

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Kathy Stewart, Chair and Members of the Parks, Trails and Environment Committee

SUBJECT **White Rock Lake Master Plan Update**

As requested, please find attached the White Rock Lake presentation that will be briefed on Thursday, December 12, 2024, Park Board Meeting.

Please advise if you have any questions.

John Jenkins
John D. Jenkins, Director

Park & Recreation Department

c: Kimberly Bizer Tolbert, City Manager (I)
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Crystal R. Ross, Senior Deputy Director
Christina Turner-Noteware, Assistant Director
Brett Wulke, Superintendent

White Rock Lake Park MASTER PLAN UPDATE Park Board

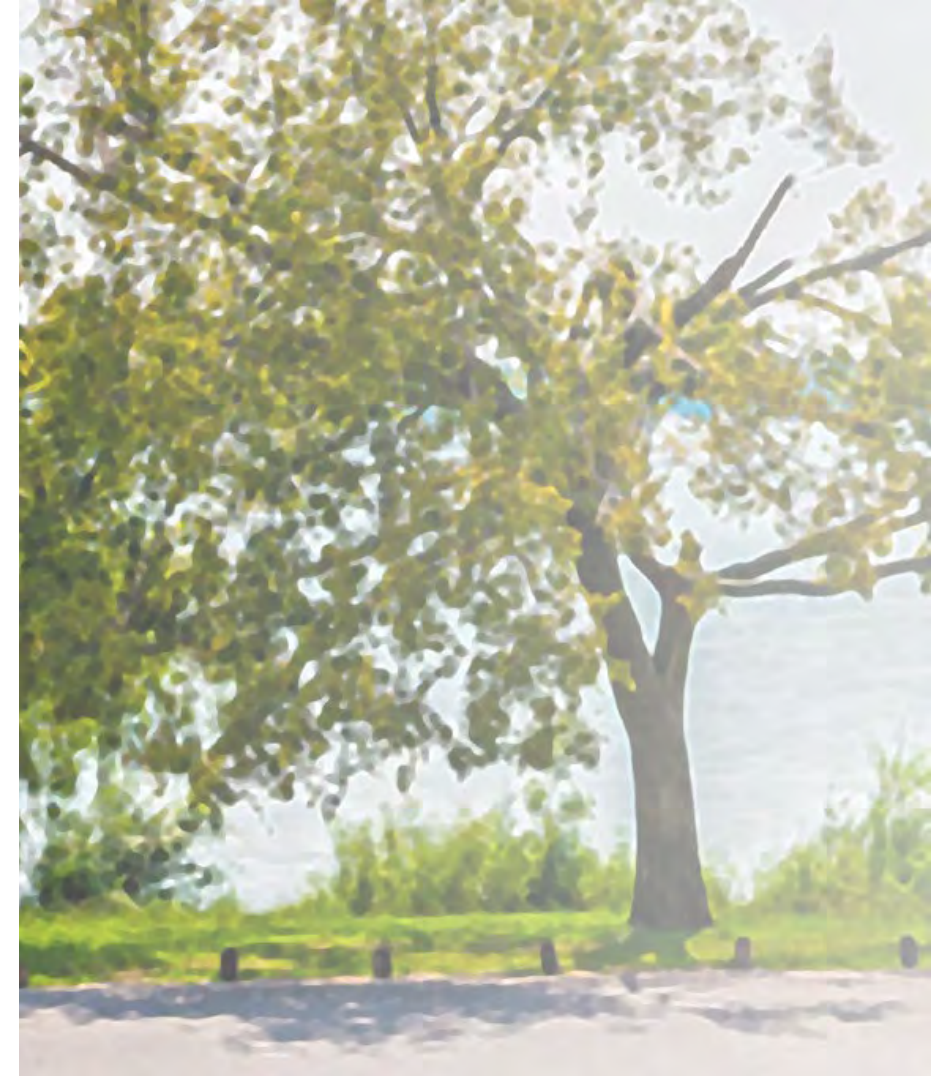
December 12th, 2024

Purpose

PURPOSE

A Consolidated Vision. The vast number of resources dedicated to planning enhancements at White Rock Lake provide multiple different guidelines, some of which have become obsolete as new construction technologies and additional park users have expanded the functions of the park.

The goal of the 2024 White Rock Lake Master Plan Design Guidelines and are to conduct a comprehensive analysis of previous studies, consolidate the design guidelines still applicable for the park today, and provide recommendations for enhancements within a Master Plan based on community feedback, previous study recommendations, as well as stakeholder and consultant input.



Stakeholder Feedback



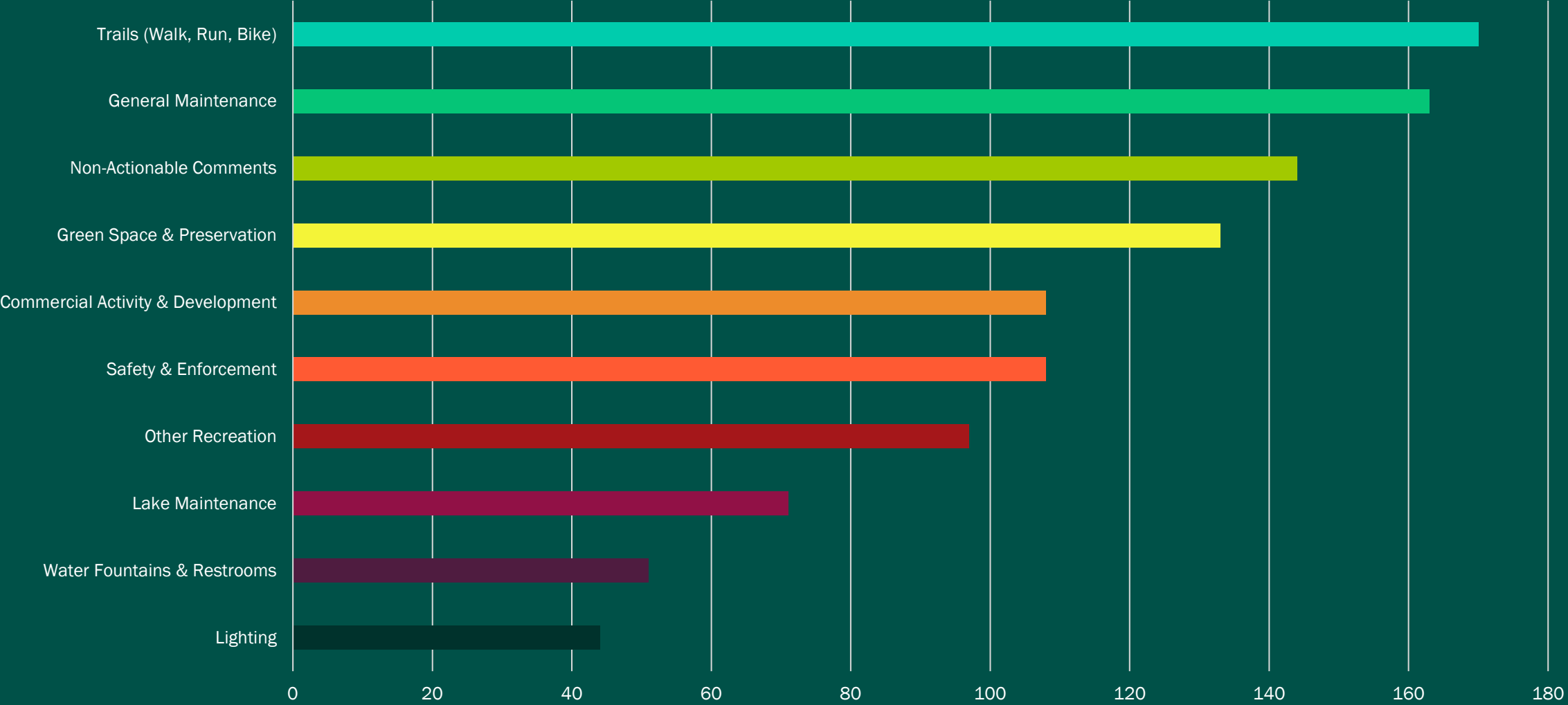
1 July 18, 2023 | 6 PM
Winfrey Point

2 November 6, 2023 | 6 PM
Bath House Cultural Center

3 March 4, 2024 | 6 PM
Winfrey Point



Stakeholder Feedback Composite



Stakeholder Feedback – *Common Themes*



Maintenance + Lake Edge Control

Attendees were concerned with lake maintenance and the condition of the lake's shoreline. Park Users recommended dredging feasibility studies, lake edge restoration, and pollution control measures.



Preservation + Restoration

White Rock Lake's vistas and natural ecologies were important to multiple user groups. Preservation of the prairie and natural areas, protection of habitat for urban wildlife, and specific studies of the existing ecological functions were recommendations we heard.

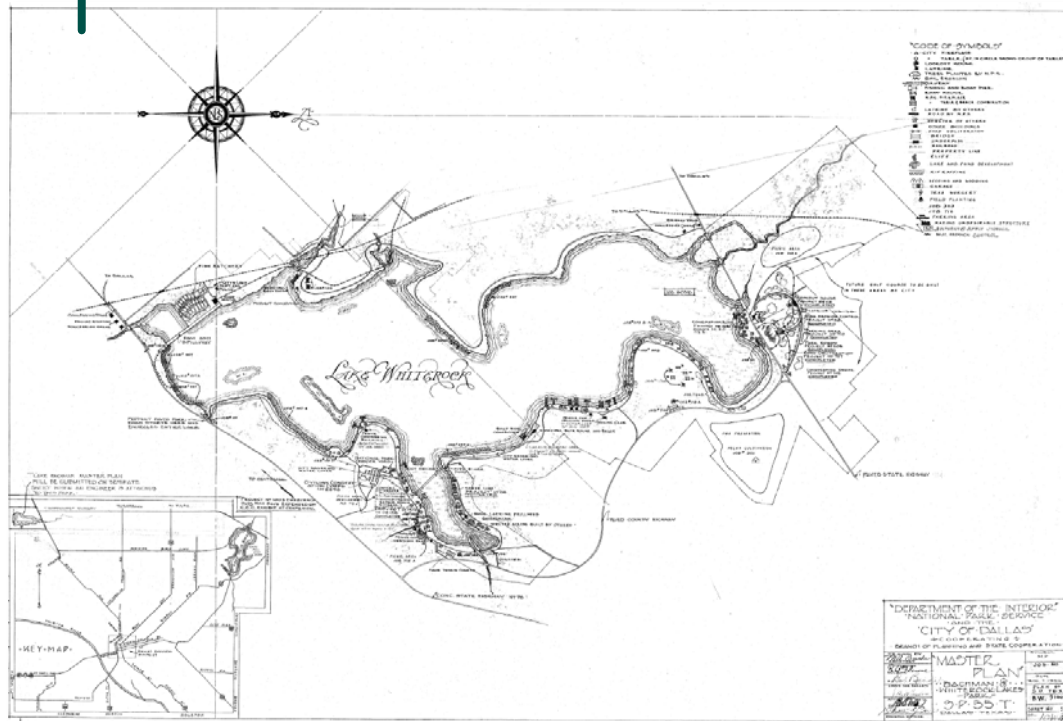
Security + Safety

Access was important for trail users and park maintenance staff alike. Staff recommended controlled access points for specific parking areas, while trail users recommended additional lighting, visibility measures, and rest stops.

Previous Planning Efforts

NPS Lake White
Rock Master Plan

1936



Biologic Survey of
White Rock Park

1942

A Study for White
Rock Lake

1959

Improvement
Program for White
Rock Lake Park

1971

Management
Program for White
Rock Lake

1987



Previous Planning Efforts

A Master Plan for
the Implementation
of the 1987
Management Plan

1990



Shoreline Tree
Enhancement

1991

White Rock Lake
Park Design
Guidelines

1994



Diagnostic
Feasibility Study
(Dredging)

1996

White Rock Lake
Diagnostic Study

1996

Lake Wide
Strategies

Previous Planning Efforts

NJB White Rock Lake Master Plan

2002



Design Guidelines –
Reflection Point at
Lakewood Pedestrian
Gateway

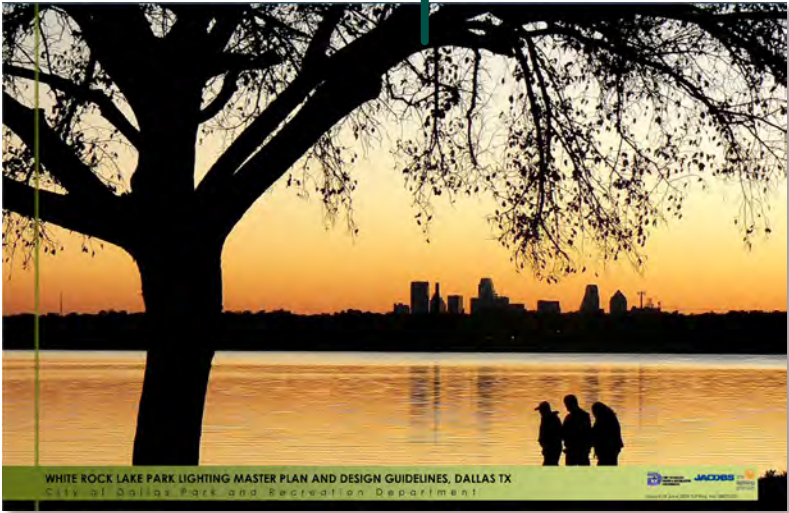
2003

Environmental Graphic
Design Development
Package

2003

White Rock Lake Park
Lighting Master Plan and
Design Guidelines

2009



White Rock Lake Park
Maintenance Plan

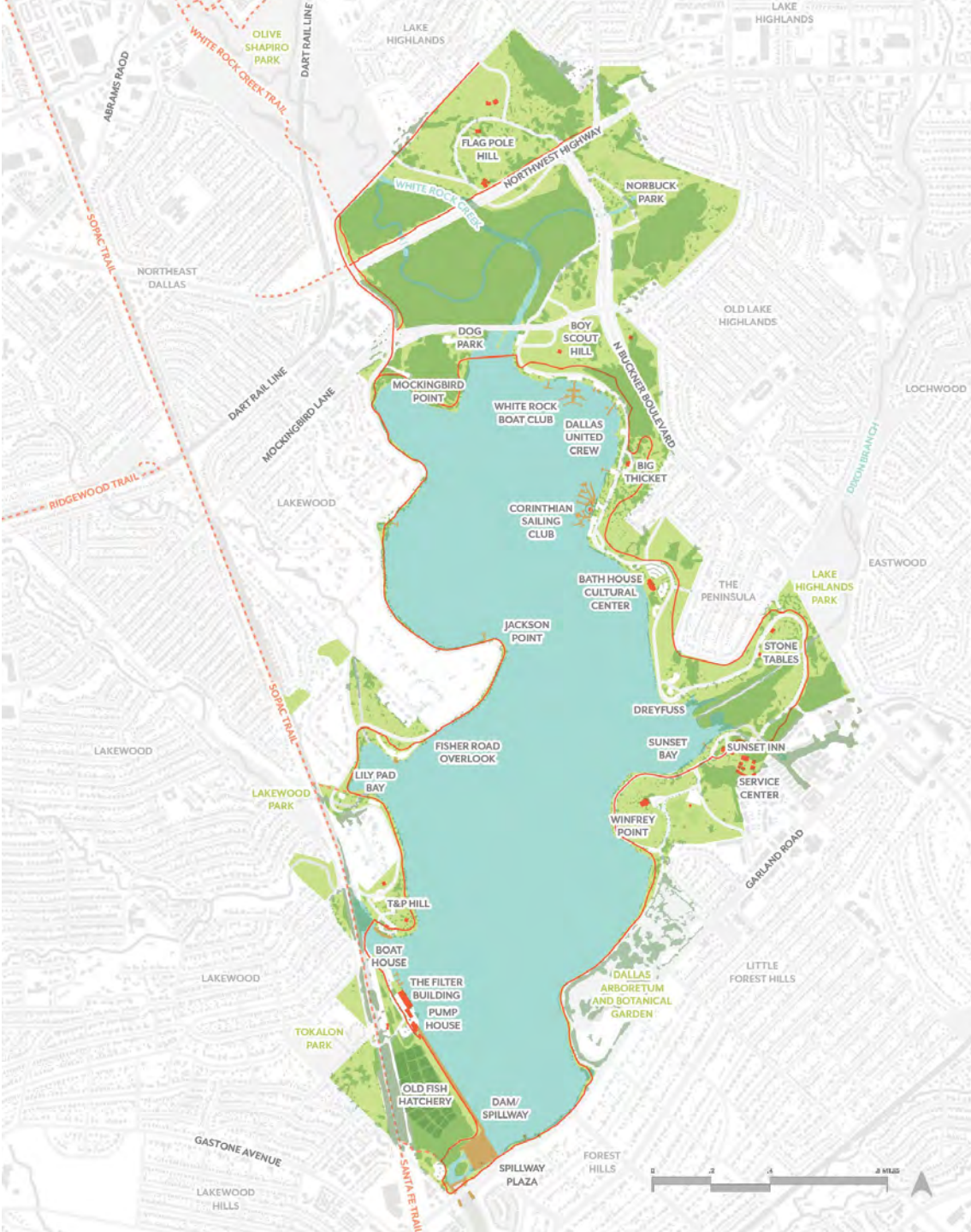
2022

Physical Site
Improvements and
Recommendations

Subject Matter
Specific Plans

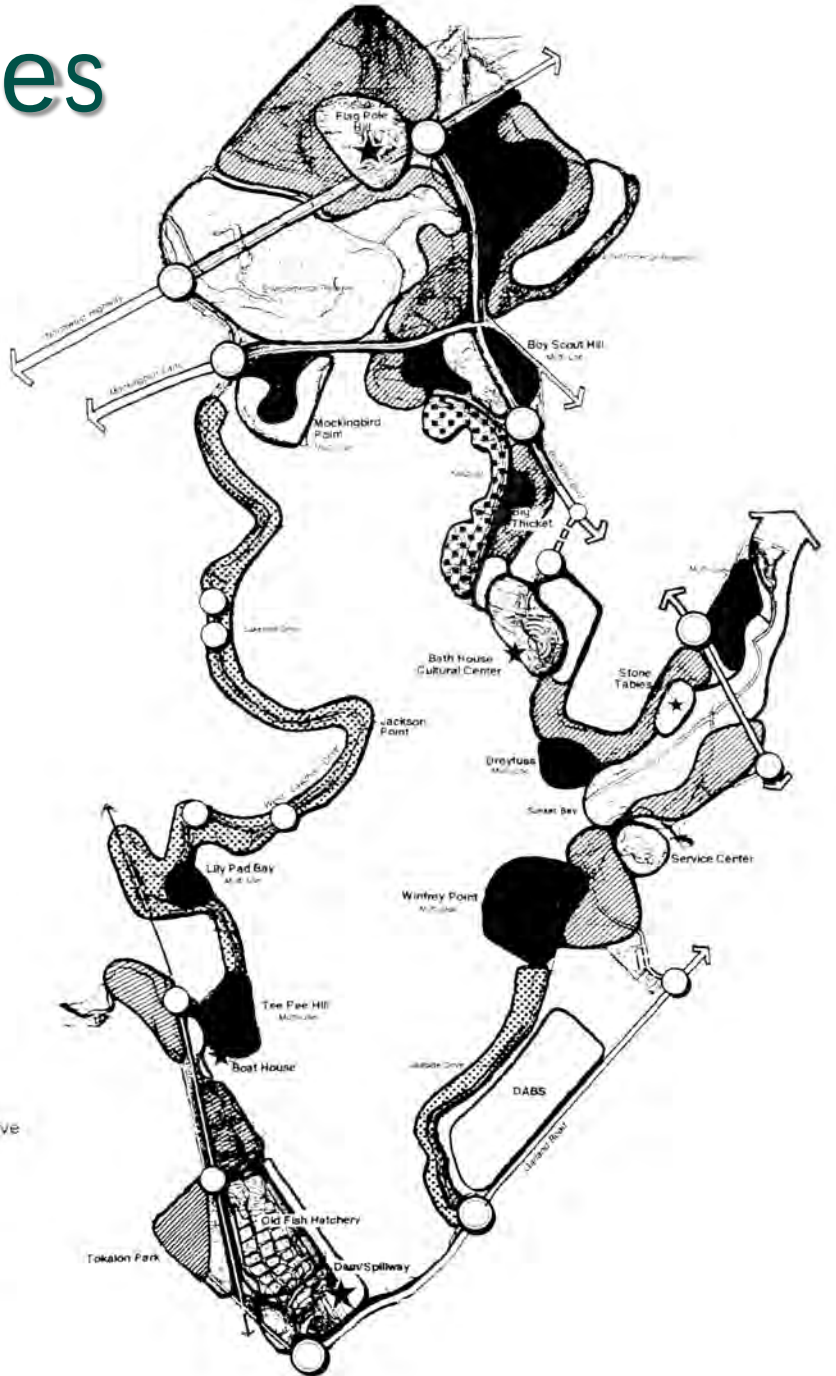
White Rock Lake Park

Existing Conditions



1994 WRL Park Design Guidelines

Concept Plan





2024 WRL Park Preliminary Master Plan

Goal:

Provide a **conceptual framework** to guide future improvements within White Rock Lake Park.

Opportunities:

Recommendations based on previous planning studies, current community input, staff interviews, and site review.

Design Influences:

Unique Characteristics:

Site specific characteristics to account for when further defining detailed design responses.

Recreational Assets:

Existing Park assets supportive to the master plan vision that should be maintained and improved.

Surrounding Influences:

Adjacencies to specific areas that should be taken into consideration when improving specific park assets.



2024 WRL Park Master Plan



Mockingbird Point

Opportunities:

- Parking upgrades
- Dog Park surface upgrades
- Overlook at point
- Shoreline erosion
- Wildlife signage
- Pedestrian bridge approach

Unique Characteristics:

- Lake views
- Natural wooded areas

Recreational Assets:

- Parking areas
- Trail
- Picnic areas
- Dog park

Surrounding Influences:

- Mockingbird Lane
- West Lawther Drive
- Pedestrian bridge
- White Rock Lake



Boy Scout Hill

Opportunities:

- Organize & Enhance Parking
- Pathway connections
- Pedestrian Overpass – Over E. Lawter

Unique Characteristics:

- Prairie ecosystem
- Park gateway

Recreational Assets:

- Parking
- Overlook
- Pavilion & picnic areas
- Trail connections

Surrounding Influences:

- Mockingbird Lane
- East Lawther Drive
- East Lawther Trail



Nautical Area

Opportunities:

- Organize & Enhance parking
- Roadway cross section to accommodate side paths for pedestrians
- Consistent roadway edge treatment
- Reclamation of green space from in-efficient parking
- Restore public boat ramps
- Pedestrian bridge approach/overpass

Unique Characteristics:

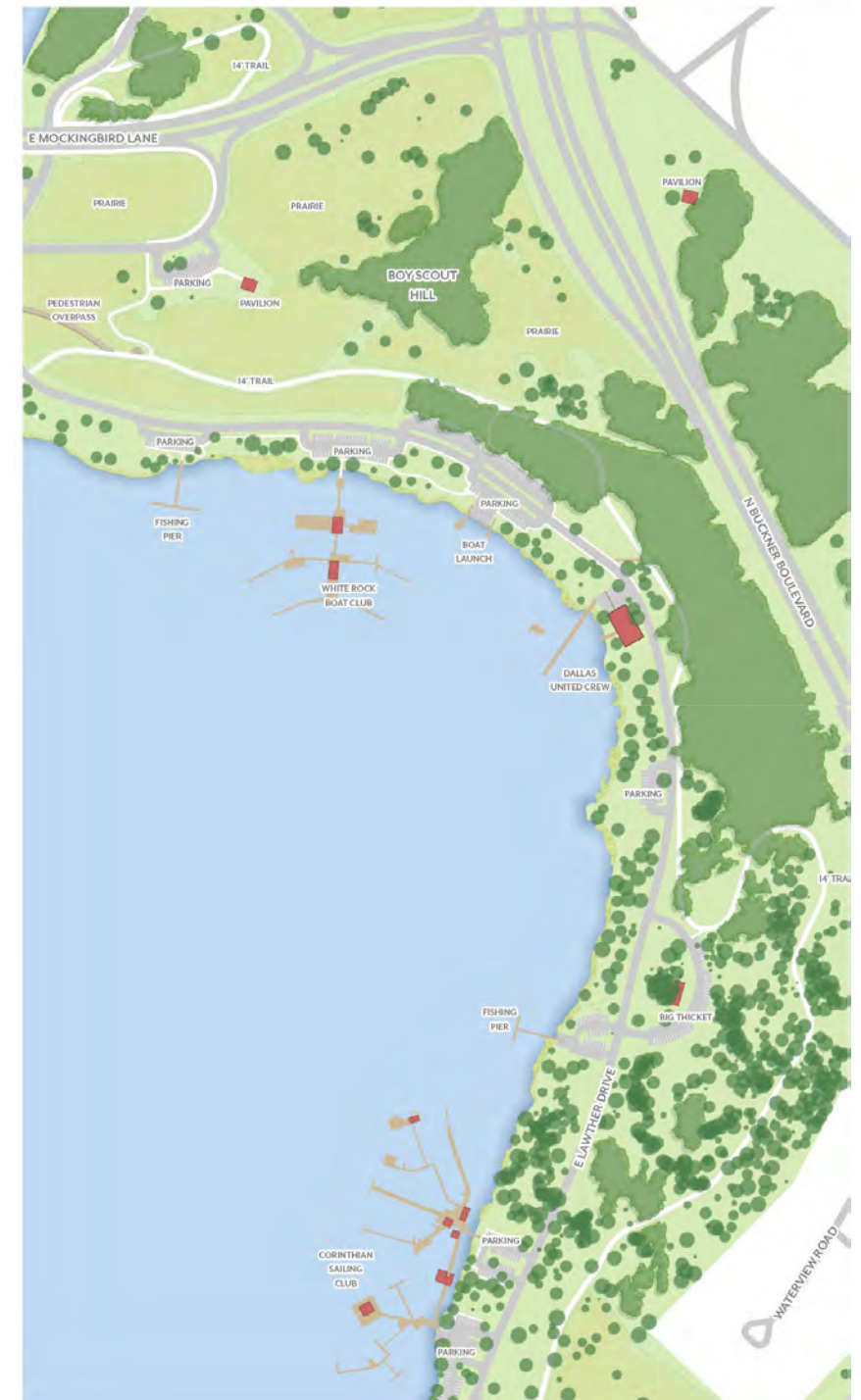
- Multiple vehicular/pedestrian conflicts
- Varied surfaces for vehicular circulation
- Roadway adjacency to shoreline

Recreational Assets:

- Waterfront access
- Boat ramps
- Fishing piers
- Parking areas
- Picnic areas
- Big Thicket

Surrounding Influences:

- East Lawther Drive
- East Lawther Trail
- Boy Scout Hill
- Shoreline
- Boat Clubs



Bath House

Opportunities:

- Re-aligned approach to parking lot
- Parking lot surface upgrades
- Continued maintenance/restoration/preservation
- Engage lake with space between Bath House and shoreline
- Reclamation of green space from inefficient parking
- Conversion of E. Lawther into trail – eliminate unnecessary gates

Unique Characteristics:

- Multi-use facility
- Historic structure
- Community gathering space
- Trail parking

Recreational Assets:

- Waterfront access & views
- Parking areas
- Picnic areas
- Trailhead parking

Surrounding Influences:

- East Lawther Drive
- East Lawther Trail
- Shoreline
- Peninsula Neighborhood



Design Guidelines - Trails

The following guidelines have been adapted from the 1994 Design Guidelines to reflect what has since become the standard for the park today. The Multi-Use Trail is the primary trail type for the park and can be found encompassing White Rock Lake. The specific dimensions are illustrated below, however width can vary between lake edge and vehicular circulation around the lake. Consideration for site specific requirements should always be prioritized when constructing new elements within the park.

Multi-Use Trail

The typical trail to be used for all primary pedestrian and cyclist circulation.

Soft Surface Trail

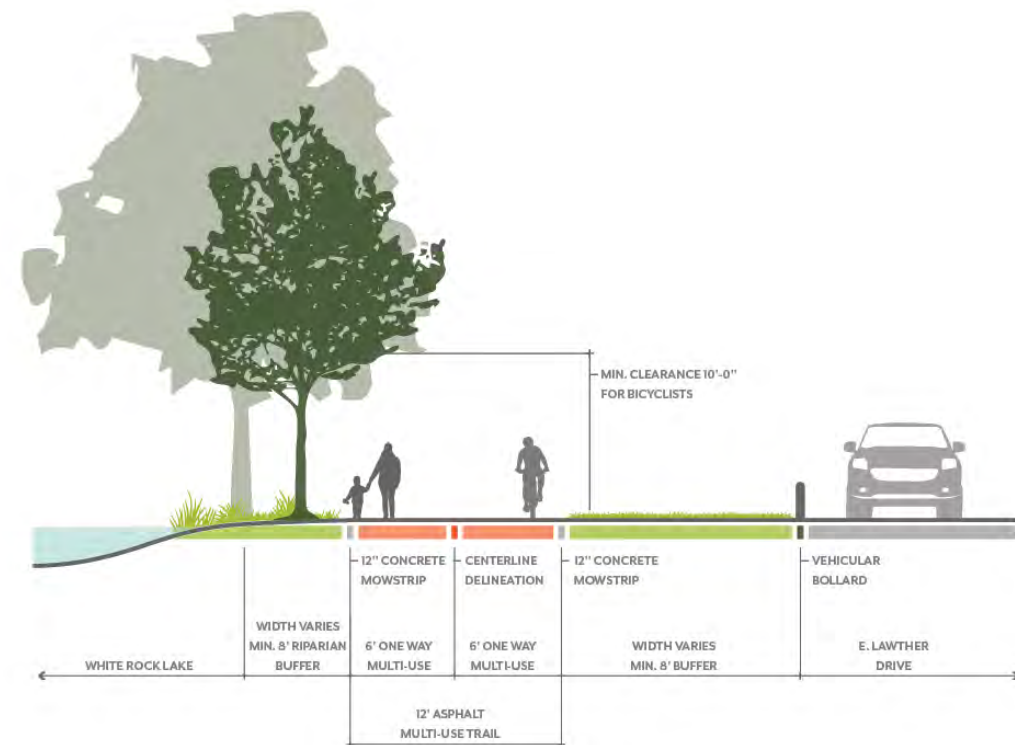
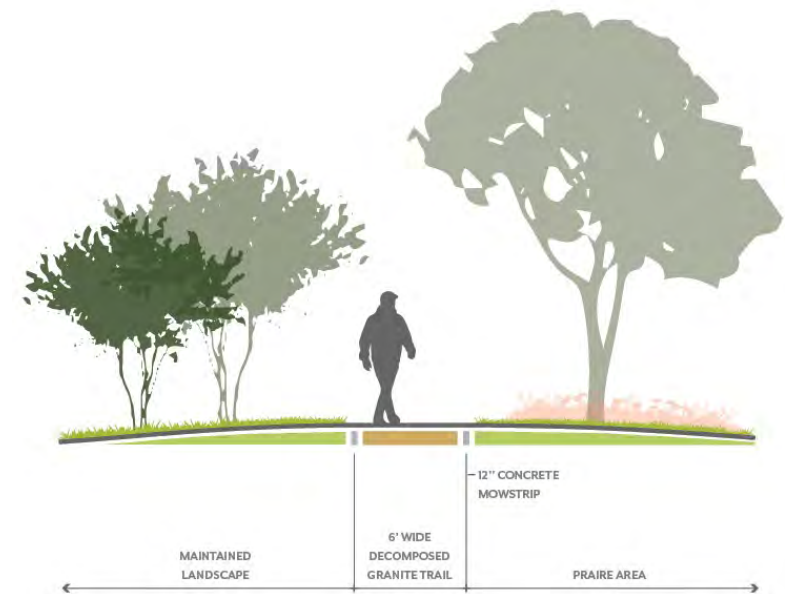
A decomposed granite trail for environmentally sensitive and lower traffic areas.

Multi-Use Boardwalk

The typical elevated boardwalk for trails that must encroach on the lake in order to connect.

Bridges & Crossings

The typical visual aesthetic for vehicular and pedestrian water crossings.



Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Members of the Government Performance and Financial Management Committee: Chad West (Chair), Paula Blackmon (Vice Chair), Cara Mendelsohn, Jesse Moreno, and Jaime Resendez

SUBJECT **December 11, 2024, Upcoming Agenda Item – 24-3547- Resolution Authorizing to Rescind the CDBG Public Facility Improvement Project contract with Legal Aid of Northwest Texas**

On December 11, 2024, City Council will consider a resolution to rescind the Community Development Block Grant Contract – Public Facility Improvements Project contract with Legal Aid of Northwest Texas (“LANWT”). The initial contract was previously approved on June 22, 2022, by Resolution No. 22-0984 to refurbish and update their existing office space, located at 1515 Main Street, in an amount not to exceed \$211,396.

LANWT has successfully served low-income, at-risk populations of Dallas since 1956 with civil legal aid covering a wide diversity of civil legal problems faced by low-income residents of the City of Dallas. This site has served as LANWT’s primary place of business in Dallas since 1991 when it was initially acquired. The facility has not been refurbished since its initial acquisition.

On August 11, 2022, staff informed LANWT that the Texas Historical Commission had designated the subject facility as a historical building. Consequently, the Texas Historical Commission requested additional information to complete the required federal Environmental Review (ER) for CDBG-funded activities. To-date, LANWT has not returned the City’s contract, and the required ER remains incomplete. It is now desirable to rescind the CDBG - Public Facility Improvements Project contract.

This information was discussed at the Community Development Commission (CDC), Public Improvement Committee meeting on November 19 and the CDC monthly meeting on December 5. The unspent CDBG funds in the amount of \$211,396 will be included with the upcoming annual reprogramming process for Community Development Block Grant funds in January 2025.

DATE December 6, 2024
SUBJECT **December 11, 2024, Upcoming Agenda Item – 24-3547- Resolution Authorizing to Rescind the CDBG Public Facility Improvement Project contract with Legal Aid of Northwest Texas**
PAGE **2 of 2**

If you have questions, please contact me or Janette Weedon, Director of Budget & Management Services.



Jack Ireland
Chief Financial Officer

c: Honorable Mayor and Members of the City Council
Kimberly Bizer Tolber, City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)

Alina Ciocan, Assistant City Manager
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Robin Bentley, Assistant City Manager (I)
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Mayor and Members of the Dallas City Council

SUBJECT **Upcoming Office of Community Care and Empowerment Agenda Item 24-3625:
Additional Texas Parks and Wildlife Department Grant NOFA Subrecipients
Agreements Authorizations**

On Wednesday, December 11, 2024, Dallas City Council will consider an item to authorize an additional set of contracts with multiple community-based providers of housing support, workforce/skills training, and/or certification and job placement assistance to eligible individuals as a component of the Texas Parks and Wildlife Foundation Grant project.

This item is a direct result of the memorandum sent by Interim City Manager Kimberly Bizzor Tolbert to City Council on Monday, October 21, 2024 and represents the second round of authorizations, the first of which having been completed at the November 13, 2024 City Council meeting. The referenced memorandum committed to expediting the Notice of Funds Available (NOFA) process to ensure that the funding secured by Texas House District 111 Representative Yvonne Davis would be awarded by the end of the year.

Item #77: Authorize an approximately fourteen-month subrecipient agreement, subject to appropriation, to provide housing support, workforce/skills training, and/or certification and job placement assistance, to eligible individuals, on behalf of the Office of Community Care and Empowerment, approved as to form by the City Attorney with: **(a)** TeCo Theatrical Productions, Inc. in an amount not to exceed \$157,500.00; **(b)** Communities in Schools of the Dallas Region in an amount not to exceed \$277,095.00; **(c)** Shared Housing Center in an amount not to exceed \$484,675.00; **(d)** Under 1 Roof in an amount not to exceed \$861,990.00; and **(e)** Harmony Community Development Corporation in an amount not to exceed \$270,000.00 (increasing the authorized amount from \$300,000.00 to \$570,000.00) - Total amount not to exceed \$2,051,260.00 - Financing: Texas Parks and Wildlife Coronavirus State and Fiscal Recovery Fund.

On October 18, 2024, the Office of Community Care and Empowerment issued a Notice of Funds Available (NOFA) on its website. Initially planned to close on Tuesday, October 29, the response period was extended to Tuesday, November 5, 2024. The NOFA was published on the Office of Community Care and Empowerment website, and outreach was conducted through social media, departmental channels, and a press release, and the materials were also published in Bonfire. The NOFA sought applications nonprofit organizations providing programs and services in Texas House District 111 and/or the southern sector of Dallas for community-based projects for the purpose of creating

positive impact and revitalization within the city of Dallas, Texas and Texas State House District 111 within 5 service categories:

- 1) Housing and Workforce Development
- 2) Community Support
- 3) Youth Services
- 4) Senior Health and Wellness
- 5) Cultural Enhancements

Process

A panel of 6 evaluators comprised of representatives from the Budget and Management Services Department, the Office of Arts and Culture, the Office of Community Care and Empowerment, the Office of Government Affairs, the Office of Homeless Solutions, and a representative of the North Central Texas Council of Governments reviewed and scored the applications. Award recommendations are based on evaluator scoring and panel discussion, as well demonstrated capacity. This process was expedited to ensure timely award of funds and to meet the City's established timeline of committing funds by the end of 2024 to ensure adequate time for service delivery.

Summary of Awards

Through this process, a total of 21 awards have been made or recommended to 20 community-based nonprofits to provide services to residents of Texas House District 111 and the southern sector of Dallas. A summary of these is provided below. These awards represent a total investment of \$6,231,948 in community organizations of various sizes to serve eligible residents.

The below awards are included on an agenda item to be considered by City Council on December 11, 2024.

Organization	Program Category	Recommended Award
Communities in Schools of the Dallas Region	Youth Services	\$277,095.00
Harmony Community Development Corporation	Community Support	\$270,000.00 (total \$570,000.00)
Shared Housing Center	Housing and Workforce Development	\$484,675.00
TeCo Theatrical Productions, Inc.	Cultural Enhancements	\$157,500.00

DATE December 6, 2024

SUBJECT **Upcoming Office of Community Care and Empowerment Agenda Item
24-3625: Additional Texas Parks and Wildlife Department Grant NOFA
Subrecipients Agreements Authorizations**

PAGE Page 3 of 4

Under 1 Roof	Housing and Workforce Development	\$861,990.00
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The below awards were authorized by City Council on November 13, 2024.

Organization	Program Category	Authorized Award
Chocolate Mint Foundation	Community Support	\$950,000.00
Community Missionary Baptist Church	Senior Health and Wellness	\$351,436.00
Family Gateway	Community Support	\$307,040.00
Girls Incorporated of Metropolitan Dallas	Youth Services	\$375,000.00
Friendship West Baptist Church	Youth Services	\$1,009,279.50
Harmony Community Development Corporation	Community Support	\$300,000.00
Phoenix House Texas	Youth Services	\$124,630.00
St. Phillips School and Community Center	Senior Health and Wellness	\$332,452.50

The following awards are being made at a level that allows for the execution of contracts via Administrative Action.

Organization	Program Category	Authorized Award
After School All Stars	Youth Services	\$80,850.00
DHK Wellness Strategies	Youth Services	\$50,000.00
Disciple Central Community Church	Youth Services	\$50,000.00
Koinonia Community Input	Senior Health and Wellness	\$50,000.00
Moorland Y at Oak Cliff	Cultural Enhancements	\$50,000.00
Southern Dallas Link	Senior Health and Wellness	\$50,000.00
Texas Supremacy of Music and Arts Conservatory	Cultural Enhancements	\$50,000.00
Urban Arts Collective	Cultural Enhancements	\$50,000.00

DATE December 6, 2024
SUBJECT **Upcoming Office of Community Care and Empowerment Agenda Item
24-3625: Additional Texas Parks and Wildlife Department Grant NOFA
Subrecipients Agreements Authorizations**
PAGE **Page 4 of 4**

Thank you for your attention.

Sincerely,



M. Elizabeth (Liz) Cedillo-Pereira
Assistant City Manager

Kimberly Bizer Tolbert, Interim City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Dev Rastogi, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager (I)
Robin Bentley, Assistant City Manager (I)
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **American Rescue Plan Act – Coronavirus State & Local Fiscal Recovery Funds
October 2024**

Please find attached the financial status report for the American Rescue Plan Act (ARPA) – Coronavirus State & Local Fiscal Recovery Funds (CSLFRF) for the period ending October 31, 2024. This monthly report provides an overview of the total amount of encumbered (\$33 million) funds remaining in the ARPA Grant Fund (FC18) as well as encumbered (\$33 million) and unencumbered (\$107.1 million) funds remaining in the ARPA Redevelopment Fund (0A72).

We will closely monitor expenditure of the funds. We will provide recommendations to the Government Performance and Financial Management (GPFM) Committee when or if funds become available for reprogramming to different activities.

If you have any questions, please contact me or Janette Weedon, Director of Budget & Management Services.



Jack Ireland
Chief Financial Officer

Attachment

Kimberly Bizzor Tolbert, City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Billieae Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
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Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

ARPA SLFRF Program (Grant Fund - FC18)

	Department	Budget	Total Encumbered	Total Spent	Encumbered + Spent	Total Unencumbered
1	Budget & Management Services - BMS	5,280,627	2,428,737	2,851,890	5,280,627	-
2	Facilities & Real Estate Management - FRM	21,086,754	2,041,089	19,045,665	21,086,754	-
3	Dallas Municipal Courts - DMC	5,299,890	609,000	4,690,890	5,299,890	-
4	Dallas Fire Department - DFD	31,297,953	5,093,437	26,204,516	31,297,953	-
5	Dallas Fire Department - DFD (Fire Safety)	172,078,021	-	172,078,021	172,078,021	-
6	Dallas Police Department - DPD	54,426,098	4,757,144	49,668,954	54,426,098	-
7	Information and Technology Services - ITS	9,983,601	1,160,475	8,823,126	9,983,601	-
8	Office of Emergency Management & Crisis Response - ECR	195,030	-	195,030	195,030	-
9	Dallas Public Library - LIB	250,000	-	250,000	250,000	-
10	Communications & Customer Experience/311 - MGT/CCX	252,194	-	252,194	252,194	-
11	Office of Community Care & Empowerment - MGT/OCC	18,384,524	10,681,274	7,703,250	18,384,524	-
12	Office of Equity & Inclusion - MGT/OEI	500,000	23,046	476,954	500,000	-
13	Office of Emergency Management & Crisis Response - ECR	1,855,168	-	1,855,168	1,855,168	-
14	Environmental Quality & Sustainability - MGT/OEQ	219,990	-	219,990	219,990	-
15	Office of Governmental Affairs - MGT/OGA	107,131	-	107,131	107,131	-
16	Office of Homeless Solutions - MGT/OHS	1,599,391	-	1,599,391	1,599,391	-
17	Human Resources - PER	20,000	-	20,000	20,000	-
18	Park & Recreation - PKR	2,259,789	-	2,259,789	2,259,789	-
19	Procurement Services - POM	1,839,579	61,220	1,778,359	1,839,579	-
20	Transportation and Public Works - TPW	28,491,151	6,126,753	22,364,398	28,491,151	-
Total		\$355,426,891	\$32,982,175	\$322,444,716	\$355,426,891	

Note: The chart above reflects expenditures and encumbrances recorded in the City's financial system of record as of October 31, 2024.

ARPA Redevelopment Fund Program (Fund 0A72)

	Department	Budget	Total Encumbered	Total Spent	Encumbered + Spent	Total Unencumbered
1	City Attorney's Office - ATT	50,000		14,371	14,371	35,629
2	Budget & Management Services - BMS	1,738,601	1,557,000	6,550	1,563,550	175,051
3	Facilities & Real Estate Management - FRM	29,137,788	2,888	2,132,222	2,135,110	27,002,678
4	Code Compliance - CCS	1,200,000			-	1,200,000
5	Dallas Municipal Courts - DMC	1,320,860	375,295		375,295	945,565
6	Dallas Animal Services - DAS	265,000			-	265,000
7	Dallas Fire Department - DFD	5,951,330	4,397		4,397	5,946,933
8	Dallas Police Department - DPD	441,081	300,000		300,000	141,081
9	Dallas Water Utilities - DWU	37,426,891	10,756,876	17,746,358	28,503,233	8,923,658
10	Economic Development - ECO	230,000	10,000	55,000	65,000	165,000
11	Housing & Community Development - HOU	23,450,000	5,240,520	5,235,421	10,475,941	12,974,059
12	Information and Technology Services - ITS	5,016,399	709,527	19,247	728,773	4,287,626
13	Office of Emergency Management & Crisis Response - ECR	4,790			-	4,790
14	Dallas Public Library - LIB	240,000			-	240,000
15	Bond & Construction Management - MGT/BCM	5,000,000	817,159	443,999	1,261,158	3,738,842
16	Communications & Customer Experience/311 - MGT/CCX	747,806	10,000	309,901	319,901	427,905
17	Mayor & City Council Office - MGT/MCC	16,000,000	5,154,555	1,279,132	6,433,687	9,566,313
18	Office of Community Care & Empowerment - MGT/OCC	9,234,847	1,195,604	784,065	1,979,669	7,255,178
19	Office of Equity & Inclusion - MGT/OEI	3,756,523	890,007	1,474,061	2,364,068	1,392,455
20	Office Environmental Quality & Sustainability - MGT/OEQ	1,780,010	199,456	396,844	596,300	1,183,710
21	Office of Governmental Affairs - MGT/OGA	142,869		11,832	11,832	131,037
22	Office of Homeless Solutions - MGT/OHS	6,158,240	850,232	64,525	914,757	5,243,483
23	Human Resources - PER	600,000		144,144	144,144	455,856
24	Office of Arts & Culture - OAC	125,000	25,000	25,000	50,000	75,000
25	Park & Recreation - PKR	2,234,421			-	2,234,421
26	Transportation & Public Works - TPW	31,506,552	4,781,244	14,433,871	19,215,115	12,291,437
27	Procurement Services - POM	1,221,456	107,494	318,007	425,501	795,955
Total		\$184,980,464	\$32,987,251	\$44,894,551	\$77,881,802	\$107,098,662

Note: The chart above reflects expenditures and encumbrances recorded in the City's financial system of record as of October 31, 2024.

Memorandum



CITY OF DALLAS

DATE December 6, 2024

Honorable Members of the Government Performance and Financial Management
TO Committee: Chad West (Chair), Paula Blackmon (Vice Chair), Cara Mendelsohn, Jesse
Moreno, Jaime Resendez

SUBJECT **Upcoming Agenda Items 24-3500 for December 11, 2024: Authorizing the Issuance
of Combination Tax and Revenue Certificates of Obligation, Series 2025A**

The December 11, 2024, City Council agenda includes an ordinance pending approval authorizing the issuance of Combination Tax and Revenue Certificates of Obligation, Series 2025A ("the Bonds"), in a total amount not to exceed \$40,000,000. On October 8, 2024, the City Council authorized the preparation of plans and the payment of potential future costs and expenses for the issuance of the Bonds.

In alignment with the FY 2024-25 Adopted Budget, the City's co-financial advisors, Hilltop Securities, Inc. and Estrada Hinojosa & Co., recommend the issuance of Combination Tax and Revenue Certificates of Obligation, Series 2025A in an amount not to exceed \$40,000,000 to finance stormwater capital projects. At the advisement of the City's co-financial advisors, the Bonds will be issued via competitive sale.

The ordinance authorizes City staff and co-financial advisors, subject to parameters, to competitively bid the sale and issuance of the Bonds. Payment of fees and expenses is contingent upon the issuance and sale of the Bonds which are scheduled for January 2025.

Please let me know if you need any additional information.



Jack Ireland
Chief Financial Officer

c: Kimberly Bizzor Tolbert, City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Kathy Stewart, Chair and Members of the Parks, Trails and Environment Committee

SUBJECT **Follow-up to PTE December 2, 2024, Meeting (Briefing Item #C)**

This memorandum serves to provide follow-up responses to questions from the Parks, Trails and Environment Committee meeting on December 2, 2024, regarding the operator contracts at White Rock Lake and Bachman Lake.

The requests from Councilmembers were to develop and provide the following:

- Cost-recovery analysis
- Formulate a fee structure
- Study of best practices

These items will require additional time. PKR will conduct a cost and fee analysis and a study of best practices to present in May of 2025.

Councilmembers also requested a breakdown of community outreach efforts and plans to reach new high schools and a detailed breakdown of scholarship distribution and procedures which we will provide as an additional follow-up early May 2025.

Addition questions were:

Question:

How much does Park and Recreation (PKR) spend from the general fund on maintenance and repairs at White Rock Lake?

Answer:

PKR spent \$1,168,988.06 from the general fund in FY24. However, those funds are spent on the parks and trails, not on the water. PKR does not provide any stipend to any operator at White Rock Lake. Additionally, all maintenance, repairs, and utility expenses of each operator are the responsibility of the operators and not PKR.

Question:

Is the renewal option on the Filter Building contract automatic?

Answer:

Yes, provided that Boathouse is not in default, Boathouse may renew the agreement, at its option, on the same terms and conditions for two consecutive 10-year periods by providing written notice to City at least six (6) months, but not later than twelve (12) months, prior to the termination of the initial term or the termination of the first renewal period, whichever is applicable.

Question:

Does White Rock Boathouse, Inc. pay City 10% of its gross revenue or net revenues collected from the rental of the Filter Building.

Answer:

White Rock Boathouse, Inc. pays City 10% of gross revenues.

Question:

How much does it cost to rent the Filter Building? Is there holiday pricing?

Answer:

Fridays	Saturdays	Sundays
Jan, Feb, Jul, Aug: \$3,200	Jan, Feb, Jul, Aug: \$4,000	Jan, Feb, Jul, Aug: \$2,200
Mar, Jun, Sep, Dec: \$4,400	Mar, Jun, Sep, Dec: \$5,500	Mar, Jun, Sep, Dec: \$2,800
Apr, May, Oct, Nov: \$4,500	Apr, May, Oct, Nov: \$6,000	Apr, May, Oct, Nov: \$3,200

Monday, Tuesday, and Wednesday rentals: \$1,500 each

Thursday rentals: \$2,000 each

Holiday Rental Fees: Premium rates for holidays and are negotiated based on dates.

Please advise if you have any questions.


John D. Jenkins, Director
Park & Recreation Department

c: Kimberly Bizer Tolbert, City Manager (I)
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Crystal R. Ross, Senior Deputy Director
Rachael Berry, Assistant Director
Brett Wulke, Superintendent

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Follow-Up Questions to the November 4, 2024, Parks, Trails, and Environment Committee**

This memorandum provides an update to questions asked during the November 4, 2024 Parks, Trails, and Environment Committee meeting.

Briefing Item A: Regional Electric Vehicle (EV) Charging Infrastructure Investments Annual Update

Questions and Answers

1. What is the cost of a typical charging station? The cost of the charging station depends on the type of station that is purchased. The cost of a Level 2 Charging Station is approximately \$20,000, which includes \$10,000 for equipment and \$10,000 for labor, construction, and installation. The cost of a Level 3 DC Fast Charging Station is approximately \$50,000 per site; range is driven by utility infrastructure capacity. The cost is also impacted by availability of utility infrastructure at the site.

2. What are the maintenance and other costs of a charging station? The costs of operating a charging station include electricity and maintenance as well as any applicable networking fees and warranties. According to US Department of Energy average maintenance cost per charger are around \$400 per year. The NCTCOG is still evaluating maintenance costs not including warranties, given that most of their equipment is relatively new and still under warranty.

3. After the NCTCOG's EV charging station grant expires, who is responsible for maintaining those charging stations? During the NCTCOG's \$15M North Texas Equitable Electric Vehicle Infrastructure (NTx- EEVI) project, the NCTCOG will provide an RFP on behalf of the local government to select vendors and cover the cost of maintenance. After the completion of the project, local governments will be responsible for entering into contracts with vendors to maintain the stations.

4. Do we have a revenue estimate for the older fleet vehicles taken out of service? In FY24, Equipment and Fleet Management's (EFM) vehicle auctions led to \$2.4M in

sales. This includes sales of light- and heavy-duty vehicles and equipment replacement. Light-duty assets account for an estimated \$300,000 sold at auction in FY24.

5.The PTE Committee would like to have more information on the EV chargingstations in the southern sector, particularly Districts 1, 3, 4, and 8, disseminated tothe public. According to OEQS's EV Charging Infrastructure Siting Study, 50 of the 90 potential sites for EV charging stations are in Districts 1, 3, 4, and 8. Additionally, 70 of the recommended sites are in Justice 40 areas.

6.With regards to planning, is OEQS collaborating with the City Council and withother City departments? Yes. OEQS has established the EV Charging Working Group (consisting of City departments) that supports the CECAP transportation target of increasing the amount of publicly available EV charging infrastructure in Dallas. Participating City departments include Transportation and Public Works (TPW), Aviation (AVI), and Parks and Recreation. OEQS also provides updates to the Environmental Commission and the PTE Committee to receive feedback and recommendations. Relevant to this discussion, in May 2023, City Council adopted amendments to the City's building code that includes EV readiness and capability requirements for parking spaces at new commercial buildings. Moving forward, the Planning and Development Services Department is evaluating whether Transportation Demand Management Plans (TDMPs) provide an opportunity for developers to incorporate sustainable strategies, including EV charging stations, in new development projects.

Briefing Item B: Park Resources and the Impact of Encampments

7. Question: What is the total number of individuals in each encampment?

Response: The Park Department does not track this information. Park Homeless Action Response Team (HART) is responsible for the cleanup/removal of encampments. The Office of Homeless Solutions collects this data annually during the Point In Time Count (PIT).

8. Question: What are the schools in proximity to the encampments?

Response:

- Cottonwood Park – Bukhair Elementary is directly across the street from the park
- Bachman Lake Park – Uplift Triumph Preparatory is approximately 800' from the park
- Lake Cliff Park– Bowie Elementary is approximately 900' from the park
- Cottonwood Trail – Hamilton Park Pacesetter Magnet Elementary is approximately 1,000' from the trail

- Rosemeade Park – Sheffield Primary School is approximately 2,700' from the park
- Samuell Grand Park – Mount Auburn is immediately adjacent to the park
- BB Owen Park – Lake Highlands Middle School is approximately 1,300' from the park
- Turtle Creek Park – Holy Trinity Catholic School is approximately 1,700' from the park
- Bachman Greenbelt - Oak Hill Academy is approximately 3,200' from the park
- Santa Fe Trestle Trail – Townview is approximately 3,500' from the trail

9. Question: Can the signage at Jaycee Zaragoza splash park be more visible nearer to the amenities (splashpad, bathrooms, etc.)? Can 911 route calls to the Marshals?

Response: The splash park does have a large sign installed. PKR will further evaluate locations of signage. 911 dispatches calls to the Dallas Police Department, and the Marshal's Office can be notified as a secondary contact.

Note: Council Member Blackmon suggested PKR use internal resources and review assets and see what new avenues of monetization can be done to enhance existing resources.

Response: PKR is actively improving internal efficiencies and working in collaboration with Office of Homeless Solutions to identify resources.

10. Question: What is the total number of visits on Slide 11 of the presentation showing the frequency of visits to the top 10 'hot spots'?

Response: 1915 total visits (includes all encampment cleaning and all monitoring visits)

If you have any questions, please contact me, or Carlos Evans, Director of the Office of Environmental Quality and Sustainability, at carlos.evans@dallas.gov or Assistant Director of Parks and Recreation, Renee Johnson at renee.johnson@dallas.gov.

Sincerely,



M. Elizabeth (Liz) Cedillo-Pereira
Assistant City Manager

DATE December 6, 2024
SUBJECT **Follow-Up Questions to the November 4, 2024, Parks, Trails, and
Environment Committee**
PAGE **Page 4 of 4**

Kimberly Bizer Tolbert, Interim City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Dev Rastogi, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager (I)
Robin Bentley, Assistant City Manager (I)
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Technology Accountability Report – October 2024**

Please find attached the Technology Accountability Report (TAR) based on information through October 31, 2024. The TAR is a progress report reflecting the performance and operational status of the city in purchasing, implementing, operating, and securing technology to achieve the city's priorities and service objectives.

If you have any questions, please contact Dr. Brian Gardner, Chief Information Officer (I) and Director of Information & Technology Services.

Service First, Now!

Donzell Gipson

Assistant City Manager (I)

c: Kimberly Bizer- Tolbert, City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager (I)
Robin Bentley, Assistant City Manager (I)
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors



TECHNOLOGY AND ACCOUNTABILITY REPORT

INFORMATION AND TECHNOLOGY SERVICES

1500 Marilla St., 4DS
Dallas, TX 75201
(214) 671-9868

As of October 31, 2024

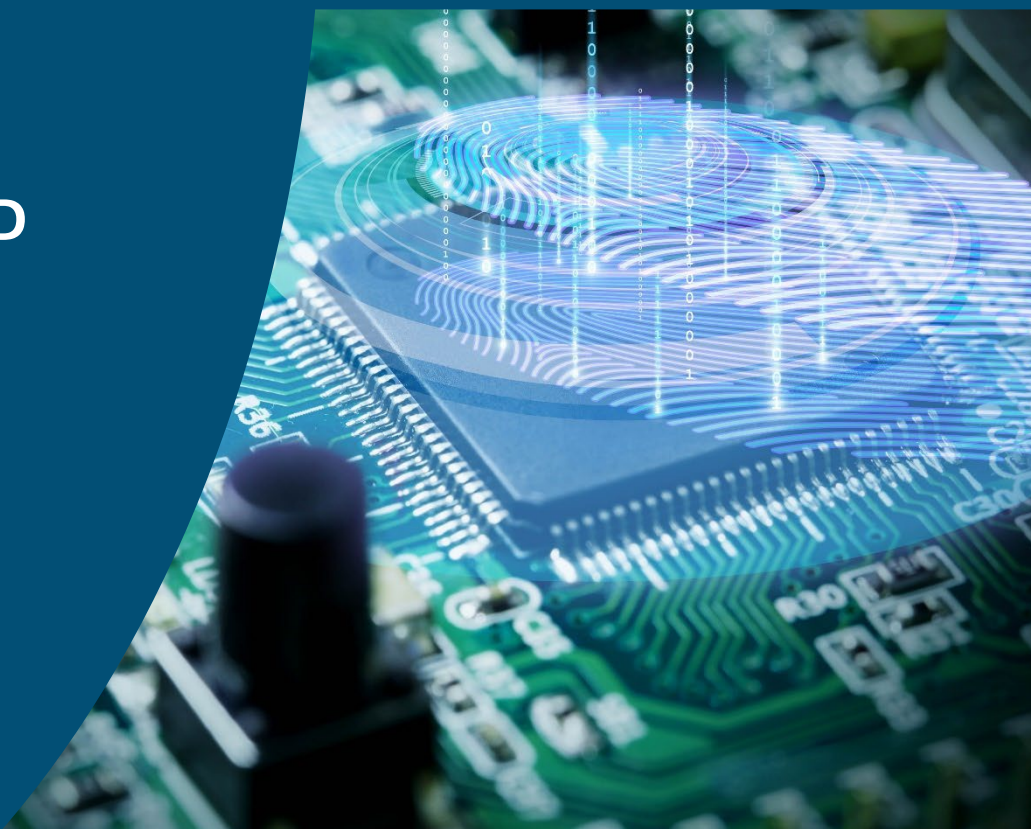


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4	Cybersecurity Programs A. Awareness Training B. Situational Awareness C. Cyber Threats
5	IT Infrastructure A. Resiliency – Disaster Recovery and Business Center B. Audit

Executive Summary

The highlight of accomplishments achieved in October includes:

- Section 1: IT Programs & Projects – Four projects were completed and implemented:
 - **Advantage Dallas Financial Upgrade:** The upgraded CGI Advantage system is utilized by all departments within the City for processing and recording of all budgets, procurement and financial accounting transactions, and interfaces with many enterprise business applications. Previously Project #1 on September's report.
 - **Consumer Protection Online Salesforce Application/Permitting:** This system will allow department to implement online permit process for seven applications (wood vendor, motor vehicle repairs, credit access, electronic repairs, home repair, and scrap tire). It will also allow business owners to access, complete, submit, and track their business permit applications online. Previously Project #3 on September's report.
 - **Safety Tracking, and Hazardous Identification and Inspections:** This electronic system monitors training records and certifications. It permits the sharing of policies and procedures with a confirmation acknowledgement, conducts hazard identification inspections, audits, checklists, and conduct job safety hazard analysis. Previously Project #6 on September's report.
 - **Stormwater Compliance Information Management System:** The new modern system allows OEQ staff to manage mission-critical and legally sensitive environmental management consent decree (EMCD)/permit-required tasks; this system will also provide timely information through dashboards and reports. Previously Project #13 on September's report.



Executive Summary continued...



City of Dallas Information and Technology Services, Honored with the Prestigious OnCon Icon Top 50 Information Security Team Award. Led by Derrick Age, Chief Information Security Officer (I).

October 22, 2024, Information and Technology Services Security Team was recognized for its excellence in Information Security, has been awarded the esteemed OnCon Icon Top 50 Information Security Team Award. The OnCon Icon Awards celebrate outstanding achievements of top organizations and teams worldwide.

This prestigious recognition is determined through peer and community voting. Voters are instructed to select teams they have seen make a significant impact on their own organization or within the broader industry, contribute to their professional community through thought leadership, drive innovation, and demonstrate exceptional leadership.

Information and Technology Services' dedication to excellence, innovative practices, and leadership in Information Security have set them apart as a top-performing team.

For more information about the OnCon Icon Awards and to view the full list of winners, please visit

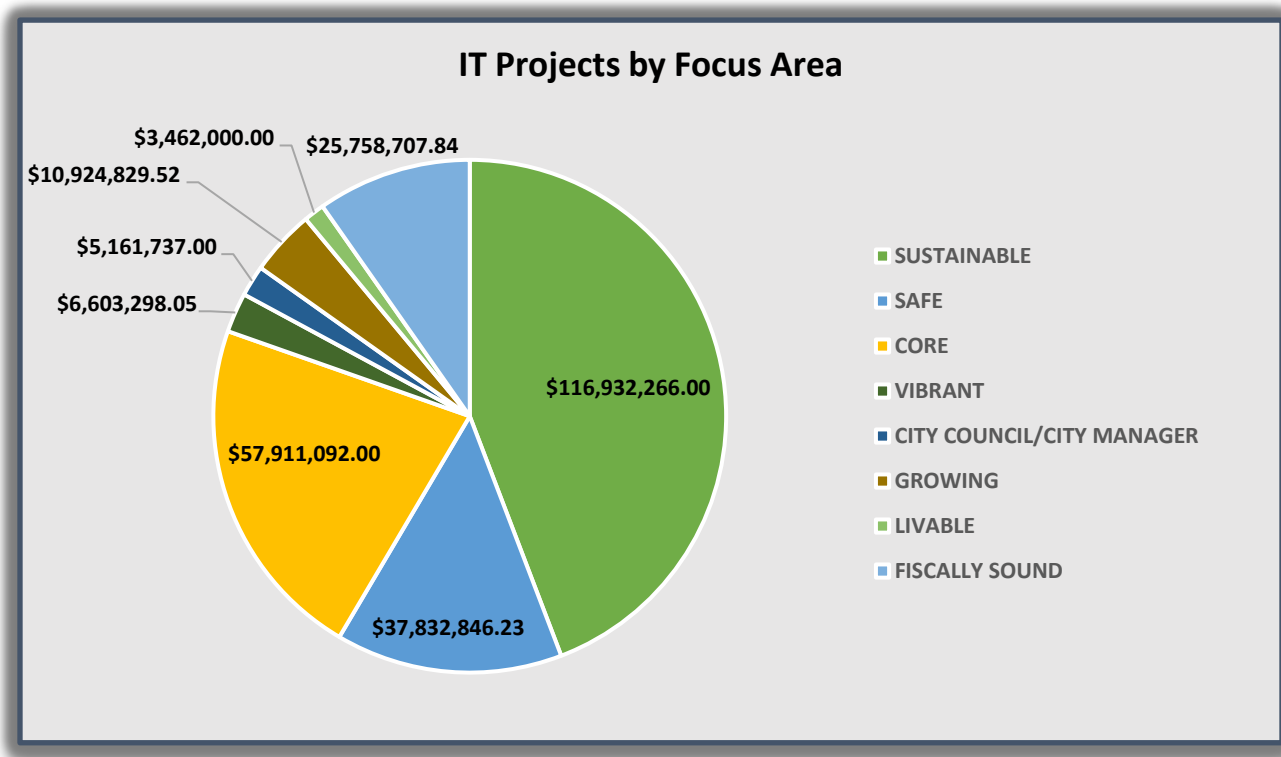
[\[https://www.onconferences.com/awards\]](https://www.onconferences.com/awards)(<https://www.onconferences.com/awards>).

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Section 1: IT Programs & Projects

A. Project Pipeline

1. IT Projects by Strategic Priority

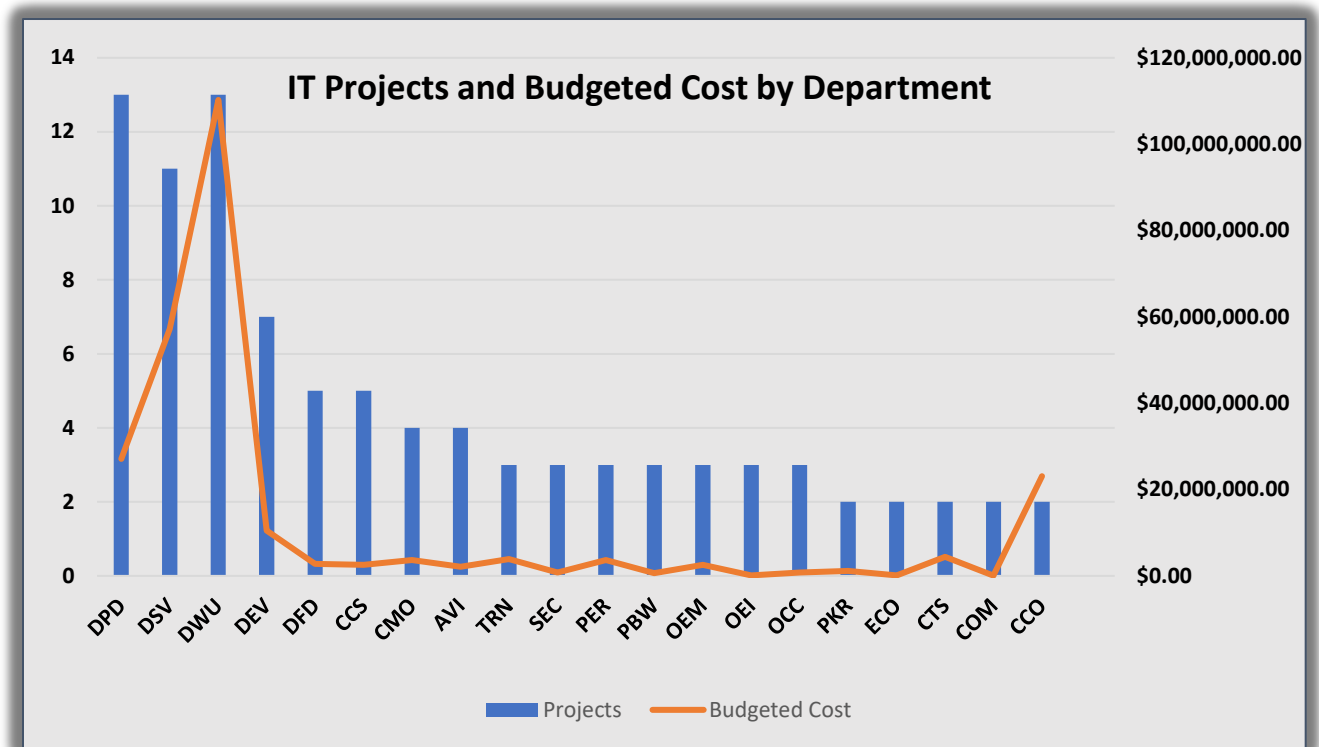


NOTES:

- 1. As of 10/31/2024, ITS has 101 approved IT projects in the pipeline.
- 2. The total budgeted costs for the 101 projects are \$263,785,377.
- 3. Project pipeline includes at least one project in each of the 8 focus areas.

Focused Areas	Projects	Costs
SAFE	23	\$36.8M
SUSTAINABLE	23	\$116.9M
CORE	14	\$57.2M
VIBRANT	9	\$5.02M
CITY COUNCIL & CITY MANAGER	11	\$6.6M
GROWING	10	\$10.9M
LIVABLE	6	\$3.5M
FISCALLY SOUND	5	\$26.8M

2. IT Projects and Budgeted Cost by City Department

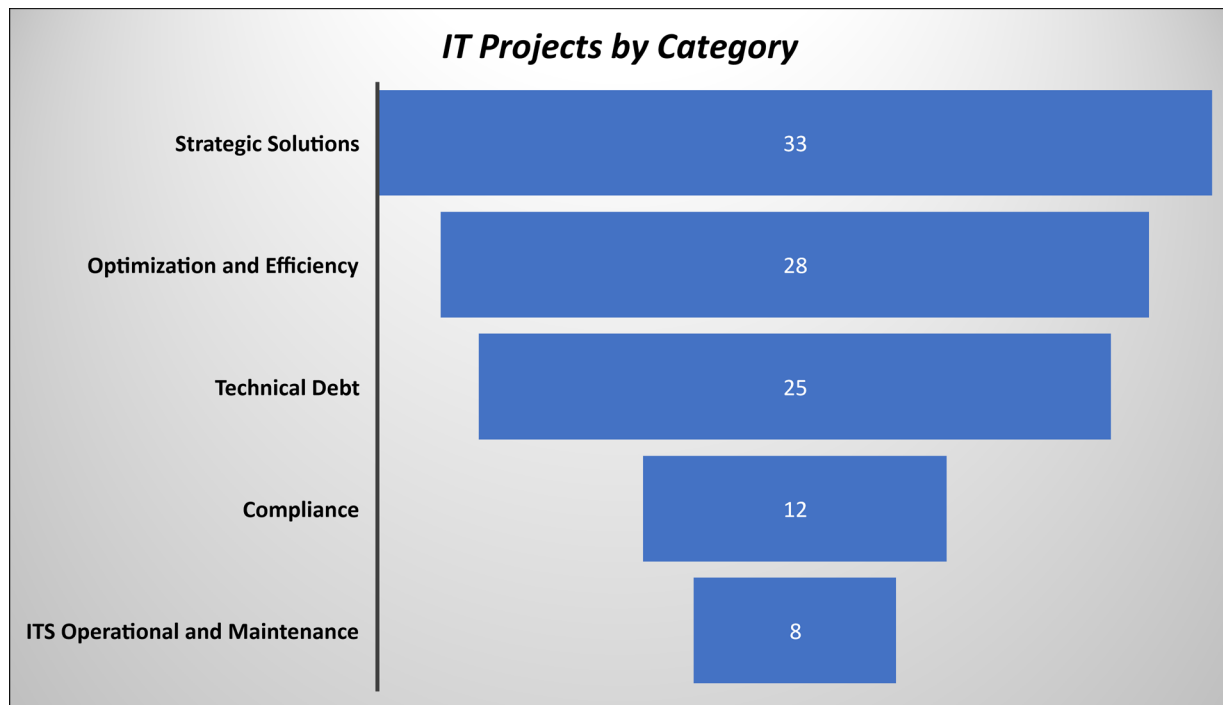


NOTES:

1. Twenty-nine City Departments are represented across the 101 approved IT projects in the pipeline.
2. Eight Departments have 1 active project each, making up the Other (OTH) group in the figure above.

City Departments	Projects	Costs
Dallas Police Department	13	\$27.06M
Dallas Water Utilities	13	\$110.2M
Information & Technology Services	11	\$57.1M
Code Compliance	5	\$2.5M
Planning & Development	6	\$10.5M
Dallas Fire & Rescue	5	\$2.8M

3. IT Projects and Budgeted Cost by Category



NOTES:

1. Thirty-three projects implement Strategic Solutions of new products or services with a budgeted cost of \$77.3M.
1. Twenty-eight projects aim to increase Optimization and Efficiency of City processes and systems with a budgeted cost of \$150.07M.
2. Twenty-five projects focus on reducing Technical Debt with a budgeted cost of \$65.69M.
3. Twelve projects address Compliance Standards to meet industry regulations, government policies, or security frameworks with a budgeted cost of \$98.79M.
4. Eight projects are internal Operations and Maintenance projects with a budgeted cost of \$4.57M.

*The number of projects spread among these categories total to more than 101 due to some projects falling into more than one category.

B. Major Project Status

**LEGEND:

- **Cancelled:** The project has not finished, and work on the project will not continue.
- **Completed:** Work on the project has finished, and all deliverables/tasks have been completed.
- **Delayed:** The project is still active, but we have passed the initial estimated completion date.
- **In Process:** The project is currently being worked on by the project team.
- **On Hold:** The project has not finished, and work on the project has been suspended.
- **Ongoing:** The project consists of multiple phases or is an operational project. Some portions have been completed, but the project has not fully reached fruition.

-  : Addresses Technical Debt

-  : PCI project

#	Project Name	Description	Strategic Priority	Dept	Estimated Completion Date	Project Status	Value Adds
1.	Bellevue Data Center	The program includes obtaining funding, creating several vendor relationships and the subsequent migration of all Infrastructure and Applications to 1000 Bellevue, Dallas, the new City of Dallas Data Center. (TBD)	CORE	DSV	Planning	In Process	
2.	DallasNow	The city's current permitting system has reached end of life and cannot interact with the new geospatial technology standards, as well as difficult to change to support the new business requirements, and workflows. This project will deploy a new system to replace the existing system and to add efficiencies in the permitting process. (\$9,746,788)	GROWING	DEV	Sep-25	In Process	
3.	Fusus Devices Implementation for DPD	The Fusus product suite will provide a video and data collaboration platform to expedite intelligence gathering and efficiency of response to situations as they unfold throughout the community. Further, providing a tool for identifying the location of cameras in proximity that may provide valuable information to aid in the response and/or subsequent investigation. (\$478,589)	SAFE	DPD	Dec-24	In Process	
4.	RFCSP for Court Case Management System	The current Court Case Management System (Tyler Technologies) contract has been extended to June 2025. Courts wishes to conduct market research and conduct a competitive procurement to ensure the best solution is selected to upgrade and improve court case management. (\$4,371,720)	SAFE	CTS	Planning	In Process	
5.	Telestaff-Workday Integration Phase 2	Telestaff automated scheduling and staffing system for the City of Dallas Fire Department 24-hr employees' integration with Workday Payroll System. (\$731,238)	SAFE	DFD	Planning	In Process	



#	Project Name	Description	Strategic Priority	Dept	Estimated Completion Date	Project Status	Value Adds
6.	Fire Station Alerting System	Dallas Fire Rescue dispatches resources from 58 fire stations strategically deployed throughout the city. To avoid response delays, DFR relies on a station Alerting System that integrates with our Computer Aided Dispatch (CAD) system to advise firefighter/paramedics of assistance calls. The current station alerting system is end of life, difficult to maintain, and lacks the full range of functionality more modern solutions provide. This project will conduct market research to procure and implement a new, modern station alerting system for Dallas Fire Rescue. (\$1,860,000)	SAFE	DFD	Planning	In Process	
7.	CAD & RMS Universal Replacement	This project will replace the current Computer Aided Dispatch (CAD) system and the Records Management System (RMS) with a holistic, universal solution to support the Dallas Police Department, Dallas Fire-Rescue, and the Dallas Marshal's office. The goal of this project is a solution utilizing industry best practices, while also providing uniformity across both platforms. This will support better tracking of incidents from initiation through investigation to final resolution.	SAFE	DPD	Oct-26	Planning	
8.	Surveillance Cameras and Real Time Crime Center	This project will provide a "Real Time Crime Center" capability within Jack Evans police station. It will include 1) building a new command center video room (Real Time Crime Center), 2) building camera installations, 3) video camera software, video storage and surveillance camera installations at intersections, and 4) Trailer camera installations. (\$20,409,944)	SAFE	DPD	Dec-26	In Process	
9.	LIMS Acquisition and Implementation Phase 3	DWU is implementing a Laboratory Information Management System (LIMS) for one Analytical Lab, five treatment plants, the Water Quality Division, and the Watershed-Reservoir Division to increase regulatory compliance, productivity, efficiency, and effectiveness.	SUSTAINABLE	DWU	Nov-24	In Process	
10.	PKR Asset Inventory, Amenity, and Maintenance Management System	This project will implement an integrated park asset, work order, operations and maintenance, and resource management for the Park and Recreation Department.	VIBRANT	PKR	Nov-24	In Process	
11.	DWU Billing CIS and Customer Portal Replacement	DWU's current CIS system, SAP, will reach its end of life in 2025. DWU must replace SAP by 2025 in order to ensure continuity of our billing.	SUSTAINABLE	SAP	Jul-28	In Process	
12.	Vacant Property Registration Salesforce Platform	This project will develop a registration platform and process for identifying and tracking vacant properties. This City-wide process will be managed by the Code Compliance Department. It will also enable citizens to access an online platform to register and pay for vacant properties they own. (\$680,000)	LIVABLE	CCS	May-25	Planning	



#	Project Name	Description	Strategic Priority	Dept	Estimated Completion Date	Project Status	Value Adds
13.	Real Estate Case Management System	This project will streamline the leasing of properties and the utilization of right-of-way by introducing an online application process. It will also give applicants the ability to track progress of their application in real time. (\$517,000)	SUSTAINABLE	PBW	Apr-25	Planning	
14.	ICAC Network Upgrade	This is to upgrade the Internet Crimes Against Children (ICAC) network for CJIS and state compliance. This upgrade will include new network switches, new router, firewall implementation, and virtual server upgrades. (\$500,000)	SAFE	DPD	Dec-25	Planning	

NOTES:

4. **RFCSP for Court Case Management System.** The RFCSP is pending and has been released by Procurement. Evaluation of the responses are currently in progress.
5. **Telestaff-Workday Integration Phase 2.** Telestaff-Workday Integration for Fire uniform Go live date paused. New dates are being developed. The implementation of this Integration(s) will automate the passing of data from Telestaff to Workday, reducing Business Partner manual work.
6. **Fire Station Alerting System.** Contract negotiation pending. Discussion between the city team and vendor is still in process. The city is working with the vendor to provide an expedited cost and timeline, shortening the project implementation.

B. Changes to Major Project Status List

1. Major Project implemented or closed since the last report.
 - a. Advantage Dallas Financial Upgrade
Project #1 on September's report
 - b. Consumer Protection Online Salesforce Application/Permitting
Project #3 on September's report
 - c. Safety Tracking, and Hazardous Identification and Inspections
Project #6 on September's report
 - d. Stormwater Compliance Information Management System
Project #13 on September's report

Section 2: IT Operations

A. Outage Report

1. Monthly Service Desk Report

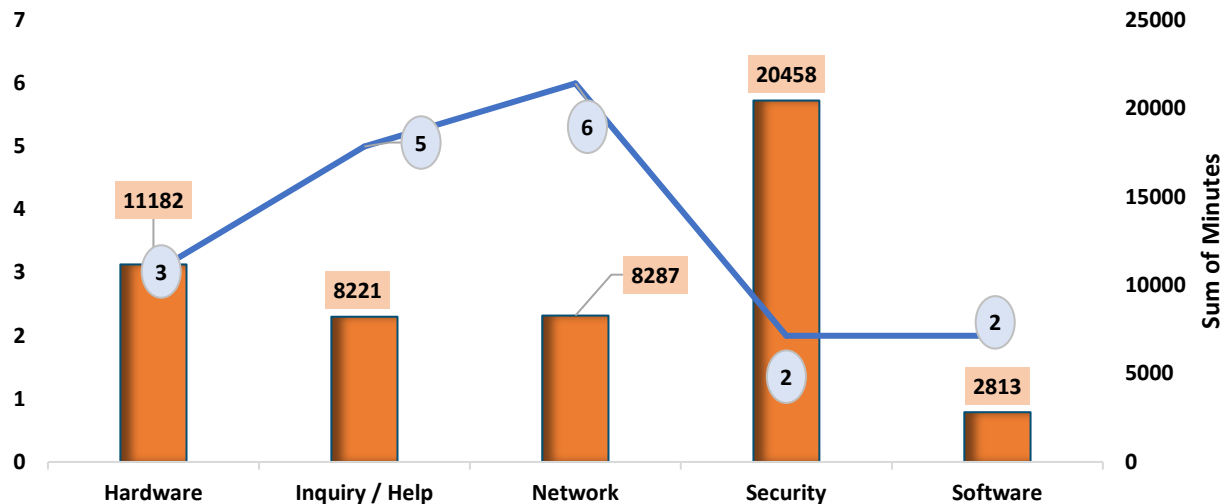
The IT Service Desk functions as the single point of contact (SPOC) between the City’s IT organization and its end users. The Service Desk handles a variety of requests that include distribution to support, setting user passwords, and troubleshooting issues. It assists customers with incident resolution and service request management. The Monthly Service Desk Report provides metrics and trends of the IT service desk performance.

Service Desk Call Metrics

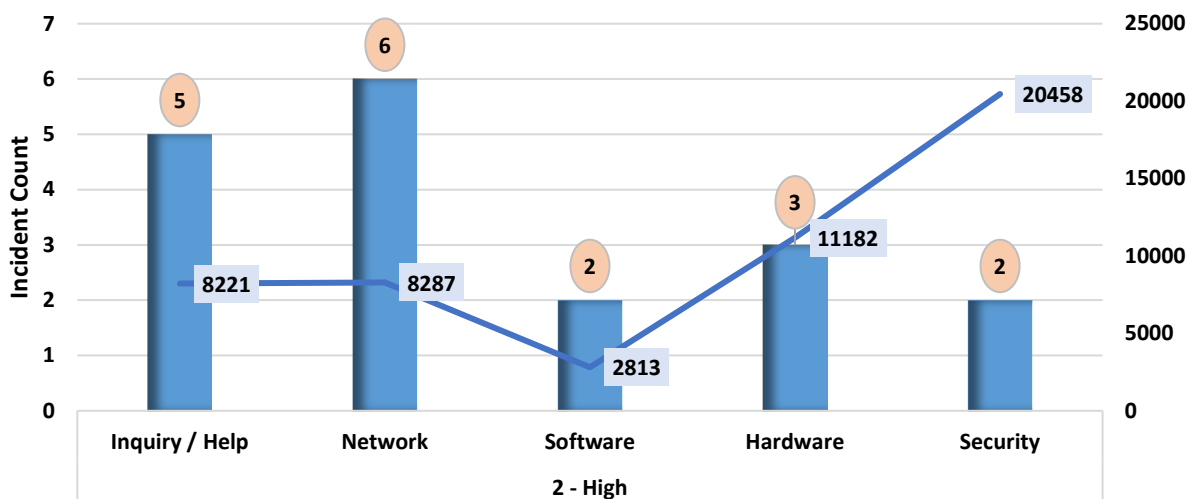
Category	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Total Calls	5836	3034	3719	4108	5720	6419	6621	5388	6116	5955	5359	5645
Answered	5759	3006	3693	4070	5628	6315	6480	5319	5965	5878	5200	5470
Abandoned	77	28	26	38	92	104	141	69	151	77	159	175
Abandoned (<10sec)	57	12	19	18	52	23	22	41	73	53	74	100
Abandoned %(<10sec)	1.0	1.0	1.0	0	1	1	1	1	1	1	1	2

Metric	Metric	Current Month	Trend
Average Speed to Answer – Voice	Average Speed to Answer - Voice	00:20	
Password Related Incidents	Password Related Incidents	73%	71.8% 73.1% 73.1% AugSeptOct
First Contact Resolution - Incident	First Contact Resolution - Incident	84.18%	91% 88% 84% AugSeptOct
Average Duration – Service Desk	Average Duration - Service Desk	0.53 Days* 756 Minutes	578 618 756 AugSeptOct
Average Duration – Field Services	Average Duration - Field Services	1.58 Days 2278 Minutes	4391 3300 2278 AugSeptOct
Average Duration - PD Field Services	Average Duration - PD Field Services	2.5 Days 3616 Minutes	4067 4176 3616 AugSeptOct

**Impact Minutes by Issue Category October 2024
Severity 1 and Severity 2**

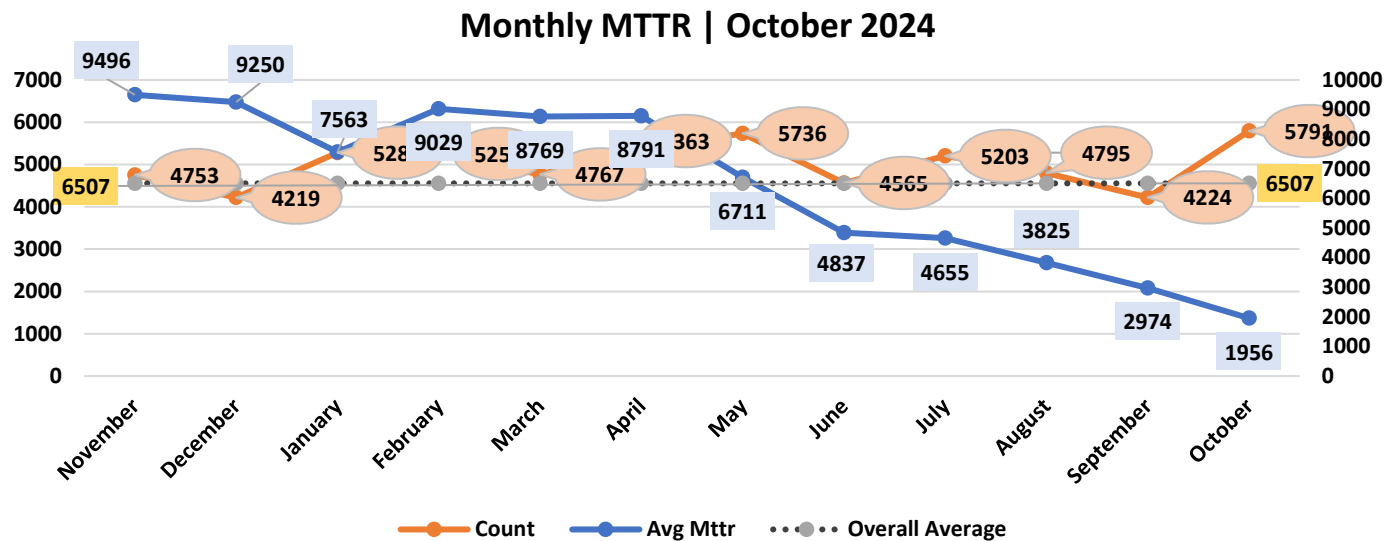


**Severity 1 and 2 by Issue Category October 2024
Impact Total Minutes**



NOTES:

1. Severity 1 and Severity 2 incidents are the most severe and most likely result in degraded services or outages that impact the ability of City departments to fulfill their missions.
2. The lower chart tracks major incidents by services and minutes of impact delineated by Critical and High severity.



NOTES:

1. This chart provides the trendline for the average mean time to repair (MTTR), an industry standard for tracking the timeliness of resolution on reported incidents.
2. Mean Time to Repair, in these reports, is calculated as the total time from Report of Incident to the Resolution of the Incident.
3. October numbers do not include 234 same month tickets which remain “in-progress” and as of the reporting date not yet resolved.
4. Previous months MTTR figures have been adjusted to reflect 117 incidents from previous months that were closed in this reporting cycle.
5. Previous months MTTR numbers updated to reflect post reporting month closure validation. October numbers will be updated in November reporting cycle to reflect tickets closed post data compilation.

B. Service Requests (including new employee onboarding)

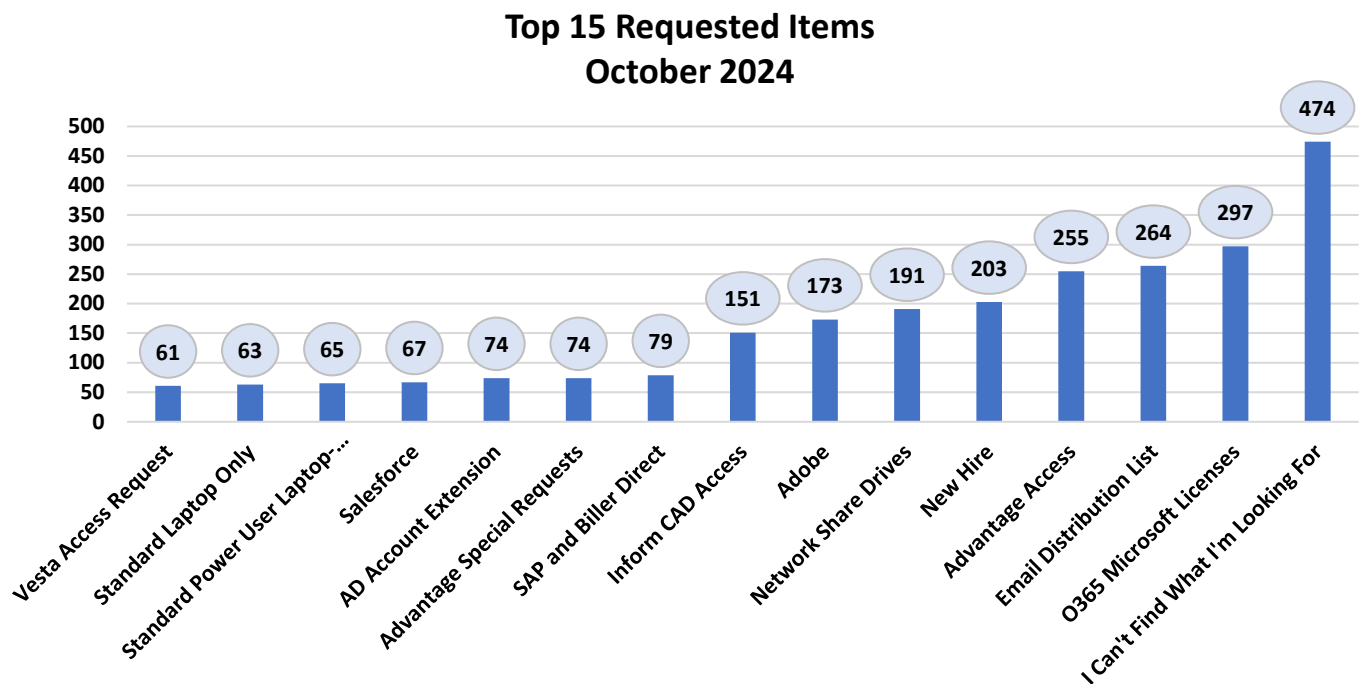
1. New Hire Report



NOTES:

- 1. In the month of October, a total of 222 request tickets were generated for new employees.
- 2. DPD, CCS, and DWU were the top 3 New Hire Request departments. *Excluding blanks
- 3. Blank indicates no department match was available for the requested onboarding at the time the report was generated.

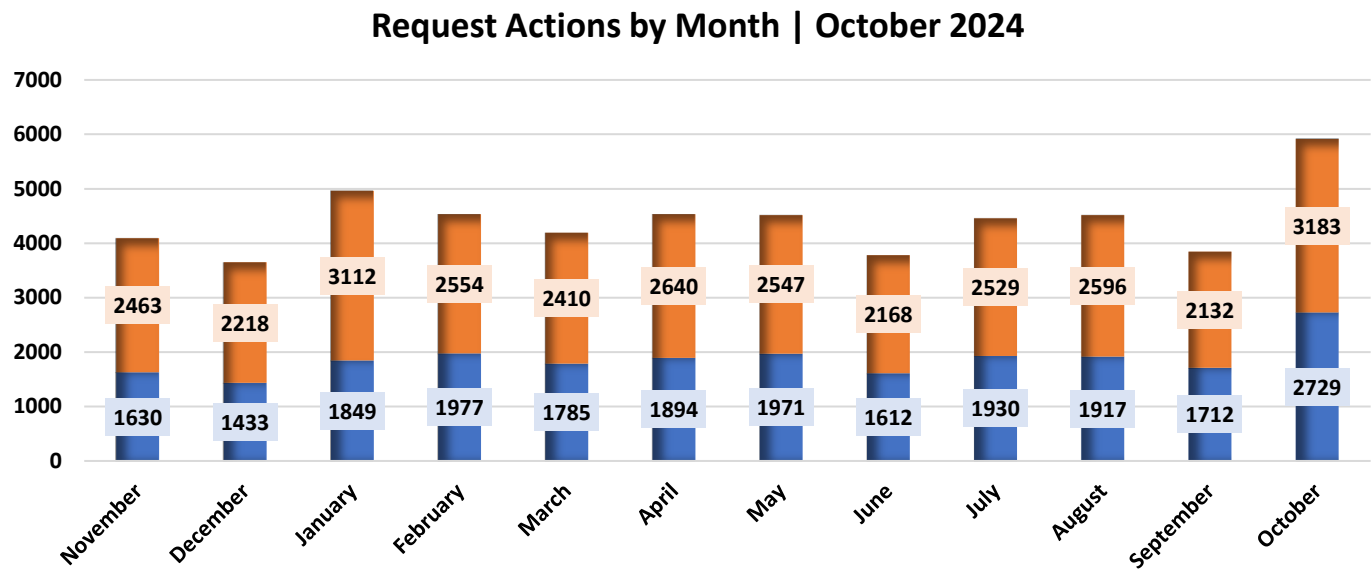
2. Service Request Report (An ask for service – “I Need Software Installed”)



NOTES:

1. October Service Requests totaled 3183, an increase of ~1000 over September which totaled 2132. This report depicts the top 15 Request by type that were selected.
2. “I Can’t Find What I’m Looking For” is a category used when a service catalog item does not exist for what the user is asking.
3. The chart below illustrates that 2729 Requested Tickets generated 3183 Requested Actions. Frequently, one request generates multiple actions to be completed by one or more teams to fulfill the ask.

C. IT Applications Availability



The City’s IT Applications Support Team is responsible for maintaining, troubleshooting, and providing user assistance for over 800 plus applications used across the enterprise. Applications, both Public Safety and Non-Public Safety, are rated based on the critical nature of the application, availability requirements, and the departments they support. They are provided with a tier-based rating. Monthly availability of Tier 1 or critical applications is a primary performance indicator.

For the month of October we had no outages for the top ten tier one critical applications.

Application	Support Team	PS/NonPS	Target	Sept. Hours	Sept. Uptime	October Hours	October Uptime
Computer Aided Dispatch (CAD)	ITS CAD and RMS	Public Safety	99.99%	716	100.00%	740	100.00%
Fire Station Alerting System (Locution)	ITS DFR	Public Safety	99.99%	716	100.00%	740	100.00%
inPursuit Records Mgmt System (RMS)	ITS CAD and RMS	Public Safety	99.99%	716	100.00%	740	100.00%
POSSE	ITS Land and Permit	Non-Public Safety	99.98%	716	100.00%	740	100.00%
Salesforce CRMS	ITS 311 Salesforce CRMS	Non-Public Safety	99.98%	716	100.00%	740	100.00%
CGI/AMS Advantage Financial	ITS Financial	Non-Public Safety	99.99%	716	100.00%	740	100.00%
DPD Camera System	ITS DPD	Public Safety	99.98%	716	100.00%	740	100.00%
911 Vesta System	ITS Vesta	Public Safety	99.99%	716	100.00%	740	100.00%
Highland Onbase	ITS Land and Permit	Non-Public Safety	99.98%	716	100.00%	740	100.00%
Maximo	ITS	Non-Public Safety	99.98%	716	100.00%	740	100.00%

NOTES:

1. Chartered above are the ten Tier 1 applications and the performance indicators for the month of September and October 2024.
2. Target is the expected availability expressed as a percentage, or uptime of the application for the reporting period. Reporting period (month) hours are determined by the number of hours in a reporting period, minus the number of standard maintenance hours an application is allocated in the reporting period. For example, if a reporting period has 720 hours and an application has 4 maintenance hours allocated in the reporting period, the reporting period hours are 716. If a reporting period has 744 hours and an application has 4 maintenance hours allocated in the reporting period, the reporting period hours are 740.
3. Reporting period availability is determined by the number of hours, not including the allocated maintenance hours that the application was not available as percentage of the reporting period hours.



D. Standard Enterprise Software Inventory (SESI)

Technical debt refers to the accumulation of design or implementation compromises made during the development of software, applications, or systems. The City's systems environment has grown over time, where technical debt accumulates and incurs a cost in the form of increased maintenance and development time, reduced quality, and decreased productivity.

The City of Dallas has a volume of technical debt present in its technology environment. To address the debt and consolidate systems, ITS has begun to frame a program, better manage, and provide exceptional services.

As part of the Interim City Manager's 100-Day Plan and IT strategic direction, a proactive approach has been taken that identifies, tracks, and communicates the potential risks and associated costs with technical debt system duplications to City departments.

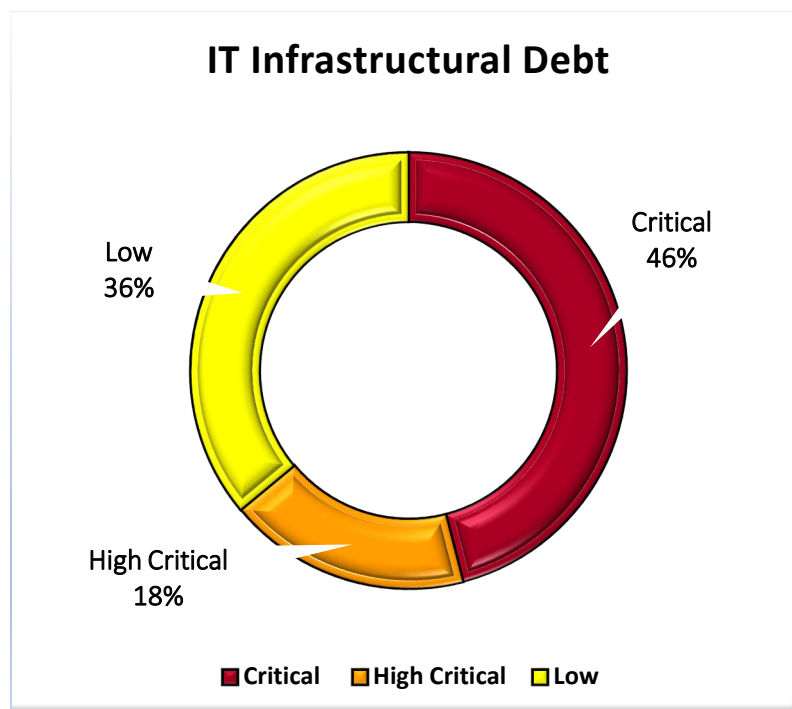
ITS is working to build a technical debt remediation and Standard Enterprise System Inventory (SESI) consolidation program for managing IT systems over time. The program shall outline and review changes in the system landscape and the City's strategic priorities. The plan shall track progress toward milestones and adjust the roadmap as needed to ensure that technical debt is not only reduced, but continuously managed.

Over the past 11 months, from January through November 2024, ITS has actively addressed technical debt through a two-pronged approach. The ITS Infrastructure and Application Support teams have systematically identified and mapped the applications and server operating systems that fall within our technical debt quadrant, requiring attention. Through this process, we've identified 403 servers that need operating system or application upgrades. In some cases, retirement of the application and server is recommended.

We recognize that tackling technical debt is not a one-time effort, but an ongoing process that requires continuous review and dedicated resources. Establishing a program to manage and fund these efforts is essential to ensuring the City's infrastructure remains secure, the data stays protected, and staff have reliable tools for their daily work.

As shown in the chart below, one significant achievement this year is the elevation of 116 servers that were running on operating systems from 2012 or earlier. In many cases, the outdated operating systems prevented necessary application upgrades, leading to the need to replace the application entirely to achieve compatibility with the latest systems.

We will continue to report out technical debt status within the TAR.



Below is a snapshot of four applications that we consider technical debt. These four applications were identified by the application rationalization team for the month of October to show the efforts to keep these legacy applications functional. ITS has spent over 79 hours supporting numerous tickets on the following systems. All four of these applications are in flight for upgrade or replacement, this month we have added a ticket count column to show new tickets being created monthly for the legacy applications.

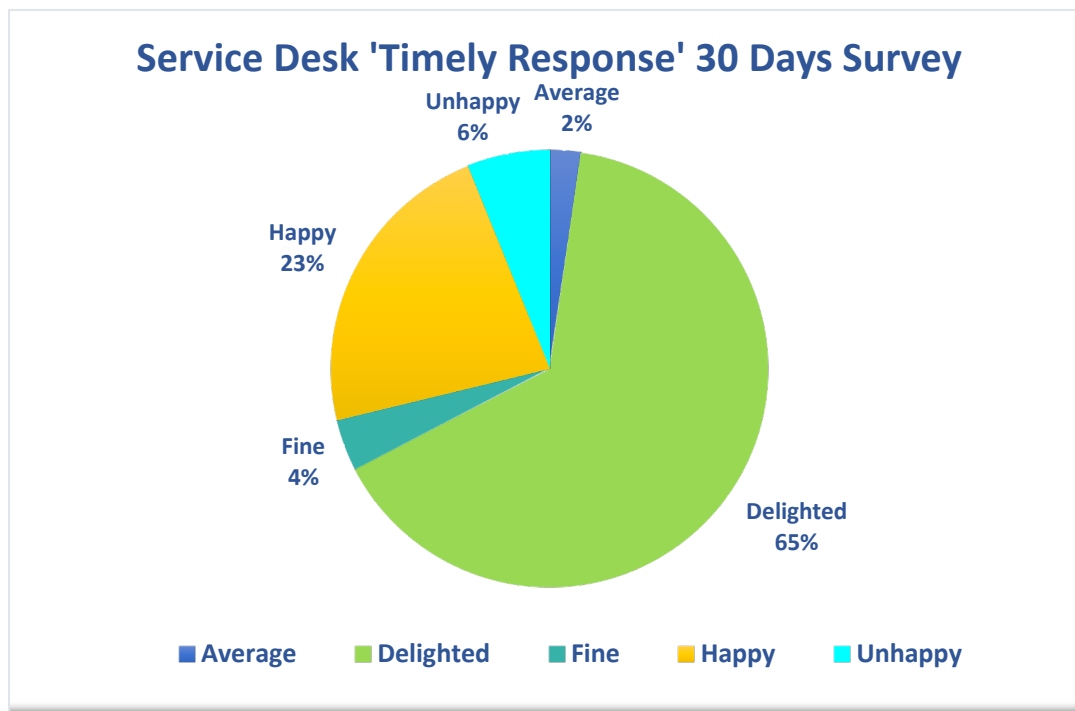
Application	IT Support Team	New Tickets	Hours Spent	Status
DFR IDS	ITS DFR Apps Support	10	82 hrs	In progress with multiple modules; Completion Dec 2025
POSSE Permitting	ITS Land and Permitting Apps Support	8	71 hrs	Dallas Now Summer 2025
AMS Advantage	ITS Financial Apps Support	71	142 hrs	AMS Upgrade Oct 2024
Locution	ITS DFR Apps Support	0	0 hrs	Contract in Redline Discussions
	Total	89	295 hrs	

E. IT Service Desk Satisfaction Surveys

The City's IT Service Desk conducts surveys of employees that have submitted incident reports and service requests. The surveys are performed through the ServiceNow platform in the form of email requests directly to the individuals who submitted the request to the IT Service Desk either by calling or submitting through the online ServiceNow platform.

Submitters are asked to provide feedback on the timeliness of the disposition of their request and their rating of the overall Service Desk experience. Along with the rating, submitters are asked to provide other feedback which can be used to address specific issues and to improve the overall timeliness and experience.

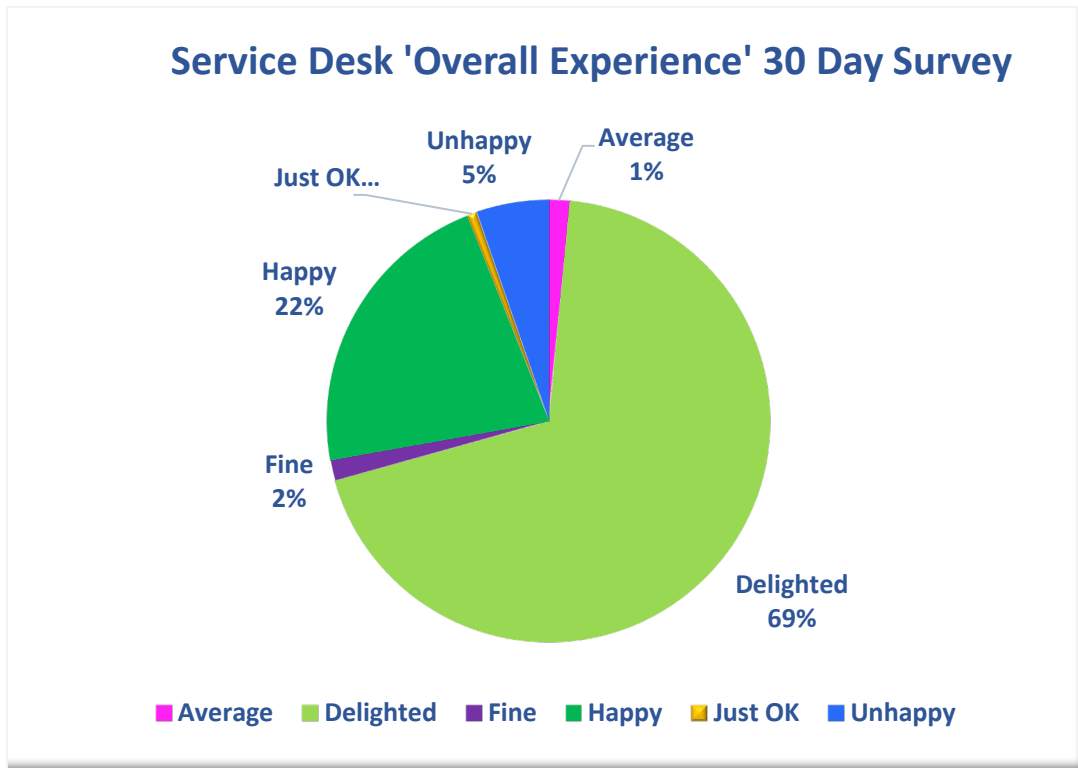
1. IT Service Desk Timeliness Report



NOTES:

1. This chart illustrates the overall survey responses to the question of Service Desk timeliness for requests submitted in October 2024.
2. While each IT Service Desk ticket submitted results in a survey request to the submitter, not all survey requests receive a response, and the data represent the results from those responding to the survey.
3. The survey requests employees that have submitted an incident report or service request to the IT Service Desk to rate the timeliness of the service delivery on a scale along five points; Unhappy, Just OK, Average, Fine, Happy, and Delighted.
4. For the October 2024 survey, 92% of respondents rated their perception of timeliness of the service to be either Fine, Happy, or Delighted.

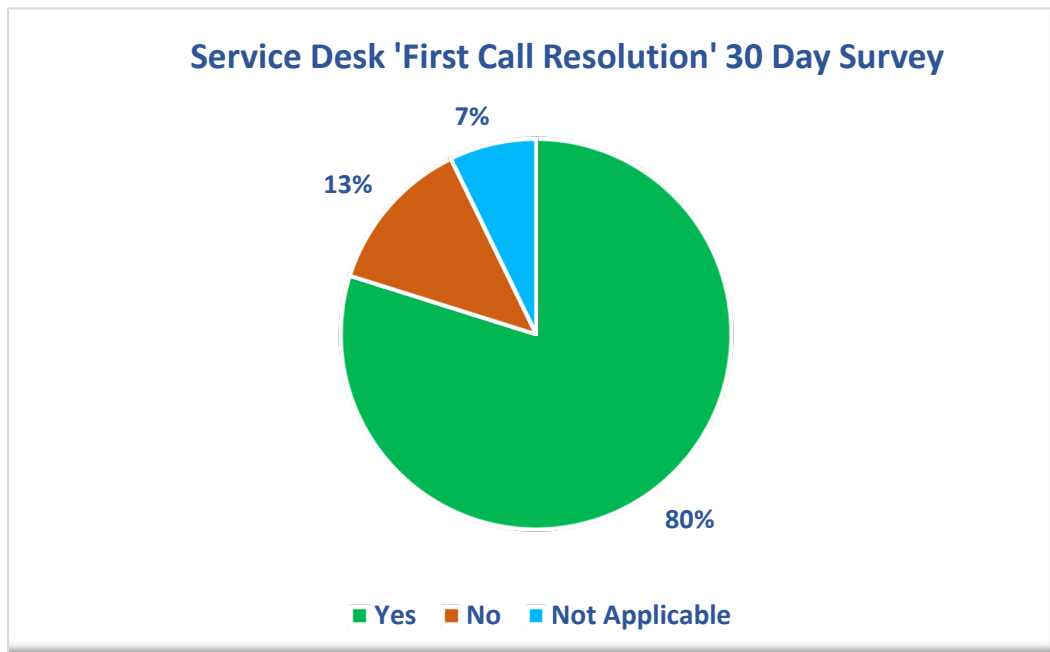
2. IT Service Desk Overall Experience Report



NOTES:

1. This chart illustrates the overall survey responses to the question of Service Desk experience for requests submitted in October 2024.
2. While each IT Service Desk ticket submitted results in a survey request to the submitter, not all survey requests receive a response, and the data represent the results from those responding to the survey.
3. The survey requests employees that have submitted an incident report or service request to the IT Service Desk to rate their overall experience of the service delivery on a scale along five points; Unhappy, Just OK, Average, Fine, Happy, and Delighted.
4. For the October 2024 survey, 93% of respondents rated their overall experience with the IT Service Desk to be either Fine, Happy, or Delighted.

3. IT Service Desk First Call Resolution Report



NOTES:

1. This chart illustrates the overall survey responses to the question of whether the issue was resolved on the first call to the Service Desk for requests in October 2024.
2. The survey requests employees that have submitted an incident report or service request to the IT Service Desk on whether the issue was resolved with the first call (Yes or No).
3. For the October 2024 survey, 80% of respondents responded that their issue or request was resolved on the first call.

Section 3: IT Budget Execution

IT Budget Execution provides information on the execution of the IT budget, the management of technology procurements, and the management of IT Human Capital.

A. Contract/Procurement Management

Upcoming/Recent Contracts Requiring Council Approval

Items Approved on October 8th Agenda

NetSync Network Solutions - Authorize a cooperative purchasing agreement for Renewal of Palo Alto firewall support and licenses for the devices that allow the monitoring of incoming traffic for malicious cyber actors. Additional protection is provided because the firewalls utilize an architecture that allows traffic inspection at a higher rate.

- Contract amount - \$171,002

Brio Professional Services, LLC – Authorize Supplemental Agreement No. 2 to increase the service contract with Brio Services, LLC dba Brio Consulting, LLC for expansion of services for Phase II of the enterprise work order and asset management system for the Department of Information and Technology Services.

- Contract amount - \$1,625,530

Canon USA, Inc. - Authorize Supplemental Agreement No. 2 to increase the service contract with Canon USA, Inc. for citywide lease of multi-functional devices and desktop printers, maintenance, support, and managed services.

- Contract amount - \$2,186,270

Items Approved on October 23rd Agenda

Carahsoft Technology Corporation - Authorize a three-year cooperative purchasing agreement for application and hosting services, integration support and ongoing technical and maintenance support of an electronic information multi-media streaming and management system for the Department of Information and Technology Services with Carahsoft Technology Corporation through The Interlocal Purchasing System.

- Contract amount - \$411,624

International Business Machines Corporation - Authorize a three-year cooperative purchasing agreement for continuous software maintenance and support for the citywide data management system for the Department of Information and Technology Services with International Business Machines Corporation through the Texas Department of Information Resources.

- Contract amount - \$409,146

SBC Global Services, Inc. dba AT&T Global Services - Authorize Supplemental Agreement No. 15 to exercise the third of three one-year renewal options to the service contract with SBC Global Services, Inc. dba AT&T Global Services for continued maintenance and support for the City's 9-1-1 telephone system infrastructure.

- Contract amount - \$5,518,224

B. Budget Performance & Execution – September 2024

Fund 0191 – 9-1-1 System Operations September 2024

Expenditure Category	FY 2032-24 Adopted Budget	FY 2032-24 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	661,024	661,024	596,160	640,514	(20,510)
Pension	95,983	95,983	90,416	96,830	847
Health Benefits	67,550	67,550	45,580	49,095	(18,455)
Worker's Compensation	1,712	1,712	1,712	1,712	-
Other Personnel Services	14,899	14,899	37,933	38,549	23,650
Total Personnel Services	841,168	841,168	771,801	826,700	(14,468)
Supplies	201,464	201,464	20,858	20,858	(180,606)
Contractual Services	11,824,129	11,824,129	6,902,904	7,571,513	(4,252,616)
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	12,866,761	12,866,761	7,695,564	8,419,071	(4,447,690)

Fund 0197 – Communication Services (Radio Network) September 2024

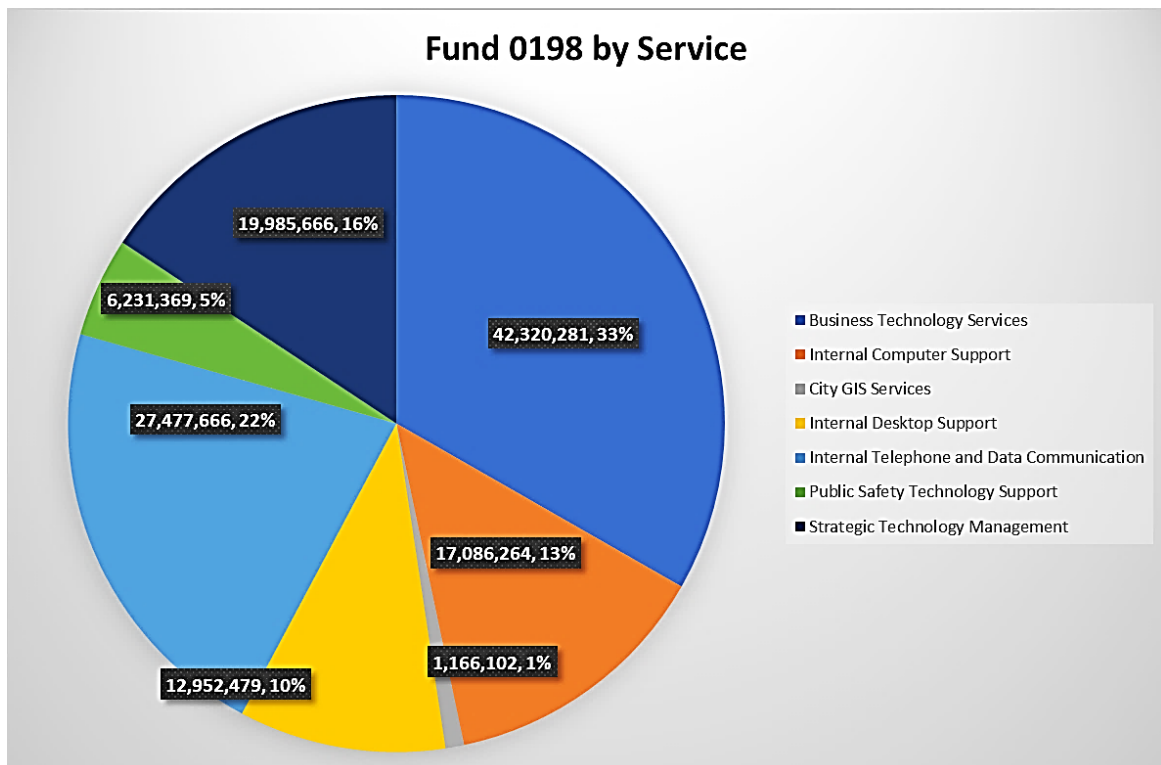
Expenditure Category	FY 2032-24 Adopted Budget	FY 2032-24 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	1,995,239	1,995,239	1,761,255	1,892,229	(103,010)
Overtime Pay	96,632	96,632	194,337	195,709	99,077
Pension	303,582	303,582	293,121	313,151	9,569
Health Benefits	289,500	289,500	168,282	180,850	(108,650)
Worker's Compensation	8,059	8,059	8,059	8,059	-
Other Personnel Services	35,196	35,196	102,099	104,007	68,811
Total Personnel Services	2,728,208	2,728,208	2,527,153	2,694,006	(34,202)
Supplies	1,433,876	1,433,876	416,779	416,779	(1,017,097)
Contractual Services	14,711,697	14,711,697	11,230,782	11,267,167	(3,444,530)
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	18,873,781	18,873,781	9,026,634	18,107,037	(766,744)



Budget Performance & Execution (continued)

Fund 0198 – Data Services September 2024

Expenditure Category	FY 2032-24 Adopted Budget	FY 2032-24 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	20,914,938	20,914,938	16,619,960	17,128,926	(3,786,012)
Overtime Pay	31,612	31,612	37,472	39,526	7,914
Pension	3,027,737	3,027,737	2,457,743	2,633,855	(393,882)
Health Benefits	2,036,150	2,036,150	1,022,711	1,098,270	(937,880)
Worker's Compensation	53,893	53,893	53,893	53,893	-
Other Personnel Services	1,028,754	1,028,754	711,555	728,498	(300,256)
Total Personnel Services	27,093,084	27,093,084	20,903,334	21,682,968	(5,410,116)
Supplies	764,420	764,420	1,416,209	1,416,210	651,790
Contractual Services	103,926,620	103,926,620	96,921,544	96,921,544	(7,005,076)
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	131,784,124	131,784,124	119,241,087	120,020,722	(11,763,402)



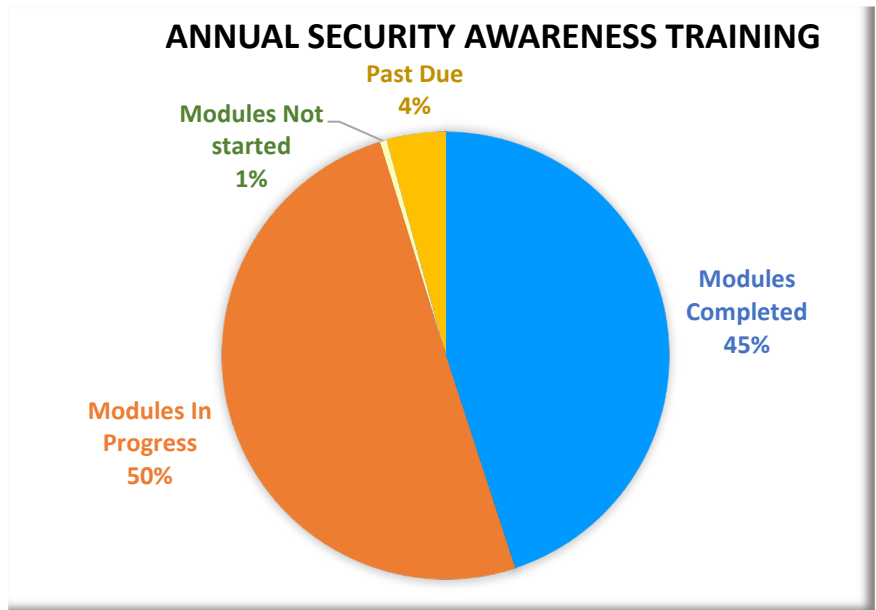
Section 4: Cybersecurity Programs

A. Awareness Training

Security Awareness training is measured on an annual basis. Over the last several years ITS has observed a generally positive trend in risk scoring associated with annual employee training. Beginning with each new fiscal year the City will conduct a new set of security awareness courses to meet not only the best practices, but State of Texas House Bill 3834 requirements for all government employees.

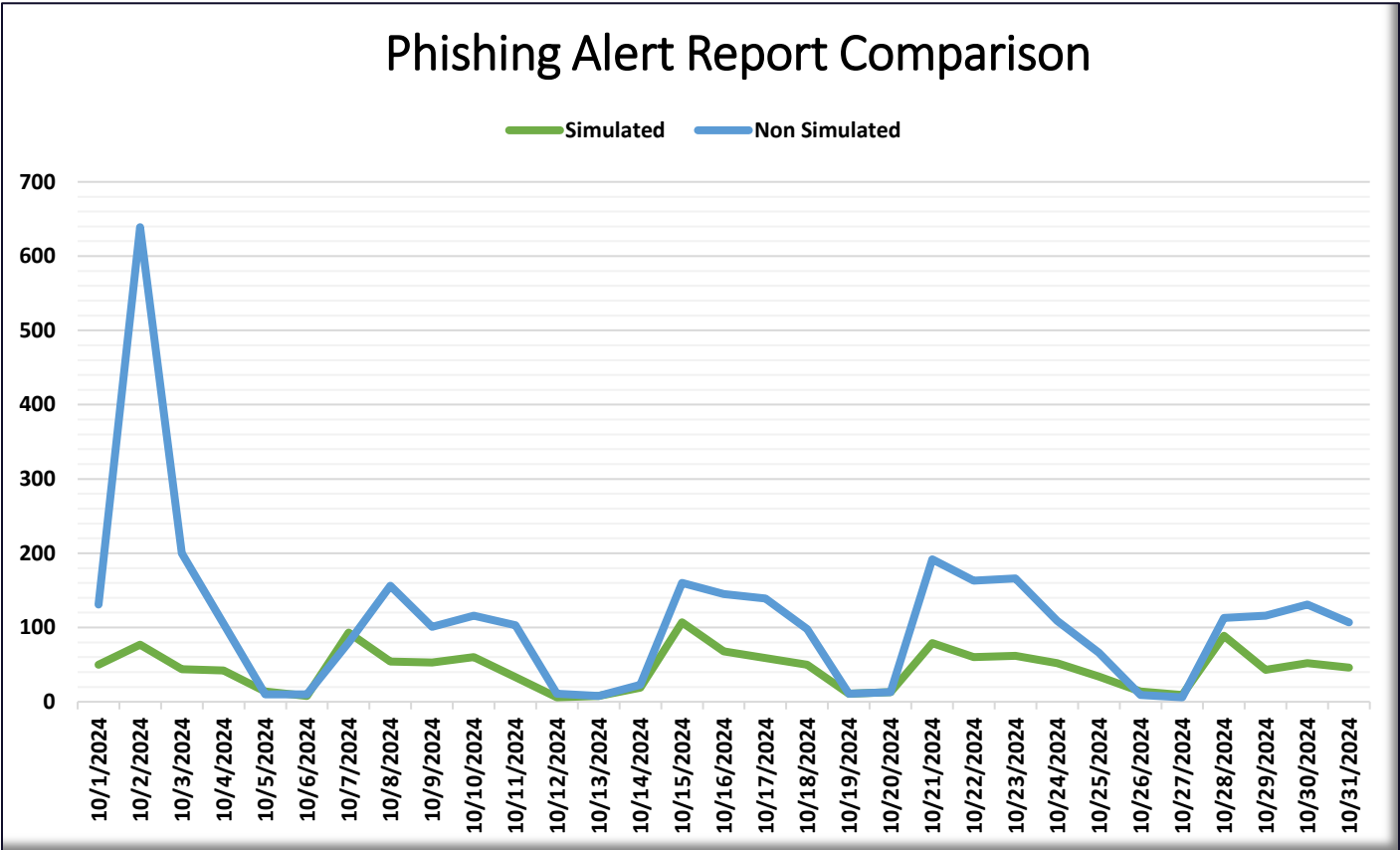
However, each year we see new or enhanced requirements from the Texas State Legislature as the risk environment evolves and becomes increasingly more threatening. As such, our

security awareness training program must evolve to reflect the latest requirements and latest threats and it is critical that the security awareness training is completed each year. The graph illustrates the enrollment and completion efforts of employee training over the course of the year. For Fiscal Year 2024-25 security awareness training campaigns are currently being implemented and completed by City staff and management, ITS is tracking progress and work with City employees to ensure timely completion.



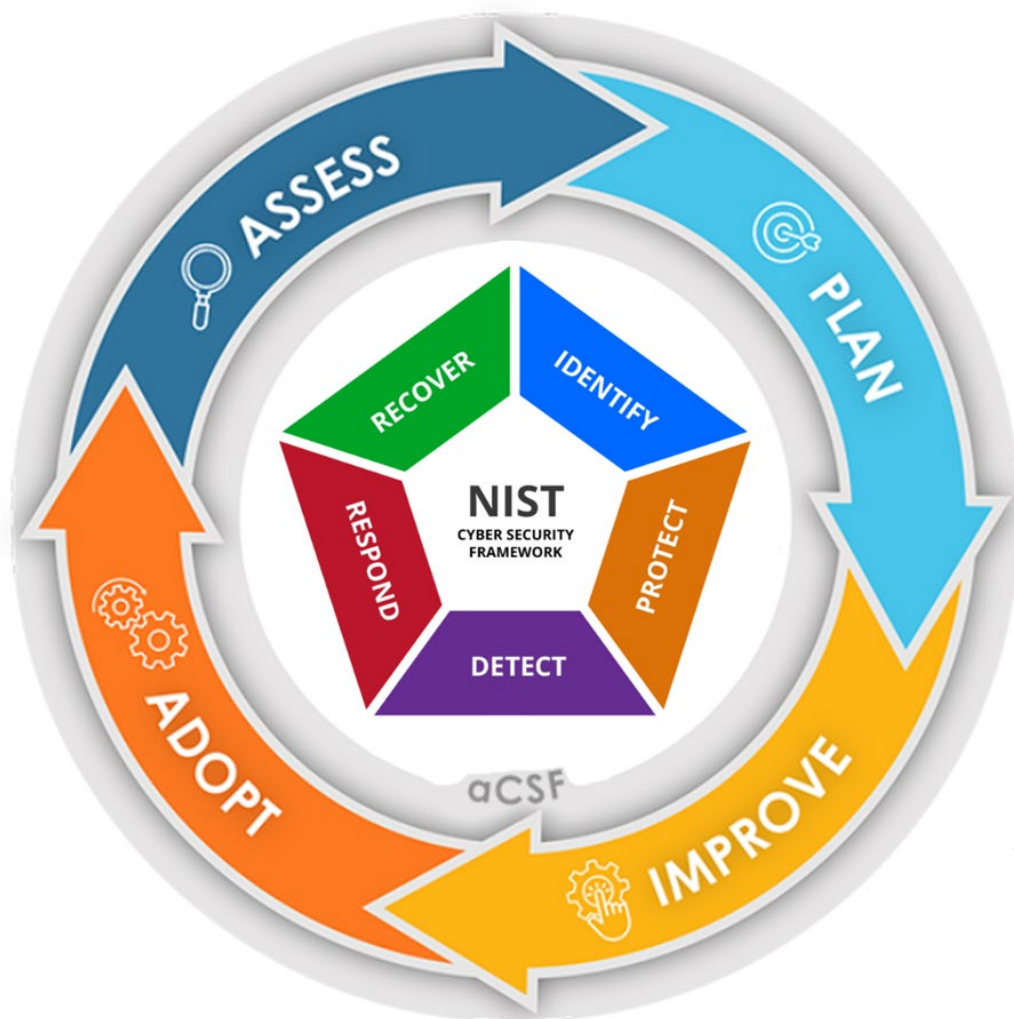
- Note employees with less than 25% of job function on technology are not required to complete Cybersecurity Training.

In addition, ITS continuously applies best practices to the employees around phishing and their ability to recognize and appropriately handle phishing incidents. Campaigns designed given real world scenarios, typically taken from recent events are sent out to the employee population to test their ability to distinguish and act. This provides feedback to the employees as well has increased the actual amount of true phishing reported. As well, a “Report phishing” button added to user’s Outlook has increased both the numbers of test phish and actual phishing emails.



B. Situational Awareness

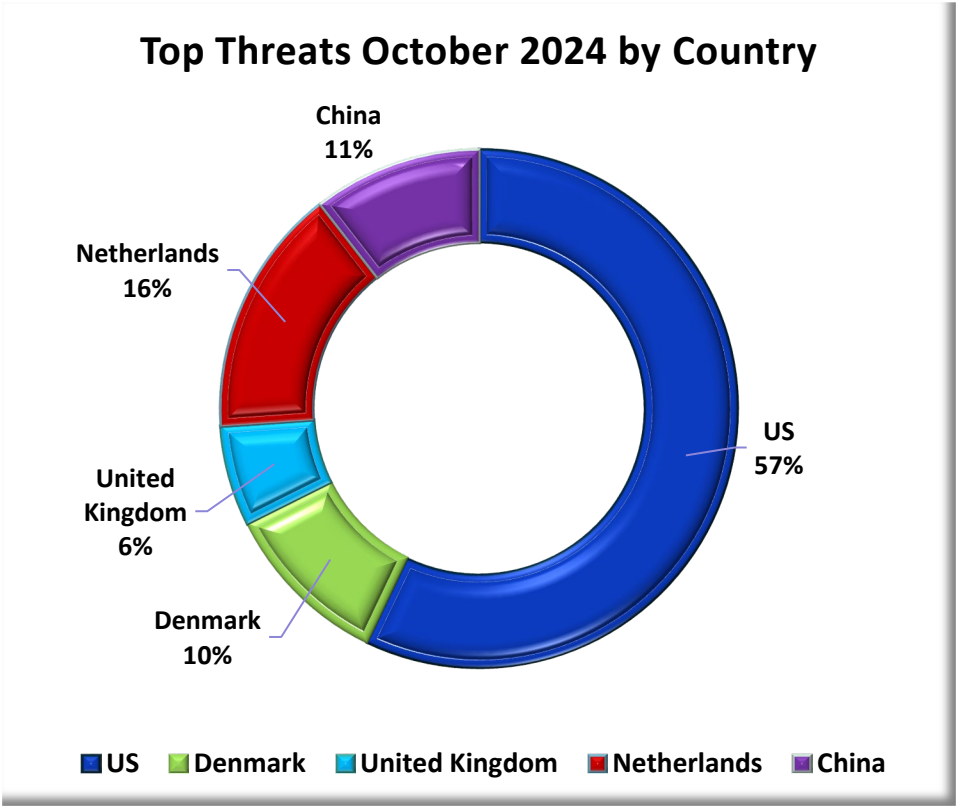
Annually, ITS assess the overall Security posture of the organization based upon the NIST Cybersecurity Framework (CSF). Each category within the NIST CSF is evaluated for the current level of maturity and expectant maturity level. This process uses current and projected technologies and documented standards and procedures to complete the process. ITS utilizes both internal and external resources to conduct assessments. The results of the assessments are used by ITS to develop security strategy for cybersecurity and privacy. The below figure outlines the maturity model for the CSF. While the TAR does not provide our scores from our self-assessment, ITS can provide this information to Council members and discuss the assessments in depth as requested.



C. Cyber Threats

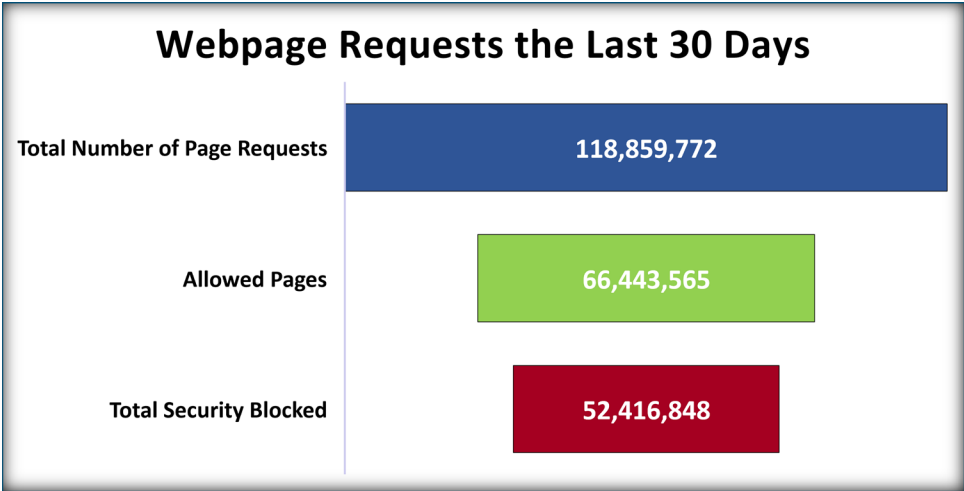
1. Global

Global cyber threats represent a multifaceted and pervasive challenge in the modern digital era, encompassing a spectrum of malicious activities that exploit vulnerabilities across cyberspace. From sophisticated malware attacks designed to infiltrate systems and compromise data integrity to deceptive phishing schemes aimed at manipulating individuals into disclosing sensitive information, the landscape of cyber threats is diverse and ever evolving. The proliferation of interconnected devices, coupled with the increasing sophistication of cybercriminals and state-sponsored actors, amplifies the complexity and scale of these threats.

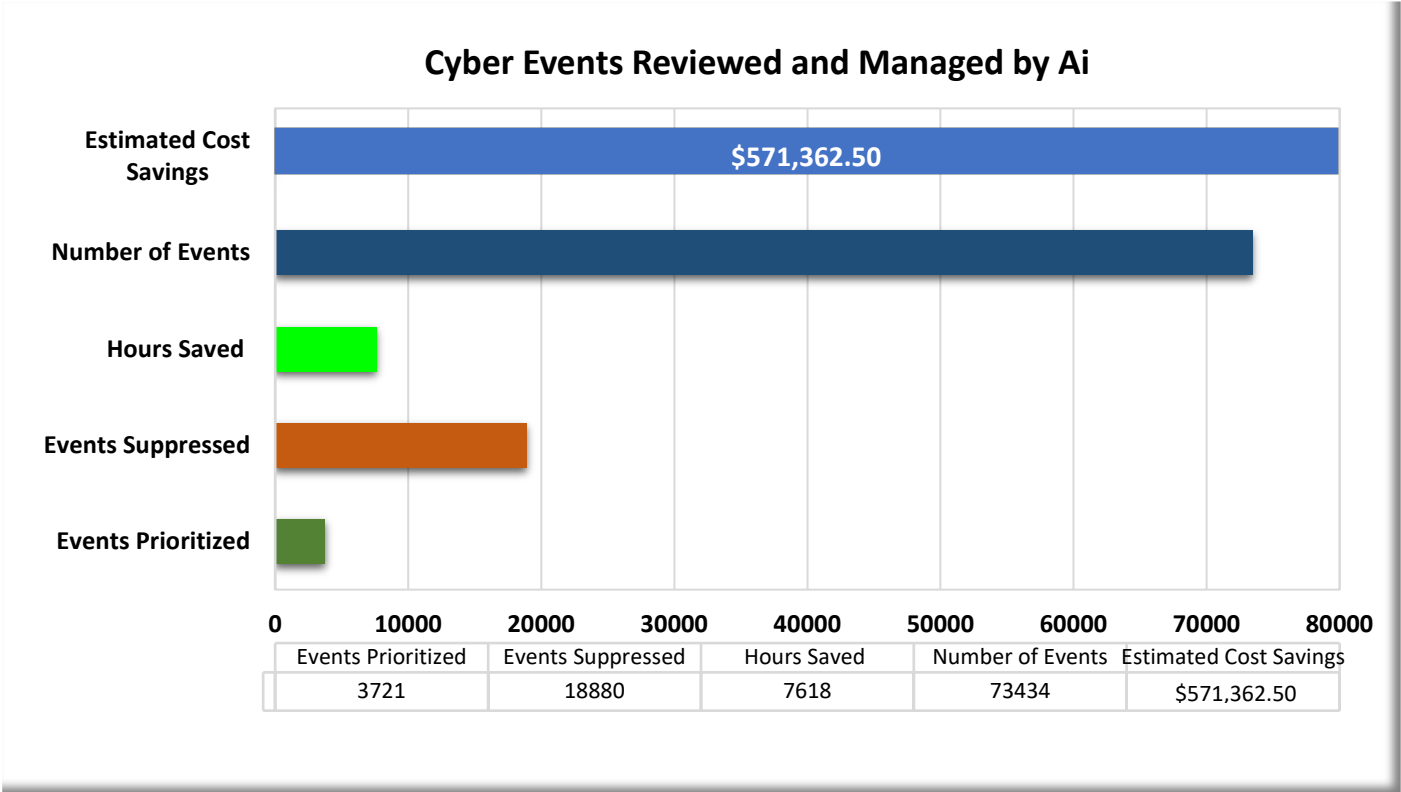


2. AI Reviewed Cyber Events

AI’s role in the review and analysis of cyber events by leveraging its capabilities in data processing, pattern recognition, and predictive modeling. Through machine learning algorithms, AI systems can sift through vast volumes of data generated by network logs, security alerts, and user activity to identify anomalous patterns indicative of potential cyber threats.

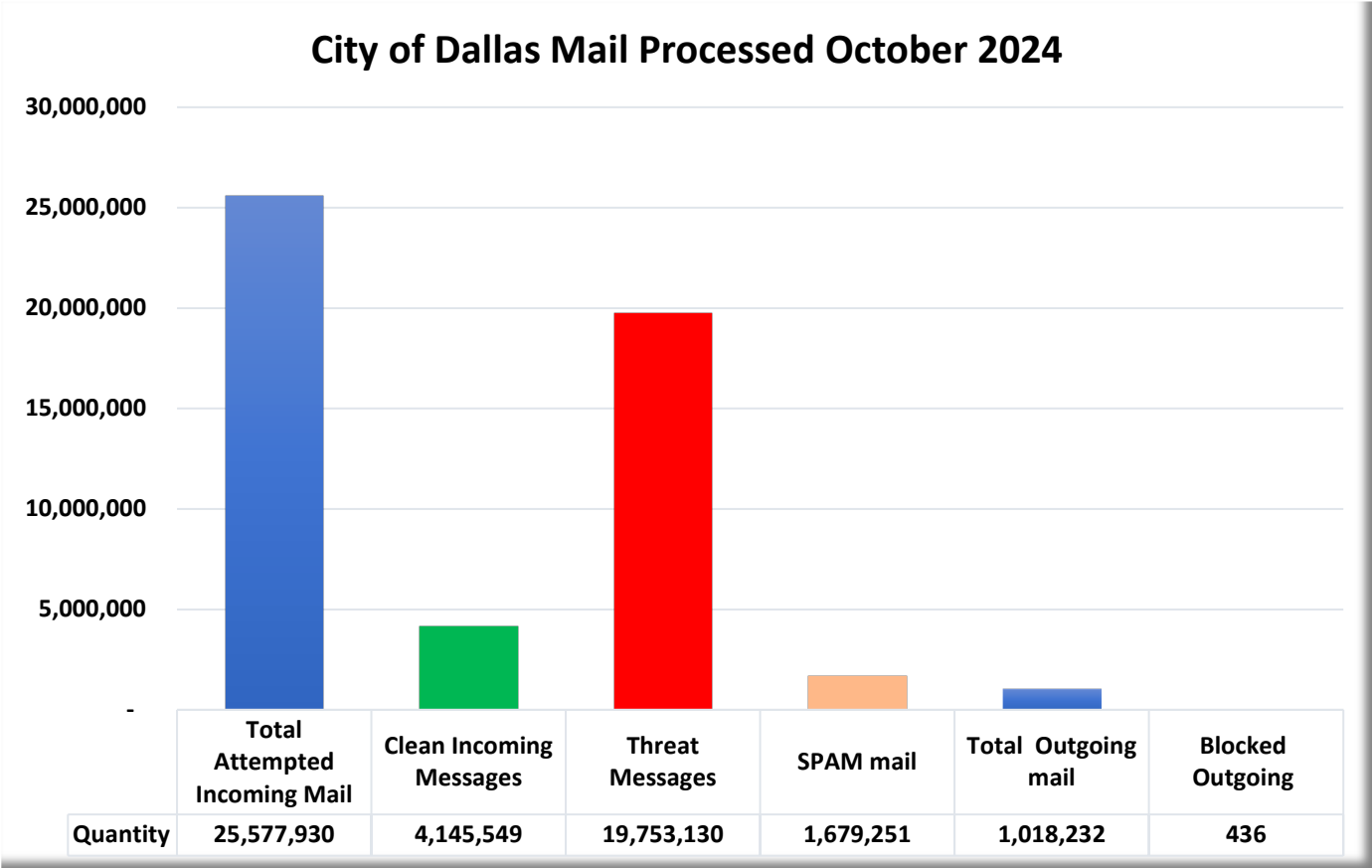


By continuously learning from past incidents and adapting to evolving attack techniques, AI has enhanced the speed and accuracy of threat detection, enabling the city to respond swiftly to emerging risks and mitigate potential damages. Moreover, AI's ability allows for automated routine tasks, such as incident triage and threat prioritization.



3. Email Screening

The City of Dallas receives and send millions of emails a month. Phishing is an attack vector that is utilized by bad actors in the form of social engineering, to gain internal access to the network. This can then be used to introduce malware, ransomware, and other malicious software to adversely affect City services. Below provides a picture of mail messages processed and remediated prior to user reception.



Section 5: IT Infrastructure

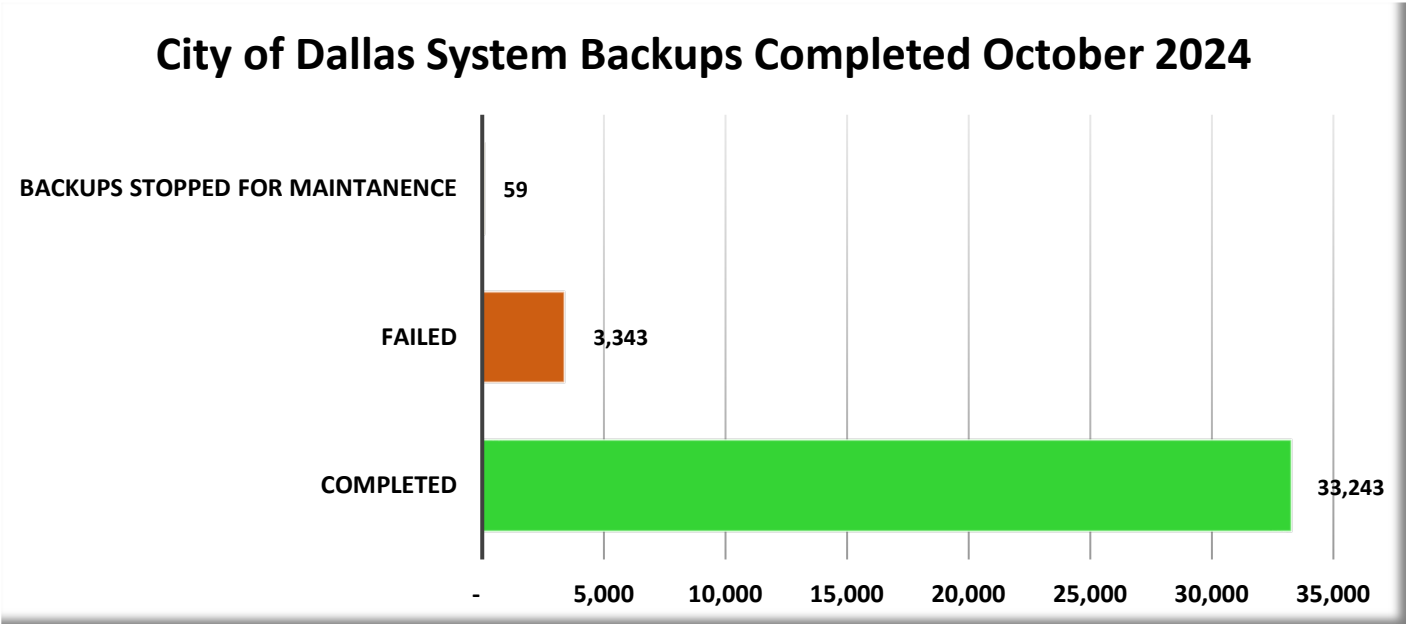
IT Infrastructure information and status updates on efforts to upgrade and improve the IT infrastructure used by the city to reduce technical debt, better meet current needs, and build for future service needs.



A. Resiliency - Disaster Recovery and Business Continuity

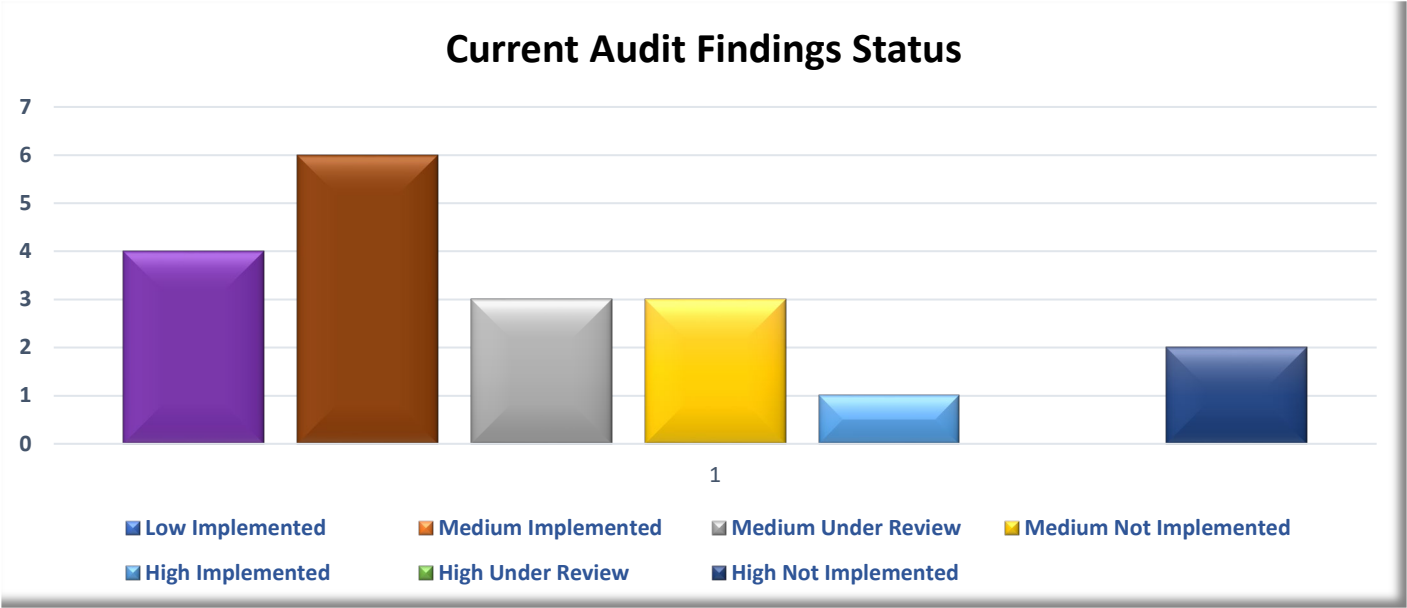
Resilience is essential in the City’s IT environment because it ensures that the system can continue to function effectively and efficiently even when unexpected events occur. This can include things like hardware or software failures, power outages, natural disasters, and cyber-attacks. Lack of resiliency impacts Local government to prolonged outages, data loss, and security breaches. These can be costly in terms of services to residents, loss of public trust, and regulatory penalties.

Resiliency can be achieved through a combination of redundancy, fault tolerance, disaster recovery planning, and proactive monitoring and maintenance. By designing and implementing resilient IT systems, the city can minimize the impact of disruptions and maintain business continuity, ensuring that critical applications and services remain available. ITS has begun evaluating on opportunities to design the City’s IT environment to improve resilience. A critical component of Disaster Recovery and Business Continuity practices is backing up critical data, testing data backups, and conducting exercises to ensure that data backups can be successfully utilized to restore business services.



B. Audit

Currently, the ITS department is working through several audits that impact technology services. The below chart is representative of the Audit remediation efforts and stages.



Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Follow-Up Questions to the November 12, 2024, Quality of Life, Arts, and Culture Committee**

This memorandum provides an update to questions asked during the November 12, 2024 Quality of Life, Arts, and Culture Committee meeting.

Briefing Item D: Amendment to the Dallas Development Code to align with Texas Senate Bill 929

Questions and Responses

Question: Does the City have a list of the currently non-conforming properties so that we can be on alert for any changes?

Response: The City does not have a list of nonconforming properties. Since there are variables that can cause the loss of nonconforming rights (closure for 6+ months, voluntary demolition, or becoming a conforming use), determining whether historical uses still retain nonconforming rights is not established until point-in-time research and investigation is performed.

Question: Can we better understand the potential financial impact of those properties on the City?

Response: Since no funds are required to be spent until an amortization application is submitted (proposed to be limited to Council's discretion, if there are enough funds to cover the closure) and since the parameters set by the State are so broad and variable (page 2, bullet 2, romanettes i and ii of the previous [memo](#)), accurate financial impact would be difficult to determine.

Question: Has this bill yet been tested in court as SB 929?

Response: Staff is not aware of any court challenges to SB 929.

Question: If we do not do amortization in Dallas, how do we protect residents from nuisance or extreme polluters?

Response: SB 929 does *not* diminish a municipality's authority to revoke a Certificate of Occupancy (CO), use police powers, or other enforcement activities, but it has created a significant barrier from revoking nonconforming rights to a land use.

An important distinction is that *land use* is a separate concept from an operator and owner. For example, the corner pub is the same land use (bar, lounge, or tavern) as a large, loud, dark, and rowdy night club. Amortization says that the land use must cease, regardless of how the owner or operator runs its business. Each new owner or operator of a business must obtain a new CO (and often licenses and registrations to regulate operations) and the City maintains its authority to revoke a CO and other licenses and certifications if certain criteria are met.

Next Steps

A briefing to full Council is planned for January 15, 2025.

Briefing Item F: Renewal of Service Contracts with the Senior Citizens of Greater Dallas, Inc.

Question: Since this is the second and final renewal, what are the next steps for this service contract? Will it need to be re-opened for bidding, or are there other options available contractually? Are there currently other organizations interested or eligible to provide these services?

Response: In the past, these contracts have been administered through a sole source procurement due to the Senior Source's ombudsman designation by Texas HHSC. The department will need to conduct research to determine if this is the appropriate process for a future contract. This will start in early 2025 to be prepared for the end of this contract

If you have additional questions, please contact Emily Liu, Director, at 214-670-5404 or by email at yu.liu@dallas.gov or Jessica Galleshaw, Director of Community Care and Empowerment at jessica.galleshaw@dallas.gov.

Service First, Now!



Robin Bentley,
Assistant City Manager (I)



M. Elizabeth (Liz) Cedillo-Pereira

DATE December 6, 2024
SUBJECT **Follow-Up Questions to the November 12, 2024, Quality of Life, Arts,
and Culture Committee**
PAGE **Page 3 of 3**

Assistant City Manager

Kimberly Bizer Tolbert, Interim City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Dev Rastogi, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager (I)
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 3, 2024

Honorable Members of the Government Performance & Financial Management
Committee: Chad West (Chair), Paula Blackmon (Vice Chair), Cara Mendelsohn,
TO Jesse Moreno, Jamie Resendez

SUBJECT **Upcoming Agenda Item – December 11, 2024, FY 2024-25 Fee Study Technical Corrections**

The December 11, 2024 City Council Agenda includes item 24-3616 on the consent agenda for a FY 2024-25 Fee Study technical correction. This correction adds **(1)** Subsection (g), "Other Abandonment Regulations," of Section 2-26.2, "Abandonment of Public Rights-of-Way," of Division 1, "Generally," of Article III, "Management and Sale of City-Owned Real Property," of Chapter 2, "Administration,"; and **(2)** Subsection (h), "Abandonment Credit for Private Streets, Alleys, and Drives," of Section 2-26.2, "Abandonment of Public Rights-of-Way," of Division 1, "Generally," of Article III, "Management and Sale of City-Owned Real Property," of Chapter 2, "Administration," that were studied, included in the FY 2024-25 budget, but inadvertently excluded from the fee ordinance approved on September 18, 2024.

If you have any questions, please contact me or Janette Weedon if you need additional information.

Jack Ireland
Chief Financial Officer

Attachment

c: Kimberly Bizer Tolbert, City Manager (I)
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Alina Ciocan, Assistant City Manager

Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Donzell Gipson, Assistant City Manager (I)
Robin Bentley, Assistant City Manager (I)
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

ORDINANCE NO. _____

An ordinance correcting Ordinance No. 32863, passed by the Dallas City Council on September 18, 2024; providing a saving clause; providing a severability clause; and providing an effective date.

WHEREAS, the city council finds that it is in the public interest to correct Ordinance No. 32863 to accurately reflect the intent of the city council; Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That Ordinance No. 32863, passed by the Dallas City Council on September 18, 2024, is corrected by adding a new Section 2.1 to the ordinance to read as follows:

“SECTION 2.1. That Paragraph (1) of Subsection (g), “Other Abandonment Regulations,” of Section 2-26.2, “Abandonment of Public Rights-of-Way,” of Division 1, “Generally,” of Article III, “Management and Sale of City-Owned Real Property,” of Chapter 2, “Administration,” of the Dallas City Code is amended to read as follows:

“(1) If additional property owned by an applicant in the area of the proposed abandonment is needed by the city for public streets or other public purposes, the applicant may be allowed a square foot for square foot credit against the area to be abandoned. If the area dedicated to the city exceeds the area abandoned, the applicant will be charged only a \$5,000 [4,250] application fee, a \$11,150 [5,400] processing fee, and recording fees.”

SECTION 2. That Ordinance No. 32863, passed by the Dallas City Council on September 18, 2024, is corrected by adding a new Section 2.2 to the ordinance to read as follows:

“SECTION 2.2. That Paragraph (4) of Subsection (h), “Abandonment Credit for Private Streets, Alleys, and Drives,” of Section 2-26.2, “Abandonment of Public Rights-of-Way,” of

Division 1, “Generally,” of Article III, “Management and Sale of City-Owned Real Property,” of Chapter 2, “Administration,” of the Dallas City Code is amended to read as follows:

“(4) Before the city council authorizes the abandonment of all or part of a public right-of-way for conversion to a private street, private alley, or private drive for which a credit is allowed under this subsection, the applicant shall pay a fee of \$11,150 [~~5,400~~] for processing the transaction, plus all applicable application, appraisal, and recording fees.”

SECTION 3. That Chapter 2 of the Dallas City Code shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 4. That the terms and provisions of this ordinance are severable and are governed by Section 1-4 of Chapter 1 of the Dallas City Code, as amended.

SECTION 5. That this ordinance shall take effect immediately from and after its passage and publication, in accordance with the Charter of the City of Dallas, and it is accordingly so ordained.

APPROVED AS TO FORM:

TAMMY L. PALOMINO, City Attorney

By _____
Assistant City Attorney

Passed _____

Memorandum



DATE December 6, 2024

CITY OF DALLAS

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for December 11, 2024 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's architecture & engineering, construction, goods, and professional services contracts. The City's Business Inclusion and Development Policy (BID Policy) is overseen by the Business Enterprise Hub (BEH) division of the Office of Procurement Services, which is providing this summary of M/WBE subcontracting participation for the December 11, 2024 City Council Agenda

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services*	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **27** agenda items; **9** items on this agenda include an M/WBE goal. Of those **9** items, **5** exceeded the goal, **1** met the goal, and **2** did not meet the goal. This agenda includes **16** items that did not have an applicable M/WBE goal and **2** items with a DBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
6	\$300,000.00	Professional Services	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
17	\$7,557,510.00	Construction	N/A	N/A	N/A	N/A	MWBE N/A Emergency Procurement
18	\$303,585.00	Construction	25.00%*	11.30%	11.30%	\$34,300.00	Does not meet MWBE Subcontracting Goal
19	\$752,843.00	Architecture & Engineering	25.66%*	31.56%	31.56%	\$237,604.00	Exceeds MWBE Subcontracting Goal
22	\$1,588,719.67	Professional Services	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
31	\$5,000,000.00	Construction	N/A	10.00%	10.00%	\$500,000.00	MWBE N/A Cooperative Agreement Prime is subcontracting with MWBE firm
34	\$114,740.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
35	\$136,904.10	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
36	\$4,448,218.25	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
37	\$530,323.01	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Sole Source

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall \$	Status
40	\$369,923.80	Architecture & Engineering	34.00%	34.54%	86.76%	\$320,923.80	Exceeds MWBE Subcontracting Goal
41	\$431,400.00	Architecture & Engineering	34.00%	38.86%	38.86%	\$167,612.00	Exceeds MWBE Subcontracting Goal
42	\$120,934.00	Professional Services	38.00%	38.00%	38.00%	\$45,954.92	Meets MWBE Subcontracting Goal
43	\$268,600.00	Architecture & Engineering	0.00%**	19.77%	98.51%	\$264,600.00	Exceeds DBE subcontracting goal
44	\$2,000,000.00	Goods	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
45	\$409,235.00	Construction	3.00%**	4.59%	4.59%	\$18,807.00	Exceeds DBE subcontracting goal
46	\$2,078,121.25	Construction	32.00%	32.48%	100.00%	\$2,078,121.25	Exceeds the MWBE subcontracting goal
47	\$329,819.00	Construction	32.00%	85.97%	85.97%	\$283,560.00	Exceeds MWBE Subcontracting Goal
54	\$4,552,165.84	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
56	\$462,600.00	Goods	32.00%	0.00%	0.00%	\$0.00	Does not meet MWBE subcontracting goal
57	\$12,792,270.00	Goods	N/A	N/A	N/A	N/A	MWBE N/A Cooperative Agreement
58	\$463,635.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
59	\$919,500.00	Other Services	N/A	0.54%	0.54%	\$5,000.00	MWBE N/A Other Services; Prime is subcontracting with WBE firm
60	\$153,040.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
61	\$5,590,222.00	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Other Services
62	\$1,385,185.70	Other Services	1.75%	0.00%	0.00%	\$0.00	Does not meet MWBE subcontracting goal
81	\$437,090.80	Other Services	N/A	N/A	N/A	N/A	MWBE N/A Proprietary Software

* This item contains a previous M/WBE goal.

**This item contains a DBE goal.

The following items do not meet the M/WBE subcontracting goal:

Agenda Item No. 18 (24-3046)

Authorize an increase in the construction services contract with Oscar Renda Contracting, Inc., for additional work associated with the construction of improvements at three water meter vaults. Award increase is not to exceed \$303,585.00. Two M/WBE subcontractors are impacted on this increase. Five M/WBE firms are subcontracted onto this project.

Agenda Item No. 56 (24-3501)

Authorize a five-year master agreement with Municipal Valve & Equipment Company, Inc for the purchase of various types of air valves and parts for the Dallas Water Utilities Department. Award amount estimated at \$462,600.00. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

Agenda Item No. 62 (24-3523)

Authorize a five-year service price agreement with Open Spaces TX, LLC for alternative vegetation management services for the Dallas Water Utilities Department and Park & Recreation Department. Award amount estimated at \$1,385,185.70. The Request for Bid method of procurement resulted in the lowest responsive bidder being selected.

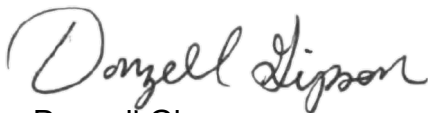
Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There is a total of 48 prime contractors considered in this agenda.

Vendor	Local		Non-Local		Total
Prime	18	37.50%	30	62.50%	48
M/WBE Prime	2	100.00%	0	0.00%	2
M/WBE Sub	12	57.14%	9	42.86%	21

Please feel free to contact me or Danielle Thompson, Director of the Office of Procurement Services, if you have any questions or should you require additional information, Danielle.Thompson@Dallas.gov.

Service First, Now!



Donzell Gipson
Assistant City Manager (I)

- c: Kimberly Bizer Tolbert Interim City Manager
Tammy Palomino, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
- Alina Ciocan, Assistant City Manager
Robin Bentley, Assistant City Manager (I)
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement, and Alignment (I)
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE December 6, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **December 11, 2024 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On November 22, 2024, a DRAFT City Council Agenda December 11, 2024, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for the revisions along with staff's contact information is provided.

Additions:

- 70. 24-3767 Authorize a resolution reporting the results of balloting for a nominee(s) to the Dallas Central Appraisal District Board of Directors - Financing: No cost consideration to the City
- 71. 24-3769 Authorize a resolution reporting the results of balloting for a nominee(s) to the Collin Central Appraisal District Board of Directors - Financing: No cost consideration to the City
- 72. 24-3771 Authorize a resolution reporting the results of balloting for a nominee(s) to the Denton Central Appraisal District Board of Directors - Financing: No cost consideration to the City
- 73. 24-3774 Consideration of appointments to the Dallas/Fort Worth International Airport Board of Directors for Positions 01, 05 and 11 (Closed Session, if necessary, Personnel, Sec. 551.074, T.O.M.A.) (List of nominees in the City Secretary's Office) - Financing: No cost consideration to the City
- 74. 24-3613 An ordinance abandoning a portion of a water and sanitary sewer easement to QT South, LLC, the abutting owner, containing approximately 14,662 square feet of land, located near the intersection of Webb Chapel Road and Lyndon B. Johnson Freeway - Revenue: General Fund \$11,150.00, plus the \$20.00 ordinance publication fee
- 75. 24-3775 A An ordinance granting a private license to 1815 N. Market Street, LLC for the use of a total of approximately 2,013 square feet of land to occupy, maintain and utilize an existing loading dock and sidewalk cafe and installation and use of a canopy and a trash dumpster with enclosure on

portions of Record Street and Munger Avenue rights-of-way located near the intersection of Record Street and Munger Avenue. Revenue: General Fund \$1,200.00 annually, plus the \$20.00 ordinance publication fee

76. 24-3673 A Authorize the City Manager to execute a contract with Dallas Black Dance Theatre, Incorporated (DBDT) for the provision of artistic services to the City through the Cultural Organizations Program for a period ending September 30, 2025 in an amount not to exceed \$248,435.00, subject to one of the following occurring on or before April 15, 2025: (i) a decision by the National Labor Relations Board finding that DBDT has not violated the National Labor Relations Act in Case Nos. 16-CA-343777, 16-CA-347632, 16-CA347638, and 16-CA-348257; or (ii) the execution of a settlement agreement between DBDT and the American Guild of Musical Artists - Not to exceed \$248,435.00 - Financing: General Fund
77. 24-3625 Authorize an approximately fourteen-month subrecipient agreement, subject to appropriation, to provide housing support, workforce/skills training, and/or certification and job placement assistance, to eligible individuals, on behalf of the Office of Community Care and Empowerment, approved as to form by the City Attorney with: **(a)** TeCo Theatrical Productions, Inc. in an amount not to exceed \$157,500.00; **(b)** Communities in Schools of the Dallas Region in an amount not to exceed \$277,095.00; **(c)** Shared Housing Center in an amount not to exceed \$484,675.00; **(d)** Under 1 Roof in an amount not to exceed \$861,990.00; and **(e)** Harmony Community Development Corporation in an amount not to exceed \$270,000.00 (increasing the authorized amount from \$300,000.00 to \$570,000.00) - Total amount not to exceed \$2,051,260.00 - Financing: TWPD Coronavirus State and Fiscal Recovery Fund
78. 24-3639 A Authorize a Chapter 380 Economic Development Grant Agreement in an amount not to exceed \$500,000.00 with HAECO Global Engine Support, LLC and/or its affiliate in consideration of a new aviation engine repair facility to be located at 11124 Goodnight Lane, Dallas, Texas 75229 including requirements for **(a)** the relocation and/or creation of 170 full-time jobs to the city of Dallas subject to a minimum 25% local hiring requirement; and **(b)** required minimum private investment of \$17.5 million, in accordance with the City of Dallas Economic Development Incentive Policy - Not to exceed \$500,000.00 - Financing: Public/Private Partnership Fund
79. 24-3636 Authorize a public hearing to be held on January 8, 2025, to receive comments regarding amendments and updates to the City of Dallas Economic Development Incentive Policy for the period January 1, 2025 through December 31, 2026 - Financing: No cost consideration to the City

80. 24-3637 Authorize amendments to Resolution No. 22-1008 previously approved on June 22, 2022 authorizing a development agreement (“Agreement”) and all other necessary documents, upon approval as to form by the City Attorney, with I-20 Lancaster Development, LLC and/or its affiliates (“Developer”), related to the University Hills Phase I catalyst project (“Project”) on property generally bounded by Interstate Highway 20 (Lyndon B. Johnson Freeway), Lancaster Road, and the DART rail line (“Project site”) to: **(1)** increase the City Subsidy by \$1,750,000.00 from an amount not to exceed \$34,210,966.00 to an amount not to exceed \$35,960,966.00 by increasing the economic development grant payable from the City’s Public/Private Partnership Fund (“PPP Grant”) by \$1,750,000.00 from an amount not to exceed \$2,800,000.00 to an amount not to exceed \$4,550,000.00 and include the specific requirement for Developer to design, construct, and achieve City acceptance of the specific wastewater infrastructure improvement originally planned to be delivered by Dallas Water Utilities (Project Area 75-4-C in the 2020 Unserved Areas Program); **(2)** extend various material dates and deadlines; **(3)** transfer an amount not to exceed \$1,750,000.00 from the ARPA Redevelopment Fund to the Public/Private Partnership Fund; **(4)** make other corresponding modifications, and, in consideration; **(5)** increase the Developer’s minimum investment requirement by \$2,000,000.00, from \$60,000,000.00 to \$62,000,000.00; **(6)** amend the Minimum Vertical Requirements to require the Developer to prepare and sell an additional 50 residential sites to third-party builders for the construction of single-family homes; and **(7)** amend the Minimum Vertical Requirements to require the Developer to construct a community amenity center with a pool - Not to exceed \$1,750,000.00 - Financing: Public/Private Partnership Fund (\$1,750,000.00)
81. 24-3829 Authorize Supplemental Agreement No. 5 to exercise the third of three, one-year renewal options to the service contract with Accenture LLP for continued maintenance and support to host a customer relationship management software for the Department of Information and Technology Services - Not to exceed \$437,090.80 - Financing: Data Services Fund (subject to annual appropriations)

Revisions:

3. 25-3617 An ordinance amending Ordinance No. 32861, previously approved on September 18, 2024, authorizing (1) certain transfers and appropriation adjustments for FY 2024-25 for the maintenance and operation of various departments, and activities; and (2) the City Manager to implement those adjustments - Not to exceed \$3,859,143,950 - Financing: General Fund (\$1,903,410,750), Enterprise Funds, Internal Service, and Other Funds (\$1,766,760,252), and Grants, Trust, and Other Funds (\$188,972,948)

This item is being revised to update the Background. Please contact Janette Weedon, Director, Budget and Management Services, at 214-670-5349, for more information.

5. 24-3547 Authorize an amendment to Resolution No. 22-0984, previously authorized on June 22, 2022 authorizing **(1)** the rescission of the Community Development Block Grant (CDBG) Contract - Public Facility Improvements Project contract awarded to Legal Aid of Northwest Texas (“LANWT”) to refurbish and update their existing office space, located at 1515 Main Street, Dallas, TX, 75201; and **(2)** authorize the City Manager to the City to reprogram the funds for other eligible CDBG uses - Financing: No cost consideration to the City

This item is being revised to update the Prior Action. Please contact Janette Weedon, Director, Budget and Management Services, at 214-670-5349, for more information.

9. 24-3544 Authorize the **(1)** application for and acceptance of supplemental funding from the U.S. Department of Justice (DOJ) Office of Juvenile Justice and Delinquency Prevention for the 2024-2025 Internet Crimes Against Children Grant (Grant No. 15PJDP-22-GK-04883-MECP, Assistance Listing No. 16.543) in the amount of \$925,369.00 for response to the sexual abuse and exploitation of children facilitated by the use of computer technology related to the investigation of the internet-facilitated child exploitation for the period October 1, 2024 through September 30, 2025; **(2)** increase of appropriations in an amount not to exceed \$925,369.00, from \$1,644,824.00 to \$2,570,193.00 in the DOJ-Internet Crimes Against Children 22-23 Grant Fund; **(3)** receipt and deposit of funds in an amount not to exceed \$925,369.00 in the DOJ-Internet Crimes Against Children 22-23 Grant Fund; and **(4)** execution of the grant agreement with the DOJ and all terms, conditions, and documents required by the agreement - Not to exceed \$925,369.00 from \$1,644,824.00 to \$2,570,193.00 - Financing: DOJ-Internet Crimes Against Children 22-23 Grant Fund

This item is being revised to update the Agenda Information Sheet. Please contact Martin Riojas, Assistant Director, Dallas Police Department, at 214-671-3927, for more information.

10. 24-3545 Authorize cooperative working agreements through the 2024-2025 Internet Crimes Against Children Grant with various Police Departments, District Attorney Offices, Sheriff Offices, and the Dallas Children's Advocacy Center as requested for the investigation, prosecution, education, and counseling activities related to the Dallas Internet Crimes Against Children Task Force response to internet related sexual exploitation of children for the period October 1, 2024 through September 30, 2025 - Not to exceed \$335,000.00 - Financing: DOJ-Internet Crimes Against Children 22-23 Grant Fund

This item is being revised to update the Agenda Information Sheet. Please contact Martin Riojas, Assistant Director, Dallas Police Department, at 214-671-3927, for more information.

25. 24-3662 An ordinance ~~(1)~~ appointing ~~10 full-time~~ certain persons as full-time and associate (part-time) municipal judges ~~and 18 associate (part-time) municipal judges for the City of Dallas municipal court of record for the remainder of the unexpired term for a two-year term~~ ending May 31, 2026; ~~(2) designating an administrative municipal judge; (31)~~ establishing the annual salaries for the administrative municipal judges, ~~the municipal judges, and the associate municipal judges; (42)~~ providing a severability clause; and ~~(53)~~ providing an effective date - Not to exceed ~~\$63,152.00~~ \$384,575.00 annually - Financing: General Fund

This item is being revised to update the Subject. Please contact Osiris Marquez, Assistant Director, Department of Dallas Municipal Courts, at 214-670-3442, for more information.

30. 24-2943 Authorize the (1) acceptance of a grant from the U.S. Department of Energy, for the Energy Efficiency and Conservation Block Grant (Grant Award No. SE0000953, Assistance Listing No. 81.128) in the amount of \$1,132,070.00 to upgrade five City facilities to energy efficient light emitting diode lighting for the period from October 1, 2024 through September 30, 2026; (2) receipt and deposit of funds in an amount not to exceed \$1,132,070.00 in the DOE EECBG Program BIL 2021 Grant Fund; (3) establishment of appropriations in an amount not to exceed \$1,132,070.00 in the DOE EECBG Program BIL 2021 Grant Fund; and (4) execution of the grant agreement with the U.S. Department of Energy and all terms, conditions, and documents required by the agreement - Not to exceed \$1,132,070.00 - Financing: DOE EECBG Program BIL 2021 Grant Fund

This item is being revised to include the Council District breakdown in the Fiscal Information section. Please contact John Johnson, Director, Department of Facilities and Real Estate Management, at 214-670-0196, for more information.

33. 24-3540 Authorize the Dallas Public Facility Corporation to (1) acquire, develop, and own the Burnett Lofts, a mixed-income, multifamily development to be located at 512 North Ewing Avenue, Dallas Texas 75203 and 801 North Lancaster Avenue, Dallas, Texas 75203; and (2) enter into a seventy-five-year lease agreement with Savoy Equity Partners, LLC or its affiliate, for the development of the Project - Estimated Revenue Forgone: General Fund: \$50,583,880.60 (see Fiscal Information)

This item is being revised to update the Agenda Information Sheet and Resolution. Please contact Cynthia Rogers-Ellickson, Director, Department of Housing and Community Development, at 214-670-3601, for more information.

58. 24-3506 Authorize a three-year service contract, with three one-year renewal options, for project underwriting services for the Office of Economic Development - National Council for Community Development, Inc. dba Grow America, most advantageous proposer of two - ~~Not to exceed~~ Estimated amount of \$463,635.00 - Financing: General Fund (\$139,090.50) and Public Private Partnership Fund (\$324,544.50) (subject to annual appropriations)
This item is being revised to update the Agenda Information Sheet and Resolution. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.
62. 24-3523 Authorize a five-year service price agreement for alternative vegetation management services for the Dallas Water Utilities Department and Park & Recreation Department - Open Spaces TX, LLC, lowest responsible bidder of two - Estimated amount of \$1,385,185.70 - Financing: General Fund (\$395,646.70) and Stormwater ~~Operations~~ Drainage Management Fund (\$989,539.00) (subject to annual appropriations)
This item is being revised to update the name of the fund in the Subject and Fiscal Information section. Please contact Danielle Thompson, Director, Office of Procurement Services, at 214-670-3874, for more information.
63. 24-3567 Authorize **(1)** an Interlocal Agreement between the City of Dallas and Dallas County, for the purposes of improving land for park purposes and for the maintenance, development, operation, and expansion of Klyde Warren Park, as authorized by Sections 331.001 and 331.008 of the Texas Local Government Code, Sections 121.003(a) and (b) of the Texas Health and Safety Code, and the Charter and ordinances of the City of Dallas, and other applicable state laws and regulations; **(2)** an increase in appropriations in ~~the an~~ amount ~~of not to exceed~~ \$250,000.00 in the Woodall Rodgers Development Fund; **(3)** the receipt and deposit in ~~the an~~ amount ~~of not to exceed~~ \$250,000.00 from Dallas County in the Woodall Rodgers Development Fund; ~~and (4) to disburse funds in an amount not to exceed \$250,000.00; and (5)~~ execution of the Interlocal Agreement including all terms, conditions, and documents required by the agreement - Not to exceed \$250,000.00 - Financing: Woodall Rodgers Development Fund
This item is being revised to update the Subject and Resolution. Please contact John Jenkins, Director, Park & Recreation Department, at 214-670-4073, for more information.
64. 24-3452 Authorize the **(1)** acceptance of a grant from the National Park Service through the Texas Parks and Wildlife Department (TPWD) the amount of \$1,500,000.00 for the development of Crawford Memorial Park located at 8700 Elam Road for the period May 14, 2024 through May 13, 2027; **(2)** establishment of appropriations in an amount not to exceed \$1,500,000.00

in the TPWD Crawford Memorial Phase 1 Grant Fund; **(3)** receipt and deposit of funds in an amount not to exceed \$1,500,000.00 in the TPWD Crawford Memorial Phase 1 Grant Fund; and **(4)** execution of the grant agreement with TPWD and all terms, conditions and documents required by the agreement - Total not to exceed \$3,000,000.00 - Financing: TPWD Crawford Memorial Phase 1 Grant Fund (\$1,500,000.00) and Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund) (\$1,500,000.00)

This item is being revised to update the Resolution. Please contact John Jenkins, Director, Park & Recreation Department, at 214-670-4073, for more information.

In addition, previously numbered Agenda Item No. Z12 is now Z9 due to the rearrangement of files, that have caused a renumbering to items that follow for zoning items.

Deletions:

23. 24-3155 Authorize an architectural services contract for architecture service with Mead & Hunt, Inc. to provide consulting services, architecture design, interior design, and construction administration services for space planning, interior renovations and upgrades on all projects within the Dallas Airport System - Not to exceed \$250,000.00 - Financing: Aviation Fund
This item is being deleted by the Department of Aviation to allow for additional legal review and analysis by the City Attorney's Office. Please contact Patrick Carreno, Director, Department of Aviation, at 214-670-6149, for more information.

32. 24-3261 Authorize the Dallas Housing Finance Corporation ("DHFC or Corporation") to acquire and own Oak & Ellum, a multifamily development located at 2627 Live Oak St, Dallas, TX 75204 and disbursement of \$1,489,361.00 from Waterford Property Company, LLC Funds to Tax Increment Financing Reinvestment Zone Number Twelve ("Deep Ellum TIF District" or "TIF District") Fund, a payment in lieu of annual TIF District increment for tax years 2025, 2026, and 2027 (TIF District termination in tax year 2027 with fiscal year 2028 collections) - Estimated Revenue Foregone: General Funds \$8,012,964.00 (estimated taxes over 15-year period minus the revenue for developer payment)
This item is being deleted because the developer has decided against moving forward with the project. Please contact Cynthia Rogers-Ellickson, Director, Department of Housing and Community Development, at 214-670-3601, for more information.

A memorandum was previously provided to the City Council and/or Committee regarding the following items. A link to the specific memorandums is also attached for more information.

Memorandums:

5. 24-3547 Authorize an amendment to Resolution No. 22-0984, previously authorized on June 22, 2022 authorizing **(1)** the rescission of the Community Development Block Grant (CDBG) Contract - Public Facility Improvements Project contract awarded to Legal Aid of Northwest Texas (“LANWT”) to refurbish and update their existing office space, located at 1515 Main Street, Dallas, TX, 75201; and **(2)** authorize the City Manager to the City to reprogram the funds for other eligible CDBG uses - Financing: No cost consideration to the City
This item is being revised to update the Prior Action. Please contact Janette Weedon, Director, Budget and Management Services, at 214-670-3550, for more information.
6. 24-3499 Authorize a three-year cooperative purchasing service price agreement for litigation and pre-litigation support including legal document reproduction services, electronically stored information and electronic discovery services, and trial and pretrial support services for the City Attorney's Office with Delphi Legal Technologies, Inc. through the interlocal cooperative agreement with Dallas Area Rapid Transit - Estimated amount of \$300,000.00 - Financing: Liability Reserve Fund (subject to annual appropriations)
The Government Performance and Financial Management Committee will be briefed by memorandum regarding this matter on December 10, 2024.
8. 24-3500 An ordinance authorizing **(1)** the issuance and sale of City of Dallas, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2025A in an aggregate principal amount not to exceed \$40,000,000; **(2)** levying a tax in payment thereof; **(3)** prescribing the form of said certificates; **(4)** approving and awarding the sale of the certificates and approving execution of a purchase agreement; **(5)** approving the official statement; and **(6)** enacting provisions incident and relating to the subject - Not to exceed \$288,000 - Financing: 2025A Certificates of Obligation Fund
[The Government Performance and Financial Management Committee was briefed by memorandum regarding this matter on September 23, 2024.](#)

[The Government Performance and Financial Management Committee was briefed on the “FY 2024-2025 Debt Issuance Overview” on October 22, 2024.](#)

The Government Performance and Financial Management Committee will be briefed by memorandum regarding this matter on December 10, 2024.

9. 24-3544 Authorize the (1) application for and acceptance of supplemental funding from the U.S. Department of Justice (DOJ) Office of Juvenile Justice and Delinquency Prevention for the 2024-2025 Internet Crimes Against Children Grant (Grant No. 15PJDP-22-GK-04883-MECP, Assistance Listing No. 16.543) in the amount of \$925,369.00 for response to the sexual abuse and exploitation of children facilitated by the use of computer technology related to the investigation of the internet-facilitated child exploitation for the period October 1, 2024 through September 30, 2025; (2) increase of appropriations in an amount not to exceed \$925,369.00, from \$1,644,824.00 to \$2,570,193.00 in the DOJ-Internet Crimes Against Children 22-23 Grant Fund; (3) receipt and deposit of funds in an amount not to exceed \$925,369.00 in the DOJ-Internet Crimes Against Children 22-23 Grant Fund; and (4) execution of the grant agreement with the DOJ and all terms, conditions, and documents required by the agreement - Not to exceed \$925,369.00 from \$1,644,824.00 to \$2,570,193.00 - Financing: DOJ-Internet Crimes Against Children 22-23 Grant Fund.
The Public Safety Committee will be briefed by memorandum regarding this matter on December 9, 2024.
10. 24-3545 Authorize cooperative working agreements through the 2024-2025 Internet Crimes Against Children Grant with various Police Departments, District Attorney Offices, Sheriff Offices, and the Dallas Children's Advocacy Center as requested for the investigation, prosecution, education, and counseling activities related to the Dallas Internet Crimes Against Children Task Force response to internet related sexual exploitation of children for the period October 1, 2024 through September 30, 2025 - Not to exceed \$335,000.00 - Financing: DOJ-Internet Crimes Against Children 22-23 Grant Fund
The Public Safety Committee will be briefed by memorandum regarding this matter on December 9, 2024.
11. 24-3524 Authorize a five-year consultant contract with Del Carmen Consulting, LLC for the Dallas Police Department to provide data analysis and consultative support to the Dallas Police Department's Constitutional Policing Unit - Not to exceed \$425,000.00 - Financing: General Fund (subject to annual appropriations)
The Public Safety Committee will be briefed by memorandum regarding this matter on December 9, 2024.
12. 24-3527 Authorize the (1) application for and acceptance of a grant from the Texas Office of the Governor, Criminal Justice Division (CJD) for the North Texas Internet Crimes Against Children Grant (Grant No. 2745111) in the amount of \$284,969.84 to provide for one-year funding for the salaries and fringe

benefits of two detectives and one police research specialist, to fund training, direct operating expenses and use of overtime to address the growing problem of technology-facilitated child abuse and exploitation for the period September 1, 2024 through August 31, 2025; **(2)** establishment of appropriations in an amount not to exceed \$284,969.84 in the CJD FY25 Internet Crimes Against Children Grant Fund; **(3)** receipt and deposit of funds in an amount not to exceed \$284,969.84 in the CJD FY25 Internet Crimes Against Children Grant Fund; and **(4)** execution of the grant agreement with CJD and all terms, conditions, and documents required by the agreement - Not to exceed \$284,969.84 - Financing: CJD FY25 Internet Crimes Against Children Grant Fund

The Public Safety Committee will be briefed by memorandum regarding this matter on December 9, 2024.

13. 24-3532 Authorize the **(1)** application for and acceptance of a grant from U.S Department of Transportation through the Federal Motor Carrier Safety Administration (FMCSA) for the FY2024 High Priority-Commercial Motor Vehicle (HP-CMV) Grant Program (Grant No. 69A3602441559MHP0TX, Assistance Listing No. 20.237) in the amount of \$506,102.00 for the purpose of keeping roads safe by providing the Dallas Police Department CMV Squad with intensive and continuous training, new equipment, and overtime benefits in order to conduct safety inspections upon commercial motor vehicles on the roadway for the period September 1, 2024 through September 30, 2026; **(2)** establishment of appropriations in an amount not to exceed \$506,102.00 in the FMCSA FY24 High Priority CMV Grant Fund; **(3)** receipt and deposit of funds in an amount not to exceed \$506,102.00 in the FMCSA FY24 High Priority CMV Grant Fund; and **(4)** execution of the grant agreement with FMCSA and all terms, conditions, and documents required by the agreement - Not to exceed \$506,102.00 - Financing: FMCSA FY24 High Priority CMV Grant Fund

The Public Safety Committee will be briefed by memorandum regarding this matter on December 9, 2024.

24. 24-2816 Authorize the **(1)** acceptance of a grant from Bloomberg Philanthropies at Johns Hopkins University, in collaboration with AmeriCorps VISTA, to implement the “Love Your Block” initiative in the amount of \$100,000.00 over the next two years to support community-led revitalization projects that will not only enhance the aesthetic value of our neighborhoods but also strengthen the social fabric of our community for the period May 1, 2024 through April 30, 2026; **(2)** receipt and deposit of funds in an amount not to exceed \$100,000.00 in the JHU FY24 Love Your Block Grant Fund; **(3)** establishment of appropriations in an amount not to exceed \$100,000.00 in the JHU FY24 Love Your Block Grant Fund; and **(4)** execution of the grant agreement with John Hopkins University, in collaboration with AmeriCorps Vista to fund one part-time position to help engage volunteers in blight prevention and remediation activities, and all terms, conditions, and

documents required by the agreement - Not to exceed \$100,000.00 - Financing: JHU FY24 Love Your Block Grant Fund

[The Quality of Life, Arts and Culture Committee was briefed by memorandum regarding this matter on August 19, 2024.](#)

30. 24-2943 Authorize the **(1)** acceptance of a grant from the U.S. Department of Energy, for the Energy Efficiency and Conservation Block Grant (Grant Award No. SE0000953, Assistance Listing No. 81.128) in the amount of \$1,132,070.00 to upgrade five City facilities to energy efficient light emitting diode lighting for the period from October 1, 2024 through September 30, 2026; **(2)** receipt and deposit of funds in an amount not to exceed \$1,132,070.00 in the DOE EECBG Program BIL 2021 Grant Fund; **(3)** establishment of appropriations in an amount not to exceed \$1,132,070.00 in the DOE EECBG Program BIL 2021 Grant Fund; and **(4)** execution of the grant agreement with the U.S. Department of Energy and all terms, conditions, and documents required by the agreement - Not to exceed \$1,132,070.00 - Financing: DOE EECBG Program BIL 2021 Grant Fund
[The Parks, Trails, and Environment Committee was briefed by memorandum regarding this matter on November 4, 2024.](#)
38. 24-3612 A resolution amending the Board of Adjustment's Rules of Procedure by **(1)** amending the duties of the board administrator and board secretary; **(2)** amending the timeframe that an applicant may withdraw or amend an application; **(3)** amending requests for board action to allow for the consolidation and assignments of cases and appeals to a single panel in extraordinary circumstances; and **(4)** making other non-substantive changes - Financing: No cost consideration to the City
[The Economic Development Committee was briefed by memorandum regarding this matter on December 2, 2024.](#)
48. 24-3496 Authorize a contract with Peyton Harshfield, sole proprietor, for the fabrication and installation services for site-specific artwork at Tipton Park located at 3607 Magdeline St., Dallas, Texas 75212 - Not to exceed \$113,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)
[The Quality of Life, Arts, and Culture Committee was briefed by memorandum regarding this matter on October 21, 2024.](#)
49. 24-3497 Authorize a contract with Sujin Lim DBA Cloud Study, a sole proprietor, for the fabrication and installation services for a site-specific artwork at Crockett Dog Park located at 501 North Carroll Avenue, Dallas, Texas 75246 - Not to exceed \$200,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)

[The Quality of Life, Arts, and Culture Committee was briefed by memorandum regarding this matter on October 21, 2024.](#)

52. 24-3215 Authorize the **(1)** acceptance of a grant from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency passed through the Texas Office of the Governor Homeland Security Grants Division (HSGD) for the FY 2024 Homeland Security Grant Program which includes the Urban Area Security Initiative (UASI) (Federal / State Award ID No. EMW-2024-SS-05096, Grant Nos. 2980710, 3418208, 2980310, 3698807, 3176409, and 4902602, Assistance Listing No. 97.067) in the amount of \$5,842,198.40 to provide funding for activities related to enhancing preparedness and building capacity to prepare for, prevent, and respond to terrorist attacks for the period January 1, 2025 through August 31, 2026; **(2)** establishment of appropriations in an amount not to exceed \$5,842,198.40 in the DHS 2024 Homeland Security UASI Fund; **(3)** receipt and deposit of funds in an amount not to exceed \$5,842,198.40 in the DHS 2024 Homeland Security UASI Fund; and **(4)** execution of the grant agreement with HSGD and all terms, conditions, and documents required by the agreement - Not to exceed \$5,842,198.40 - Financing: DHS 2024 Homeland Security UASI Fund
The Public Safety Committee will be briefed by memorandum regarding this matter on December 9, 2024.

58. 24-3506 Authorize a three-year service contract, with three one-year renewal options, for project underwriting services for the Office of Economic Development - National Council for Community Development, Inc. dba Grow America, most advantageous proposer of two - ~~Not to exceed~~ Estimated amount of \$463,635.00 - Financing: General Fund (\$139,090.50) and Public Private Partnership Fund (\$324,544.50) (subject to annual appropriations)
[The Economic Development Committee was briefed by memorandum regarding this matter on December 2, 2024.](#)

66. 24-3364 A resolution authorizing **(1)** the final terms of the City's joinder to the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) use contract between Global Spectrum LP (dba OVG360), the City's operator of the KBHCCD, and FWC2026 US, INC (FIFA) to facilitate a nine-month user agreement for use of the KBHCCD and other City spaces in 2026; and **(2)** the approval for the City Manager to join in the KBHCCD use contract, approved as to form by the City Attorney, and to provide for capital

improvements – Not to exceed \$15,000,000.00 - Financing: Convention Center Construction Fund

[The Economic Development Committee was briefed by memorandum regarding this matter on August 5, 2024.](#)

77. 24-3625 Authorize an approximately fourteen-month subrecipient agreement, subject to appropriation, to provide housing support, workforce/skills training, and/or certification and job placement assistance, to eligible individuals, on behalf of the Office of Community Care and Empowerment, approved as to form by the City Attorney with: **(a)** TeCo Theatrical Productions, Inc. in an amount not to exceed \$157,500.00; **(b)** Communities in Schools of the Dallas Region in an amount not to exceed \$277,095.00; **(c)** Shared Housing Center in an amount not to exceed \$484,675.00; **(d)** Under 1 Roof in an amount not to exceed \$861,990.00; and **(e)** Harmony Community Development Corporation in an amount not to exceed \$270,000.00 (increasing the authorized amount from \$300,000.00 to \$570,000.00) - Total amount not to exceed \$2,051,260.00 - Financing: TWPD Coronavirus State and Fiscal Recovery Fund
[The City Council was briefed by memorandum regarding this matter on November 8, 2024.](#)

[The City Council was briefed by memorandum regarding this matter on December 6, 2024.](#)

Please feel free to reach out to me or Vhee Anastacio, City Agenda Manager if you have questions or should you require additional information at this time.

Service First, Now!



Kimberly Bizer Tolbert
City Manager (I)

c: Tammy Palomino, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Dominique Artis, Chief of Public Safety (I)
Dev Rastogi, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager

Alina Ciocan, Assistant City Manager
Donzell Gipson, Assistant City Manager (I)
Robin Bentley, Assistant City Manager (I)
Jack Ireland, Chief Financial Officer
Elizabeth Saab, Chief of Strategy, Engagement and Alignment (I)
Directors and Assistant Directors