVE	North
Thursday, August 6th	
ERL THORNTON AND SOUTH MUNGER	South
1500 SOUTH HARDWOOD STREET	South
US-67 AT POLK STREET	South

500 S. HASKELL	South
500 S.PEAK	South
1800 SOUTH BLVD.	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
35/STEMMONS AT MOCKINGBIRD LANE	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
35/STEMMONS AT EMPIRE CENTRAL	North
WEST NORTHWEST HIGHWAY AND DENTON DRIVE	North
635/LYNDON B JOHNSON AT JOSEY LANE	North
635/LYNDON B JOHNSON AT WEBB CHAPEL ROAD	North
ROYAL LANE AT CHANNEL DRIVE	North
Friday, August 7th	
75/NORTH CENTRAL EXPRESSWAY AT HALL STREET	North
45/CENTRAL AT ROSS AVENUE	North
45/CENTRAL AT LIVE OAK STREET	North
45/CENTRAL AT PACIFIC AVENUE	North
WOODALL RODGERS AT FIELD STREET	North
WOODALL RODGERS SERVICE ROAD-SOUTHBOUND AT 45/CENTRAL	North

**Communications, Outreach and
Marketing Media Requests
July 28 – Aug. 3**

Date Submitted: 7/28/2020

Topic: Housing Inquiry

Inquiry: Ken Kalthoff with NBC 5 asked about a housing development on Blue Ridge in Rio Grande. Housing and COM advised the project has satisfied all City requirements for construction. We have no authority over design or development requirements for the Kiest/Rio Grande Development as this is a privately funded project.

Submitted By: Roxana Rubio (Housing and Neighborhood Revitalization)

Media Entity: Ken Kalthoff with NBC 5 (NBC5)

Date Submitted: 7/29/2020

Topic: Eviction and Housing Rights – Request for Interview

Inquiry: Karen Ballesteros, Assignment Editor with NBCUniversal inquired about a Spanish speaking attorney to interview for the Eviction and Housing Rights Q&A event. COMs connected Karen with Attorney Shelby Jean with Legal Aid of Northwest Texas for interview.

Submitted By: Tenisha Bogan (Dallas Public Library)

Media Entity: Karen Ballesteros (NBCUniversal)

Date Submitted: 7/31/2020

Topic: CompUdopt Interview Request- NBC5

Inquiry: Larry Collins, Reporter with KXAS-TV NBC5 inquired about interviewing Office of Community Care staff for a brief taped interview regarding the CompUdopt event. COMs connected Larry with TXU Director of Community Affairs, Caroline Atkins for interview.

Submitted By: Tenisha Bogan (Office of Community Care)

Media Entity: Larry Collins (NBC5)

Date Submitted: 7/31/2020

Topic: OEQS and CCS Issues and Concerns

Inquiry: Amal Ahmed, Reporter with Texas Observer, inquired about the property on 9500 S. Central Expressway. The City provided a press release previously issued by Code Compliance Services that iterated the City's efforts in relation to the property.

Submitted By: Nichelle Sullivan (Housing and Neighborhood Revitalization)

Media Entity: Amal Ahmed (Texas Observer)

Date Submitted: 8/3/2020

Topic: MRAP Program Update - Texas Tribune

Inquiry: Juan Pablo Garnham, Reporter with Texas Tribune inquired about Dallas' previous rental assistance program and next steps. The City answered all questions and directed Juan to additional resources available on the City's website at dallascityhall.com/Pages/Coronavirus-Resources.aspx.

Submitted By: Nichelle Sullivan (Housing and Neighborhood Revitalization)

Media Entity: Juan Garnham (Texas Tribune)

Date Submitted: 8/3/2020

Topic: DMN - COVID-19 testing vendor

Inquiry: DMN's Holly Hacker and Allie Morris inquired about the City and County's COVID-19 testing vendor, Honu, their qualifications and details on the procurement process. The Office of Emergency Management, Procurement Services and Communications have been highly involved in providing timely and thorough responses.

Submitted By: Nichelle Sullivan (Housing and Neighborhood Revitalization)

Media Entity: Holly Hacker and Allie Morris (DMN)

Date Submitted: 8/3/2020

Topic: WBAP-Cumulus Interview Request with CompUdopt

Inquiry: Clayton Neville, Reporter with WBAP-Cumulus inquired about an interview with a CompUdopt representative or staff. COMs informed him of interview timeslots and connected him with TXU's Community Affairs Manager, Caroline Atkins.

Submitted By: Tenisha Bogan (Office of Community Care)

Media Entity: Clayton Neville (WBAP-Cumulus)



CITY OF DALLAS

Dallas Fire-Rescue Department
Media Requests: July 28th – August 3rd, 2020.

Thursday, July 30th: WFAA 8 (Mike Pool) and CBS 11 (Giles Hudson) - Hearing an assist officer and fire call at an apartment complex at 8325 Meadow Road. What can you all tell us?

City Response - At 15:14 Dallas Fire-Rescue units were assigned to a 911 call for a structure fire at an apartment complex, located at 8325 Meadow Road, in Northeast Dallas.

Reportedly, someone barricaded themselves in a second-floor apartment, following a dispute of unspecified nature, and set fire to a couch in the living room of the apartment. Attack teams were able to make it inside, after police officers breached the door for safety reasons, and extinguish the flames. They also accessed multiple neighboring units to make sure there was no fire extension.

The fire has been extinguished, and there were no reported injuries; but an unknown number of people have been displaced, from the 8-unit apartment building, due to the fire and ongoing situation.

Friday, July 31st: Univision 23 (Joanna Molinero) - I was reaching out to you to ask if there was a person trapped at this apartment fire on 3965 Altoona Drive.

City Response - At 19:27 DFR units were assigned to a Reported structure fire at an apartment complex, located at 3965 Altoona Drive.

Firefighters made their way inside of an apartment unit, found burning food and quickly extinguished the flames before they caused any significant damage.

A resident inside the apartment was taken to the hospital for minor injuries she sustained, after a fall, during the incident. Firefighters found her sitting on the floor when they accessed the apartment.

Saturday, August 1st: Sent the following Tweet to all the local news outlets –

https://twitter.com/DallasFireRes_q/status/1289559337895997440?s=09

As of July 31st, @DallasFireRes_q is reporting that a total of 101 #firefighters and civilian employees have tested positive for #COVID19. 86 have fully recovered and returned to work, and 41 are in #quarantine for on and off-duty exposures. @CityOfDallas #FlattenTheCurve

Monday, August 3rd: WFAA 8 (Jason Trahan) – Hi Jason,

Question: Can you get me a breakdown of the percentage of Dallas Fire Rescue workers that live within the city limits of Dallas, and those that live outside the city limits?

Thanks in advance,

JPT

City Response (from HR) - Please see the following chart for the information you requested on DFR employees:

Category	Resident	
	No	Yes
American Indian or Alaska Native	20	4
Asian (Not Hispanic or Latino)	25	4
Black or African American (Not Hispanic or Latino)	340	97
Hispanic or Latino	333	117
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	5	3
Two or More Races (Not Hispanic or Latino)	12	2
White (Not Hispanic or Latino)	988	147
Grand Total	1723	374

CIUDAD DE DALLAS
CENSO
2020

TABLERO

¡Es hora del censo! El Censo de los Estados Unidos ocurre cada diez años y tiene un impacto directo en los fondos federales para nuestra comunidad. Consulte las tasas de respuesta de la Ciudad de Dallas utilizando el tablero interactivo del Censo 2020 vinculado a continuación.

Si aún no ha completado el Censo, visite www.2020Census.gov.



City of Dallas

public.tableau.com/profile/cityofdallasdtxinnovationteam



CITY OF DALLAS

CENSUS 2020

DASHBOARD



City of Dallas

It's Census time! The United States Census occurs every ten years and has a direct impact on federal funding for our community. Check out the response rates for the City of Dallas using the interactive Census 2020 Dashboard linked below.

If you haven't filled out the Census yet, visit www.2020Census.gov.

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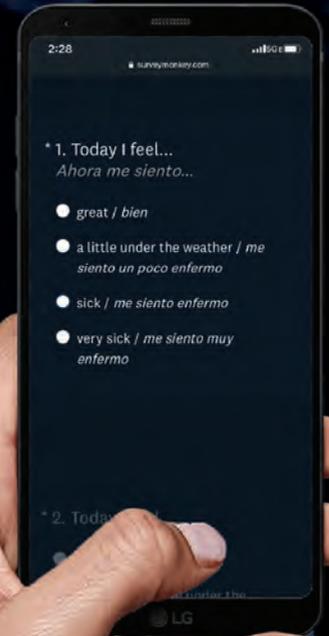
up to 15,000 meals!

visit www.surveymonkey.com/r/DFWcovid19

DFW COVID-19 Symptom Tracker Survey

The City of Dallas is looking to YOU to help us track where potential infections may be developing in the region. By completing this anonymous survey, you help the City anticipate where critical healthcare resources may be needed in the future. You can take this survey as often as once per day.

Thanks for supporting this effort!



CITY OF DALLAS
OFFICE OF
INNOVATION

Gracias a las donaciones de



cada respuesta a la encuesta será igualada con una donación a



¡hasta 15.000 comidas!

visite www.surveymonkey.com/r/DFWcovid19

DFW COVID-19 Encuesta de rastreador de síntomas

La Ciudad de Dallas pide su ayuda para poder rastrear infecciones potenciales que se estén desarrollando en la región. Al completar esta encuesta anónima, usted estará ayudando a la ciudad anticipar los lugares críticos donde los recursos de salud sean necesitados en el futuro.

¡Gracias por el apoyo en este esfuerzo!

