

# Memorandum



CITY OF DALLAS

DATE October 18, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items 29, 30, 31, 32, 33, 34, 35, and 36 – October 23, 2019 – Authorization of Housing Opportunities for Persons with AIDS (HOPWA) Grant Program Contracts for OHS**

The following Office of Homeless Solutions (OHS) items will be considered by City Council on the October 23, 2019 Agenda. Approval of these eight items will authorize contracts for the FY2020 fiscal year in the amount of \$3,766,369.00 under the Housing Opportunities for Persons with AIDS (HOPWA) Grant Program.

- 29** Authorize a loan agreement with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas as the borrower, and Supportive Housing, Inc. and Hillcrest House Partnership, Ltd. as the owners, for a secured, zero percent interest, forgivable loan to provide for non-substantial rehabilitation of properties located at 731 North Ewing Street, 720 North Lancaster Avenue, 717 Comal Street, and 834 North Marsalis Avenue, which provide permanent housing for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$300,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 30** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Health Services of North Texas, Inc. to provide scattered site housing assistance for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$616,734.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 31** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Legacy Counseling Center, Inc. to provide housing information services and resource identification for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$159,935.00 - Financing: 2017-18 Housing Opportunities for Persons with AIDS Grant Funds (\$14,386.00), 2018-19 Housing Opportunities for Persons with AIDS Grant Funds (\$25,460.00), and 2019-20 Housing Opportunities for Persons with AIDS Grant Funds (\$120,089.00)
- 32** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Legacy Counseling Center, Inc. to provide facility based housing assistance and supportive services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$210,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Fund

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- 33** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Legacy Counseling Center, Inc. to provide master leasing including supportive services and emergency vouchers for homeless persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$564,200.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 34** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with My Second Chance, Inc. to provide facility based housing assistance including supportive services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$179,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 35** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with Open Arms Inc. dba Bryan's House to provide child care services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$100,000.00 - Financing: 2019-20 Housing Opportunities for Persons with AIDS Grant Funds
- 36** Authorize a twelve-month contract, with two twelve-month renewal options contingent on available funding, with PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas to provide facility based housing assistance and master leasing with supportive services for persons with HIV/AIDS for the period October 1, 2019 through September 30, 2020 - Not to exceed \$1,636,500.00 - Financing: 2017-18 Housing Opportunities for Persons with AIDS Grant Funds (\$80,379.00), 2018-19 Housing Opportunities for Persons with AIDS Grant Funds (\$404,037.00), and 2019-20 Housing Opportunities for Persons with AIDS Grant Funds (\$1,152,084.00)

**Background:**

On June 12, 2019, City Council adopted the FY 2019-20 HUD Consolidated Plan Budget for the U.S. Department of Housing and Urban Development ("HUD") Grant Funds, by Resolution No. 19-0886. The FY 2019-20 HUD Consolidated Plan Budget includes the Housing Opportunities for Persons with AIDS ("HOPWA") Grant Funds, which are available beginning October 1, 2019, contingent upon HUD's approval of the City's Five-Year Consolidated Plan and FY 2019-20 Action Plan (which is based on the approved Consolidated Plan Budget submitted on August 15, 2019), and execution of grant agreements with HUD.

HOPWA Grant Funds are to assist grantees in meeting the housing needs of low-income persons with HIV/AIDS and HIV-related illness and their families. Because HOPWA Grant Funds may be expended for eligible purposes over three years from the date of the award, remaining funds from FY 2017-18 and FY 2018-19 are also being used to fund this year's contracts.

The City of Dallas has applied for and received HOPWA funds since 1993 to support eligible activities within the Dallas Eligible Metropolitan Statistical Area ("Dallas EMSA"), which includes the counties of Dallas, Collin, Denton, Ellis, Hunt, Kaufman, and Rockwall.

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On June 20, 2019, the City of Dallas Office of Procurement Services issued and solicited and received Requests for Proposals (#BRZ19-00010793) for the HOPWA program. The non-profit agencies identified below submitted proposals to provide housing and services for low-income persons living with HIV/AIDS, and were recommended for funding as follows:

Service Category	Vendor	Amount	Clients Served	Housing Units	
				Current	New
Emergency/Tenant Based Rental Assistance (rural/suburban counties)	Health Services of North Texas, Inc.	\$616,734.00	85	85	0
Facility Based Housing	PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD)	\$1,636,500.00	152	125	10
	Legacy Counseling Center, Inc. (Facility)	\$210,000.00	26	7	0
	Legacy Counseling Center, Inc. (Master Leasing/Emergency Hotel/Motel Vouchers)	\$564,200.00	65	45	6
	My Second Chance, Inc. (Facility)	\$179,000.00	18	5	0
Housing Placement & Other Supportive Services	Open Arms, Inc. dba Bryan's House (Childcare)	\$100,000.00	25	na	na
Housing Facilities Rehab/Repair/Acquisition	PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD)	\$300,000.00	142	125	0
Housing Information Services	Legacy Counseling Center, Inc.	\$159,935.00	175	na	na
<b>Total</b>		<b>\$3,766,369.00</b>	<b>546</b>	<b>267</b>	<b>16</b>

\* Facility Based Housing units at ASD's four properties (125 units) would also receive one-time funding for minor rehabilitation/repair activities at those properties.

Attached is a copy of the briefing presented to the Citizen Homelessness Commission (CHC) on October 10, 2019, which provides more information regarding the procurement process, proposals, and award recommendations.

All HOPWA projects use the local Homeless Management Information System ("HMIS") to collect client-level data for service coordination and reporting/evaluation purposes. Agency staff must input client-level data into the local HMIS with applicable written consent. Agencies must also submit monthly financial reports (including supporting documentation) and performance reports (including demographic data, outputs, and outcomes). These reports are compiled at year end into the City's annual report to HUD.

**CHC Feedback:**

Staff briefed the Citizen Homelessness Commission (CHC) on October 10, 2019. After extensive discussion, CHC expressed a desire to receive additional information for due diligence purposes. However, there was a mutual understanding the HOPWA funding is part of the City's standard contract execution process for its federal funding allocation. Any delay in executing the contracts would have a significant impact on service delivery. CHC recommended that Coordinating & Strategic Planning subcommittee led by Commissioner Crews be assigned to conduct further discussion with OHS staff concerning the process, funding, and services provided.

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**Fiscal Impact:**

This item will result in the encumbrance and expenditure of HOPWA grant funds in the amount of \$3,766,369.00 to provide housing and services for persons living with HIV/AIDS.

Should you have any questions or concerns, please contact myself or Monica Hardman, Director, Office of Homeless Solutions.



Nadia Chandler Hardy

Assistant City Manager and Chief Resilience Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney (Interim)  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager  
Michael Mendoza, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
Laila Alequresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors