

# Memorandum



CITY OF DALLAS

DATE **October 6, 2023**  
 TO **Honorable Mayor and Members of the City Council**  
 SUBJECT **M/WBE Participation for October 11, 2023 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the October 11, 2023 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **13** agenda items; **9** items on this agenda include an M/WBE goal. Of those **10** items, **4** exceeded the goal, **1** met the goal, and **5** did not meet the goal but complied with the BID policy. This agenda includes **2** items that did not have an applicable M/WBE goal and **1** item with a DBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
11	\$12,490,707.00	Construction	32.00%	32.18%	32.18%	\$4,020,000.00	Exceeds Goal
18	\$296,890.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Other Services
19	\$364,840.08	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet the goal. Item is RFB. Lowest responsible bidder was selected.
20	\$353,040.00	Architecture & Engineering	34.00%	34.00%	100.00%	\$353,040.00	Meets Goal
21	\$122,700.00	Architecture & Engineering	34.00%	44.01%	44.01%	\$54,000.00	Exceeds Goal
22	\$262,840.00	Architecture & Engineering	34.00%	62.91%	62.91%	\$165,340.00	Exceeds Goal
23	\$345,170.00	Architecture & Engineering	34.00%	16.39%	100.00%	\$345,170.00	Does Not Meet Goal; Prime is MBE
24	\$399,500.00	Construction	32.00%	0.00%	0.00%	\$0.00	Does not meet the goal. Item is RFB. Lowest responsible bidder was selected.
25	\$268,570.95	Construction	32.00%	75.62%	75.62%	\$203,092.74	Exceeds Goal
26	\$393,019.98	Construction	7.50%**	33.94%	8.21%	\$133,407.72	Exceeds DBE Goal
29	\$146,855,764.27	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A CO-OP

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
32	\$1,562,521.50	Construction	32.00%	0.00%	98.00%	\$1,531,271.07	Does not meet the goal. Item is RFB. Lowest responsible bidder was selected. Prime is WBE
33	\$1,992,677.85	Construction	32.00%	1.18%	1.18%	\$23,496.09	M/WBE N/A Emergency Ratification

\*This item reflects the previous BID Policy goal.

\*\*This item has an applied DBE goal.

**The following items do not meet the M/WBE goal, but comply with the BID Policy:**

**Agenda Item No. 19** Authorize a three-year master agreement with NSG Logistics, LLC dba Nebraska Salt & Grain for the purchase of street de-icing products for the Department of Public Works. Award amount is estimated at \$364,840.08. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

**Agenda Item No. 24** Authorize a construction services contract with Joel Brown & Co. LLC dba J. B. & Co. LLC for the construction of the Kiowa Parkway Trail and Bridge Project located at 15200 Woodbriar Drive. Award amount will not exceed \$399,500.00. The Request for Bid procurement method resulted in the selection of the lowest responsive bidder.

**Agenda Item No. 32** Authorize a construction services contract with Texas Roof Management, Inc. for roof maintenance and roof emergency on-call repair service at all Water Department buildings located citywide. Award amount will not exceed \$1,562,521.50. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

**Local Businesses**

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 13 prime contractors considered in this agenda, 3 of these are M/WBE prime contractors. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
<b>Prime</b>	9	69.23%	4	30.77%	<b>13</b>
<b>M/WBE Sub</b>	15	78.94%	4	21.06%	<b>19</b>

Please feel free to contact me or Joyce Williams, Director of the Small Business Center, if you have any questions or should you require additional information.



Kimberly Bizer Tolbert  
 Deputy City Manager

- c: T.C. Broadnax, City Manager
- Tammy Palomino, Interim City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Jon Fortune, Deputy City Manager

- Majed A. Al-Ghafry, Assistant City Manager
- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Dr. Robert Perez, Assistant City Manager
- Carl Simpson, Assistant City Manager
- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2565 11	\$12,490,707.00	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	32.18%	This Item 32.18% Overall Participation 28.96%	\$4,020,000.00
<b>Subject:</b>	Authorize an increase in the construction services contract with Johnson Bros. Corporation, a Southland Company, to add funding for the 2023 Annual Street Resurfacing Contract - Not to exceed \$12,490,707.00, from \$49,982,822.75 to \$62,473,529.75 - Financing: General Fund (subject to annual appropriations)		
<b>This contract exceeds the M/WBE goal.</b>			
<b>Change Order No. 2 – 28.96 Overall M/WBE Participation</b> Estrada Ready Mix, Local, HM, 2.91% - Cement Wholesales HZ Paving, Local, HM, 9.07% - Concrete Paving Oynx Paving, Local, BM, 2.01% - Concrete Paving Elite Emerald Construction, Non-Local, HF, 14.60% - Concrete Paving Road Master Striping, Non-Local, HM, 00.37% - Pavement Marking <b>This Item – 32.18% M/WBE participation</b> Estrada Ready Mix, Local, HM, 2.80% - Cement Wholesales HZ Paving, Local, HM, 12.00% - Concrete Paving Oynx Paving, Local, BM, 0.96% - Concrete Paving Elite Emerald Construction, Non-Local, HF, 16.02% - Concrete Paving Road Master Striping, Non-Local, HM, 0.40% - Pavement Marking Johnson Bros. Corporation, a Southland Company– Local; Workforce – 59.45% Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-1863 18	\$296,890.00	Other Services	N/A
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	N/A	N/A	N/A
<b>Subject:</b>	Authorize a three-year service price agreement for farrier services for the Police Department - Schweighart Equine Services, only bidder - Estimated amount of \$298,890 - Financing: General Fund (subject to annual appropriations)		
<b>This item is Other Services which does not have an availability and disparity participation goal.</b>			
Schweighart Equine Services - Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2397 19	\$364,840.08	Goods	32.00%
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	0.00%	0.00%	\$0.00
<b>Subject:</b>	Authorize a three-year master agreement for the purchase of street de-icing products for the Department of Public Works - NSG Logistics, LLC dba Nebraska Salt & Grain, lowest responsible bidder two - Estimated amount of \$364,840.08 - Financing: General Fund		
<b>The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.</b>			
NSG Logistics, LLC dba Nebraska Salt & Grain - Non-local; Workforce - 0.00 % Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2504 20	\$353,040.00	Architecture & Engineering	34.00%
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	34.00%	100.00% PM	\$353,040.00
<b>Subject:</b>	Authorize a professional services contract for architecture and engineering services with JBI Partners, Inc. for design development, construction documents, and construction observation phases including landscape architecture, engineering, surveying, and platting services for the Texas Park and Wildlife Grant Group 2 Improvements Project including Bluebird Park located at 4139 Red Bird Lane (\$108,990.00); Park in the Woods located at 6800 Mountain Creek Parkway (\$122,025.00); and Pecan Grove Park located at 3443 West Kiest Boulevard (\$122,025.00), through the Coronavirus State and Local Fiscal Recovery Funds program authorized by the American Rescue Plan Act appropriated through the Texas Parks and Wildlife Department - Not to exceed \$353,040.00 - Financing: TPWD Coronavirus State and Local Fiscal Recovery		
<b>This contract meets the M/WBE goal.</b>			
JBI Partners, Inc., Local, PM, 66.00% - Prime Contractor and Landscape Architect Lim & Associates, Local, PM, 34.00% - Surveying, Civil Engineering, and Platting JBI Partners, Inc. – Local; Workforce – 14.46% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2505 21	\$122,700.00	Architecture & Engineering	34.00%
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	44.01%	44.01% HM	\$54,000.00
<b>Subject:</b>	Authorize a professional services contract for architecture and engineering services with LJA Engineering, Inc. for design development, construction documents, and construction observation phases including landscape architecture, engineering, surveying, and platting services for the Texas Park and Wildlife Grant Group 3 Improvements Project at Thurgood Marshall Recreational Center Field located at 5150 Mark Trail Way, through the Coronavirus State and Local Fiscal Recovery Funds program authorized by the American Rescue Plan Act appropriated through the Texas Parks and Wildlife Department - Not to exceed \$122,700.00 – Financing: TPWD Coronavirus State and Local Fiscal Recovery Fund		
