

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Police Recruiting Referral Pilot Program**

As previously briefed to the Public Safety Committee, I am pleased to provide an update and share our enthusiastic recommendation for the proposed recruiting referral bonus program for the Dallas Police Department.

A Primary Focus Area of my 100-Day Transition Plan is to prioritize how we attract and retain top talent for the City of Dallas. We have eliminated grooming barriers for first responders and are supporting education requirement changes. Referral bonuses will serve as a tremendous addition to our recruitment efforts.

The proposed FY 2024-25 budget includes the pilot referral program. An initial bonus of \$1,000 will be offered to the referring sworn Dallas Police team member for the first 100 recruits who graduate from the police academy, for applications received beginning in October 2024.

To effectively market and increase the visibility of this initiative, we plan to engage various police associations in promoting the program. Our marketing strategy includes informational sessions, targeted communications through department channels, and collaboration with community partners to maximize outreach and engagement. By leveraging the networks and influence of these associations, we aim to drive participation and awareness among our sworn employees.

The additional payments we are proposing will be made to the referring sworn Dallas Police team member at various stages of the recruit's employment, with total referral bonuses potentially reaching up to \$5,000. This structured approach ensures continued incentives for maintaining high recruitment and retention standards, rewarding sustained engagement and performance through distributed payments.

Based on the pilot program's success, there is potential to expand the number of referral spots in FY26. Our flexible approach allows for data-driven adjustments, enhancing the program's effectiveness and alignment with our recruitment goals, while being mindful of budgetary constraints.

We believe this initiative presents a dynamic opportunity to strengthen our team and foster a more engaged and motivated workforce. We look forward to the Dallas Police Department's and City Council's continued collaboration to bring this program to fruition.

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SUBJECT **Dallas Police Recruiting Referral Pilot Program**  
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Chief Artis will be available to answer any questions on the proposed pilot at the Public Safety Committee on the proposed pilot on Monday, September 9. I will also be joining him.

Should you have any questions, please contact me or Chief Dominique Artis, Chief of Public Safety, at [Dominique.Artis@Dallas.gov](mailto:Dominique.Artis@Dallas.gov).

Service First, Now!



Kimberly Bizer Tolbert  
City Manager (I)

c: Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Dominique Artis, Chief of Public Safety (I)  
Dev Rastogi, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

Alina Ciocan, Assistant City Manager  
Donzell Gipson, Assistant City Manager (I)  
Robin Bentley, Assistant City Manager (I)  
Jack Ireland, Chief Financial Officer  
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Police Department (DPD) Gate Repairs**

The City Council has approved \$238,000 in funding for the Dallas Police Department (DPD) in FY2023-24 to address repairs at the Southwest and Southcentral stations. The initial assessments at both stations have been completed. The existing gates at both stations that are not operational are expected to function by the second quarter of FY25. It is estimated that \$23,000 of the budgeted \$238,000 for the assessment and the repair will have been spent by the end of FY24. The remaining \$215,000 will be carried over to a multi-year fund for future repairs.

The initial assessment also recommended relocating two of the gates at the Southwest station to different locations on the property. This will enhance security and improve traffic management. Although the current gates are rated for commercial use, it is suggested that alternative manufacturers and models may offer more reliable operation. Funding from the multi-year fund plus the funding that is included in the proposed FY 2024-25 budget, will allow us to proceed with this project. The gates at the Southwest station that are operational and do not need to be moved will continue functioning during the repairs.

Assessments and repairs where needed at the remaining stations are planned. The gates at all stations are expected to be operational by third quarter of FY2025. The proposed FY2024-25 budget outlines the current funds needed. The FY26 planned budget includes proposed additional funding that is needed.

The chart below outlines assessment costs, proposed funding for repairs and ongoing maintenance.

	FY24	FY25	FY26
<b>Assessments</b>	23,000	138,750	-
<b>Major Repair / Rebuild</b>	(215,000)*	450,000	300,000
<b>Preventative Maintenance &amp; Ongoing Coverage</b>		685,875	522,400
<b>Total Investment Expense</b>	238,000	1,274,625	822,400

\*Amount to be carried over to multi-year fund.

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SUBJECT **Dallas Police Department (DPD) Gate Repairs**  
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An agenda item for City Council consideration on September 25, will include a "break-fix" contract with Convergent, for comprehensive coverage, preventative maintenance, and software support. The projected cost is \$658,875 in FY25 and \$522,800 in FY26.

For additional information, please contact me or Chief Eddie Garcia, Chief, Dallas Police Department, eddie.garcia@dallas.gov.

Service First, Now!



**Dominique Artis**  
**Chief of Public Safety (I)**

c: Kimberly Bizer Tolbert, City Manager (I)  
Tammy Palomino, City Attorney  
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# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2024-25 Budget – Results of Budget Amendment Discussion**

Thank you for your participation in the budget amendment discussion and straw poll process on Wednesday, September 4. Three amendments received majority support through the process and were incorporated into the budget ordinance prior to approval on First Reading. The approved amendments are attached. As required by the City Charter, the ordinance, including amendments, will be advertised in the City’s official newspaper as well as additional multicultural publications.

The table below provides a summary of amounts included in the budget ordinance.

<b>Fund</b>	<b>FY 2024-25 Budget for First Reading</b>
General Fund	\$1,902,654,000
General Obligation Debt	485,754,134
Enterprise Funds	1,482,754,855
Grants, Trust, and Other Funds	188,972,948
Capital Funds	912,273,930
<b>Subtotal</b>	<b>4,972,409,867</b>
Internal Service Funds	284,005,397
Employee Retirement Fund	7,046,202
<b>Total</b>	<b>\$5,263,461,466</b>

During your September 18 meeting, (1) a tax rate public hearing will be held, and (2) a suite of budget-related items will be presented for your approval including the tax rate ordinance, budget ordinance, fee ordinance, and personnel classification action resolution.

DATE September 6, 2024  
SUBJECT **FY 2024-25 Budget – Results of Budget Amendment Discussion**  
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If you have any questions, please contact me or Janette Weedon, Director of Budget & Management Services.



**Jack Ireland**  
Chief Financial Officer

Attachment

c: Kimberly Bizzor Tolbert, City Manager (I)  
Tammy Palomino, City Attorney  
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## Budget Amendments - FY 2024-25 Budget

### FY 2024-25 Budget Amendments - Interim City Manager Kimberly Bizor Tolbert - August 30, 2024

Interim City Manager - Kimberly Bizor Tolbert		Amendment Number	
		<b>1</b>	
Council Member Co-Sponsor(S):			
Source of Funds	Amount	Use of Funds	Amount
Budget & Management Services - Reallocate and reprogram American Rescue Plan Act (ARPA) interest earnings, and Federal Emergency Management Agency (FEMA) reimbursement for testing and vaccination funding.	5,807,570	Transportation & Public Works - Increase FY 2024-25 total investment in street maintenance by \$5,807,570 and increase proposed lane miles from 676 to 710 lane miles.	5,807,570
Total Source of Funds	5,807,570	Total Use of Funds	5,807,570
City Council Action (yes/no/withdrawn)	Yes	Difference	0

### FY 2024-25 Budget Amendments - Received on or before August 30, 2024

Council Member Lead - Blackmon		Amendment Number	
		<b>2</b>	
Council Member Co-Sponsor(S):			
Source of Funds	Amount	Use of Funds	Amount
Office of Economic Development - Reduce the transfer to the Infrastructure Investment Fund by \$485,486 from \$5,987,810 to \$5,502,000.	485,486	Library - Add funds to restore Skillman Southwestern Library to 53 hours/week and 6 days a week including 9 staff.	485,486
Total Source of Funds	485,486	Total Use of Funds	485,486
City Council Action (yes/no/withdrawn)	Yes	Difference	0

