

# Memorandum



CITY OF DALLAS

DATE October 27, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – October 26, 2023**

In this week's issue of Taking Care of Business are the following topics:

## **New Information**

- Park Deputy Director Elected to Elite Park and Recreation Group
- Historical Marker Dedication Ceremony - William Allen Taylor
- Code Compliance Training Equipment Operators
- Dallas Public Library Updates Community on the Strategic Plan Progress

## **Weekly Updates**

- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
  - Street Outreach Update
  - Coombs Street Cleaning
  - H.A.R.T/eam Update
- Media Inquiries

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## **NEW INFORMATION**

### **Park Deputy Director Elected to Elite Park and Recreation Group**

Crystal R. Ross, Dallas Park and Recreation Deputy Director, has been elected as a Fellow into the American Academy for Park and Recreation Administration. Inducted earlier this month at the Academy's general membership meeting, Ms. Ross joins an elite group of 136 distinguished practitioners and educators who are leaders in the parks and recreation profession. To be elected to the Academy, individuals must have served for at least 15 years in a high level of administration in a park and recreation agency or as a recognized educator in parks and recreation administration or must have managed a park and recreation department for a community with a population of more than 500,000. They must have demonstrated outstanding ability in administration, management or education in the profession and displayed broad interest with a direct



DATE October 27, 2023  
SUBJECT **Taking Care of Business – October 26, 2023**  
PAGES **Page 2 of 5**

service benefit to the advancement of public parks and recreation. Should you have questions, contact Crystal Ross at [crystal.ross@dallas.gov](mailto:crystal.ross@dallas.gov).

### **Historical Marker Dedication Ceremony - William Allen Taylor**

The City of Dallas, Dallas County Justice Initiative & Remembering Black Dallas Inc. cordially invites residents to attend the Historical Marker Dedication Ceremony, to commemorate the memory of William Allen Taylor, a victim of racial violence. The ceremony will begin at 10 a.m., on Saturday, Oct. 28, 2023. Location: Trinity Overlook, 110 W. Commerce St., Dallas, TX 75205.

Should you have any questions, please contact Martine Philippe, Director for the Office of Arts and Culture, at [martine.philippe@dallas.gov](mailto:martine.philippe@dallas.gov).

### **Code Compliance Training Equipment Operators**

Code Compliance is now offering hands-on, in-the-field training to newly hired staff on heavy equipment usage. The training is the first of its kind for Code Compliance and provides an in-depth look at how to use bobcats, combo trucks, and other heavy machinery in the department. Employees in Code Compliance's Nuisance Abatement division, currently in their six-month probationary period are required to take the training. The sessions are once a week for at least four hours. To learn more about the training, check out the story [here](#). Should you have any questions or concerns, contact Eric Onyechefule, CCS Public Information Coordinator II, [eric.onyechefule@dallas.gov](mailto:eric.onyechefule@dallas.gov).

### **Dallas Public Library Updates Community on the Strategic Plan Progress**

Two public meetings give residents an opportunity to provide feedback on Dallas Public Library's strategic and facilities plan progress. Virtual presentations on Tuesday, Nov. 7 and Thursday, Nov. 9 at 6:30 p.m. will include potential recommendations based on the findings from months of community conversations, surveys and assessments of library facilities. Meeting participants can ask questions and make their own recommendations. The November 7 event will be in Spanish. In-person hybrid meetings will be held at select library branches each evening. For more information, contact Director of Libraries Jo Giudice, at [maryjo.giudice@dallas.gov](mailto:maryjo.giudice@dallas.gov).

### **WEEKLY UPDATES**

#### **Convention and Event Services Weekly Event Report**

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallas.gov](mailto:rosa.fleming@dallas.gov).

### **Office of Procurement Services New Opportunities**

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
BH24-00023347	Liquid Dipotassium Orthophosphate

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Angela Akins, at [Angela.akins@dallas.gov](mailto:Angela.akins@dallas.gov) or call 972.243.2127

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at [Danielle.thompson@dallas.gov](mailto:Danielle.thompson@dallas.gov).

### **Office of Homeless Solutions Updates**

#### **R.E.A.L. Time Rehousing**

The R.E.A.L. Time Rehousing (RTR) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward [has successfully rehoused 2,700 \(and counting\) unique individuals as of October 17, 2023](#). The City and its partners now have a new goal of housing 6,000 unique individuals by 2025 across the expanse of the metroplex.