<b>This contract exceeds the M/WBE goal.</b>			
Salcedo Group, Inc., Local, HM, 30.97% - Topographical Survey, Engineering Site Design Arias & Associates, Inc., Non-local, HM, 13.04% - Geotechnical Reporting LJA Engineering, Inc. – Local; Workforce – 7.05% Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2335 22	\$262,840.00	Architecture & Engineering	34.00%
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	62.91%	62.91% HF	\$165,340.00
<b>Subject:</b>	Authorize a professional services contract for architecture and engineering services with SWA Group for (1) surveying and platting services for park in the Cedars Park, near the intersection of South St. Paul Street and Beaumont Street; and (2) site assessment and analysis of the Old City Park site located at 1515 South Harwood Street - Not to exceed \$262,840.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)		
<b>This contract exceeds the M/WBE goal.</b>			
Criado & Associates, Local, HF, 59.78% - Topographic Surveying The Rios Group, Local, HF, 3.12% - Subsurface Utility Surveying			
SWA Group - Local; Workforce - 64.29% Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2503 23	\$345,170.00	Architecture & Engineering	34.00%
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	16.39%	100.00% HF, BM, HM, WF, NM	\$345,170.00
<b>Subject:</b>	Authorize a professional services contract for architecture and engineering services with Urban Engineers Group, Inc. for design development, construction documents, and construction observation phases including landscape architecture, engineering, surveying, and platting services for the Texas Park and Wildlife Grant Group 1 Improvements Project which includes Beckley-Heights Park, located at 6700 Starkey Street in the amount of \$86,292.50; Daniieldale Park located at 540 West Wheatland Road in the amount of \$86,992.50; Meadow Stone Park located at 2700 Meadow Stone Lane in the amount of \$86,292.50; and Twin Falls Park located at 6300 South Polk Street in the amount of \$85,592.50, through the Coronavirus State and Local Fiscal Recovery Funds program authorized by the American Rescue Plan Act appropriated through the Texas Parks and Wildlife Department- Total not to exceed \$345,170.00 - Financing: TPWD Coronavirus State and Local Fiscal Recovery Fund		
<b>This item does not meet the M/WBE participation goal, however the prime is a certified MBE.</b>			
Urban Engineers Group, Inc., Local, HF, 83.61% - Project Management, Civil Engineering PJB Surveying, LLC, Non-Local, NM, 7.65% - Topographic Surveying Campos Engineering Inc., Local, HM, 3.48% - MEP Engineering Services Alliance Geotechnical Group, Local, BM, 3.03% - Geotechnical Support Access by Design Inc., Local, WF, 1.27% - Printing and Plotting Services MS Dallas Reprographics, Inc., Local, WF, 0.96% - Reproduction Urban Engineers Group, Inc. – Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2412 24	\$399,500.00	Construction	32.00%
	<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
	0.00%	0.00%	\$0.00
<b>Subject:</b>	Authorize a construction services contract for the construction of the Kiowa Parkway Trail and Bridge Project located at 15200 Woodbriar Drive - Joel Brown & Co. LLC dba J. B. & Co. LLC, lowest responsible bidder of three - Not to exceed \$399,500.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds)		
<b>The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.</b>			
Joel Brown & Co, LLC. dba J. B. & Co. LLC – Local; Workforce – 28.57% Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2336 25	\$268,570.95	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	75.62%	This Item 75.62% BM Overall Item 82.86% BM, WF	\$203,092.74
<b>Subject:</b>	Authorize an increase in the construction services contract with Joel Brown & Co. LLC, dba J.B. & Co. LLC for additional construction services at the Fair Park Centennial Building Improvements Project located at 1001 Washington Avenue - Not to exceed \$268,570.95, from \$4,776,516.61 to \$5,045,087.56 - Financing: Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund)		
<b>This contract exceeds the M/WBE goal.</b>			
<b>Overall Participation – 82.86%</b> Cowboys Roofing, Local, BM, 45.50% - Roofing Lassiter Inc., Non-local, WF, 32.16% - HVAC			
<b>This Item – 75.62% MWBE Participation</b> Cowboys Roofing, Local, BM, 75.62% - Roofing			
Joel Brown & Co. LLC, dba J.B. & Co. LLC - Local; Workforce - 20.00% Local			





**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

<b>Agenda Item #</b>	<b>Contract Amount</b>	<b>Procurement Category</b>	<b>DBE Goal</b>
23-2408 26	\$393,019.98	Construction	7.50%**
	<b>DBE Subcontracting %</b>	<b>DBE Overall %</b>	<b>DBE Overall Participation \$</b>
	33.94%	This Item 33.94% BF Overall Item 8.21% HM, WF, HM	\$133,407.72
<b>Subject:</b>	Authorize an increase to the construction services contract with RoeschCo Construction, LLC, for the construction of the Lake Highlands Trail Phase 2A/2B, Northern Extension - not to exceed \$393,019.98 increasing the contract amount from \$4,475,464.93 to 4,968,801.71 - Financing: 302,923.91 Street and Transportation Improvements Fund (2012 General Obligation Bond Fund); \$90,096.07 Park and Recreation (B) Fund (2017 General Obligation Bond Fund)		
<b>This contract exceeds the DBE goal.</b>			
<b>Change Order No. 2 – 8.21% DBE Participation</b>			
Llano River Fence Company LLC, BF, 5.00% - Fence and Railings			
Lorie Galloway Companies, Inc., WF, 1.40% - Masonry and Furnishings			
Supreme Saw & Seal, Local, HM, 0.82% - Concrete Saw Cutting			
Robin Steel LLC, Nonlocal, BF, 0.46% - ADA Ramp Concrete Accessories			
Elite Striping, Local, HM, 0.43% - Striping and Signage			
Coronado Roadway Construction, LLC, Nonlocal, HM, 0.10% - Asphalt			
<b>This Item -- 33.94% DBE Participation</b>			
Llano River Fence Company, LLC, Local, BF, 33.94% - Fence and Railings			
RoeschCo Construction, Inc. – Non-local; Workforce – 8.70% Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2496 29	\$146,855,764.27	Other Services	N/A
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	N/A	N/A	N/A
<b>Subject:</b>	Authorize a ten-year cooperative purchasing agreement for the purchase of equipment and software licenses that provide the use of body worn, in-car, interview room camera systems, electronic control weapons, cloud storage, unmanned aircraft systems, and associated software and hardware for the Police Department, Code Compliance, Dallas Fire Rescue, Dallas Animal Services, Dallas Marshal's Office, and Dallas Municipal Court with Axon Enterprise, Inc. through the Sourcewell cooperative agreement - Not to exceed \$146,855,764.27 - Financing: General Fund (\$103,834,445.32), Communication Service Fund (\$39,879,935.55), and Coronavirus State and Local Fiscal Recovery Fund (\$3,141,383.40) (subject to annual appropriations)		
<b>The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements.</b>			
Axon Enterprise, Inc. - Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-1979 32	\$1,562,521.50	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	0.00%	98.00%	\$1,531,271.07
<b>Subject:</b>	Authorize a construction services contract for roof maintenance and roof emergency on-call repair service at all Water Department buildings located citywide and at Lake Ray Hubbard, Lake Fork and Lake Tawakoni - Texas Roof Management, Inc., lowest responsible bidder of two - Not to exceed \$1,562,521.50 - Financing: Storm Drainage Management Operation Fund (\$68,252.25), Water Utilities Capital Improvement F Fund (\$819,026.99), and Water Utilities Capital Improvement G Fund (\$675,242.26)		
<b>The Request for Bid method of procurement resulted in the lowest responsive bidder being selected, however the prime is a WBE.</b>			
Texas Roof Management Inc, Local, WF, 98.00%			
Texas Roof Management, Inc– Local; Workforce – 45.00% Local			



**M/WBE Agenda Item Matrix**  
**October 11, 2023 City Council Agenda**

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-2195 33	\$1,992,677.85	Construction	32.00%
	M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
	1.18%	This Item 1.18% WF Overall Item 30.69% HM, WF, HM	\$23,496.09
<b>Subject:</b>	Authorize an increase in the construction services contract with Archer Western Construction, LLC for the emergency repair of a 60-inch diameter wastewater pipe at the Southside Wastewater Treatment Plant - Not to exceed \$1,992,677.85, from \$44,842,152.04 to \$46,834,829.89 - Financing: Water Capital Construction Fund		
<b>The Business Inclusion and Development Policy does not apply to Emergency Ratifications.</b>			
<b>Overall Participation – 30.69%</b> Rodbusters S & C LLC, Local, HM, 0.02% - Rebar Setting Headworks, Inc, Non-Local, WF, 5.66% - Bar Screens JML Distribution, Non-Local, WF, 24.67% - Electrical Materials J & S Valve, Non-Local, WF, 0.06% - Valves A-Star Masonry, Local, HM, 0.07% - Masonry Texas Bearings of Dallas Inc, Local, WF, 0.02% - RAS Pump Gearboxes JD & Bodine Inc, Local, WF, 0.17% - Steel Pipe Sleeves Ricochet Fuel, Non-Local, WF, 0.01% - Fuel <b>This Item 1.18% MWBE Participation</b> Ricochet Fuel, Non-Local, WF, 0.21% - Fuel Fleet Lube, Non-Local, WF, 0.97% - Steel Pipe Sleeves Archer Western Construction, Inc– Local; Workforce – 8.00% Local			