### FY 2024-25 Budget Amendments - Received on or before September 4, 2024

Council Member Lead - West		Amendment Number	
		<b>3</b>	
Council Member Co-Sponsor(S):			
Source of Funds	Amount	Use of Funds	Amount
Facilities and Real Estate Management - Eliminate expenses for Bullington Truck and Pedestrian Terminal (includes Thanksgiving Square)	653,659	Non-Departmental - General Fund Reserve.	384,056
Facilities and Real Estate Management - Eliminate revenue associated with Bullington Truck and Pedestrian Terminal	(269,603)		
Total Source of Funds	384,056	Total Use of Funds	384,056
City Council Action (yes/no/withdrawn)	Yes	Difference	0

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item: September 18, 2024, Agenda Item 24-2730 – Fee and Rate Adjustments in the FY 2024-25 Budget**

The September 18 City Council agenda will include an ordinance for your consideration amending fees and rates in Chapters 2, 18, 24, 28, 43, 49, 51A, and 52 of the Dallas City Code. The fees and rates to be amended include **(1)** amending the application fee and processing fees for abandonments of public rights-of-ways; **(2)** amending the stormwater drainage fee structure; **(3)** amending the fees for sanitation collection services; **(4)** providing an environmental cleanup fee; **(5)** amending the solid waste collection franchise fee; **(6)** amending the library processing and mail reference fees; **(7)** amending the no parking sign fee; **(8)** amending parking meter hood and temporary removal fees; **(9)** amending the residential parking only application and sign fees; **(10)** amending the license application fee for valet parking; **(11)** amending the dockless vehicle permit application fee; **(12)** adjusting rates and charges for treated water service, wastewater service, wholesale water, and wastewater service to governmental entities, additional water meters, untreated water service, service connections, security deposits for residential service accounts, fire hydrant usage, and industrial surcharge rate formula for excessive concentrations; **(13)** amending the thoroughfare plan amendment fee; **(14)** amending the barricade application fee; **(15)** providing for a fee for the production and installation of ceremonial street signs; **(16)** providing for monument verification fees; and **(17)** amending the rates for 911 landline fees for business and trunk customers.

The proposed fee and rate changes reflect compliance with the City's Financial Management and Performance Criterion (FMPC) #12, Enterprise Fund adjustments to reflect the cost of service, and fees that have not been adjusted in several years. As a point of reference, FMPC #12 requires a review of selected fees and charges annually to determine the extent to which we recover the full cost of associated services. The table below provides a summary of the fee and rate structures included in the City Manager's Recommended FY 2024-25 budget.



DATE September 6, 2024

SUBJECT **Upcoming Agenda Item: September 18, 2024, Agenda Item 24-2730 – Fee and Rate Adjustments in the FY 2024-25 Budget**

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Department	Rate Structure
Dallas Public Library	Processing Services
Transportation and Public Works	Application Review Service Fees
Private Solid Waste Hauler	Rates for non-exclusive franchise agreements with utilities and other service providers
Dallas Water Utilities	Retail and wholesale rates to provide sufficient revenues for providing water and wastewater service to Dallas and its customer cities
Storm Drainage Management	Rates and charges for floodplain and drainage management, and stormwater drainage
Sanitation Services	Rates and charges for collection and disposal of solid waste
Environmental Clean-up Fee	Rates and charges for environmental cleanup efforts
911 Systems Operations	Rates used to reimburse the Dallas Police Department (DPD) and Dallas Fire-Rescue (DFR)

These fee changes are expected to generate the estimated revenue below:

- General Fund: \$2,824,827
- Dallas Water Utilities Fund: \$25,730,825
- Storm Drainage Management: \$5,758,142
- Sanitation Operation Fund: \$10,401,652
- Environmental Clean-up Special Revenue Fund: \$10,500,000
- 911 Systems Operation Fund \$2,389,498

The proposed fees and rates are listed in the attachment. The FY 2024-25 proposed budget is supported by the fees and rates in the attachment. If this agenda item fails, the budget will be out of balance, and we will need to reconsider the budget ordinance. Please contact Janette Weedon, Director of Budget & Management Services, if you have any questions.

DATE September 6, 2024  
SUBJECT **Upcoming Agenda Item: September 18, 2024, Agenda Item 24-2730 – Fee and Rate Adjustments in the FY 2024-25 Budget**  
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Jack Ireland  
Chief Financial Officer

Attachment

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Fee Category	Fee Description	Current Fee	Proposed	Variance
<b>Transportation and Public Works (TPW)</b>				
City Code: Chapter 2 Administration	Fee for processing abandonments	\$7,800.00	\$11,150.00	\$3,350.00
	Nonrefundable application fee	\$4,595.00	\$5,000.00	\$405.00
Construction Code: Chapter 52				
Administrative	Barricade Application Fee	\$40.00	\$34.00	-\$6.00
City Code: Chapter 51A: Development	Thoroughfare Plan Amendment Fee - First Quarter Mile	\$5,325.00	\$6,350.00	\$1,025.00
City Code: Chapter 43 Streets and Sidewalks	Dockless Vehicle Permit Application - Initial	\$2,000.00	\$2,650.00	\$650.00
	Valet Parking- License Application	\$800.00	\$1,700.00	\$900.00
	Monument Verification Survey*	\$0.00	\$307.87	\$307.87
	Request for Alternate Monumentation*	\$0.00	\$265.85	\$265.85
Administrative Fee	Surplus Property fees(Undevelopable)	\$3,000.00	\$10,200.00	\$7,200.00
	Surplus Property fees(Developable)	\$7,500.00	\$14,000.00	\$6,500.00
	Traffic Signal Plans Review	\$1,000.00	\$1,000.00	\$0.00
	311-T Review (Development Plan Review)	\$2,500.00	\$2,500.00	\$0.00
	Traffic Control Plan Review	\$1,000.00	\$1,000.00	\$0.00
	Traffic Signals Field Adjustments	\$1,500.00	\$1,500.00	\$0.00
	Street Lights Plan Review	\$500.00	\$500.00	\$0.00
	Crime Watch - sign fee (18 inch by 24 inch)	\$24.00	\$50.00	\$26.00
	Neighborhood Sign Toppers - 19 or less signs (9 inch by 30 inch)	\$35.00	\$90.00	\$55.00
	Neighborhood Sign Toppers - 20 or more signs (9 inch by 30 inch)	\$30.00	\$90.00	\$60.00
	Street Name Change Fee - Blades (9 inch by 48 inch)	\$0.00	\$0.00	\$0.00
	Street Name Change Fee - Mast Arm	\$0.00	\$0.00	\$0.00
	Ceremonial Street Signs	\$30.00	\$130.00	\$100.00
	Commemorative Signs for Ceremonial Purposes Only	\$30.00	\$100.00	\$70.00
City Code: Chapter 28 Motor Vehicles and Traffic	Resident Parking Only-Application Fee	\$50.00	\$350.00	\$300.00
	Resident Parking Only-hangtag	\$6.00	\$20.00	\$14.00
	Resident Parking Only Sign - change/modification	\$25.00	\$35.00	\$10.00
	Parking Meter Hooding - Administration Fee	\$55.00	\$440.00	\$385.00
	Temporary Pkg Meter Removal	\$75.00	\$145.00	\$70.00
	Reinstallation of Temporarily Removed Parking Meter	\$140.00	\$145.00	\$5.00
	Resident Parking Only-hangtag - Deep Ellum District - replacement for lost or stolen	\$15.00	\$15.00	\$0.00
	Petition - No Parking	\$240.00	\$240.00	\$0.00
	No Parking Sign Fee (18 inch by 24 inch)	\$25.00	\$200.00	\$175.00
	Resident Parking Only Sign	\$47.00	\$70.00	\$23.00
<b>Dallas Public Library (LIB) Fees</b>				
City Code: Chapter 24 Library	Processing Fee (Lost/Damaged Items)	\$17.00	\$20.00	\$3.00
	Mail Reference Fee - Each 30 minutes of staff time & 4 photocopies/no tax for out of state requests	\$17.50	\$20.00	\$2.50
	Annual Fee (Non-Resident Cards)	\$250.00	\$250.00	\$0.00
Administrative Fee	Branch Conference Room - Profit 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference Room - Profit - 2-4 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference Room - Profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Branch Conference Room - Non Profit - 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference Room - Non Profit - 2-4 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference Room - Non Profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Branch Black Box - Non profit - 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Black Box - Non profit - 2-4hrs	\$20.00	\$30.00	\$10.00
	Branch Black Box - Non profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Branch Black Box - Profit - 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Black Box - Profit - 2-4hrs	\$20.00	\$30.00	\$10.00
	Branch Black Box - Profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Branch Conference/Classroom Room - Profit 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference/Classroom Room - Profit - 2-4 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference/Classroom Room - Profit - 4+ hrs	\$20.00	\$30.00	\$10.00

Fee Category	Fee Description	Current Fee	Proposed	Variance
	Branch Conference/Classroom Room - Non Profit - 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference/Classroom Room - Non Profit - 2-4 hrs	\$20.00	\$30.00	\$10.00
	Branch Conference/Classroom Room - Non Profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Branch Auditorium - Non profit - 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Auditorium - Non profit - 2-4hrs	\$20.00	\$30.00	\$10.00
	Branch Auditorium - Non profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Branch Auditorium - Profit - 1-2 hrs	\$20.00	\$30.00	\$10.00
	Branch Auditorium - Profit - 2-4hrs	\$20.00	\$30.00	\$10.00
	Branch Auditorium - Profit - 4+ hrs	\$20.00	\$30.00	\$10.00
	Auditorium - Non-Profit - 1-2 Hours	\$100.00	\$100.00	\$0.00
	Auditorium - Non-Profit - 2-4 Hours	\$140.00	\$140.00	\$0.00
	Auditorium - Non-Profit - 4+ Hours	\$180.00	\$180.00	\$0.00
	Auditorium - Profit - 1-2 Hours	\$175.00	\$225.00	\$50.00
	Auditorium - Profit - 2-4 Hours	\$200.00	\$250.00	\$50.00
	Auditorium - Profit - 4+ Hours	\$350.00	\$400.00	\$50.00
	Classroom - Non-Profit - 1-2 Hours	\$50.00	\$50.00	\$0.00
	Classroom - Non-Profit - 2-4 Hours	\$60.00	\$60.00	\$0.00
	Classroom - Non-Profit - 4+ Hours	\$70.00	\$70.00	\$0.00
	Classroom - Profit - 1-2 Hours	\$125.00	\$175.00	\$50.00
	Classroom - Profit - 2-4 Hours	\$150.00	\$200.00	\$50.00
	Classroom - Profit - 4+ Hours	\$200.00	\$250.00	\$50.00
	Conference - Non-Profit - 1-2 Hours	\$100.00	\$100.00	\$0.00
	Conference - Non-Profit - 2-4 Hours	\$140.00	\$140.00	\$0.00
	Conference - Non-Profit - 4+ Hours	\$180.00	\$180.00	\$0.00
	Conference - Profit - 1-2 Hours	\$150.00	\$200.00	\$50.00
	Conference - Profit - 2-4 Hours	\$175.00	\$225.00	\$50.00
	Conference - Profit - 4+ Hours	\$350.00	\$400.00	\$50.00

**Park and Recreation (PKR) Fees**

Park and Recreation fees (recreation, aquatics, green fees, facilities, etc.) reviewed in 2024 are pending/subject to Park and Recreation Board approval for implementation in FY 2024-25

Fee Category	Fee Description	Current Fee	Proposed	Variance
<b>Dallas Water Utilities (DWU) Fees</b>				
Water Service Customer Charges (by connection size)	5/8-inch meter	\$5.79	\$5.80	\$0.01
	3/4-inch meter	\$8.16	\$8.18	\$0.02
	1-inch meter	\$11.89	\$12.00	\$0.11
	1-1/2-inch meter	\$22.07	\$22.10	\$0.03
	2-inch meter	\$35.91	\$36.24	\$0.33
	3-inch meter	\$84.98	\$85.81	\$0.83
	4-inch meter	\$139.70	\$141.00	\$1.30
	6-inch meter	\$277.42	\$280.10	\$2.68
	8-inch meter	\$462.20	\$466.70	\$4.50
	10-inch meter or larger	\$709.10	\$714.03	\$4.93
Usage Charge (Residential)	Up to 4,000 gallons	\$2.03	\$2.07	\$0.04
	4,001 to 10,000 gallons	\$4.44	\$4.53	\$0.09
	10,001 to 20,000 gallons	\$7.26	\$7.44	\$0.18
	20,001 to 30,000 gallons	\$10.34	\$10.61	\$0.27
	Above 30,000 gallons	\$12.03	\$12.35	\$0.32
Usage Charge (General Service)	Up to 10,000 gallons	\$4.83	\$4.97	\$0.14
	Above 10,000 gallons	\$5.31	\$5.46	\$0.15
	Above 10,000 gallons and 1.4 times annual average monthly usage	\$8.05	\$8.10	\$0.05
Election for Certain General Water Service Customers	Per month as a usage charge on the first 1,000,000 gallons used in a billing period	\$2,953.56	\$3,030.63	\$77.07
	Per 1,000 gallons used in excess of 1,000,000 gallons per month	\$4.65	\$4.77	\$0.12
Adjusted Rates for Hidden Water Leaks (rate per 1,000 gallons)	Residential	\$2.03	\$2.07	\$0.04
	General Service	\$4.83	\$4.97	\$0.14
	Optional general service	\$4.65	\$4.77	\$0.12
	Municipal service	\$3.19	\$3.26	\$0.07
Rates for municipal purpose water service	Per 1,000 gallons of water used	\$3.19	\$3.26	\$0.07
Wastewater Service Customer Charges  (monthly customer charges)	5/8-inch meter	\$5.21	\$5.24	\$0.03
	3/4-inch meter	\$6.91	\$6.99	\$0.08
	1-inch meter	\$10.26	\$10.38	\$0.12
	1-1/2-inch meter	\$19.73	\$19.94	\$0.21
	2-inch meter	\$32.54	\$33.52	\$0.98
	3-inch meter	\$75.85	\$76.85	\$1.00
	4-inch meter	\$119.90	\$121.48	\$1.58
	6-inch meter	\$238.20	\$240.57	\$2.37
	8-inch meter	\$396.77	\$400.70	\$3.93
	10-inch meter or larger	\$623.90	\$630.02	\$6.12
Monthly residential wastewater use charge	Per 1,000 gallons of the average water consumption billed in the months of December, January, February, and March or the actual month's water consumption, whichever is less, up to a maximum charge of 40,000 gallons per month	\$5.81	\$5.88	\$0.07
Monthly general service wastewater usage charge	Per 1,000 gallons of water used	\$4.96	\$5.12	\$0.16
Monthly wastewater usage charge for Section 49-18.1(f) customer	Per 1,000 gallons of water used	\$4.56	\$4.71	\$0.15
Monthly general service usage charge for wastewater separately metered	Per 1,000 gallons of wastewater discharged	\$4.61	\$4.76	\$0.15
Rates for municipal purpose wastewater service	Per 1,000 gallons of water used	\$3.22	\$3.34	\$0.12
Volume charge for treated water	Per 1,000 gallons of water used	\$0.5150	\$0.5663	\$0.0513
Annual water year demand charge	Per each mgd, as established by the highest rate of flow controller setting.	\$328,362	\$356,978	\$28,616

