

Memorandum



CITY OF DALLAS

DATE March 6, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Staff Announcement: Office of Homeless Solutions Interim Leadership**

I have appointed Mr. Kevin Oden as Interim Director of the Office of Homeless Solutions (OHS), effective March 9, 2020. Mr. Oden will serve in this capacity until the position is filled.

Kevin has served Dallas as Assistant Emergency Management Coordinator within the Office of Emergency Management since March 2010. As a Certified Emergency Manager, Kevin, was responsible for the planning, operations, resource management, community preparedness, training and financial management of the Office. Additionally, Kevin coordinated resource distributions and communications to first responders in field operations during incidents. Most notably, Kevin led operations during emergency activation to include:

- Mega Shelter Commander (Hurricane Harvey – 2017)
- July 7th Police Ambush (2016)
- Ebola Outbreak (2014)
- Severe Weather Events (Tornado, Flooding, and Ice)

I have asked ACM Nadia Chandler Hardy to prepare a recruitment strategy to identify the next OHS Director. The recruitment process will be transparent, competitive, and with the goal of selecting a qualified candidate to lead the development and implementation of City policy and programs, establish and leverage strategic partnerships and investments to strengthen the homeless response system and make the homelessness experience rare, brief, and non-recurring.

The recruitment process will commence and conclude in accordance with the following schedule:

- March- April: Advertisement of OHS Director position on all major recruitment platforms
- May: Initial review of applications; Panel interviews and selection of finalists
- June 2020: Public reception for finalists (date, time and location TBD)
Selection and announcement of new OHS director

Please contact me if you have any questions.

A handwritten signature in black ink, appearing to read 'C. Broadnax', written over a horizontal line.

C. Broadnax
City Manager

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c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors