

# Memorandum



CITY OF DALLAS

DATE May 3, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for May 8, 2024, Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the May 8, 2024, City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020, are:

|   |                               |  |                              |                        |
|---|-------------------------------|--|------------------------------|------------------------|
| <b>Architecture &amp; Engineering</b><br>34.00% | <b>Construction</b><br>32.00% | <b>Professional Services</b><br>38.00% | <b>Other Services</b><br>N/A | <b>Goods</b><br>32.00% |
|---|-------------------------------|--|------------------------------|------------------------|

For this agenda, BID reviewed **13** agenda items; **6** items on this agenda include an M/WBE goal. Of those **14** items, **5** exceeded the goal, **0** met the goal, and **1** did not meet the goal. This agenda includes **8** items that did not have an applicable M/WBE goal. The table below provides a summary of M/WBE subcontracting participation and the overall M/WBE subcontracting participation for this agenda.

| #  | Contract Amount | Procurement Category       | M/WBE Goal | M/WBE Subcontracting % | M/WBE Overall Participation % | M/WBE Overall \$ | Status   |
|----|-----------------|----------------------------|------------|------------------------|-------------------------------|------------------|--|
| 10 | \$248,865.43    | Goods                      | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Co-Op  |
| 12 | \$294,265.50    | Architecture & Engineering | 34.00%     | 34.05%                 | 34.05%                        | \$100,180.50     | Exceeds MWBE Subcontracting Goal   |
| 13 | \$359,110.00    | Goods                      | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Co-Op  |
| 14 | \$1,469,053.00  | Other Services             | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Other Services   |
| 11 | \$862,631.94    | Architecture & Engineering | 34.00%     | 61.02%                 | 61.02%                        | \$526,399.00     | Exceeds MWBE Subcontracting Goal   |
| 15 | \$240,000.00    | Professional Services      | 38.00%     | 0.00%                  | 100.00%                       | \$240,000.00     | Does not meet M/WBE subcontracting goal; Prime is MBE                    |
| 16 | \$147,967.20    | Other Services             | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Co-Op  |
| 17 | \$34,224,209.00 | Other Services             | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Other Services   |
| 23 | \$955,503.50    | Other Services             | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Other Services   |
| 18 | \$608,436.00    | Other Services             | N/A        | 25.00%                 | 25.00%                        | \$152,109.00     | This item is Other Services with 25% M/WBE subcontracting participation. |

| #  | Contract Amount | Procurement Category | M/WBE Goal | M/WBE Subcontracting % | M/WBE Overall Participation % | M/WBE Overall \$ | Status  |
|----|-----------------|----------------------|------------|------------------------|-------------------------------|------------------|---|
| 19 | \$6,457,288.00  | Other Services       | N/A        | N/A                    | N/A                           | N/A              | M/WBE N/A Other Services  |
| 21 | \$429,000.00    | Construction         | 32.00%     | 43.59%                 | 43.59%                        | \$187,015.00     | Item is Request for Bid Lowest responsive bidders being selected. |
| 27 | \$864,197.81    | Construction         | 32.00%     | 48.20%                 | 48.20%                        | \$416,535.32     | Exceeds MWBE Subcontracting Goal                                  |
| 28 | \$412,280.00    | Construction         | 32.00%     | 34.00%                 | 34.00%                        | \$140,175.20     | Exceeds MWBE Subcontracting Goal                                  |

**The following items do not meet the M/WBE goal:**

**Agenda Item No. 15**

Authorize a twelve-month subrecipient agreement with the Law Offices Craig W. Harvey to provide legal services to Dallas residential tenants at risk of eviction and homelessness due to financial hardships brought on by the COVID-19 pandemic for the period June 1, 2024, through May 31, 2025 - Not to exceed \$240,000.00 - Financing: Coronavirus State and Local Fiscal Recovery Fund. One minority-owned firm is included on this contract.

**Local Businesses**

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 13 prime contractors considered in this agenda. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

| Vendor             | Local |        | Non-Local |        | Total     |
|--------------------|-------|--------|-----------|--------|-----------|
| <b>Prime</b>       | 5     | 38.46% | 8         | 61.54% | <b>13</b> |
| <b>M/WBE Prime</b> | 2     | 66.66% | 1         | 33.34% | <b>3</b>  |
| <b>M/WBE Sub</b>   | 9     | 69.23% | 4         | 30.77% | <b>13</b> |

Please feel free to contact me or Joyce Williams, Director of the Small Business Center, if you have any questions or should you require additional information.

Putting Service First  
  
 Joyce Williams,  
 Director

- c: Tammy Palomino, City Attorney
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Jon Fortune, Deputy City Manager
- Majed A. Al-Ghafry, Assistant City Manager

- M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Dr. Robert Perez, Assistant City Manager
- Donzell Gipson, Assistant City Manager (I)
- Robin Bentley, Assistant City Manager (I)
- Jack Ireland, Chief Financial Officer
- Genesis D. Gavino, Chief of Staff to the City Manager
- Directors and Assistant Directors