Fee Category	Fee Description	Current Fee	Proposed	Variance
If a flat rate charge for treated water is provided by contract, or in the absence of a rate flow controller	Per 1,000 gallons of treated water used	\$2.8349	\$2.7987	(\$0.0362)
Monthly Readiness-to-Serve Charge for any standby service point	3-inch	\$84.98	\$85.81	\$0.83
	4-inch	\$139.70	\$141.00	\$1.30
	6-inch	\$277.42	\$280.10	\$2.68
	8-inch	\$462.20	\$466.70	\$4.50
	10-inch or larger	\$709.10	\$714.03	\$4.93
Rate for regular untreated water service to a governmental entity	Per 1,000 gallons of untreated water used	\$1.1409	\$1.2231	\$0.0822
Rate for interruptible untreated water service to a governmental entity	Per 1,000 gallons of untreated water used	\$0.4322	\$0.4580	\$0.0258
	Monthly rate for wholesale wastewater service per 1,000 gallons of wastewater discharged	\$3.1003	\$3.2598	\$0.1595
	An infiltration and inflow adjustment factor will be added to the average water consumption for the months of December, January, February, and March to determine billable volume for a governmental entity with unmetered wholesale wastewater service.	12.00%	18.30%	6.30%
Wholesale wastewater rates	Volume charge for treating water owned by another Governmental entity governmental entity per 1,000 gallons of untreated water	\$0.4243	\$0.5685	\$0.1442
Treatment of water owned by another governmental entity	Annual water year demand charge per each mgd, as established by the maximum demand capacity set forth in the contract	\$49,747.09	\$50,598.52	851.43
	Charge for untreated water per 1,000 gallons of water used	\$1.1409	\$1.2231	\$0.08
	Charge for interruptible service per 1,000 gallons of water used	\$0.4322	\$0.4580	\$0.0258
A person requesting the use of water from a fire hydrant pursuant to Section 49-27 shall pay the following application charges	A monthly fire hydrant service charge	\$84.98	\$85.81	\$0.83
Miscellaneous Fees	Untreated Water Long-term contracts (for commercial use)	\$385.00	\$584.00	\$199.00
	Untreated Water Short-term contracts (for commercial use)	\$225.00	\$564.00	\$339.00
	Untreated Water_ Reservoir Supply Permit Processing Fee	\$210.00	\$336.00	\$126.00
	Service application fees (establish or transfer general service customer described in Section 49-18.1(f))	\$30.00	\$56.00	\$26.00
	Security Deposit (Residential meter 5/8 and 3/4 inch)	\$80.00	\$100.00	\$20.00
	Security Deposit (Residential meter 1 inch)	\$100.00	\$125.00	\$25.00
	Security Deposit (Residential meter 1 1/2 inch)	\$120.00	\$150.00	\$30.00
	Security Deposit (Residential meter 2 inch)	\$160.00	\$200.00	\$40.00
	Security Deposit (Residential 2x discontinuation within 12 months period)	\$80.00	\$100.00	\$20.00
	Fire Hydrant Use Deposit (portable meter)	\$2,150.00	\$2,300.00	\$150.00
	Multiple tenant notification for possible service discontinuance	\$2.50	\$2.75	\$0.25
	Disconnect Fee (Discontinuance and restoration charges for each service call)	\$25.00	\$25.00	\$0.00
	Turn On - Regular Same day (Discontinuance and restoration charges for same day service)	\$35.00	\$45.00	\$10.00
	Turn On - PPP Next Day (Discontinuance and restoration charges_meter unpadlocked or unplugged)	\$35.00	\$55.00	\$20.00

Fee Category	Fee Description	Current Fee	Proposed	Variance
	Turn On - PPP- Same Day - Total \$60 (Discontinuance and restoration charges_meter unpadlocked or unplugged)	\$60.00	\$65.00	\$5.00
	Turn On - Regular NEXT day (Discontinuance and restoration charges)	\$35.00	\$35.00	\$0.00
	Meter replacement fees	\$185.00	\$243.00	\$58.00
	Meter inspection fee 1.5" to 2 inch	\$35.00	\$50.00	\$15.00
	Inspect & Test Backflow device (Cross Connection Fee)	\$50.00	\$110.00	\$60.00
	Re-inspect & re-test Backflow Device (Cross Connection)	\$50.00	\$110.00	\$60.00
	Double Check Inspection-same site, same time	\$45.00	\$110.00	\$65.00
	Each additional Inspection-same site, same time	\$45.00	\$110.00	\$65.00
<b>Storm Drainage Management (SDM) Fees</b>				
Stormwater Drainage Utility Rate	Up to 2,000 (imperious area in square feet)	\$4.87	\$5.11	\$0.24
	Up to 2,001 - 3,500 (imperious area in square feet)	\$7.75	\$8.14	\$0.39
	Up to 3,501 - 5,500 (imperious area in square feet)	\$11.59	\$12.17	\$0.58
	More than 5,500 (imperious area in square feet)	\$18.96	\$19.91	\$0.95
Non-residential-benefitted property	Monthly charge for each 1,000 square feet	\$2.62	\$2.75	\$0.13
	Minimum monthly charge	\$7.49	\$7.86	\$0.37
<b>Sanitation Management (SAN) Fees</b>				
Collection service charge for a residence or duplex	Alley or curb collection service per dwelling unit per month for one roll-cart	\$37.98	\$39.73	\$1.75
	Alley or curb collection service additional for each additional garbage roll-cart requested by the owner or occupant of the premises	\$14.69	\$15.37	\$0.68
	Packout or drive-in collection service per dwelling unit per month	\$132.29	\$138.38	\$6.09
	One-time fee for processing and handling of the request for 3rd or more additional roll carts for recyclable materials	\$50.00	\$50.00	\$0.00
Collection service charge for an apartment or a mobile home park that receives manual collection service	Alley, curb, or drive-in collection service per apartment unit or mobile home space per month	\$37.98	\$39.73	\$1.75
	Packout collection service per apartment unit or mobile home space per month	\$132.29	\$138.38	\$6.09
Garbage & Recycling	1 collection per week	\$40.06	\$41.90	\$1.84
	2 collection per week	\$80.12	\$83.81	\$3.69
	3 collection per week	\$120.18	\$125.71	\$5.53
Monthly Charges – 96-Gallon Roll Carts	4 collection per week	\$160.24	\$167.61	\$7.37
	5 collection per week	\$200.30	\$209.52	\$9.22
*A multiplier will be used for multiple carts	6 collection per week	\$240.36	\$251.42	\$11.06
	7 collection per week	\$280.42	\$293.32	\$12.90
Recycling-Only Service, Outside of the Central Business District	1 collection per week	\$26.04	\$27.24	\$1.20
	2 collection per week	\$52.08	\$54.48	\$2.40
	3 collection per week	\$78.12	\$81.72	\$3.60
Monthly Charges – 96-Gallon Roll Carts	4 collection per week	\$104.16	\$108.95	\$4.79
	5 collection per week	\$130.20	\$136.19	\$5.99
*A multiplier will be used for multiple carts	6 collection per week	\$156.24	\$163.43	\$7.19
	7 collection per week	\$182.28	\$190.67	\$8.39
Extraordinary Collection and Removal Service	Cost plus rate per five cubic yards increments	\$60.00	\$60.00	\$0.00
Out-of-Cycle Collection of Garbage and Recyclable Materials	Roll Carts of Garbage or Recyclable materials (requested through 311 system)	\$25.00	\$25.00	\$0.00
Replacement of a Roll Cart lost or damaged	Garbage Roll cart	\$67.90	\$67.90	\$0.00
	Recyclable Roll cart	\$70.81	\$70.81	\$0.00
Collection of large dead animals	Charge per animal	\$125.00	\$125.00	\$0.00