#### **OHS Street Outreach Update**

Outreach is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The RTR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of October 23 through October 27, 2023. Please note that these will be for debris removal

and outreach only. All encampment cleaning requests are being resolved as time and weather allows and are subject to modification in response to special requests by City leadership.

### **Give Responsibly Campaign Outreach Update**

The Office of Homeless Solutions and Code Compliance work together to promote the Give Responsibly Campaign (GRC). This initiative aims to prevent street charity and illegal solicitation in the community through education and engagement. While providing alternative solutions for our residents experiencing homelessness.

The Office of Homeless Solutions Community Liaison and Code Compliance Neighborhood Code Representatives are partnering to visit businesses in hot spots across all districts. This joint effort aims to address issues related to homelessness and the adverse effects street charity and illegal solicitation have on the community. It will provide education on sustainably supporting those in need while ensuring a safer and more comfortable environment for businesses and their patrons. For more information on the GRC, to request GRC materials, or to request event/meeting presence, please reach out to the OHS Community Liaison, Marci Jackson, at [Marci.Jackson@dallas.gov](mailto:Marci.Jackson@dallas.gov).

### **H.A.R.T/eam Update**

The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. For any questions or concerns please reach out to the H.A.R.T. Supervisor, Anthony Virgil, at [Anthony.Virgil@dallas.gov](mailto:Anthony.Virgil@dallas.gov).

The teams are assigned and respond to time-sensitive, critical issues received via 311 and via email which are defined as:

- Issues raised by City Leadership and members of City Council requests
- Issues presenting an immediate safety concern (the presence of firearms, uncontrolled fires, reports of threatening behavior)
- Any issues which would derail the normal street outreach service resolution process
- Panhandling

Please see the attached the H.A.R.T/eam's performance measures for the week of October 16 through October 21, 2023, and the H.A.R.T/eam's encampment resolution schedule for October 23 through October 28, 2023. OHS staff will also send individual

DATE October 27, 2023  
SUBJECT **Taking Care of Business – October 26, 2023**  
PAGES **Page 5 of 5**

H.A.R.T. encampment resolution reports bi-weekly to applicable Districts for a more comprehensive report out on the data outside of the TCB.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [Christine.Crossley@dallas.gov](mailto:Christine.Crossley@dallas.gov).

### Media Inquiries

As of Oct.17, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). For more information, contact Catherine Cuellar, [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

### Dallas Fire-Rescue Media Inquiries

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from October 17<sup>th</sup> – 23<sup>rd</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at [dominique.artis@dallasfire.gov](mailto:dominique.artis@dallasfire.gov).

- DFR Annual Award Show
- DFR to Deploy Firefighting Robot
- No One Injured After Vehicle Crashes Into Townhomes
- DFR Weighing the Benefits of Whole Blood

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

# Dallas Public Library Strategic Planning Community Meetings

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## Dallas Public Library Plan Estratégico Reuniones Comunitarias

This is your chance to ask questions and give feedback on the library's goals and plan for the future.

Haga preguntas y contribuya con comentarios sobre los objetivos de la biblioteca y el plan para el futuro.

**en español**  
**Nov. 7**

**6:30 to 7:30 p.m.**

**Asiste en línea  
o en persona**

**In English**  
**Nov. 9**

**6:30 to 7:30 p.m.**

**Attend online  
or in person**

For More Information: <https://dallaslibrary.librarymarket.com/strategicplan>  
Para Más Información: <https://dallaslibrary.librarymarket.com/planestrategico>

The City of Dallas, Dallas County Justice Initiative & Remembering Black Dallas, Inc. cordially invites you to attend