Fee Category	Fee Description	Current Fee	Proposed	Variance
Charge for all materials accepted at Transfer Station	Per ton based on the weighing system	\$63.43	\$69.20	\$5.77
Charge for all materials accepted at a city landfill site	Per ton based on the landfill weighing system	\$38.80	\$42.33	\$3.53
	Minimum charge for any load that is less than one ton	\$38.80	\$42.33	\$3.53
	Fee for use of city equipment, when available, to off-load bundled waste by pulling it with cables, chains, or other devices	\$54.00	\$54.00	\$0.00
	Fee for use of the city's mechanical tipper to off- load tractor trailer loads	\$100.00	\$100.00	\$0.00
	Fee for any collection vehicle (other than a pickup truck) that enters the landfill without being constructed with an enclosed transport body	\$40.00	\$40.00	\$0.00
Environmental Fee	Environmental fee for commercial disposal customers per ton (\$2.00 for any load that is less than one ton)	\$2.00	\$2.00	\$0.00
	Reusable soil for landfill fee - per ton	\$3.00	\$3.00	\$0.00
Processing Fee	Customer processing fee per ton for each individual load paid and processed by a cashier upon entering the landfill and/or transfer station	\$2.00	\$2.00	\$0.00



Fee Category	Fee Description	Current Fee	Proposed	Variance
<b>Environmental Clean-up Special Revenue Fund</b>				
Environmental Clean-up Fee	Fee for disposal and environmental services that are required by a state or federal mandate	\$0.00	\$3.00	\$3.00
<b>911 Systems Operations Fund</b>				
911 Service Fee - Business	Fee collected by telecommunication service providers to support 911-eligible expenses	\$1.52	\$3.38	\$1.86
911 Service Fee - Trunk	Fee collected by telecommunication service providers to support 911-eligible expenses	\$2.40	\$5.34	\$2.94
<b>Franchise Fee</b>				
Private Solid Waste Hauler	Fee for non-exclusive franchise agreements with utilities and other service providers	4%	6%	2%

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on Elm Thicket - Northpark Permit Oversights and Violations**

This memorandum serves as an update on the Planning and Development (PDD) Department's ongoing work to identify and correct potential permitting oversights that occurred in late 2022 and early 2023 in the Elm Thicket - Northpark neighborhood.

As of last week, PDD had compiled a list of 172 potentially impacted sites in the Elm Thicket – Northpark neighborhood for review, and that total number did not increase over the past week. The total list still stands at 172 properties, which includes all properties for which permits were issued after October 2022, all properties identified in 311 requests, and all properties identified by neighborhood referrals. Details on the 172 sites are included below; these numbers have not changed since last week.

**Compliant Sites:** A total of **139 of the 172** investigated sites comply with the neighborhood zoning standards, do not have an active permit, have brand new permits under review, or have successfully filed correction addendums to come into compliance. A breakdown of these 139 sites is below:

- 37 sites filed compliant site plans that satisfy the PD requirements.
- 3 sites were found to have no permits filed or issued.
- 3 sites were found to have new permit applications which are currently under review.
- 82 sites applied for permits prior to October 12, 2022, the date the zoning change was approved by Council.
- 14 sites were found to be noncompliant but have since been corrected through site plan addendums.

**Noncompliant Sites:** A total of **14 of the 172** sites have been found to be noncompliant as outlined below:

- 12 sites were found to have noncompliant site plans but have since filed an addendum to come into compliance. These addendums are under expedited review by PDD.
- 2 permits have been revoked, with appeals pending before the Board of Adjustment. Both appeals are scheduled for September 17.

**Sites Still Under Investigation:** A total of **19 of the 172** sites are still under investigation to determine compliance.

The following chart provides a summary of the investigation outcomes to date, and will be updated weekly to reflect ongoing progress:

DATE September 6, 2024  
SUBJECT **Update on Elm Thicket-Northpark Permit Oversights and Violations**  
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<b>Sites Investigated</b>	<b>Sites In Compliance</b>	<b>Violations Outstanding</b>	<b>Addendums Pending</b>	<b>Appeals Pending</b>
<b>172</b>	<b>139</b>	<b>14</b>	<b>12</b>	<b>2</b>

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PDD continues to provide up-to-date information on the dedicated website ([here](#)). Our team is continuing to work diligently to resolve these issues and ensure compliance with the updated zoning standards. Should you have any questions or concerns, please do not hesitate to contact me or Emily Liu, Director of Planning and Development, [yu.liu@dallas.gov](mailto:yu.liu@dallas.gov).

Service First Now!



Robin Bentley  
Assistant City Manager (I)

- c:
- |   |  |
|---|--|
| Kimberly Bizzor Tolbert, City Manager (I)   | M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager       |
| Tammy Palomino, City Attorney               | Alina Ciocan, Assistant City Manager                             |
| Mark Swann, City Auditor                    | Donzell Gipson, Assistant City Manager (I)                       |
| Biliera Johnson, City Secretary             | Jack Ireland, Chief Financial Officer                            |
| Preston Robinson, Administrative Judge      | Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I) |
| Dominique Artis, Chief of Public Safety (I) | Directors and Assistant Directors                                |
| Dev Rastogi, Assistant City Manager         |  |

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items for Advance Funding Agreements with the Texas Department of Transportation**

On September 11, 2024, City Council will consider a Convention and Event Services (CES) Department agenda item, **Item 4: File 24-2595**, to authorize an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) in an estimated amount of \$22,412,995.32 for the City of Dallas' portion of the construction of a deck cap over Interstate Highway 30 on Lamar Street in the City of Dallas – Total amount of \$22,412,995.32 – Financing: Convention Center Construction Fund.

Additionally, on September 11, 2024, City Council will consider a Transportation and Public Works (TPW) Department agenda item, **Item 23: File 24-2589**, to authorize an Advance Funding Agreement with TxDOT for a United States Department of Transportation - Federal Highway Administration Surface Transportation Block Grant and Category 10 (CSJ 0918-47-502, CFDA No. 20.205) in the estimated amount of \$50,624,942.89 with \$31,000,000.00 as Federal participation for construction, \$19,624,942.89 for direct and indirect state costs, and the City of Dallas' portion, for construction of the bridge abutment foundations for a deck cap over Interstate Highway 30 near Old City Park from East Ervay Street to Harwood Street in the City of Dallas – Total amount of \$19,624,942.89 Financing: Convention Center Construction Fund.

These items relate to the TxDOT redesign and reconstruction of Interstate Highway (IH) 30 from IH-35 East to IH-45, known as the IH-30 Canyon, which is part of the City Center Master Assessment Process (CityMAP). On February 27, 2019, City Council authorized a resolution detailing the City's expectation that the IH-30 redesign should incorporate the eight guiding principles identified within CityMAP, The 360 Plan, and the City of Dallas Complete Streets Design Manual by Resolution No. 19-0321. These guiding principles included elements such as multi-modal connections across IH-30; 'Complete Streets' and other urban design elements to frontage roads; and strategic placement of deck parks.

Design of the Lamar Street and Old City Park deck caps was approved by Council on April 12, 2023, by CR 23-0440 and CR 23-0463, respectively. The two September 11 council items detailed above advance construction of two deck caps.

Should you have questions related to **Item 4: File 24-2595**, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallas.gov](mailto:rosa.fleming@dallas.gov) or 214.939.2755.

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Should you have any questions related to **Item 23: File 24-2589**, please contact Dr. Ghassan “Gus” Khankarli, Director of the Transportation and Public Works Department at [ghassan.khankarli@dallas.gov](mailto:ghassan.khankarli@dallas.gov) or 214.671.8451.

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Assistant City Manager (I)



Dev Rastogi  
Assistant City Manager

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Tammy Palomino, City Attorney  
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Jack Ireland, Chief Financial Officer  
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **711 South St. Paul – Surplus Property Auction Update**

On August 28, 2024, the City Council approved the surplus designation and subsequent auction of the building and property at 711 South St. Paul Street. The Council directed for the auction to be a two-tier bidding method—one bid for the property "as is" (including all existing improvements) and another for the property post-demolition.

Recent inquiries about the property have highlighted that the building located on 711 South St. Paul Street has the distinction of being listed in the National Register. However, as per guidance from the City Attorney's Office, this does not impose any special procedures or requirements to selling or demolishing the structure. According to the [National Register FAQ](#), which is maintained by the National Park Service:

Under Federal Law, the listing of a property in the National Register places no restrictions on what a non-federal owner may do with their property up to and including destruction, unless the property is involved in a project that receives Federal assistance, usually funding or licensing/permitting.

Facilities and Real Estate Management (FRM) and the City Attorney's Office (CAO) have developed the required advertisement language to align with the two-tier approach.

- The advertisement will run for three consecutive weeks from September 8 - September 22, 2024.
- The auction tentatively is scheduled for October 2, 2024.
- The auctioneer will also facilitate local, regional, and national marketing efforts to maximize the property's sale potential.
- There will be two (2) open house dates, which are tentatively scheduled for Thursday, September 26 (11am – 1pm), and Tuesday, October 1 (11am – 1pm).

The FRM team is also coordinating with the City's authorized environmental testing vendor to conduct the necessary environmental sampling, which is required before demolition or before determining actual demolition costs. Results from the testing are expected within one to two weeks and will be used by the City's demolition vendor to calculate a revised demolition estimate.

After the auction, the highest bids received from each bidding tier will be reviewed. Using the revised demolition estimate, a staff recommendation will be prepared and presented to the City Council in an executive session within 30 days from the auction date.

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SUBJECT **711 South St. Paul – Surplus Property Auction Update**  
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If the property is sold "as is," (including all existing improvements) divestiture is expected by November 2024. If demolition is required as a contingency of the sale, an updated timeline will be provided based on permitting, environmental abatement, and the demolition vendor's schedule. The closing may be delayed up to six (6) months subject to extension by the parties.

Dallas Marshals, Emergency Management & Crisis Response, and Code Compliance will continue regular property checks and inspections to prevent and, if necessary, abate nuisance activities until the property is divested.

We will continue to update you as this progresses. For any questions, please don't hesitate to reach out to me, or John Johnson, Director, Facilities and Real Estate Management, [john.johnson2@dallas.gov](mailto:john.johnson2@dallas.gov).

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Donzell Gipson  
Assistant City Manager (I)

c: Kimberly Bizer Tolbert, City Manager (I)  
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Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for September 11, 2024, Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Enterprise Hub (BEH) division of the Office of Procurement Services, which is providing this summary of M/WBE subcontracting participation for the September 11, 2024, City Council Agenda

As a reminder, the M/WBE goals that became effective on October 1, 2020, are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **33** agenda items; **17** items on this agenda include an M/WBE goal. Of those **17** items, **9** exceeded the goal, **2** met the goal, and **6** did not meet the goal. This agenda includes **15** items that did not have an applicable M/WBE goal, including **1** item that contained a DBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
2	\$1,218,633.00	Construction	32.00%	37.59%	57.58%	\$701,648.00	Exceeds MWBE Subcontracting Goal
3	\$55,300.00	Construction	32.00%*	0.00%	0.00%	\$0.00	Does not meet DBE subcontracting goal
11	\$1,974,299.84	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Cooperative Agreement
12	\$7,353,742.50	Construction	32.00%	37.00%	100.00%	\$7,353,742.50	Exceeds MWBE Subcontracting Goal
13	\$650,000.00	Architecture & Engineering	34.00%	26.20%	26.20%	\$131,000.00	Does not meet MWBE Subcontracting Goal
14	\$750,000.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Emergency Ratification
15	\$750,000.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Emergency Ratification
19	\$343,370.00	Architecture & Engineering	34.00%	35.00%	35.00%	\$120,179.50	Exceeds MWBE Subcontracting Goal
20	\$454,250.00	Architecture & Engineering	34.00%	34.00%	34.00%	\$154,445.00	Meets MWBE Subcontracting Goal
21	\$357,930.00	Architecture & Engineering	34.00%	34.00%	34.00%	\$121,696.20	Meets MWBE Subcontracting Goal
22	\$403,465.00	Architecture & Engineering	34.00%	35.00%	35.00%	\$141,212.75	Exceeds MWBE Subcontracting Goal



#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
24	\$15,616,510.64	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Interlocal Agreement
25	\$1,476,324.73	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet MWBE Subcontracting Goal
26	\$712,780.28	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet MWBE Subcontracting Goal
27	\$486,600.00	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet MWBE Subcontracting Goal
28	\$187,500.00	Goods	32.00%	0.00%	100.00%	\$187,500.00	Does not meet MWBE Subcontracting Goal; Prime is WBE
30	\$644,370.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
31	\$320,000.00	Other Services	N/A	4.68%	4.68%	\$15,000.00	MWBE N/A Other Services
32	\$240,800.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
33	\$6,295,802.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
34	\$1,596,992.11	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
35	\$772,481.21	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Proprietary Software
36	\$287,000.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
37	\$1,092,668.00	Other Services	N/A	51.99%	51.99%	\$568,078.09	MWBE N/A Other Services
38	\$453,939.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
39	\$1,708,376.16	Goods	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
40	\$65,015,823.00	Construction	32.00%	48.42%	48.42%	\$31,482,948.53	Exceeds MWBE Subcontracting Goal
41	\$336,362.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
42	\$10,265,928.00	Construction	32.00%	54.94%	100.00%	\$10,265,928.00	Exceeds MWBE Subcontracting Goal
43	\$11,631,673.00	Construction	32.00%	74.33%	100.00	\$11,631,673.00	Exceeds MWBE Subcontracting Goal
44	\$1,073,195.26	Construction	25.00%**	6.54%	6.54%	\$70,227.28	Does not meet MWBE Subcontracting Goal
59	\$141,502,525.00	Architecture & Engineering	34.00%	50.39%	50.39%	\$71,307,821.00	Exceeds MWBE Subcontracting Goal
61	\$3,766,575.00	Professional Services	38.00%	47.09%	99.30%	\$3,740,208.98	Exceeds MWBE Subcontracting Goal

\*This item contains a DBE goal.

\*\*This item contains a previous M/WBE goal

**The following items do not meet the M/WBE subcontracting goal:**

**Agenda Item No. 13**

Authorize Supplemental Agreement No. 8 to the engineering contract with Wiss, Janney, Elstner Associates, Inc. to continue with the development of a Bridge Management Program in support of the Infrastructure Management Plan. Supplemental award increase will be \$650,000.00. Three M/WBE firms are contracted to participate on this project, but only two are impacted on this supplemental increase

**Agenda Item No. 25**

Authorize a three-year master agreement with Garland Steel, Inc. for the purchase of steel and aluminum for citywide use. Garland Steel, Inc. was the only bidder for this contract. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

**Agenda Item No. 26**

Authorize a three-year master agreement with Fastenal Company and DF Sales TX LLC for the purchase of various types and sizes of fasteners and bolts for citywide use. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

**Agenda Item No. 27**

Authorize a three-year master agreement with P Squared Emulsion Plants, LLC. for the purchase of asphalt emulsion for the Department of Public Works. Award amount will be \$486,600.00. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

**Agenda Item No. 28**

Authorize a three-year master agreement with Texas Bearings of Dallas, Inc. for the purchase of saw blades for citywide use. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

**Agenda Item No. 44**

Authorize an increase in the construction services contract with Archer Western Construction, LLC, for additional work associated with improvements to the ozone generation facilities at the Bachman, East Side, and Elm Fork Water Treatment Plants. Four M/WBE firms are impacted by this award increase. 6 M/WBE firms are contracted onto the project. Supplemental amount will not exceed \$1,073,195.26.

**Local Businesses**

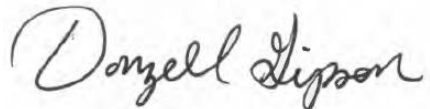
The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There is a total of 43 prime contractors considered in this agenda.

<b>Vendor</b>	<b>Local</b>		<b>Non-Local</b>		<b>Total</b>
<b>Prime</b>	27	62.79%	16	37.21%	43
<b>M/WBE Prime</b>	4	100.00%	0	0.00%	4
<b>M/WBE Sub</b>	17	58.62%	12	41.38%	29

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Please feel free to contact me or Danielle Thompson, Director of the Office of Procurement Services at [danielle.thompson@dallas.gov](mailto:danielle.thompson@dallas.gov), if you have any questions or should you require additional information.

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**Donzell Gipson**  
**Assistant City Manager (I)**

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Tammy Palomino, City Attorney  
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Administrative Judge  
Dominique Artis, Chief of Public Safety (I)

Dev Rastogi, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Alina Ciocan, Assistant City Manager  
Robin Bentley, Assistant City Manager (I)  
Jack Ireland, Chief Financial Officer  
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **September 11, 2024 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On September 11, 2024, a DRAFT City Council Agenda August 30, 2024, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for the revisions along with staff's contact information is provided.

## Revisions:

10. 24-2572 ~~Authorize a~~A resolution to authorize **(1)** the Dallas Housing Finance Corporation (DFHC or Corporation) to delegate to the Texas Department of Housing & Community Affairs (TDHCA) its authority to issue Qualified Mortgage Revenue Bonds (Bonds) to be administered by the TDHCA through the Texas Homebuyer Program in an amount not to exceed \$64,819,515.00 for the purpose of obtaining funds to finance home mortgage loans for persons of low and moderate income; and **(2)** ~~the an~~an Assignment Agreement between the DHFC and the TDHCA for the assignment of the Bonds ~~to be administered by the Texas Department of Housing & Community Affairs (TDHCA) through the Texas Homebuyer Program in an amount not to exceed \$64,819,515.00~~ - Financing: No cost consideration to the City  
**This item is being revised to update the Agenda Information Sheet and Resolution. Please contact Cynthia Rogers-Ellickson, Director, Department of Housing & Neighborhood Revitalization, at 214-670-3601, for more information.**

## Additions:

51. 24-2810 A resolution authorizing **(1)** a joint elections agreement and election services contract between the City of Dallas, Dallas County, and various other jurisdictions within Dallas County, for the conduct of a special election to be held Tuesday, November 5, 2024, in an amount not to exceed \$2,714,577.64; and **(2)** advertising in connection with the Tuesday, November 5, 2024 Special Election, in an amount not to exceed \$150,000.00 - Total not to exceed \$2,864,577.64 - Financing: General Fund

52. 24-2811 A resolution authorizing a joint elections agreement and election services contract between the City of Dallas, Collin County, and various other jurisdictions within Collin County, for the conduct of a special election to be held Tuesday, November 5, 2024 - Not to exceed \$62,039.64 - Financing: General Fund
53. 24-2812 A resolution authorizing a joint elections agreement and election services contract between the City of Dallas, Denton County, and various other jurisdictions within Denton County, for the conduct of a special election to be held Tuesday, November 5, 2024 - Not to exceed \$40,000.00 - Financing: General Fund
54. 24-2813 A resolution authorizing the Mayor to appoint an Ad Hoc City Council Canvassing Committee to review the returns of the November 5, 2024 special election, and submit a canvass report to the full City Council at its Wednesday, November 13, 2024 City Council meeting or at a special called city council meeting - Financing: No cost consideration to the City
55. 24-2888 An ordinance amending Ordinance No. 32798 ordering a special election to be held in the City of Dallas on Tuesday, November 5, 2024, for the purpose of submitting to the qualified voters of the City, proposed amendments to the Dallas City Charter in anticipation of a potential court ruling - Financing: No cost consideration to the City
56. 24-2890 An ordinance amending Ordinance No. 32800 ordering a special election to be held in the City of Dallas on Tuesday, November 5, 2024, for the purpose of submitting to the qualified voters of the City three proposed amendments to the Dallas City Charter, submitted by Dallas HERO Initiative in accordance with Section 9.004(a) of the Texas Local Government Code, in anticipation of a potential court ruling - Financing: No cost consideration to the City
57. 24-2877 A resolution **(1)** adopting a funding soundness restoration plan for the Dallas Police and Fire Pension System; and **(2)** directing the city manager to submit the funding soundness restoration plan and all other required documents to the State Pension Review Board not later than November 1, 2024 - Financing: No cost consideration to the City (see Fiscal Information)
58. 24-2869 A Authorize the **(1)** acceptance of a grant upon receipt from the U.S. Department of Transportation, Federal Aviation Administration (FAA) for the federal share of the eligible capital improvement project for the Airport Improvement Program (AIP) at Dallas Love Field (Grant No. TBD, Assistance Listing No. 20.106) in a total amount not to exceed \$12,000,000.00 for the Runway 13L-31R Runway Safety Area Improvements and Rehabilitate Taxiway A project; **(2)** establishment of appropriations in an amount not to exceed \$12,000,000.00 in the FAA AIP

FY24 Grant Fund; **(3)** receipt and deposit of grant funds in an amount not to exceed \$12,000,000.00 in the FAA AIP FY24 Grant Fund; **(4)** increase appropriations in an amount not to exceed \$12,000,000.00 in the Aviation Passenger Facility Charge Near Term Fund; **(5)** reimbursement of funds in an amount not to exceed \$12,000,000.00 from the Aviation Passenger Facility Charge Near Projects Term Fund to the FAA AIP FY24 Grant Fund; and **(6)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement - Not to exceed \$12,000,000.00 - Financing: FAA AIP FY24 Grant Fund

59. 24-2587 Authorize **(1)** a contract with Perkins+Will, Inc. to provide architectural and engineering design services for the Kay Bailey Hutchison Convention Center Dallas Master Plan Component 1 Convention Center Expansion West of Lamar Only; and **(2)** the establishment of appropriations in an amount not to exceed \$141,502,525.00 in the Convention Center Revenue Bonds, Series 2023 Fund - Not to exceed \$141,502,525.00 - Financing: Convention Center Revenue Bonds, Series 2023 Fund

60. 24-2873 A resolution to approve the Dallas Fort Worth International Airport Board's FY 2025 budget - Financing: No cost consideration to the City

61. 24-2874 Authorize **(1)** the rejection of proposals received for components two, six, and seven for the project management services and owner's representation for the implementation of the Kay Bailey Hutchison Convention Center Dallas master plan; **(2)** the re-advertisement of the solicitation for components two, six, and seven; and **(3)** a three-year professional services contract in the amount of \$3,266,575.00 with a \$500,000.00 contingency for a one-year renewal option as detailed in the Fiscal Information section, for project management services and owner's representation for the implementation of component five of the Kay Bailey Hutchison Convention Center Dallas master plan, which includes project management of the process for the renovation and reconstruction of Pioneer Plaza and Cemetery - Metropolitan Infrastructure, PLLC, most highly qualified proposer of seven - Total not to exceed \$3,766,575.00 - Financing: Convention Center Construction Fund (subject to annual appropriations)

**Deletions:**

29. 24-2611 Authorize a one-year service contract to complete a senior services strategic plan for the Office of Community Care for the term of one year from September 11, 2024 to September 10, 2025 with Guidehouse, Inc., most advantageous proposer of six - Not to exceed \$250,000.00 - Financing: General Fund

**This item is being deleted due to contract still pending. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.**

A memorandum was previously provided to the City Council and/or Committee regarding the following items. A link to the specific memorandums is also attached for more information.

**Memorandums:**

4. 24-2595 Authorize an Advance Funding Agreement with the Texas Department of Transportation in an estimated amount of \$22,412,995.32 for the City of Dallas' portion of the construction of a deck cap over Interstate Highway 30 on Lamar Street in the City of Dallas - Total amount of \$22,412,995.32 - Financing: Convention Center Construction Fund  
**The City Council was briefed by memorandum regarding this matter on September 6, 2024.**
5. 24-2529 An ordinance amending sections of the Dallas City Code, Chapter 7, "Animals", of the Dallas City Code by amending Sections 7-5.5, 7-5.6, 7-5.12, 7-5.13, 7-5.15, 7-5.16, and 7-8.1 **(1)** amending the ownership requirements for a dangerous or aggressive dog; **(2)** increasing the time to comply with the requirements for ownership of a dangerous dog or aggressive dog; **(3)** providing a noncompliance hearing for failing to comply with requirements for ownership of an aggressive dog; **(4)** providing a penalty not to exceed \$500.00; **(5)** providing a saving clause; **(6)** providing a severality clause; and **(7)** providing an effective date - Financing: No cost consideration to the City  
[The Quality of Life, Arts, and Culture Committee was briefed by memorandum regarding this matter on November 7, 2023.](#)
10. 24-2572 Authorize a resolution to authorize **(1)** the Dallas Housing Finance Corporation to issue Qualified Mortgage Revenue Bonds (Bonds) for the purpose of obtaining funds to finance home mortgage loans for persons of low and moderate income; and **(2)** the assignment of the Bonds to be administered by the Texas Department of Housing & Community Affairs through the Texas Homebuyer Program in an amount not to exceed \$64,819,515.00 - Financing: No cost consideration to the City  
[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on August 26, 2024.](#)
30. 24-2603 Authorize a one-year service contract, with two one-year renewal options, for emergency shelter services for individuals experiencing homelessness for the Office of Homeless Solutions - The Salvation Army North Texas Area Command in the amount of \$265,394.00, Bridge Steps dba The Bridge in the amount of \$225,600.00, and Austin Street Center in the amount of \$153,376.00, most advantageous proposers of seven - Total

not to exceed \$644,370.00 - Financing: FY 2024-25 Emergency Solutions Grant Fund (\$563,318.00) and FY 2023-24 Emergency Solutions Grant Fund (\$81,052.00)

**The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on September 6, 2024.**

31. 24-2601 Authorize a one-year service contract from October 1, 2024 through September 30, 2025, with two one-year renewal options, for homeless diversion services for persons experiencing homelessness for the Office of Homeless Solutions - Harmony Community Development Corporation in an amount not to exceed \$130,000.00, Catholic Charities of Dallas, Inc. in an amount not to exceed \$120,000.00, and First Presbyterian Church of Dallas, Texas dba The Stewpot in an amount not to exceed \$70,000.00, most advantageous proposers of nine - Total amount not to exceed \$320,000.00 - Financing: General Fund (subject to annual appropriations)  
**The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on August 26, 2024.**

33. 24-2213 Authorize a five-year service contract for a comprehensive citywide public tree inventory - Davey Resource Group, Inc., most advantageous proposer of two - Not to exceed \$6,295,802.00 - Financing: General Fund (\$3,771,744.00) and Stormwater Drainage Management Fund (\$2,524,058.00) (subject to annual appropriations)  
**The City Council was briefed by memorandum regarding this matter on August 30, 2024.**

59. 24-2587 Authorize **(1)** a contract with Perkins+Will, Inc. to provide architectural and engineering design services for the Kay Bailey Hutchison Convention Center Dallas Master Plan Component 1 Convention Center Expansion West of Lamar Only; and **(2)** the establishment of appropriations in an amount not to exceed \$141,502,525.00 in the Convention Center Revenue Bonds, Series 2023 Fund - Not to exceed \$141,502,525.00 - Financing: Convention Center Revenue Bonds, Series 2023 Fund  
[The City Council was briefed by memorandum regarding the KBHCCD Master Plan on January 22, 2021.](#)

[The City Council was briefed by memorandum regarding progress to-date on the KBHCCD Master Plan on August 13, 2021.](#)

[The Transportation and Infrastructure Committee was briefed by memorandum regarding an update on questions presented during the December 7, 2021 committee meeting on December 17, 2021.](#)

[The City Council was briefed by memorandum regarding this matter on December 17, 2021.](#)



[The City Council was updated by memorandum regarding questions presented during the January 18, 2022 Transportation and Infrastructure briefing on January 28, 2022.](#)

[The City Council was briefed by memorandum regarding questions presented by a constituent regarding the KBHCCD Master Plan on January 28, 2022.](#)

[The Government Performance and Finance Committee was briefed by memorandum on the KBHCCD Master Plan and Fair Park Improvements on June 13, 2023.](#)

[The Economic Development Committee was briefed by memorandum about the Kay Bailey Hutchison Convention Center Dallas Master Plan Progress, Outreach, and Engagement on August 5, 2024.](#)

61. 24-2874

Authorize **(1)** the rejection of proposals received for components two, six, and seven for the project management services and owner’s representation for the implementation of the Kay Bailey Hutchison Convention Center Dallas master plan; **(2)** the re-advertisement of the solicitation for components two, six, and seven; and **(3)** a three-year professional services contract in the amount of \$3,266,575.00 with a \$500,000.00 contingency for a one-year renewal option as detailed in the Fiscal Information section, for project management services and owner’s representation for the implementation of component five of the Kay Bailey Hutchison Convention Center Dallas master plan, which includes project management of the process for the renovation and reconstruction of Pioneer Plaza and Cemetery - Metropolitan Infrastructure, PLLC, most highly qualified proposer of seven - Total not to exceed \$3,766,575.00 - Financing: Convention Center Construction Fund (subject to annual appropriations)  
[The City Council was briefed by memorandum regarding the KBHCCD Master Plan on January 22, 2021.](#)

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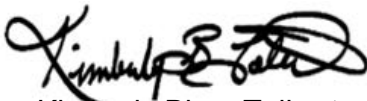
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**The Economic Development Committee was briefed by memorandum about the Kay Bailey Hutchison Convention Center Dallas Master Plan Progress, Outreach, and Engagement on August 5, 2024.**

Please feel free to reach out to me or Vhee Anastacio, City Agenda Manager if you have questions or should you require additional information at this time.

Service First, Now!



Kimberly Bizer Tolbert  
City Manager (I)

c: Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Dominique Artis, Chief of Public Safety (I)  
Dev Rastogi, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Alina Ciocan, Assistant City Manager  
Donzell Gipson, Assistant City Manager (I)  
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