# HISTORICAL MARKER DEDICATION CEREMONY

To commemorate the memory of

**William Allen Taylor**

a victim of lynching

10 a.m., Saturday, October 28, 2023

Trinity Overlook  
110 West Commerce St.  
Dallas, Texas 75208



Office of  
**Arts & Culture**





**City of Dallas**

**Convention and Event Services  
Weekly Events Report  
October 27, 2023**

<b>Event Type</b>	<b>Name</b>	<b>Dates</b>	<b>Location</b>	<b>District</b>
Special Event	USA Women's Half Marathon Dallas Expo	10/27/2023	1902 Main St.	14
Special Event	Susan G. Komen Dallas 3-Day	10/27/2023	300 Reunion Blvd.	2
Special Event	UROC Hallowswap 3	10/27/2023	1311 S. Ervay St.	2
Special Event	Free Food Distribution and Health Fair	10/27/2023	3751 Merrell Rd.	13
Special Event	Dogslife - Miles for Mutts	10/28/2023	109 Continental Ave.	6
Special Event	Private Event	10/28/2023	3015 Oak Lawn Ave.	14
Special Event	Oak Lawn Halloween Street Party	10/28/2023	4000 Cedar Springs Rd.	14
Special Event	USA Women's Half Marathon Dallas	10/28/2023	3809 Grand Ave.	2, 7, 9
Special Event	Día de los Muertos - Parade and Festival	10/28/2023	1500 Marilla St.	2
Special Event	Día de los Muertos - 2 <sup>nd</sup> Anniversary Celebration	10/28/2023	415 N. Tyler St.	1
Special Event	Holy Trinity Catholic Fall Festival	10/28/2023	3826 Gilbert Ave.	14
Special Event	Halloween Carnival - St. Elizabeth Catholic School	10/28/2023	4019 S. Hampton Rd.	3
Special Event	Walk the Block	10/28/2023	1108 S. Akard St.	2
Special Event	Haunted House #2	10/28/2023	2700 Sylvan Ave.	6
Special Event	Puptopia Festival	10/28/2023	2201 Pacific Ave.	14
Special Event	Fall Fiesta	10/28/2023	7159 E. Grand Ave.	14
Special Event	Double Wide Halloween Party	10/28/2023	3510 Commerce St.	2
Special Event	FD23	10/28/2023	1502 Ewing Ave.	4
Special Event	Harvest Fest	10/28/2023	1821 W. Camp Wisdom Rd.	3
Special Event	Dallas Woody's Halloween Backlot Party	10/28/2023	4011 Cedar Springs Rd.	14
Special Event	FD23-Recipe	10/28/2023	1831 S. Ewing Ave.	4
Special Event	Día de los Muertos Festival - Latino Cultural Center	10/28/2023	2600 Live Oak St.	14
Special Event	Movie Night at PHV	10/28/2023	7859 Walnut Hill Ln.	11
Special Event	Harambee Festival – 49 <sup>th</sup> Annual	10/28/2023	2922 MLK Jr. Blvd.	7
Special Event	Fall Carnival	10/28/2023	1222 W. Kiest Blvd.	4
Special Event	ADL Walk Against Hate	10/29/2023	2012 Woodall Rogers Fwy.	14
Special Event	Trunk or Treat at Lakepointe Church - East Dallas Campus	10/29/2023	9150 Garland Rd.	9
Special Event	Fall Festival	10/29/2023	7617 Cortland Ave.	2
Special Event	Festival de Calaveras	10/29/2023	109 W. Continental Ave.	6
Special Event	Central Pointe Church of Christ 2023 Holy-Ween Festival	10/29/2023	7440 S. Westmoreland Rd.	3
Special Event	Campaign For Christ Tent Meeting #1	10/30/2023	4006 Biglow St.	4
Special Event	Garibaldi Bazaar Fall Carnival	11/1/2023	9334 E. RL Thornton Fwy.	7
Special Event	MLK Day of the Dead - 2023	11/1/2023	2922 MLK Jr. Blvd.	7
Special Event	Kips Bay Decorator Show House Dallas	11/2/2023	9446 Hathaway St.	13
Special Event	Greek Food Festival of Dallas	11/3/2023	13555 Hillcrest Rd.	11
Special Event	Walk to End Alzheimer's Dallas	11/4/2023	1500 Marilla St.	2
Special Event	Trek for Tech 25	11/4/2023	2720 Hillside Dr.	9
Special Event	Light the Night	11/4/2023	300 Reunion Blvd.	2
Special Event	High Strides Against Diabetes	11/4/2023	7728 Carbondale St.	7
Special Event	Dallas Observer Tacolandia	11/4/2023	4925 Greenville Ave.	9



## City of Dallas

Special Event	Elmwood Fall Festival	11/4/2023	2100 S. Edgefield Dr.	1
Special Event	DRC's The Half	11/4/2023	200 N. Buckner Blvd.	5
Special Event	Paul Quinn Homecoming	11/4/2023	3837 Simpson Stuart Rd.	8
Special Event	Dia de los Muertos - Oak Cliff	11/4/2023	508 W. Seventh St.	1
Special Event	Dallas Wine Fest	11/4/2023	401 N. Harwood St.	14
Special Event	Day of Dignity	11/4/2023	2922 MLK Jr. Blvd.	7
Special Event	Texas Bred Holiday Market	11/4/2023	106 W. 9th St.	1
Special Event	Dia de los Muertos - Community Festival	11/4/2023	9609 Lake June Rd.	5
Special Event	Queens' Market #3	11/4/2023	1508 Commerce St.	14
Special Event	Posadas Health and Wellness Fair	11/4/2023	2339 W. Mockingbird Ln.	2
Special Event	Sweat Fest	11/4/2023	3662 W. Camp Wisdom Rd.	8
Special Event	St. Cecilia Parish Fall Festival	11/5/2023	1809 W. Davis St.	1
Special Event	St. Philip's School & Community Center Pantry Re-Dedication	11/7/2023	3203 Homes St.	7
Special Event	EMS 15 <sup>th</sup> Anniversary Celebration	11/7/2023	1500 Marilla St.	2
Special Event	Author Joy Loverde Presentation	11/8/2023	4847 W. Lawther Dr.	9
Special Event	Iron Claw Premiere	11/8/2023	231 E. Jefferson Blvd.	1
Special Event	Veterans Day Parade	11/9/2023	1500 Marilla St.	2
Special Event	HPPM Parade - 21 <sup>st</sup> Annual Proud to Be an American	11/9/2023	8301 Towns St.	10
Special Event	Unleash the Power Within	11/9/2023	840 S. Lamar St.	2
Special Event	Campaign For Christ Tent Meeting #2	11/9/2023	4006 Biglow St.	4
Special Event	All You Can Eat - Fall	11/9/2023	8687 N. Central Expy.	13
Special Event	3,000 Store Opening - Chick-fil-A	11/9/2023	3662 W. Camp Wisdom Rd.	8
Special Event	Veteran Appreciation Lunch	11/10/2023	3662 W. Camp Wisdom Rd.	8

## KBHCCD Schedule of Events

KBHCC	2023 TRPM AROID Exhibition and Sale	10/28/2023	650 S. Akard St.	2
KBHCC	Holiday Wellness and Women's Life Expo	11/1/2023	650 S. Akard St.	2
KBHCC	Mental Matters	11/2/2023	650 S. Akard St.	2
KBHCC	Civil Service Exam	11/7/2023	650 S. Akard St.	2
KBHCC	Unleash the Power Within	11/9/2023	650 S. Akard St.	2

**City of Dallas  
Office of Homeless Solutions  
TCB Update – October 27, 2023**

**Encampment Resolution (Cleaning) Schedule  
October 23 – October 27, 2023**

<b>Location</b>	<b>District</b>
Hunnicut & I 30	7
St Francis & I 30	7
Buckner & I 30	7
Buckner & 175	7
LBJ Fwy & Park Central	11
2537 W Northwest Hwy	6
10090 Denton Dr	6
11800 Josey Ln	13
LBJ Ramp EB & Webb Chapel Rd	13
8986 Midway Rd	13
11396 N Stemmons Fwy	6
10090 Denton Dr	6

**H.A.R.T. Outreach and Advocacy  
October 16 – October 21, 2023**

<b>Performance Measure</b>	<b>Total</b>
Number of Service Request Closed within 10 days	4
Number of Service Request still open (pending closure)	19
Number of MCC's received for the week	9
Number of Locations Visited	48
Number of Individuals Engaged	104
Number of HMIS Entered	0
Number of Panhandlers Engaged	4

**H.A.R.T. Encampment Resolution (Cleaning) Schedule  
October 23 – October 28, 2023**

<b>Location</b>	<b>District</b>
Manana & I 35	6
2118 Arroya Ave	6
4800 Great Trinity Forest Way	5